

**VILLAGE OF MUKWONAGO
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, APRIL 1, 2020**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Call to Order

Virtual Meeting via Zoom Platform was called to order by President Winchowky at 5:30pm at Mukwonago Municipal Building/Board Room, 440 River Crest Court

Roll Call

Board Members Present:

Eric Brill
James Decker
Darlene Johnson
Jay Vermeulen
Jason Wamser
Roger Walsh
Fred Winchowky

Also Present:

John Weidl, Village Administrator
Diana Dykstra, Clerk/Treasurer
Diana Doherty, Finance Director
Ron Bittner, DPW Director
Dave Brown, Utility Director
Kevin Schmidt, Police Chief
Mark Blum, Village Attorney
Ben Kohout, Village Planner
Bob Harley, Building Inspector

Approval of Minutes

Decker/Johnson Motion to approve minutes from March 4, 2020 Committee of the Whole meeting. Unanimously carried.

Finance Committee, Trustee Vermeulen

Monthly Treasurer Report and Revenue/Expenditure Guideline Report for February was placed on file.

Motion to recommend to the Village Board to approve Vouchers in the amount of \$447,056.21.

Johnson/Decker motion to recommend to the Village Board to approve Vouchers in the amount of \$447,056.21. Unanimously carried.

Motion to recommend approval to award a contract for Zoning Code and Sign Code Re Write to Civitek Consulting, Inc. for \$68,800.

Planner Kohout noted there were three quotes received Foth, Vandewalle, and Civitek.

Decker/Brill motion to recommend approval to award a contract for Zoning Code and Sign Code Re Write to Civitek Consulting, Inc. for \$68,800.

Roll Call: "Yes" Trustee Brill, Decker, Johnson, Vermuelen, Walsh, Wamser, and Winchowky.
Unanimously carried.

Health and Recreation Committee, Trustee Decker

Notification of the cancellation of the Annual Easter Egg Hunt sponsored by the Mukwonago Lions Foundation, located at Field Park April 4, 2020 (*this is for information only*)

Judicial Committee, Trustee Walsh

Motion to recommend to the Village Board to approve an Ordinance amending Section 78-1 of the Village of Mukwonago Municipal Code regarding the composition, duties, and power of the Board of Review.

Johnson/Walsh motion to recommend approval to amend Ordinance 78-1. It was noted it is \$50, compensation will not be retroactive for 2019, and there will be a resolution setting the rate.

Roll Call: "Yes" Trustee Brill, Decker, Johnson, Vermuelen, Walsh, Wamser, and Winchowky.
Unanimously carried.

Personnel Committee, Trustee Johnson

Motion to recommend to the Village Board to approve the request for educational pay incentive from Officer Taylor Zajichuk

Decker/Vermuelen motion to recommend approval for the request for educational pay incentive from Officer Taylor Zajichuk

Roll Call: "Yes" Trustee Brill, Decker, Johnson, Vermuelen, Walsh, Wamser, and Winchowky.
Unanimously carried.

Motion to recommend to the Village Board to approve Resolution 2020-17 a Resolution of the Village of Mukwonago Regarding Essential Governmental Functions/Employees, and general approval to utilize other village employees to supplement the Election Inspector shortage.

Roll Call: "Yes" Trustee Brill, Decker, Johnson, Vermuelen, Walsh, Wamser, and Winchowky.
Unanimously carried.

Public Works Committee, Trustee Wamser

Motion to recommend to the Village Board to approve a Storm Water Maintenance Agreement with Bielinski Homes, Inc., for Chapman Farms Subdivision, a 64.51 acre development.

Johnson/Decker motion to recommend to the Village Board to approve a Storm Water Maintenance Agreement with Bielinski Homes, Inc., for Chapman Farms Subdivision, a 64.51 acre development.

It was noted this it is subject to engineer conditions dated 3-23-20

Roll Call: "Yes" Trustee Brill, Decker, Johnson, Vermeulen, Walsh, Wamser, and Winchowky.
Unanimously carried.

Discussion, update, and possible recommendation to the Village Board to approve Well #3 repairs

Utility Director Brown noted they are making progress. The tool now has to stay. They gained 8-10 feet and they will be out of money next Tuesday. They have spent \$77,000 so far and need approximately \$30,000.

Decker/Johnson motion to recommend approval of an additional \$30,000 for the Well #3 repairs. Roll Call: "Yes" Trustee Brill, Decker, Johnson, Vermeulen, Walsh, Wamser, and Winchowky. Unanimously carried.

Discussion and possible action to approve I-43 Elevated Tank Painting Final Payment Request

Decker/Johnson motion to approve 1-43 Elevated Tank Painting Final Pay Request in the amount of \$32,487. Roll Call: "Yes" Trustee Brill, Decker, Johnson, Vermeulen, Walsh, Wamser, and Winchowky. Unanimously carried.

Discussion and possible recommendation to approve Task Order 2020-04 for Mulcahy Shaw to install, collect data, maintain, and remove the flow meters and Ruekert & Mielke, Inc. to evaluate analyze, and recommend improvements associated with the Atkinson Pump Station Capacity.

Decker/Johnson motion to recommend approval of Task Order 2020-04. It was noted on the northwest side of the Village they have a pump station they have seen increase in flows. They want to install six flow meters and evaluate to see if they can pinpoint a leak or capacity issue. Utility Director Brown noted the funds to cover this expense would come from impact fees for the collection systems. Roll Call: "Yes" Trustee Brill, Decker, Johnson, Vermeulen, Walsh, Wamser, and Winchowky. Unanimously carried.

Adjournment

Meeting was Adjourned at 6:54pm

Respectfully Submitted,

/s/ Diana Dykstra, CMC
Village Clerk-Treasurer