

Village of Mukwonago

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, June 18, 2025

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Present: Brill, D. Johnson, K. Johnson, John Meiners, Dale Porter, Scott Reeves, and President Winchowky

Absent: None

Pledge of Allegiance

Comments from the Public

NONE

Presentations

2024 Audit Presentation and motion to accept the of 2024 Audited Financial Report

Wendy Unger, from Baker Tilly gave a presentation regarding the Village's 2024 Financial Audit. She noted that there were no deficiencies noted. She noted that the budget versus actual was favorable and that the Village had an approximately \$700,000 surplus. Overall, the Village is in a very healthy position moving into 2025.

Motion by D. Johnson to accept the 2024 Audited Financial Report, second by Meiners. Motion carried 7-0.

Consent Agenda

-Approve May 21, 2025 Regular Village Board Minutes and June 4, 2025 Special Board Minutes

-Approve **Resolution 2025 -13** a resolution authorizing the issuance and establishing parameters for the sale of not to exceed \$6,010,000 General Obligation Promissory Notes

-Approve **Resolution 2025-12**, a Resolution to amend the MissionSquare Retirement 457 Deferred Compensation Plan to allow Roth contributions

-Approve the purchase requisition for GSB 88 asphalt sealer

-Approve Accounts Payable Vouchers in the amount of \$842,769.83

-Approve a Special Event Permit application filed by the Jackson Sparks Foundation for the event of Jackson Sparks Foundation Homerun Derby to take place July 26, 2025, from 10:00 a.m. to 7:00 p.m., located at the Field Park

-Approve a Special Event Permit and Phantom Junction Stage Rental Application filed by LifePoint Church for the event of Night of Worship to take place on September 19, 2025 1:00 p.m. to 8:30 p.m.

-Approve a Temporary Class "B"/"Class B" Retailer's License Application filed by Jackson Sparks Foundation for the event of Jackson Sparks Foundation Homerun Derby to take place on July 26, 2025, located at Field Park Pavilion

-Approve the Development Agreement for Subdivision Improvements for the Chapman Farms Subdivision Phase III

-Approve a contract extension with John's Disposal for Garbage, Recycling, Bulk, and Yard Waste Collection to expire December 31, 2030

Motion by Meiners to approve the consent agenda, second by K. Johnson. No discussion. Motion carried 7-0.

Other Items for Approval

Discussion/Action regarding a Combination "Class B" Liquor and Class "B" Fermented Malt Beverage renewal application filed by Perseverance Corporation d/b/a Badger Burger, 200 S Rochester St, Mark Weiss, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds

Clerk Kropf noted that the premises description at this location, changed from the June 4, 2025 Committee of the Whole meeting. Motion by Porter to approve, second by K. Johnson. No discussion. Motion carried 7-0.

Discussion/Action regarding a Combination Reserve "Class B" Liquor and Class "B" Fermented Malt Beverage renewal application filed by Perseverance Corporation d/b/a The Porch Bar, 204 S Rochester St, Mark Weiss, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds

Clerk Kropf noted that the premises description at this location, changed from the June 4, 2025 Committee of the Whole meeting.

Motion by Porter to approve, second by Reeves. No discussion. Motion carried 7-0.

Update regarding non-renewal of Combination Reserve "Class B" Liquor and Class "B" Fermented Malt Beverage renewal application filed by Perseverance Corporation d/b/a The Studio Martini Lounge

Clerk Kropf gave an update regarding the license. She noted that The Studio Martini Lounge was rescinding their license and this area would now be covered under the Porch Bar license. For information only. No action taken.

Discussion/Action regarding **Resolution 2025 -14** a resolution confirming approval and submittal of the Wisconsin Department of Natural Resources NR208-2024 Compliance Maintenance Annual Report (CMAR)

Motion by Brill to approve, second by Meiners. No discussion. Motion carried 7-0.

Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

Discussion/Action regarding utilizing ACT102 Support and Improvement funds for the replacement of medication and supply vending machine in the amount of \$15,879.34

Motion by Reeves to approve contingent upon Town of Mukwonago approval, second by Porter.

Asst. Wegner addressed the need for the new narcotics dispensing machine. Motion carried 7-0.

