

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, February 5, 2020

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Ct.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- 3.1 Approval of Committee of the Whole meeting minutes of January 8, 2020.
[2020-01-08 Draft COW minutes](#)

4. Presentation

- 4.1 Recognition of several outstanding citizens and employees for their efforts in the rescue of two children who fell through the ice on a retention pond on December 26, 2019.

5. Finance Committee, Trustee Vermeulen

- 5.1 Monthly Treasurer Report and Revenue/Expenditure Guideline Report *(For information purposes only, no action required)*
[2019-12 December Treasury Report.pdf](#)
[2019-12 PRELIMINARY December Revenue & Expenditure Guideline.pdf](#)
- 5.2 Recommend to the Village Board to approve Vouchers in the amount of \$5,410,518.67
[2020-02-05 Accounts Payable Reports](#)
- 5.3 Recommend to the Village Board to approve purchase requisition for a 2020 Chevrolet 2500HD Service Truck for the Utilities Department.

[2020 2500HD Service Truck Purchase Requisition](#)
[2020 2500HD Water Service Truck Quote](#)
- 5.4 Recommend to the Village Board to approve the Purchase Order for park equipment.
[Keeper Goal PO.pdf](#)
[Keeper Goal Quote](#)

- 5.5 Recommendation to the Village Board for approval of 2019 Paving Rehabilitation Close-out Change Order and Final Payment.

[2019 Pavement Rehabilitation Closeout](#)

- 5.6 Recommend to the Village Board to approve the Purchase requisition for one new squad vehicle.

[Lynch Dodge Durango bid.pdf](#)

[2020 Squad purchase order](#)

- 5.7 Recommendation to the Village Board for approval of T ID #5 Phase 2 Public Improvements Close-out Change Order and Final Payment.

[TID #5 Phase 2 Closeout](#)

- 5.8 Recommendation to the Village Board for approval of 2019 Street Rehabilitation Close-out Change Order and Final Payment.

[2019 Street Rehabilitation Closeout](#)

- 5.9 Recommend to the Village Board to approve purchase requisition for pedestrian crossing lights at STH 83 & Lincoln Avenue

[Purchase Requisition.docx](#)

[Sales-Quote Q1818006.pdf](#)

- 5.10 Motion to recommend to the Village Board to approve a Stumper 280 HD Stump Grinder Purchase Requisition.

[Purchase Requisition -Stumper 280 HD](#)

[Village of Mukwonago Stumper 280HD Quote 12-12-19](#)

6. Health and Recreation Committee, Trustee Decker

- 6.1 Recommend to the Village Board to approve special event application for Summerfeste 2020 sponsored by the Mukwonago Lions Foundation, held at Field Park June 18, 19, 20, 21, 2020.

[Summerfeste Park and Special Event Application](#)

- 6.2 Recommend to the Village Board to approve special event application for the Annual Easter Egg Hunt sponsored by the Mukwonago Lions Foundation, located at Field Park April 4, 2020 (rain date April 11, 2020).

[Easter Egg Hunt Park and Special Event Application](#)

- 6.3 Recommend to the Village Board to approve special event request for ProHealth Park Walk for Cancer at Field Park on May 1 (preparation for event) and May 2 (event).

[ProHealth Park Walk-Field Park-May 1-2](#)

- 6.4 Discussion and possible recommendation on proposed park impact fee.

[Trilogy Proposed Fee and Community Comparisons.pdf](#)

[GOV HR Comparable Communities and Survey Results.pdf](#)

7. Judicial Committee, Trustee Walsh

- 7.1 Recommend to the Village Board to approve the Temporary Class "B" / "Class B" Retailers License for Mukwonago Lions Foundation for Summerfeste 2020, June 17, 18, 19, 20, 21.

[Summerfeste Temporary Alcohol Application](#)

- 7.2 Recommendation to the Village Board to approve an Ordinance amending Section 100-14 regarding building permits

[Building Permit Application Ordinance](#)

- 7.3 Discussion and possible recommendation on adopting a policy for advertising on Village property and in Village communications.

[Policy for Advertising on Village property and in Village Communications](#)

[Resolution re advertising policy 1.10.2020](#)

- 7.4 Recommendation to the Village Board to approve an Ordinance amending Section 100-30 regarding adding a public comment section on Plan Commission meeting agendas.

[Draft Ordinance 100-30](#)

- 7.5 Discussion and possible recommendation on Junk/Abandoned vehicle ordinance changes

[Current Ordinances.docx](#)

[Options for COTW.docx](#)

[Option 1 - Proposed changes to Village Ordinances.docx](#)

[Option 2 - Proposed changes to Village Ordinances.docx](#)

[Option 3 - Proposed changes to Village Ordinances.docx](#)

8. Public Works Committee, Trustee Wamser

- 8.1 Recommendation to award Musson Brothers, Inc. the DeBack Drive Infrastructure contract, and determine whether to award the mandatory alternate.

[Recommendation of Award](#)

[Recommendation of Award- Mandatory Alternate Option](#)

[Cost Comparison of Bidders-DeBack](#)

- 8.2 Recommend to the Village Board to approve Letter of Credit Reduction No. 1 for Box Self Storage Development to \$191,089.50.

[Box Self Storage Letter of Credit Reduction #1](#)

- 8.3 Discussion, update, and possible recommendation to the Village Board to approve Well #3 repairs

9. Protective Services, Trustee Brill

- 9.1 Retirement announcement of Officer Robert Melo effective March 1, 2020
Informational only

10. Downtown Development Committee, Trustee Walsh

- 10.1 Update on Downtown Development Committee activities from Chairman Walsh.

11. Village President

- 11.1 Announcement of upcoming Census 2020 and the importance of participation
[Marketing Packet](#)

12. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.