

Village of Mukwonago
Notice of Meeting and *Rescheduled* Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, January 20, 2021

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- 3.1 Minutes of Committee of the Whole meeting of December 2, 2020
[2020-12-02 Draft COW Minutes](#)

4. Finance Committee, Trustee Meiners

Discussion and action possible on the following items.

- 4.1 Monthly Treasurer Report and Revenue/Expenditure Guideline Report For November *(For information purposes only, no action required)*
[2020-11 November Treasury Report.pdf](#)
[2020-11 November Revenue & Expenditure Report.pdf](#)
- 4.2 Notification of disbursement for the final one-third of the total developer grant amount in accordance with the performance of Developers Agreement with The Pointe Apartments LLC based on the issuance of the occupancy permit for all of the buildings constructed as part of the development. The final disbursement amount is \$383,333.34. *(This item is for information purposes only. No board action required.)*
[Pointe_Apt_Dev_Guaranty_AGree.RECORDED.pdf](#)
- 4.3 Discussion and possible recommendation to approve **Resolution 2021-01 A** Resolution to amend the 2020 Adopted Budgets for General Fund, Fire, Capital Equipment, Library, and Sewer Utility Funds.
[Attachment -RESOLUTION 2021-01 \(2020 Budget Amendments COVID Grants](#)
- 4.4 Discussion and possible recommendation to approve Vouchers in the amount of \$414,306.63.
[Attachment - 2020-01-06 COW AP Packet](#)

5. Judicial Committee, Trustee Walsh

Discussion and action possible on the following items

- 5.1 Discussion and possible recommendation on the Village of Mukwonago Elected & Appointed Official Guidebook, and recommendation to approve the Village Organizational Chart. *(referred from 12/16/20 Village Board for Organizational Chart inclusion.)*

[Attachment - Elected Official Guidebook Draft 12102020](#)

[Attachment - Organizational Chart](#)

- 5.2 Discussion and possible recommendation on an Original Class A Fermented Malt Beverage and Class A Intoxicating Liquor combination license application for VM Investments, LLC, d/b/a Aman's Beer + Wine, 110 Chapman Blvd, Mukwonago, Amandip Singh, Agent.

[Attachment - Aman's Beer + Wine Class A Application](#)

6. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 6.1 Discussion and possible recommendation on a Letter of Credit Reduction #2 for Chapman Villas for infrastructure to a new amount of \$535,384.00

[Attachment - Chapman Villas-Letter of Credit Reduction #2](#)

- 6.2 Discussion and possible recommendation on a Letter of Credit Reduction #7 for Orchards of Mukwonago - Addition #2, to a new value of \$35,474.28.

[Attachment-Orchards of Mukwonago Addn 2-Letter of Credit Reduction #7](#)

- 6.3 Discussion and possible recommendation to approve **Task Order No. 2020-14** from Ruekert Mielke, Inc. for the Design, Bidding and Construction Services of the 2021 Street Rehabilitation project in the amount of \$90,180.

[Attachment - Task Order 2020-14 2021 Street Rehabilitation](#)

- 6.4 Notification of Urban Forestry Grant from the Public Works Director.

[Attachment - Urban Forestry Grant](#)

[Attachment - 2021 Grant Recipients](#)

- 6.5 Discussion and possible recommendation on the non-compliance of the Storm Water Management Agreement for The Box Self Storage Development.

[Attachment - Box Self Storage SWMA Docs](#)

7. Protective Services, Trustee Adler

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation on an Ordinance to revise for Chapter 37 and Chapter 38 for the Fire Code.

