

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, August 5, 2020

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Ct.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- 3.1 Motion to approve Committee of the Whole Minutes of July 1, 2020
[2020-07-01 Cow DRAFT Minutes](#)

4. Downtown Development Committee, Trustee Walsh

- 4.1 Downtown Streetscaping and Wayfinding Walgreens Property Owner Feedback
[DDC Agenda Item 1 Walgreens Request](#)
- 4.2 Wisconsin Department of Transportation Streetscaping/Wayfinding Conference Call with Village of Mukwonago Representatives
[DDC Agenda Item 2 DOT](#)
- 4.3 Discussion and possible recommendation to the Village Board to appoint Village Administrator John Weidl to the Downtown Development Committee as a non-voting member for a term limit to be determined by the Village President.
[DDC Agenda Item - Appointment](#)

5. Finance Committee, Trustee Meiners

Discussion and action possible on the following items.

- 5.1 Monthly Treasurer Report and Revenue/Expenditure Guideline Report For June *(For information purposes only, no action required)*
[2020-06 June Treasury Report.pdf](#)
[2020-06 June Revenue & Expenditure Report.pdf](#)
- 5.2 Discussion and possible recommendation to the Village Board to approve Vouchers in the amount of \$674,027.58.
[20200805 AP Packet](#)
- 5.3 Discussion and possible recommendation to the Village Board to approve the purchase requisition of Liquid Road asphalt sealer with Tracy Sealcoating Service in the amount of \$24,999.00.
[PO - Sealcoating Service](#)
[Est_601Sealcoating Service LLC](#)

- 5.4 Discussion and possible recommendation to authorize the 2nd of 3 payments of the total developer grant amount in accordance with the performance of Developers Agreement with The Pointe Apartments LLC.
[Pointe Apt Dev Guaranty Agmt - RECORDED](#)
- 5.5 Discussion and possible recommendation on the Flex Patch purchase requisition for Fahrner Asphalt Sealers in the amount of \$22,050.00.
[PO - Flex Patch](#)
[Village of Mukwanago Proposal Flex Patching](#)
- 5.6 Discussion and possible recommendation for the Police Department LED information display sign purchase requisition to the Village Board pending Plan Commission approval for Look Creative in the amount of \$24,311.00.
[PO - PD Sign](#)
[Sign Estimates](#)
- 5.7 Discussion and possible recommendation to the Village Board to approve a residential refund of private fire protection services incorrectly billed in the amount of \$9,982.25
[Greenwald Private Fire Refund](#)

6. Health and Recreation Committee, Trustee Decker

Discussion and action possible on the following items

- 6.1 Discussion and possible recommendation on review of the placement of flags, banners, or signs on the Village fencing at Field Park.
[Email re Flag on Village Field Park Fence](#)

7. Judicial Committee, Trustee Walsh

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation to the Village Board on the adoption of a policy regarding how an Elected Official can place items on an agenda. *(referred from July 1, 2020 Committee of the Whole)*
[Ordinance re Placing Items on Agenda](#)
[Trustee Walsh Memo re Agenda Item Submission Policy](#)
[Attorney Blum Email](#)
- 7.2 Discussion and possible recommendation to the Village Board to approve **Resolution 2020-35** A resolution amending our listing of certain highways and streets where parking, stopping or certain standing is prohibited, Section 82-178 of the Village of Mukwonago Municipal Code.
[RESOLUTION 2020-35 \(ParkingStoppingStandingAmend\)](#)

- 7.3 Discussion and possible recommendation on providing direction to the Village Attorney to create an ordinance regarding electronic participation for Elected Officials.

[Electronic Participation Memo](#)

- 7.4 Discussion and possible recommendation on the creation of an Ordinance regarding the keeping of Chickens. *(Tabled from July 1, 2020)*

[Request for Ordinance re Keeping of Chickens](#)

[Petition Signatures](#)

[8 Common Myths about Raising Backyard Poultry](#)

[Sample Chicken Coops](#)

8. Personnel Committee, Trustee Johnson

Discussion and action possible on the following items

- 8.1 Announcement the complaint procedure and form for the Village of Mukwonago, concerning conduct of Village Officials, Officers and Employees will be presented to the September Committee of the Whole.

9. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 9.1 Discussion and possible recommendation to the Village Board to approve the 2020 crack sealing contract with Thunder Road LLC in the amount \$62,386.00.

[2020 Crack Seal Recommendation Letter](#)

[Bid Tab 2020](#)

- 9.2 Discussion and possible recommendation to recommend authorizing the Village President to sign the WE Energies lighting agreement for street lights on Mukwonago Dr.

[4515294 Revised Authorization Cover Letter.pdf](#)

[4515294 Lighting Record - Non Std.pdf](#)

[4155294 SKETCH.pdf](#)

- 9.3 Discussion and possible recommendation to the Village Board to authorize the Village President to sign the WE Energies lighting agreement #4373983 and #4373985 for street lights in and around the Chapman Villas Project.

[4373985 NA Auth Letter_Muni July 2020.pdf](#)

[4373985 Lighting Record - Non Std 2020-01.pdf](#)

[4373985 drawing.pdf](#)

[4373983 NA Auth. Letter - Muni July 2020.pdf](#)

[4373983 NON STD Lighting Record.pdf](#)

[4373983 DRAWING.pdf](#)

- 9.4 Discussion and possible recommendation to the Village Board to approve **Task Order Amendment No. 2019-18A1** from Ruekert Mielke, Inc. for the additional construction related services for the construction of River Park Estates Rehabilitation Phase 2 in the amount of \$28,790.

10. Village President

- 10.1 Discussion and possible recommendation on a request from Resident Colleen Farmer regarding an appeal under Wis. Stats. 70.57 (1b) to ask the Department of Revenue to make a correction to its determination of equalized value prior to publishing its final report.

[Request to the DOR for review and correction of Econ Change in EV](#)

[Econ Changes Comparison](#)

[Memo Legal DOR.Eqlzd.Val.Assmnt 7.30.20](#)

[Legal Memo 072920](#)

- 10.2 Select date for additional strategic planning sessions with Board and Department Heads.

[Proposal for additional strategic planning sessions](#)

11. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.