

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, March 19, 2025

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Presentation, Mukwonago Historical Society and Museum's 2024 operating summary report.

5.2 Presentation of a Proclamation from President Winchowky commemorating the 120 Year Anniversary of the Village of Mukwonago Incorporation.
[Proclamation 120 Years of Incorporation](#)

5.3 Presentation of a Proclamation from President Winchowky commemorating 2025 National Library Week
[2025 Library Week Proclamation.docx](#)

5.4 2024 MS4 Stormwater in Review Presentation.
[2024 MS4 Annual Report.pdf](#)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve of February 19, 2025 Village Board Minutes
[February 19, 2025 DRAFT Board Minutes.docx](#)

- 6.2 Approve the Economic Development Cooperative Contract between Waukesha County Center for Growth, Inc and the Village of Mukwonago
[WCCG Contract 2025-26.pdf](#)
- 6.3 Approve applying for a loan with Citizens Bank to fund the Sewer Utility's 2025 Capital budget items
[Agenda Item Cover Report Bank Loan.pdf](#)
- 6.4 Approve Vouchers in the amount of \$3,722,132.49
[2025-03-05 COW AP Packet Revised.pdf](#)
- 6.5 Approve **Resolution 2025-02** amending the 2024 Adopted Budgets for Fire/Ambulance Fund, Fire/Ambulance Designated Fund, Community Development Fund, TID #5, Debt Service Fund, American Rescue Plan Act Fund, Library Fund and Parkland Fund
[RESOLUTION 2025-02 Amend 2024 Budget -Various Funds\).pdf](#)
- 6.6 Approve the Village Hall Community Room AC system replacement agreement with AC Services for \$26,195.00
[VH CR AC AIRF 3-4-25.pdf](#)
[village muk LL ac replace 0325-42384rev2 3-4-25.pdf](#)
[Fan Coil and AC Replacement Proposal - Printable Form \(1\).pdf](#)
- 6.7 Approve the Holz Parkway bridge deck sealing purchase requisition
[Methacrylate PR.pdf](#)
[Holz Parkway Bridge Deck Flood Seal 2025.pdf](#)
[Methacrylate Flood Coat PDF.pdf](#)
- 6.8 Approve a Special Event Permit Application filed by the Village of Mukwonago Police Department for the event of National Night Out 2025 to be held on the August 5, 2025 from 5:30 p.m. to 8:00 p.m., located at Field Park
[Special Event Permit NNO 2025.pdf](#)
[Field Park Rental NNO 2025.pdf](#)
- 6.9 Approve a Special Event Permit Application filed by Parabolic Pictures INC to take place June 6 and June 7, 2025, from 7:00 p.m. to 7:00 a.m. (through the night), to take place at Phantom Glen Park
[Parabolic Pictures--VOM Sp Event Permit App_Redacted.pdf](#)
- 6.10 Approve a Special Event Permit filed by Mukwonago Community Library for the event of Summer Library Program, to take place on June 14, 2025 from 10:00 a.m. to Noon, located in Washington Avenue Park
[MCL SLP Kick Off Special Events Permit Application.pdf](#)
- 6.11 Approve the Change Order #8 filed by Musson Bros, INC (via Ruekert & Mielke INC) for the DeBack Drive Infrastructure Project in an amount not to exceed \$185,166.31
[00 63 63- DeBack Drive Change Order No.8.pdf](#)

6.12 Approve a Task Order #2020-02A1 filed by Ruekert & Mielke INC for the DeBack Drive Infrastructure Construction Related Services - Amendment #1 in an amount not to exceed \$179,730.00
[2020-02A1 DeBack Dr Infrast Constr Related Services.pdf](#)

6.13 Approve awarding the Primary Clarifier Rehab Project Bid to Staab Construction in an amount not to exceed \$74,000.00
[AIRF_Primary Clarifier Rehab Project.pdf](#)
[Staab_Final Bid.pdf](#)
[Lee Mechanical_Final Bid.pdf](#)
[Sabel Mechanical_Final Bid.pdf](#)