[Attachment - Village Chapter 37 and 38 Revisions Final](#)

8. Village President

Library Board of Trustees Update

9. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental

body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, December 2, 2020

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Ct.**

Call To Order

The Village President Winchowky called the meeting to order at 5:30p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members Present: Daniel Adler
Eric Brill
James Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky

Also Present:

John Weidl, Village Administrator
Diana Doherty, Finance Director
Diana Dykstra, Village Clerk-Treasurer
Ron Bittner, DPW Director
Dave Brown, Utilities Director
Mark Blum, Village Attorney
Kevin Schmidt, Police Chief
Jeff Stein, Fire Chief
Jerad Wegner, Village Engineer

Approval of Minutes

Motion to approve minutes of the Committee of the Whole meeting of November 4, 2020. Johnson/Decker motion to approve the minutes as corrected on Page 2 of 4 regarding a statement from Trustee Walsh regarding creating an Ordinance for the sale of intoxicating liquor in any quantity to be consumed off premise at a Class B establishment. It was noted his comment should say he emailed a request for information to the Village Administrator and was referred to the Village Clerk without providing additional information. Unanimously carried.

Presentations

Concept Review for development proposal of Aman's Beer + Wine by Sarab Investments LLC at 110 Chapman Boulevard.

Amandip Singh presented several floor plans and renderings of his proposed development at 110 Chapman Boulevard. He discussed his operation in Wind Lake and how they are able to offer tasting before customers purchase. They have craft beers, liquor, wine, bourbon etc along with events parties and rental space.

Presentation from Waukesha County Supervisor Darlene Johnson regarding the CTH ES Fox River Bridge Redecking Project Completion.

Waukesha County Supervisor Darlene Johnson presented the ES Bridge Rehabilitation project which was a four year endeavor working to keep that bridge open during

construction. She noted without the support from the Villages and Towns toward this project it would have never been able to remain open. She thanked everyone involved and was excited to share the positive outcome.

Finance Committee, Trustee Meiners *Discussion and action possible on the following items.*
Monthly Treasurer Report and Revenue/Expenditure Guideline Report for October
Was placed on file. No motion required.

Discussion and possible recommendation to the Village Board to approve Vouchers in the amount of \$352,416.56.

Decker/Johnson motion to recommend approval of Vouchers in the amount of \$352,416.56.
Unanimously carried.

Discussion and possible recommendation to the Village Board to approve Resolution 2020- 70 A resolution relating to the Salary and Wage Schedules for Non-Represented Full-Time and Part-Time Employees.

Meiners/Decker motion to recommend approval. Finance Director Doherty noted the ranges increased 1.2%. Unanimously carried.

Discussion and possible recommendation to the Village Board to approve Resolution 2020-71 A resolution relating to salary exemption schedule for Village Administrator/Economic Development Director Position.

Meiners/Decker motion to recommend approval of Resolution 2020-71 A resolution relating to salary exemption schedule for Village Administrator/Economic Development Director Position. It was noted this is in addition to the regular salary.
Unanimously carried.

Discussion and possible recommendation to the Village Board to approve Resolution 2020- 72 A resolution authorizing annual stipends for the Assistant Fire Chief and Deputy Fire Chief.

Meiners/Decker motion to recommend approval of Resolution 2020- 72 A resolution authorizing annual stipends for the Assistant Fire Chief and Deputy Fire Chief subject to the Town approval. Trustee Decker clarified this was on top of their salary as an additional stipend. Chief Stein confirmed this has been in effect for about three years and the town has to adopt the same.
Unanimously carried.

Discussion and possible recommendation to the Village Board to approve Resolution 2020-074 A Resolution adopting the Annual Tax Increment District Budgets for TID #3, TID #4, and TID #5.

Meiners/Decker motion to recommend approval of Resolution 2020-074 A Resolution adopting the Annual Tax Increment District Budgets for TID #3, TID #4, and TID #5.
Unanimously carried.

Discussion and possible recommendation to the Village Board to approve Resolution 2020-73 A resolution related to the annual increase in Impact Fees and Sewer Connection Fees as allowed by Village code.

Meiners/Decker motion to recommend approval of **Resolution 2020-73** A resolution related to the annual increase in Impact Fees and Sewer Connection Fees as allowed by Village code. Finance Director Doherty noted this is increased annually by construction index. Unanimously carried.

Judicial Committee, Trustee Walsh

Discussion and possible recommendation on a Village of Mukwonago Elected & Appointed Official Guidebook.

Trustee Walsh noted this was recommended from November to include the Village Organizational Chart, and asked the Village Attorney if he has any concerns regarding this manual.

