

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, March 4, 2020

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Ct.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

3.1 Committee of the Whole minutes of February 5, 2020.

[2020-02-05 Draft COW minutes](#)

4. Downtown Development Committee, Trustee Walsh

Discussion and possible action on the following items.

4.1 Downtown Development Committee Update

[DDC 02-27-2020 Revised Agenda](#)

5. Finance Committee, Trustee Vermeulen

Discussion and possible action on the following items.

5.1 Monthly Treasurer Report and Revenue/Expenditure Guideline Report For January *(For information purposes only, no action required)*

[2020-01 January Treasury Report](#)

[2020-01 January Revenue & Expenditure Reports](#)

5.2 Motion to recommend to the Village Board to approve Vouchers in the amount of \$2,382,879.31.

[2020-03-04 COW AP Packet.pdf](#)

5.3 Motion to recommend to the Village Board to approve **Resolution 2020-05** Amending the 2019 Adopted Budgets for Wisconsin Development, TID 3, TID 4, TID 5, Debt Service, Village Designated, Capital Equipment, Library, Capital Improvement, Impact Fees, Water Utility, Sewer Utility, and Parkland Site Funds.

[Resolution 2020-05 - 2019 Budget Amendments Various Funds](#)

- 5.4 Motion to recommend approval to the Village Board of **Resolution 2020-08** to authorize payment and charge back for an Assessor Error in the amount of \$11,169.18 for Tax Key MUKV1962-996-008
[Res 2020-08 \(Chapman Assessment Error\)](#)
- 5.5 Motion to recommend approval to the Village Board of **Resolution 2020-09** to authorize payment and charge back for an Assessor Error in the amount of \$13,848.37 for Tax Key MUKV1962-996-009
[Res 2020-09 \(Chapman Assessment Error\)](#)
- 5.6 Motion to recommend approval to the Village Board of **Resolution 2020-010** to authorize payment and charge back for an Assessor Error in the amount of \$1,718.73 for Tax Key MUKV2091-011-002
[Res 2020-10 \(Heaven City Assessor Error\)](#)
- 5.7 Motion to recommend approval to the Village Board of **Resolution 2020-11** to authorize payment and charge back for an Assessor Error in the amount of \$5,795.68 for Tax Key VM 00008
[Res 2020-11 \(Sugden Property Assessor Error\)](#)

6. Health and Recreation Committee, Trustee Decker

Discussion and possible action on the following items.

- 6.1 Discussion and possible recommendation on proposed park impact fee and Ordinance amendment, and to recommend Village Attorney finalize the Ordinance to include removal of the parkland site fee.
[Park Impact Fee Draft Ordinance Revised](#)

7. Judicial Committee, Trustee Walsh

Discussion and possible action on the following items.

- 7.1 Discussion and possible recommendation to approve **Resolution 2020-06** establishing a policy regarding the use of messaging on the Village's electronic reader board signs.
[Resolution - Electronic Reader Board Sign](#)
- 7.2 Discussion and possible recommendation on **Resolution 2020-07** a resolution adopting a policy for advertising on Village property and in Village communications.
[Resolution Adopting Advertising Policy](#)
- 7.3 Motion to recommend to the Village Board to approve the amendments to Section #34-46, 34-47 (a) and 34-49 (b) & (c) of the Village of Mukwonago Municipal Code regarding abandon or junked motor vehicles.
[Ordinance to be signed](#)
[Proposed changes to Village Ordinance](#)

- 7.4 Motion to recommend to the Village Board to approve an Ordinance amending Section 78-1 of the Village of Mukwonago Municipal Code regarding the composition, duties, and power of the Board of Review.

[Ord Amend Board of Review](#)

- 7.5 Request from Patti Muraczewski regarding the creation of an ordinance to prohibit the sale of dogs and cats by a retail establishment.

[Resident Letter](#)

8. Public Works Committee, Trustee Wamser

Discussion and possible action on the following items.

- 8.1 Motion to recommend to the Village Board to approve a Storm Water Maintenance Agreement with Castle Senior Living, At 210 McDivitt Lane for building addition and other work, contingent upon Attorney and Engineer approval.

[210 McDivitt Lane Birchrock Castle Addition-Recommendation of Approval of Development Documents.pdf](#)

[Storm Water Maintenance Agreement](#)

- 8.2 Motion to recommend to the Village Board to award Wolf Paving, Inc. the River Park Estates Rehabilitation Phase 2 contract, and determine whether to award the 10-foot wide or 8-foot wide mandatory alternate for the additional paving of Miniwaukan Park Multi-Use Trail.

[Recommendation of Award-AC](#)

[Recommendation of Award-BC](#)

[River Park Estates Rehabilitation Cost Comparison of Bidders](#)

- 8.3 Motion to recommend to the Village Board to approve Task Order No. 2020-02 from Ruekert Mielke, Inc. for construction related services of DeBack Drive Infrastructure.

[2020-02 DeBack Drive Infrastructure Construction Related Services.pdf](#)

- 8.4 Discussion regarding the feasibility of constructing CTH ES Pedestrian Bridge at Fox River.

[CTH ES Pedestrian Bridge Conceptual Layout.pdf](#)

[CTH ES Pedestrian Bridge Preliminary Estimates.pdf](#)

- 8.5 Motion to recommend to the Village Board approval of TID #5 Public Improvements Close-out Change Order and Final Payment.

[Closeout Letter](#)

- 8.6 Motion to recommend to the Village Board to approve WWTF Chemical Storage Building Bid Award to J.H. Hassinger, Inc. for the sum of \$614,766.00.

[Recommendation of Award WWTF Chemical Building](#)
[WWTF Chemical Building Award](#)

- 8.7 Discussion and possible action and update on Well #3 from Utility Director
- 8.8 Motion to recommend to the Village Board to approve a Purchase Requisition for a valve exerciser and install with Northern Sewer Equipment in the amount of \$31,380.

[Purchase Req - Valve Exerciser](#)

- 8.9 Discussion regarding Village Electronic Recycling
[RD App and Ele Event Agreement 2020 Sample](#)
[Electronic Recycling Solutions](#)
[Appliance Recycling Solutions](#)

9. Village Clerk

- 9.1 Review of February 18, 2020 Election Statistical Information for the Village of Mukwonago. *(For Information only, no action required)*
[Election Statistics Report 02-18-20](#)

10. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.