

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, June 3, 2020

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Ct.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- 3.1 Motion to approve Committee of the Whole minutes of May 6, 2020.
[2020-05-06 COW Draft Minutes](#)

4. Village Administrator

- 4.1 Village Branding Presentation from Karl Robe of Karl James & Associates.
[Mukwonago Brand Refresh 6.3.20](#)

5. Downtown Development Committee, Trustee Walsh

Discussion and possible recommendation on the following items

- 5.1 Downtown Development Committee (DDC) Preliminary Streetscaping & Wayfinding Design Plan Review
[DDC 06-03-2020 COW AIRF](#)
[2020-0420 Preliminary Design Presentation](#)
- 5.2 Summary of DDC May 28, 2020 remote meeting recommendations.
[DDC 06-03-2020 COW AIRF](#)
- 5.3 Update from Village Admin/Econ Development Director re: August 2020 Economic Summit. Possible COVID-19 operational guidelines or direction from Village Board.
[DDC 06-03-2020 COW AIRF](#)

6. Finance Committee, Trustee Meiners

Discussion and possible recommendation on the following items.

- 6.1 Monthly Treasurer Report and Revenue/Expenditure Report For April *(For information purposes only, no action required)*
[2020-04 April Treasury Report.pdf](#)
[2020-04 April Revenue & Expenditure Report.pdf](#)
- 6.2 Discussion and possible recommendation on **Resolution 2020- 21** A Resolution Authorizing the Issuance and Sale of \$1,200,000 Taxable General Obligation Promissory Notes, Series 2020A.

[Res 2020-21 2020A Taxable GOPNs](#)

[Ratings Direct Summary Mukwonago](#)

- 6.3 Discussion and possible recommendation on **Resolution 2020- 22** A Resolution Authorizing the Issuance and Sale of Approximately \$4,715,000 General Obligation Promissory Notes, Series 2020B.

[Res 2020-22 2020B GOPNs](#)

[Ratings Direct Summary Mukwonago](#)

- 6.4 Motion to recommend to the Village Board to approve Vouchers in the amount of \$1,449,066.32.

[2020-06-03 COW AP Report.pdf](#)

- 6.5 Discussion and possible recommendation on a Small Business Grant program

[AIRF - Small Business Grant Program](#)

[Small Business Grant Program 2020](#)

- 6.6 Update on 2019 Tax Bill calculation explanation for Walworth County residents. *(for information only, no action required)*

[Apportionment Error Report](#)

7. Judicial Committee, Trustee Walsh

Discussion and possible recommendation on the following items

- 7.1 **Motion to recommend approval of Class A Fermented Malt Beverage License Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:**

A. 301 Main Enterprises, Inc. d/b/a Clark, 301 Main Street, Judith Schwartz, Agent

B. 122 Arrowhead Enterprises, Inc., d/b/a Arrowhead BP, 122 Arrowhead Dr., Judith Schwartz, Agent

C. 5 Star Stations, Inc., d/b/a Mukwonago Express Mart, 407 South Rochester St., Robin Hernandez, Agent

D. Genesis Gas, Inc. d/b/a Village Mini Mart, 201 N. Rochester St., Manjo Gupta, Agent

[Class A Fermented Malt Beverage Renewals](#)

[Police Chief Renewal Memo](#)

7.2 Motion to recommend approval of Combination Class A Fermented Malt Beverage and Class A Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

- A. Aldi, Inc., d/b/a Aldi #46, 111 East Wolf Run, Ricky Lee Minor, Agent
- B. Main Street Liquor LLC, 411 Main Street, Martin Johnson, Agent
- C. Kwik Trip, Inc., d/b/a Kwik Trip #282, 1212 N. Rochester St., Valerie Swan, Agent
- D. Khasria Two Inc., d/b/a Village Wine and Liquor, 712-18 Main St., Harjinder Khasria, Agent
- E. Ultra Mart Foods, LLC, d/b/a Pick N Save #6384, 1010 Rochester St., Patrick Groves, Agent
- F. Walgreen Co., d/b/a Walgreens #07039, 212 N. Rochester St., Brian Marinello, Agent
- G. Wal-Mart Stores East LP, d/b/a Wal-Mart Supercenter #1571, 250 E. Wolf Run, Michael Sandelback, Agent.
- H. 1060 Rochester Enterprises LLC, d/b/a Rochester BP, 1060 N Rochester St., Judith Schwartz, Agent
- I. 909 Greenwald Enterprises, Inc., d/b/a Mukwonago Amoco, 909 Greenwald Ct., Judith Schwartz, Agent

