

Village of Mukwonago
Notice of Meeting and *Amended* Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, May 6, 2020

Time: 7:00 pm

Place: Mukwonago Municipal Building/Board Room, 440 River Crest Ct.

Virtual Meeting Log On Information

Join Zoom Meeting: <https://us02web.zoom.us/j/84457738265>

Meeting ID: 844 5773 8265

Dial by your location +1 312 626 6799 US (Chicago)

1. Call to Order

2. Roll Call

3. Approval of Minutes

- 3.1 Motion to approve Committee of the Whole minutes from April 1, 2020.
[2020-04-01 Draft COW Minutes](#)

4. Downtown Development Committee, Trustee Walsh

Discussion and action possible on the following items

- 4.1 Update/Status Report from the Downtown Development Committee (DDC), and further direction on resuming committee meetings.

[Agenda Request - DDC Update](#)

- 4.2 Discussion and possible recommendation to direct Admin & Staff to continue to work on developing a Village of Mukwonago Small Business Assistance and Stimulus Plan for final presentation.

[Agenda Request - Small Business Economic Assistance](#)

[Village 2020 DRAFT Zero Interest Loan Program 2020](#)

5. Finance Committee, Trustee Meiners

Discussion and action possible on the following items

- 5.1 Monthly Treasurer Report and Revenue/Expenditure Guideline Report For March
(For information purposes only, no action required)

[2020-03 March Treasury Report](#)

[2020-03 March Revenue & Expenditure Report](#)

- 5.2 Motion to recommend to the Village Board to approve Vouchers in the amount of \$668,680.13.

- 5.3 Motion to recommend approval of **Resolution 2020-18** a Resolution to provide for compensation to the Village Board members appointed to the Board of Review.
[RESOLUTION 2020-18](#)

6. Health and Recreation Committee, Trustee Decker

Discussion and action possible on the following items

- 6.1 Motion to recommend approval of the Special Event Application from the Mukwonago Chamber of Commerce for the Farmers Market at Field Park on Wednesdays between May 20, 2020 and October 14, 2020.
[Farmers Market Special Event App](#)
- 6.2 Motion to recommend approval of a License Agreement between Wisconsin Electric Power Company (We Energies) and the Village of Mukwonago for a Trail License.
[Trail License 2020](#)
- 6.3 Discussion and possible recommendation on an Ordinance amending section 45-14 and 45-16 regarding the co-existence of the public site fee with the park impact fee.
[Ord Amend Sec 45-14 and 45-16](#)

7. Judicial Committee, Trustee Walsh

Discussion and action possible on the following items

- 7.1 Discussion and recommendation to approve a contract amendment for Zoning Code Rewrite with Civi Tek Consulting, Inc. to commence work immediately on conditional uses to meet State Code guidelines at a cost of \$2,100.
[Civi Tek First Amendment](#)
- 7.2 Discussion and possible recommendation on reducing annual fees for Class B liquor license holders.
[Agenda Request - Liquor Fees](#)

8. Protective Services, Trustee Adler

Discussion and action possible on the following items

- 8.1 American Legion Post #375 has cancelled the May 25, 2020 Memorial Day Parade, due to COVID-19 current situation. *(information only)*
- 8.2 Village of Mukwonago Police Department 2019 Annual Report *(for information only, no action required)*
[2019 Annual Report MKPD](#)
- 8.3 Annual Fire Department Report for 2019 *(for Information only, no action required)*
[2019 Annual Report Document](#)

9. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 9.1 Motion to recommend approval of a sewer credit in the amount of \$254.99 for 1311 Riverton Drive for an exterior water leak.
[UB Appeal](#)
- 9.2 Motion to recommend approval of Change Order #1 for River Park Estates paving, a cost reduction of \$15,843.30 on the contract price due to a calculation error.
[River Park Estates - CO](#)
- 9.3 Discussion and possible action on a request from Bielinski Development, Inc., to amend the Meadowland Townhomes Developers Agreement to extend the time frame to install infrastructure to December 1, 2022, and direct staff to amend agreement accordingly for the next Committee of the Whole.
[Request - Bielinski Homes](#)
[Meadowland DA](#)
- 9.4 Discussion and possible recommendation on the Well #3 rehab project and update.
- 9.5 Motion to recommend to the Village Board to approve **Task Order No. 2020-06** from Ruekert Mielke, Inc. for the Design and Bidding of CTH LO Sanitary Sewer Rehabilitation in the amount of \$20,820.
[2020-06 CTH LO Sanitary Sewer Rehabilitation](#)
- 9.6 Discussion and possible recommendation on an amendment to the Agreement for the Development of Improvements for Box Self Storage, LLC.
[Box Self Amend - Final 050620](#)
- 9.7 Discussion and possible recommendation to approve a Letter of Credit Reduction for Phantom Lakes Preserve.
[Phantom Lakes Preserve - Letter of Credit Reduction #1](#)

10. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.