

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, April 16, 2025

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

**** AMENDED AGENDA ****

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Swear In Newly Elected Village Officials; Village President Winchowky, Village Trustee Ken Johnson and Scott Reeves**

5. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

6. Presentations

- 6.1 Presentation of Guidance for an Emergency Operations Center by Chief Stien
[EOC_Training.pdf](#)
- 6.2 2025 Clerk & Treasurer Week Proclamation
[2025 Clerks & Treasurer Week Proclamation.pdf](#)
- 6.3 2025 Arbor Day Proclamation
[Arbor Day 2025.pdf](#)
- 6.4 2025 Water and Wastewater Professionals Workforce Week Proclamation
[2025 Water and Wastewater Professionals Week Proclamation.pdf](#)

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Approve March 19, 2025 Village Board Minutes and April 2, 2025 Special Village Board Minutes
[March 19, 2025 Village Board DRAFT Minutes.docx](#)
[April 2, 2025 DRAFT Special Village Minutes.docx](#)
- 7.2 Approve the purchase requisition for two (2) International 507 TA patrol truck cab and chassis
[2026 International Patrol Trucks \(2\) PR.pdf 2.pdf](#)
[Mukwonago, Village of-HV507 TA Patrol-86CA-25573-02-031725.pdf](#)
[Mukwonago, Village of-HV507 TA Patrol-100CA-25573-01-031725.pdf](#)
- 7.3 Approve the Village Board to approve Vouchers in the amount of \$1,407,294.80
[2025-04-02 COW AP Packet.pdf](#)
- 7.4 Approve a Special Event Permit Application filed by Chris Hill for the event of 70's & 80's Class Reunion, to take place on August 30, 2025 from 1:00 p.m. to 9:00 p.m., located in Field Park
[Special Event- Class Reunion- Field Park.pdf](#)
- 7.5 Approve a Special Event Permit Application filed by Clarendon Avenue Elementary School for the event of Clarendon Art Show to take place on May 22, 2025; to include closure of Clarendon Ave, from E Veterans Way to Lincoln Ave
[Claredon School Special Event Permit.pdf](#)
- 7.6 Approve a Special Event Permit Application filed by Mukwonago American Legion Post #375 for the Memorial Day Parade to be held on May 26, 2025 from 9:00 am to Noon, located on N Rochester St
[Special Event Permit- Memorial Day Parade.pdf](#)
- 7.7 Approve a Special Event Permit filed by the American Legion Post #375 for Maxwell Street Days to take place on June 7 & 8, July 19 & 20, August 16 & 17, and September 13 & 14, from 6:00 am to 5:00 pm each day, located at Field Park
[Special Event Permit- Maxwell Street Days.pdf](#)
- 7.8 Approve **Ordinance 1035** an Ordinance to Allow Electronic "Reader Board" Signs to Refresh at a Rate of Once Every Fifteen Seconds
[ORDINANCE 1035 Electronic reader board signs.DOCX](#)
- 7.9 Approve an application for a Temporary Class "B"/"Class B" Retailer's License filed by the American Legion Post #375 for Maxwell Street Days to take place on June 7 & 8, July 19 & 20, August 16 & 17, and September 13 & 14, from 6:00 am to 5:00 pm each day, located at Field Park
[Maxwell Street Days- Temp Retailer's License.pdf](#)

- 7.10 Approve an application for a Temporary Class "B"/"Class B" Retailer's License filed by the Rotary Club of Mukwonago for the Phantom Stage Concerts to take place July 3, 2025, August 9, 2025, and September 20, 2025 , located at Phantom Junction Stage

[Rotary - Temporary Retailer's.pdf](#)

- 7.11 Approve a bid award to Parking Lot Maintenance, LLC for the Field Park Pickleball Court construction, in an amount not to exceed \$132,894.48

[Field Park Pickleball Court- Recommendation of Award.pdf](#)

- 7.12 Approve a Task Order #2025-04 to provide engineering and construction related to services for the design, bidding, and construction of extension of East Wolf Run

