

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, December 2, 2020

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Ct.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- 3.1 Motion to approve minutes of the Committee of the Whole meeting of November 4, 2020.

[2020-11-04 Draft COW minutes](#)

4. Presentations

- 4.1 Concept Review for development proposal of Aman's Beer + Wine by Sarab Investments LLC at 110 Chapman Boulevard.
- 4.2 Presentation from Waukesha County Supervisor Darlene Johnson regarding the CTH ES Fox River Bridge Redecking Project Completion.

5. Finance Committee, Trustee Meiners

Discussion and action possible on the following items.

- 5.1 Monthly Treasurer Report and Revenue/Expenditure Guideline Report For October (for information purposes only, no action required)
[2020-10 October Treasury Report.pdf](#)
[2020-10 October Revenue & Expenditure Report.pdf](#)
- 5.2 Discussion and possible recommendation to the Village Board to approve Vouchers in the amount of \$352,416.56.
[2020-12-02 COW AP Packet.pdf](#)
- 5.3 Discussion and possible recommendation to the Village Board to approve **Resolution 2020-70** A resolution relating to the Salary and Wage Schedules for Non-Represented Full-Time and Part-Time Employees.
[RESOLUTION 2020-70 \(Wage Resolution-2021\).pdf](#)
- 5.4 Discussion and possible recommendation to the Village Board to approve **Resolution 2020-71** A resolution relating to salary exemption schedule for Village Administrator/Economic Development Director Position.
[RESOLUTION 2020-71 \(Wage Resolution-2021 Exceptions\).pdf](#)

- 5.5 Discussion and possible recommendation to the Village Board to approve **Resolution 2020-72** A resolution authorizing annual stipends for the Assistant Fire Chief and Deputy Fire Chief.

[RESOLUTION 2020-72 \(Fire Officer Stipends\).pdf](#)

- 5.6 Discussion and possible recommendation to the Village Board to approve **Resolution 2020-074** A Resolution adopting the Annual Tax Increment District Budgets for TID #3, TID #4, and TID #5.

[2021 TID Budget Highlights.pdf](#)

[RESOLUTION 2020-74 \(Adopt 2021 Village TIF Budgets\).pdf](#)

[2021 Final TID Budgets for Adoption.pdf](#)

- 5.7 Discussion and possible recommendation to the Village Board to approve **Resolution 2020-73** A resolution related to the annual increase in Impact Fees and Sewer Connection Fees as allowed by Village code.

[RESOLUTION 2020-73 \(2021 Impact Fee & Sewer Connection Fee Increases\).pdf](#)

[Impact Fees Increases for 2021 Resolution Exhibit.pdf](#)

6. Judicial Committee, Trustee Walsh

Discussion and action possible on the following items

- 6.1 Discussion and possible recommendation on an Village of Mukwonago Elected & Appointed Official Guidebook. *(forwarded from 11/4/20 Committee of the Whole Meeting)*

[Cover Page - Elected & Appointed Officials Guidebook](#)

[Elected and Appointed Guidebook - Redline](#)

- 6.2 Discussion and possible recommendation regarding creating an Ordinance authorizing the sale of intoxicating liquor to be consumed by the glass on the premises where sold, and also authorizing the sale of intoxicating liquor in the original package or container, in any quantity to be consumed off the premises where sold. *(Tabled from 11/4/2020 Committee of the Whole Meeting)*

[Memo Re Class B Combo Revision Discussion](#)

[Class B Ordinance Revision](#)

- 6.3 Discussion and possible recommendation on an Original Reserve Class B Intoxicating Liquor and Fermented Malt Beverage license application from Sarab Investments, LLC d/b/a Aman's Beer + Wine to be located at 110 Chapman Farm Boulevard, Mukwonago.

[Attachment - Application](#)

[Schematic Floor Plan](#)

[Renderings](#)

- 6.4 Discussion and possible recommendation on an application for temporary Class "B" license to sell fermented malt beverages from the Mukwonago Rotary Club for a Drive Thru Beer Garden Fundraiser to be held on February 6, 2021.

[Attachment -Temp Retailers Lic - Mukwonago Rotary Club](#)

7. Personnel Committee, Trustee Johnson

Discussion and possible recommendation on the following items

- 7.1 Discussion and possible recommendation to the Village Board to approve **Resolution 2020-75** A Resolution amending the Accountant position description to remove reference to it being a part-time shared position.
[RESOLUTION 2020-75 \(Accountant Position Description\) for Adoption.pdf](#)
- 7.2 Discussion and possible recommendation to the Village Board to approve **Resolution 2020-76** A Resolution adopting the Assistant Chief position description in proper format.
[RESOLUTION 2020-076 \(Assistant Police Chief Position Description\) for Adoption.pdf](#)
- 7.3 Discussion and possible recommendation to the Village Board to approve **Resolution 2020-77** A Resolution amending the Police Lieutenant position description for changes made when the department was reorganized in 2020.
[RESOLUTION 2020-077 \(Police Lieutenant Position Description\) for Adoption.pdf](#)
- 7.4 Discussion regarding offering an Employee Assistance Program (EAP) benefit to all Village employees. *(For information only no action required.)*

8. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation to approve River Park Estates Rehabilitation Phase 2 Close-out Change Order and Final Payment request from Wolf Paving Inc in the amount of \$1,376,724.54.
[Attachment - River Park 20201120-Closeout_.pdf](#)
- 8.2 Discussion and possible recommendation to approve CTH LO Sanitary Sewer Rehabilitation Close-out Change Order and Final Payment to Globe Contractors Inc, in the amount of \$156,878.99.
[Attachment - LO SAN SEWER 20201124-Closeout.pdf](#)
- 8.3 Discussion and possible recommendation to approve Task Order 2020-13 to implement VUEWorks Software.
[VUEWorks Implementation Cover Sheet](#)
[Task Order 2020_13 VUEWorks Software Implementation with Attachments.pdf](#)
- 8.4 Discussion and possible recommendation on Letter of Credit Reduction #1 for Edgewood Village to \$40,841.20.
[Attachment 20201116-Edgewood Village-LOC Reduction #1.pdf](#)
- 8.5 Discussion and possible recommendation to re-approve the Final Plat for Chapman Farms Villas approved January 19, 2019.

9. Village President

- 9.1 Discussion and possible consideration on continuing in-person meetings, or moving to virtual electronic meetings.
<https://www.waukeshacounty.gov/COVID19>
[Attachment -in-person meeting discussion](#)

10. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.