

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, July 1, 2020

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Ct.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- 3.1 Motion to approve minutes of June 3, 2020 Committee of the Whole meeting.
[2020-06-03 Draft COW Minutes](#)

4. Village Administrator

- 4.1 Discussion and possible action to approve the Village Branding as presented by Karl Robe of Karl James & Associates, and to prepare the identity guide for a presentation to the July 15, 2020 Village Board.
[MukwonagoBrand_Refresh_6.11.20](#)

5. Downtown Development Committee, Trustee Walsh

- 5.1 Presentation of Streetscape and Wayfinding Signage Preliminary Plans by FOTH and possible recommendation of support to the Village Board.
Review and Recommend action by recommending support of the plans presented to the Village Board, through which engineered plans may be generated at a later time when the Board and Staff agree upon.
[AIRF FOTH streetscape and signage design report.pdf](#)
[2020-0701 Master Plan Presentation-FINAL](#)
- 5.2 Redevelopment Resources, LLC
a. Redevelopment Intro e-mail
b. Redevelopment Resources Contract
c. Funding Mechanisms including BID & TID
d. Ben Kohout informational explanation with TID Oconomowoc examples
[AIRF 07-01-2020 COtW DDC](#)
[DDC Agenda Attachments](#)
- 5.3 Update on DDC Member resignation & selection of DDC Chair/Co-Chair
[AIRF 07-01-2020 COtW DDC](#)
- 5.4 Report of DDC recommendations if applicable.
[AIRF 07-01-2020 COtW DDC](#)

6. Finance Committee, Trustee Meiners

Discussion and action possible on the following items.

- 6.1 Monthly Treasurer Report and Revenue/Expenditure Guideline Report For May *(For information purposes only, no action required)*
[2020-05 May Treasury Report.pdf](#)
[2020-05 May Revenue & Expenditure Report.pdf](#)
- 6.2 Motion to recommend to the Village Board to approve Vouchers in the amount of \$603,091.99
[2020-07-01 COW AP Packet](#)
- 6.3 Presentation by Village Administrator regarding COVID effect on the current budget by department.
[Department Budget Updates](#)
- 6.4 Discussion and possible recommendation on a Small Business Grant program *(referred from June Committee of the Whole)*
[AIRF - Small Business Grant Program](#)
[Small Business Grant Program 2020](#)
[Availability of General Fund Reserves](#)
[General Fund Reserve Trend Data](#)
- 6.5 Discussion and possible recommendation on Rebound contract for network provider services related to Worker's Compensation claims, and authorization for the Village President to sign Master Services Agreement and Proposal/Statement of Work document with Rebound.
[AIRF - for Rebound Contract.pdf](#)
[Village of Mukwonago Master Service Agreement 18JUN20.pdf](#)
[Village of Mukwonago ProposalSOW 12JUN20 \(00000003\).pdf](#)
[Rebound reimbursement letter LWMMI.pdf](#)
- 6.6 Discussion and possible recommendation to approve a reduction of the Guarantee Performance Letter of Credit for the Point Apartments, LLC to \$500,000.
[915 Main Reduce LOC](#)
[915 Pointe Apt Dev Guaranty Agmt - RECORDED](#)

7. Health and Recreation Committee, Trustee Decker

- 7.1 Discussion and possible recommendation to approve Boat Launch Improvements Close-Out Change Order and Final Payment
[Boat Launch Closeout](#)
- 7.2 Discussion and possible recommendation to the Village Board to enter into a contract with Anderson Ashton Design/ Build for the Indian Head Beach House remodel project.
[5-8-20 Final Amendment No 1 to AIA Document C132-2009 \(00000002\)MGB 060920.docx](#)

[A232-2009 - Mukwonago Beach House FINAL 061920.docx](#)
[A232-2009 Mukwonago Beach House FINAL 061920.docx](#)
[C132-2019 - Mukwonago Beach House FINAL 061920.docx](#)