[Class ALB Renewals](#)

7.3 Motion to recommend approval of Combination Class B Fermented Malt Beverage and Class B Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

- A. American Legion Community Post #375, 627 Veteran's Way, Michelle Adams, Agent
- B. Blue Bay Inc., d/b/a Blue Bay Restaurant, 927 Main St., Vlaznim Islami, Agent
- C. FJ Partners LLC, d/b/a Sol de Mexico, 507 Main St., Froylan Mauricio, Agent
- D. Jay's Lanes, Inc., d/b/a Jays Lanes, 326 Atkinson St., Jeffrey Jay, Agent
- E. Perserverance Corp, d/b/a The Badger Burger Co., 200 S. Rochester St., Mark Weiss, Agent
- F. Sandra Miller, d/b/a Sany's Miller Time, 701 Main St., Sandra Miller, Agent
- G. Take A Big Bite, d/b/a Fork in the Road, 215 N Rochester St., Paul Hennessy, Agent

[Class BB Combo Renewals](#)

7.4 Motion to recommend approval of Reserve Combination Class B Fermented Malt Beverage and Class B Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

- A. Boneyard Pub and Grille, LLC, d/b/a Boneyard Pub and Grille, 215 Bay View Rd., Suite D, James Jones, Agent
- B. DAA Smokehouse LLC, d/b/a David Alan Alan's Smokehouse & Saloon, 325 Bay View Rd. Suite D/E, Tina O'Bryan, Agent
- D. El Pueblo Inc., d/b/a Antigua Real Restaurant, 355 Bay View Rd., Marco Alarcon, Agent

[Class Reserve BB Combo Renewals](#)

7.5 Motion to recommend approval of Combination Class B Fermented Malt Beverage and Class C Wine License Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A. Brew52, LLC, d/b/a Brew52, 1146 N. Rochester Street, Glenn Dieball, Agent
B. Gustavo Gutierrez, d/b/a Mukwonago Family Restaurant, 1015 E Veteran's Way, Gustavo Gutierrez, Agent
[Class BC Renewals](#)

8. Library Board, Trustee Brill

8.1 Mukwonago Community Library update. *(for information only, no action required.)*
[Mukwonago Community Library 'Return to Normal'](#)

9. Personnel Committee, Trustee Johnson

Discussion and possible recommendation on the following items

9.1 Discussion and possible recommendation on a complaint procedure and form for the Village of Mukwonago, concerning conduct of Village Elected Officials, Officers and Employees.
[Complaint Procedures](#)
[Investigation Form](#)

10. Public Works Committee, Trustee Brill

Discussion and possible recommendation on the following items

10.1 Motion to recommend approval of a Stormwater Maintenance Agreement for Hittman property for preliminary installation of a water detention basin to get property ready for any future development, not yet selected, for a 3.32 acre property located on the SW corner of State Highway 83 and Arrowhead Drive, MUKV 2015997010. Recommend Approval to the Village Board.
[Letter Grading and SWMA Approvals from Village Engineer](#)
[Letter of Credit Approval Letter from Village Engineer](#)
[Hittman Storm Water Maintenance Agreement](#)

10.2 Motion to recommend approval of Edgewood Condominiums Storm Water Management Agreement.
[Edgewood Condos-Recommendation of Approval of SWMA](#)
[Edgewood Condos Storm Water Maintenance Agreement REVISED.05.6.2020](#)

10.3 Update on Well #3

10.4 Discussion and possible recommendation to approve the revised Adaptive Management Plan and authorize the Village President to sign prior to final approval on June 17, 2020.
[AIRF Adaptive Management](#)
[Adaptive Management Plan_Reduced](#)

11. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.