

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, January 15, 2025

Time: 6:30 pm

Place: Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149

Call to Order

President Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Present: President Winchowky, Trustees: Brill, D. Johnson, Meiners, Porter, and Reeves

Absent: K. Johnson (excused)

Pledge of Allegiance

Comments from the Public

None

Consent Agenda *All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*

- Minutes of Village Board meeting of December 18, 2024.
- Approve Accounts Payable Vouchers in the amount of \$704,816.79.
- Approve the purchase requisition of a Toro 5910 lawn mower.
- Approve the purchase requisition of two John Deere 2025R compact tractors with attachments
- Approve a Purchase Requisition for a Vac-Con Combination Truck in the amount of \$622,173
- Approve regarding **Resolution 2024-73** a resolution to approve a reduction of the Letter of Credit for Cardinal Ridge Phase 1

Motion by Meiners to approve the consent agenda, second by Reeves. No discussion. Motion carried 6-0.

Other Items for Approval *Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.*

Discussion/Possible Action regarding an amendment to the Municipal Code clarifying language for a maximum of three dogs per residence, and authorizing the Village Attorney to draft the amendment

Motion by Meiners to approve the language change and authorize the Village Attorney to draft, second by D. Johnson. Motion carried 5-1, Porter voting no.

Discussion/Possible Action regarding Phantom Junction Stage Special Event Permit application for 2025 concerts; 5/22, 6/5, 6/21, 7/3, 7/17, 7/26, 7/31, 8/14, ~~8/23~~, and 9/20

Motion by D. Johnson to approve, second by Meiners. No discussion. Motion carried 6-0.

Protective Services Committee, Trustee Scott Reeves

Monthly Incident Reports (For Information only, No Action Required)

Reeves offered the incident report for information only. No action taken.

Plan Commission Recommendations *Discussion and possible action on the following Plan*

Commission Recommendations

For information only, no action required

-PC-Resolution 2025-01 for a Site Plan and Architectural Review for construction of a building addition for the Municipal Waterworks Well No. 4, Located at 525 Roberts Dr, Parcel MUKV 1977-998-001

-PC-Resolution 2025-02, for a Site Plan and Architectural Review for Rivers Edge Car Wash, Located at 811 S. Rochester St, Parcel MUKV 2009-978-004

-PC-Resolution 2025-03 for a Site Plan and Architectural Review for St. James Church addition, located at 830 E. Veterans Way, Parcel MUKV 1964-988-002

-PC-Resolution 2025-04 for the extension of the approval of Site Plan and Architectural Review for Performance Water Products, INC. at 823 Swan Dr, Parcel MUKV 1970-999-026

For information only; no action taken.

Discussion/Action to approve **Resolution 2025-01** Conditional Use Permit for modifications to and the construction of a building addition for the Municipal Waterworks Well No. 4, located at 525 Roberts Drive, Parcel MUKV 1977-998-001, applicant (The Village of Mukwonago Utilities Department)
Motion by Meiners to approve Resolution 2025-01, second by Reeves. D. Johnson questioned the square footage of the well. Utilities Director Castle gave an overview of the project. Motion carried 6-0.

Finance Committee, Trustee Darlene Johnson *Discussion and possible action on the following items: Baird updates on TID performance in both Waukesha & Walworth County. (For information purposes only, no action required)*

Representatives from Baird gave a presentation regarding the active TIDs within the Village.

Authorize Finance Director to sign two- year engagement letter with Baker Tilly for 2024 and 2025 fiscal audit periods

Motion by D. Johnson to authorize the Finance Director to sign two-year engagement letter with Baker Tilly for 2024 and 2025 fiscal audit periods, second by Meiners. Motion carried 6-0.

Motion to approve Vouchers in the amount of \$253,433.36

Motion by D. Johnson to approve vouchers in the amount of \$253,433.36, second by Meiners. Motion carried 6-0.

Village President

Announcement State of Village presentation will be January 23, 2025 at 7:30am

President Winchowky announced the next State of the Village date and time, to be held at the Mukwonago Library.

Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP V Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) 210 Shore Dr, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning residency requirement for Fire Department Employee

Motion by Meiners to convene the Board into Closed Session, second by D. Johnson. Motion carried on a roll call vote 6-0. The Board convened into Closed Session at 7:35 p.m.

Reconvene into Open Session Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session
Motion by Meiners reconvene the Board into Open Session, second by Reeves. Motion carried on a roll call vote 7-0. The Board reconvened into Open Session at 8:17 p.m.

Motion by Winchowky to approve the suspended residency requirement for Fire Department employee, Jennifer Barkow, second by Meiners. Motion carried 6-0.

Adjournment

Meeting adjourned at 8:18 p.m.

Respectfully submitted by Lana C Kropf