8. Judicial Committee, Trustee Walsh

- 8.1 Discussion and possible recommendation on an Ordinance regarding how an Elected Official can place items on an agenda.
[Ordinance re Placing Items on Agenda](#)
- 8.2 Discussion and possible recommendation on the creation of an Ordinance regarding the keeping of Chickens.
[Request for Ordinance re Keeping of Chickens](#)
- 8.3 Discussion and possible recommendation on an Ordinance creating Section 86-78 and 86-177 of the Mukwonago Municipal Code regarding extension of Water and Sewer Main.
[Ordinance 86-78 and 86-177 Public vs Private](#)

9. Personnel Committee, Trustee Johnson

- 9.1 Discussion and possible recommendation on a complaint procedure and form for the Village of Mukwonago, concerning conduct of Village Elected Officials, Officers and Employees. *(referred from the June Committee of the Whole)*
[Village Complaint Intake Form -063020](#)
[May Draft Complaint Procedures \(00627443xBE4A3\) \(7\).docx](#)
[June draft Final Complaint Procedures \(00627443-2xBE4A3\) \(2\) \(1\) \(3\).docx](#)

10. Public Works Committee, Trustee Brill

- 10.1 Motion to recommend to the Village Board to approve River Park Estates Rehabilitation Phase 2 Change Order No. 3.
[00 63 63 Change Order No 3.pdf](#)
- 10.2 Discussion and possible recommendation on Well 3 Rehab project and approve Suez test pump proposal for 72 hour pump test with electrical upgrades
[Mukwonago Well 3 Additional Test](#)
- 10.3 Discussion and possible recommendation to award Globe Contractors, Inc. the CTH LO Sanitary Sewer Rehabilitation Base Bid Contract in the amount of \$160,665.89.
[Recommendation of Award.pdf](#)
- 10.4 Discussion and possible action to recommend approval of Task Order No. 2020-07 from Ruekert Mielke, Inc. for the construction related services of CTH LO Sanitary Sewer Rehabilitation.
[2020-07 CTH LO Sanitary Sewer Rehabilitation Construction Services.pdf](#)

- 10.5 Discussion and possible recommendation to approve **Resolution 2020-28** a Resolution to approve the Compliance Maintenance Annual Report (CMAR).

[AIRF CMAR.docx](#)

[RESOLUTION 2020-28 \(2019 CMAR Report\)](#)

[2019 CMAR Report.pdf](#)

- 10.6 Discussion and possible recommendation to approve authorizing the Village President to sign the WE Energies lighting agreement for street lights on Van Buren Dr.

[Authorization Cover Letter WI.pdf](#)

[4527028 Lighting Record - Non Std 2020-01.xlsx.pdf](#)

[4527028 SKETCH.pdf](#)

- 10.7 Discussion and possible recommendation to approve **Resolution 2020-29** a resolution to accept dedication of public water main improvements, contingent upon receiving proper lien waivers from the Developer.

[RESOLUTION 2020-29 \(Acceptance box self storage water main\).docx](#)

[Box_Self_Storage_Water Main Acceptance Recommendation](#)

- 10.8 Discussion and possible recommendation on reimbursement of \$14,460 for public sanitary sewer up-sizing cost sustained for future development beyond the site for the Phantom Lakes Preserve Development.

[Phantom Lakes Preserve-Recommendation for Infrastructure Oversizing Reimbursement](#)

[Phantom Lakes Preserve Utility Oversizing](#)

- 10.9 Discussion and possible recommendation to approve **Resolution 2020-30** a Resolution to accept the public water and sanitary sewer main infrastructure for Phantom Lakes Preserve Development.

[RESOLUTION 2020-30 \(Acceptance Phantom Lks Water & Sewer Main\)](#)

[Phantom Lakes Preserve-Recommendation of Public Infrastructure Acceptance](#)

11. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.