7. **Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves**

7.1 Discussion/Action regarding a revision to the Mukwonago Fire Department Policies
[Policy Revisions Request AIRF 03-17-2025.docx](#)
[Policy 20 - Personal Appearance and Dress Code_r7.pdf](#)
[Policy 01 - Organizational Policy_r17.pdf](#)

8. **Planning Commission Recommendations**

Discussion and possible action on the following Plan Commission Recommendations

8.1 For information only, no action required:

1. **PC-Resolution 2025-05** for a Site Plan and Architectural Review for Brooklife Church Expansion, Parcel MUKV 2009-978-009
2. **PC-Resolution 2025-06** for a Site Plan and Architectural Review for Mukwonago Area School District High School New Football Stadium Scoreboard, Located at 385 E. Veterans Way, Parcel MUKV 1960-998-001

[PC RESOLUTION 2025-05 - Brooklife Church Expansion SPAR.docx](#)

[PC RESOLUTION 2025-06 - MASD - High School Athletic Score Board.docx](#)

8.2 Discussion/Action regarding **Resolution 2025-03** Conditional Use and Prescribing Conditions for a building expansion of a religious assembly (Brooklife Church Inc.) on Parcel MUKV 2009-978-009, Mukwonago, WI

[Staff Report-20250304-Brooklife Church Expansion-SPAR and CU](#)

[RESOLUTION 2025-03 - Brooklife Church Expansion CU](#)

[2023-42 - Brooklife Addition Narrative.pdf](#)

[2020-94 - COMPLETE Brooklife Topo Survey.pdf](#)

[2023-42 - Architectural for Village.pdf](#)

[2023-42 - Brooklife Church Addition Civil.pdf](#)

[2023-42 - Brooklife Church Site Lighting Plan.pdf](#)

[2023-42 - Landscaping Plan.pdf](#)

[2023-42 - Lighting Cut Sheets.pdf](#)

- 8.3 Discussion/Action to amend Chapter 64 regarding Reader Board Signs, to change the interval timing for an electronic message display change to 30 seconds, Village wide, and to direct the Village Attorney to draft an ordinance as such

9. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 9.1 Discussion/Action to approve Vouchers in the amount of \$397,170.74
[2025-03-20 AP VB PACKET.pdf](#)
- 9.2 Discussion/Action to approve the 2024 Fire Department Settlement
[AP.3 2024 Joint Settlement Position as of 2-26-2025 FINAL.pdf](#)
- 9.3 Discussion/Action to approve **Resolution 2025-04** a resolution authorizing the borrowing of \$625,000 from Citizens Bank for the purchase of a Sewer Utility Vac Truck
[Village of Mukwonago Note 3-13-25 Revision.pdf](#)
[Village of Muk Resolution Authorizing Borrowing 3-13-25 Revision.pdf](#)

10. Personnel Committee, Trustee Ken Johnson

- 10.1 Discussion/Action regarding the appointment of a negotiation team for the Professional Fire Union Contract Services to expire 12/31/2025
[Request letter.docx](#)

11. Health and Recreation Committee, Trustee John Meiners

Discussion and possible action on the following items

- 11.1 Discussion/Possible Action to donate an infield tarp to the Mukwonago School District
Approve donating an infield coving tarp to the Mukwonago Area School District that was acquired by donation from the Mukwonago Lions Club.
[Infield Tarp AIRF.pdf](#)
- 11.2 Discussion/Action regarding the acceptance of the Urban Green Space Grant UGS-25-1253 in the amount of \$81,400.00
[Urban Green Space Grant \(WeEnergies\).pdf](#)

12. Public Works Committee, Trustee Eric Brill

- 12.1 Discussion/Action regarding the Mukwonago Dam Transfer agreement acceptance with the WI DNR
[Transfer Permit and Order Mukwonago.pdf](#)

13. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

- 13.1 Monthly Incident Report (*Informational Only, No Action required*)

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.