

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, May 21, 2025

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations/Announcements

5.1 Board of Review to be held June 11, 2025 at 3 p.m.

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approval of the April 16, 2025 Village Board Minutes and May 7, 2025 Special Village Board Minutes

[April 16, 2025 DRAFT Village Board Minutes.docx](#)

[May 7, 2025 Special Board DRAFT Minutes.docx](#)

6.2 Approve **Resolution 2025-07** a resolution acknowledging a palpable error in the 2024 assessment roll and requesting a charge-back of taxes for the real estate property known a MUKV2091-989-052, MUKV1976-133, and MUKV1976-134

[RESOLUTION 2025-07 - Assessment Error- Multiple Properties.docx](#)

[MUKV Palpable Error Corrections from 2024.pdf](#)

6.3 Approve an agreement with Civic Review Inc for Building and Zoning Department software in an amount not to exceed \$13,100.00

[Cover Report Building Permit Software](#)

[CivicReviewProposal_MukwonagoWI_042525.pdf](#)

[Civic Review Subscription Agreement_MukwonagoWI_042825.pdf](#)

- 6.4 Approve Payable Vouchers in the amount of \$1,002,781.63
[2025-05-07 AP COW PACKET.pdf](#)
- 6.5 Approve a Special Event Permit filed by Life Point Church for the event of Church & Picnic in the Park, to take place on August 31, 2025 from 8:00 am to 3:00 pm, located in Field Park
[Lifepoint Church Picnic Special Event 8.31.25.pdf](#)
- 6.6 Approve a Special Event permit for St. James Catholic Church for the event of St. James Festival, to take place on August 22, 2025 to August 24, 2025, located at 830 E Veterans Way
[St James Festival Special Event 2025.pdf](#)
- 6.7 Approve the fee waiver for Phantom Glen Park for the July 3 fireworks show (July 5 rain date)
[Phantom Glen Park Reservation.pdf](#)
- 6.8 Approve a Temporary Class "B"/"Class B" Retailer's license filed by St. James Catholic Church for the event of St. James Parish Festival to take place on August 22, 2025 through August 25, 2025, located at 830 E Veterans Way
[ST James Class B 2025.pdf](#)
- 6.9 Approve a Temporary Class "B"/"Class B" Retailer's license filed by Mukwonago Food Pantry for the event of Phantom Junction Stage Concert Series to take place on June 5, 2025, July 17, 2025, and July 31, 2025
[Temp Liquor Lic Food Pantry Redacted.pdf](#)
- 6.10 Approve an Agent Change Request filed by Aldi INC, to Matthew Fait
[Aldi Agent Change.pdf](#)
- 6.11 Approve **Resolution 2025-08** a resolution authorizing and directing the proper Village Official(s) to issues the liquor license renewals for the period of July 1, 2025 to June 30, 2026

[RESOLUTION 2025-08 Alcohol License Renewals- Multiple.docx](#)
[Alcohol Licenses 2025-2026.pdf](#)
- 6.12 Approve a bid with Wanasek Corp to replace seven (7) fire hydrants, Village wide, in an amount not to exceed \$26,775.00
[AIRF_2025 Hydrant Replacements.pdf](#)
[Mukwonago Hydrant Repalcements 2025_Wanasek Proposal.pdf](#)

7. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

7.1 For information only, no action required:

1. **PC Resolution 2025-09** for a Site Plan and Architectural Review (SPAR) for the Historical Society Log Cabin Trading Post located at 103 Main Street, Parcel MUKV1976100
2. **PC Resolution 2025-10** for a Site Plan and Architectural Review (SPAR) for the Park View Middle School, located at 930 N Rochester St, Parcel MUKV1964992, applicant (Mukwonago Area School District)
3. **PC Resolution 2025-11** for a Site Plan and Architectural Review (SPAR) for a revised site plan approval for Tsunami Car Wash, Parcel MUKV 2013-995-001

[PC Resolution 2025-09 & Backup Materials.pdf](#)

[PC RESOLUTION 2025-10 - Park View Middle School Expansion SPAR.pdf](#)

[PC Resolution 2025-11 & Backup Materials.pdf](#)

7.2 Discussion/Action regarding **Resolution 2025-09** for a Conditional Use Permit for an expansion and modifications to Park View Middle School, located at 930 N Rochester St, Parcel MUKV1964992, applicant (Mukwonago Area School District)

[Resolution 2025-09 & Backup Materials.pdf](#)

8. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

8.1 Motion to approve Vouchers in the amount of \$483,417.87

[VB AP 5-21-2025.pdf](#)

9. Public Works Committee, Trustee Eric Brill

Discussion and possible action on the following items

9.1 Discussion/Action regarding an Access Agreement between Douglas & Liane Quakkelaar and the Village of Mukwonago, for property location at 441 Blood St, Parcel # MUKV1975949

[24T7447-village of mukwonago driveway license agreement - draft.DOCX](#)

[Quakkelaar Survey.pdf](#)

9.2 Discussion/Action regarding an Early Grading Agreement with Bielinski Homes Inc, for work to be completed in the Chapman Farms Phase 3 Development

[Chapman Farms Phase 3 - Early Grading Agreement \(OC CL 5.14.25\).docx](#)

9.3 Discussion/Update regarding the Parkview Middle School Expansion Traffic Study Wis 83 & CTH NN SE Quadrant, Mukwonago Log #340334 from the Wisconsin Department of Transportation (DOT)

[340334 - Parkview Middle School Mukwonago \(250415\).pdf](#)

10. Protective Services, Trustee Scott Reeves

10.1 2024 Mukwonago Police Department Annual Report *(Information only; No action required)*

- 10.2 Police Department April 2025 Monthly Report *(Information only; No action required)*
[Monthly Report April 2025.pdf](#)

11. Village President

- 11.1 Discussion/Final acceptance of the Strategic Plan and update regarding plan implementation process
[Mukwonago-WI-2024-27-R4.pdf](#)
[Strategic_Plan_Cover_Memo-_May_2025.docx](#)
- 11.2 Discussion/Action regarding **Resolution 2025-10** a resolution designating Public Depositories and authorizing withdrawal of the Village of Mukwonago funds
[RESOLUTION 2025-10 \(Designating Depositories\).docx](#)
- 11.3 Discussion/Action regarding **Resolution 2025-11** a resolution designating the official posting, publication, and posting in lieu of publication directives for the Village of Mukwonago
[RESOLUTION 2025-11 \(Posting Publication and Newspaper designation\).docx](#)
- 11.4 Confirming the appointment of Board of Review members D. Johnson, Porter, Brill, Clerk/Treasurer Kropf, and President Winchowky, with term to expire 2026
- 11.5 Confirming the following Library Board appointment and re-appointments:

<u>Term Expire</u>	<u>Name</u>
2026	Luke Spielman
2026	Eliza Pautz
2027	Andrea Cooper
2027	Eric Brill
2028	Sue Perkins
2028	Jill Werner
2028	Karen Sperstad

12. Closed Session

Closed session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) regarding Pleasant Lane

13. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.