[2025-04 East Wolf Run Extension Task Order.pdf](#)

- 7.13 Approve a Task Order #2025-05 to provide engineering and construction related to services for the design, bidding, and construction of extension of Marsh View Drive

[2025-05 Marsh View Drive Extension Task Order.pdf](#)

- 7.14 Approve the Mukwonago Shared Connectivity Network MOU (fiber network sharing)

[AICR Fiber MOU.pdf](#)

[MSCN MOU.pdf](#)

- 7.15 Approve to provide a credit for the sewer usage due to leaking yard hydrant for 419 Lake St

[AIRF_Sewer Credit Request_419 Lake St.pdf](#)

- 7.16 Approve an Original Class "B" Beer License Application filed by Najera Brothers Company LLC d/b/a Genoas Pizza, agent Bulfrano Najera, located at 225 Bayview Rd, Ste #500, Mukwonago

[Genoa Pizza Class B Beer Application.pdf](#)

- 7.17 Approve appointment of the Village Administrator, Legal Counsel, Fire Chief, and Personnel Chair Ken Johnson, to conduct Fire Union Negotiations

[Request letter.docx](#)

8. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 8.1 Discussion/Action regarding a letter of support request, to the WI DOT pertaining to access on Highway 83 and County Road NN (*Tabled at the April 2, 2025 Special Village Board Meeting*)

9. Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

- 9.1 Update regarding Mukwonago Fire Department 2024 Annual Report (*informational only, no action required*)

- 9.2 Discussion/Action regarding a request to utilize ACT102 Funds to send two (2) FT staff to Paramedic Class not to exceed \$20,000.00

[ACT102 Funds Paramedic Class AIRF 04-14-2025.pdf](#)

[FAP Award Letter.pdf](#)

[WCTC Paramedic Class Costs.pdf](#)

10. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 10.1 For information only, no action required:

1. **PC Resolution 2025-07** for a Site Plan and Architectural Review for the Mukwonago Police Station Garage Expansion, Parcel MUKV 1976-936 and MUKV 976-933, applicant (Village of Mukwonago)
2. **PC Resolution 2025-08** a Site Plan and Architectural Review for Journey Salon, Located at the West/Southwest Corner of CTH ES and Phantom Woods Road. Parcel MUKV 2011-991, applicant (Ford Construction)

[PC Resolution 2025-07 & Backup Materials.pdf](#)

[PC Resolution 2025-08 & Backup Materials.pdf](#)

- 10.2 Discussion/Action regarding **Resolution 2025-05** a resolution granting a Conditional Use and Prescribing Conditions for a Public Safety Facility (Village of Mukwonago Police Department) on Parcel MUKV1976936, Mukwonago, WI

[RESOLUTION 2025-05 - Mukwonago Police Station Garage Expansion CU.docx](#)

- 10.3 Discussion/Action regarding **Resolution 2025-06** a resolution approving a Certified Survey Map for the property located at S103W30209 Lakeside Drive in the Town of Mukwonago, Waukesha County

[RESOLUTION 2025-06 Bailey ETZ.docx](#)

11. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 11.1 Discussion/Action regarding a contract with CivicPlus for Village Website upgrade along with Agenda Management Software in an amount not to exceed \$11,162.00

[Memo- CivicPlus Software- APR 2025.pdf](#)

[WI Mukonago WC AMMS AE.pdf](#)

- 11.2 Motion to approve Vouchers in the amount of \$132,992.63

[2024-04-16 AP VB.pdf](#)

12. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

- 12.1 March 2025 Monthly Incident Report *(For information only, no action needed)*

[Monthly Report March 2025.pdf](#)

13. Village President

13.1 Confirmation of Village President appointment of Jill Werner and Andrea Cooper, to the Mukwonago Library Board, with a term to expire 2028

13.2 **Confirmation of Village President appointment of Karl Kettner to the Plan Commission and the Police Commission, with terms to expire 2028**

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.