

Village of Mukwonago

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, March 19, 2025

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Present: Brill, D. Johnson K. Johnson, Meiners, Porter, Reeves, and President Winchowky

Absent: None

Pledge of Allegiance

Comments from the Public

None

Presentations

Presentation, Mukwonago Historical Society and Museum's 2024 operating summary report

Henry Hecker gave a presentation regarding the Museum's 2024 Operating summary report. No action taken.

Presentation of a Proclamation from President Winchowky commemorating the 120 Year Anniversary of the Village of Mukwonago Incorporation

President Winchowky read a proclamation commemorating the 120 Year Anniversary of the Village of Mukwonago incorporation. No action taken.

Presentation of a Proclamation from President Winchowky commemorating 2025 National Library Week

President Winchowky read a proclamation commemorating the 2025 National Library Week. No action taken. No action taken.

2024 MS4 Stormwater in Review Presentation

DPW Director Bittner gave a presentation regarding the 2024 MS4 Stormwater. No action taken.

Consent Agenda

-Approve of February 19, 2025 Village Board Minutes

-Approve the Economic Development Cooperative Contract between Waukesha County Center for Growth, Inc and the Village of Mukwonago

-Approve applying for a loan with Citizens Bank to fund the Sewer Utility's 2025 Capital budget items

-Approve Vouchers in the amount of \$3,722,132.49

-Approve **Resolution 2025-02** amending the 2024 Adopted Budgets for Fire/Ambulance Fund, Fire/Ambulance Designated Fund, Community Development Fund, TID #5, Debt Service Fund, American Rescue Plan Act Fund, Library Fund and Parkland Fund

-Approve the Village Hall Community Room AC system replacement agreement with AC Services for \$26,195.00

-Approve the Holz Parkway bridge deck sealing purchase requisition

-Approve a Special Event Permit Application filed by the Village of Mukwonago Police Department for the event of National Night Out 2025 to be held on August 5, 2025 from 5:30 p.m. to 8:00 p.m., located at Field Park

-Approve a Special Event Permit Application filed by Parabolic Pictures INC to take place June 6 and June 7, 2025, from 7:00 p.m. to 7:00 a.m. (through the night), to take place at Phantom Glen Park

-Approve a Special Event Permit filed by Mukwonago Community Library for the event of Summer Library Program, to take place on June 14, 2025 from 10:00 a.m. to Noon, located in Washington Avenue Park

-Approve the Change Order #8 filed by Musson Bros, INC (via Ruekert & Mielke INC) for the DeBack Drive Infrastructure Project in an amount not to exceed \$185,166.31

-Approve a Task Order #2020-02A1 filed by Ruekert & Mielke INC for the DeBack Drive Infrastructure Construction Related Services - Amendment #1 in an amount not to exceed \$179,730.00

-Approve awarding the Primary Clarifier Rehab Project Bid to Staab Construction in an amount not to exceed \$74,000.00

Motion by D. Johnson to approve the consent agenda, second by Meiners. No discussion. Motion carried 7-0.

Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

Discussion/Action regarding revision to the Mukwonago Fire Department Policies

Motion by Reeves to approve, second by Meiners. Reeves stated that two policies pertain to the dress code and the other to the amount of time to obtain certain certifications. Motion carried 7-0.

Planning Commission Recommendations

For information only, no action required:

-PC-Resolution 2025-05 for a Site Plan and Architectural Review for Brooklife Church Expansion, Parcel MUKV 2009-978-009

-PC-Resolution 2025-06 for a Site Plan and Architectural Review for Mukwonago Area School District High School New Football Stadium Scoreboard, located at 385 E. Veterans Way, Parcel MUKV 1960-998-001

Discussion/Action regarding **Resolution 2025-03** Conditional Use and Prescribing Conditions for a building expansion of a religious assembly (Brooklife Church Inc.) on Parcel MUKV 2009-978-009, Mukwonago, WI

Motion by Meiners to approve, second by K. Johnson. No discussion. Motion carried 7-0.

Discussion/Action to amend Chapter 64 regarding Reader Board Signs, to change the interval timing for an electronic message display change to 30 seconds, Village wide, and to direct the Village Attorney to draft an ordinance as such

Attorney Bayer explained the progression of the request to amend the ordinance. Porter stated that he feels that the signage should be able to change every 10 seconds. Brill stated that 15 seconds would be more appropriate solely based on the WI DOT's allowance.

General discussion included a desire to amend Chapter 64 regarding Reader Board Signs, to change the interval timing for an electronic message display change to 15 seconds, to include time & temperature, Village wide, and to direct the Village Attorney to draft an ordinance as such. No action taken.

Finance Committee, Trustee Darlene Johnson

Discussion/Action to approve Vouchers in the amount of \$397,170.74

Motion by D. Johnson to approve, second by Reeves. No discussion. Motion carried 7-0.

Discussion/Action to approve the 2024 Fire Department Settlement

Finance Director Doherty reviewed the 2024 Final Joint Village and Town Settlement for the Fire Department. She explained that the Town and Village would each receive \$309,974.29.

Motion by D. Johnson to approve, second by Reeves. No further discussion. Motion carried 7-0.

Discussion/Action to approve **Resolution 2025-04** a resolution authorizing the borrowing of \$625,000 from Citizens Bank for the purchase of a Sewer Utility Vac Truck

Motion by D. Johnson to approve, second by Meiners. Finance Director Doherty stated that the paperwork in the packet is not the final draft, but that we have since received the final copy. Motion carried 7-0.

Personnel Committee, Trustee Ken Johnson

Discussion/Action regarding the appointment of a negotiation team for the Professional Fire Union Contract Services to expire 12/31/2025

K. Johnson stated that there had been a request to start the negotiation process.

Motion by K. Johnson to table until April 2, 2025 Committee of the Whole, second by Meiners. Motion carried 7-0.

Health and Recreation Committee, Trustee John Meiners

Discussion/Possible Action to donate an infield tarp to the Mukwonago School District

DPW Director Bittner stated that this was donated to the Village by the Lion's Club but was never used. It was discovered that the school was benefit greatly from the tarp, so the Village would like to donate it.

Motion by Meiners to approve, second by D. Johnson. Motion carried 7-0.

Discussion/Action regarding the acceptance of the Urban Green Space Grant UGS-25-1253 in the amount of \$81,400.00

Motion by Meiners to approve the acceptance of the grant, second by D. Johnson. DPW Director Bittner stated that this grant will be used to acquire land near Indianhead Park to be used for its expansion. D. Johnson mentioned that the total scope of the project was \$162,800 and wondered where the remaining funds would come from. Director Bittner stated that the Parkland Site Fund would pay for the remaining \$81,400. The Village Board congratulated Director Bittner for his hard work and persistence to get this grant. Motion carried 7-0.

Public Works Committee, Trustee Eric Brill

Discussion/Action regarding the Mukwonago Dam Transfer agreement acceptance with the WI DNR
Motion by Brill to approve, second by Meiners. Motion carried 7-0.

Protective Services, Trustee Scott Reeves

Monthly Incident Report (*Informational Only, No Action required*)
Reeves offered the monthly incident report for information only. No action taken.

Adjournment

Meeting adjourned at 7:44 p.m.