Planning Commission Recommendations

For Information Only:

-PC Resolution 2025-12 for the extension of the approval of a Site Plan and Architectural Review for L'Bri Pure N' Natural located at 909 Perkins Drive, Parcel Number MUKV 1969-996-005 and MUKV 1969-996-006

-PC Resolution 2025-13 for a Site Plan and Architectural Review for the Mukwonago Food Pantry Located at 325 Eagle Lake Avenue, Parcel Number MUKV 1974921

-PC Resolution 2025-14 for Site Plan and Architectural Review for Semper-FI Roofing and Exteriors at 820 Swan Dr. Parcel MUKV1970987

-PC Resolution 2025-15 for Site Plan and Architectural Review for 108 Main Street LLC located at 108 Main Street, Parcel MUKV 1976111

Discussion/Action regarding **Resolution 2025-15** for a CSM for Mukwonago Food Pantry located at 305 and 325 Eagle Lake Avenue, Parcel MUKV 1974921 and MUKV 1974922

Planner Mike Michalski explained the need for the CSM to allow for the expansion.

Motion by Winchowky to approve, second by Meiners. General discussion was held regarding the need of property owners to amend property lines. Motion carried 7-0.

Finance Committee, Trustee Darlene Johnson

Discussion/action to approve the cancellation agreement and mutual release for Outlot 3 of CSM 4773

Administrator Dykstra stated that the Board expressed a desire to cancel the agreement and that the Village would be responsible for marketing that property.

Motion by Porter to approve, second by K. Johnson. No discussion. Motion carried 7-0.

Motion to approve Vouchers in the amount of \$678,874.39

Motion by D. Johnson to approve, second by Meiners. No discussion. Motion carried 7-0.

Health and Recreation Committee, Trustee John Meiners

Discussion/Action regarding approval to recreate the iconic Kiwanis Barn in Indian Head Park

Motion by Meiners to approve, second by Reeves.

Motion by Meiners to amend to approve without the water and sewer, second by Reeves. DPW Director Bittner stated that this action would start the approval process but didn't want to spend money on the project without Board input/approval. Discussion was held regarding the overall building and potential utilities. DPW Director Bittner stated that some of the project will be paid for through the Parkland

Fund and the rest through donations. Administrator Dykstra added that the approval should be for the concept and that phases of the project will be brought to the Board.

Meiners and Reeves withdrew their motion.

Motion by Meiners to approve recreation of the Kiwanis Barn concept and first phases of drawings, second by Reeves.

Public Works Committee, Trustee Eric Brill

Discussion/Action regarding **Resolution 2025-17** a resolution to accept the dedication of the public utilities with the Cardinal Ridge Phase I

Motion by Brill to approve, second by D. Johnson. Brill stated that this is a resolution to accept the utilities in Cardinal Ridge as public utilities. Motion carried 7-0.

Motion to approve signing the CableCom LLC contract for Option #1 – Revision #1 totaling \$1,126,210.58 to complete the Fiber Connectivity project

Motion by Brill to approve, second by Porter. Brill explained the scope of the project. Finance Director Doherty explained the funded for the project. Motion carried 7-0.

Update on the Gate Valve Project from the Public Works Department

DPW Director Bittner gave an update. No action taken.

Protective Services, Trustee Scott Reeves

Update regarding May 2025 Monthly Police Department Report

Trustee Reeves offered the report for information only. No action taken.

Village President

Discussion/Action regarding **Resolution 2025-16** a resolution confirming the Village President's appointments to various committee and commissions for Village of Mukwonago

Motion by Winchowky to approve, second by D. Johnson. No discussion. Motion carried 7-0.

Closed Session Closed session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) regarding **Pleasant Lane**

Motion by Meiners to convene the Board into Closed Session, second by Reeves. Motion carried by a roll call vote 7-0. The Board convened into Closed Session at 7:21 p.m.

Reconvene into Open Session Motion to reconvene into open session pursuant to Wis. Stats. § 19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

Motion by Meiners to reconvene the meeting into Open Session, second by D. Johnson. Motion carried by a roll call vote 7-0. The meeting reconvened at 7:57 p.m.

Adjournment

The meeting adjourned at 7:57 p.m.