Attorney Blum noted it is common for municipalities to have a guidebook and doesn't see anything to cause concern.

Walsh/Brill motion to proceed to the Village Board on December 16th and include the organizational chart.

Unanimously carried.

Discussion and possible recommendation regarding creating an Ordinance authorizing the sale of intoxicating liquor to be consumed by the glass on the premises where sold, and also authorizing the sale of intoxicating liquor in the original package or container, in any quantity to be consumed off the premises where sold. (Tabled from 11/4/2020 Committee of the Whole Meeting)

Trustee Walsh noted this in his opinion similar to the 2017 exemptions made to the local quota on Class A rules to eliminate the quotas, and then in 2020 there was a change to eliminate the Class A quota. He feels this blurs the lines with a Class A & B licenses.

He further noted he had a few questions of the Clerk. How many class A licenses are available? Clerk Dykstra noted she doesn't readily have that information available.

Class A is a non-quota license and she does know there are (8) Class B regular licenses and (3) Class B reserve licenses which are quota licenses. Trustee Walsh asked if the applications are on a first come first serve basis? Clerk Dykstra noted that licenses are date stamped when received and they are placed on the board agendas in the order in which a completed application is received. Is this the last Class B license available? Attorney Blum noted this is not the current agenda item. The item in question is the change to an existing ordinance. Trustee Walsh asked how the Village would qualify for another license? Attorney Blum clarified there is a formula that extends back from 1997 calculation of population and every 500 in additional population granted another license to the Village. This is an ongoing process reviewed annually.

Trustee Walsh recommends the Village keep the proposed ordinance, and restrict the amount of sale of packaged goods to go. Attorney Blum clarified the State Statutes restrict the amount of packaged goods, and a restriction can be placed on hours such as no sales after 9:00pm.

Trustee Walsh noted he is not looking to make an adjustment; he is looking to stay the same with an adjustment to the hours of operation.

Attorney Blum commented if no adjustment is required then a motion to reject is in order.

Walsh/Johnson motion to reject any modifications to the ordinance.

Trustee Johnson questioned if this resolves any issues with the Class A and B licenses?

Attorney Blum noted this ordinance as proposed allows a bar to sell unopened packages to go in unlimited quantities. If the Board chooses not to approve, the applicant would be required to obtain a Class A and a Class B license with a division of the business and separate entrances and they can complete this with no ordinance amendments, which is more expensive and cumbersome to operate, but is still an alternative.

Trustee Decker noted he feels this is deviating from the agenda and he is getting lost on the discussion of Class A licenses when the agenda is referring to Class B adjustments.

Trustee Adler questioned if this ordinance were to pass would all other Class B establishments have that privilege as well? It was confirmed they would.

Trustee Brill questioned if the two licenses would complicate any enforcement. Chief Schmidt noted it would not.

Roll Call: "Yes" Trustee Adler, Johnson, and Walsh. "No" Trustee Brill, Decker, Meiners, and Winchowky. Motion fails.

Trustee Walsh had no further motion, and turned the item over to the Board for further action.

Decker/Meiners motion to approve creating an Ordinance authorizing the sale of intoxicating liquor to be consumed by the glass on the premises where sold, and also authorizing the sale of intoxicating liquor in the original package or container, in any quantity to be consumed off the premises where sold, subject to Village Attorney review and direct Village Attorney to draft ordinance dealing with hours of operation.

Attorney Blum noted the hours of operation can come before the next Board as a separate item.

Roll Call: "Yes" Trustee Brill, Decker, Meiners, Winchowky. "No" Trustee Adler, Johnson, and Walsh. Motion carried.

Discussion and possible recommendation on an Original Reserve Class B Intoxicating Liquor and Fermented Malt Beverage license application from Sarab Investments, LLC d/b/a Aman's Beer + Wine to be located at 110 Chapman Farm Boulevard, Mukwonago.

Trustee Walsh clarified this was not affected by the decision just made not to adjust the ordinance. It was clarified it will not be affected. He confirmed if this license would be unavailable if issued, and asked for a 90 day approval or a reasonable amount of time. Attorney Blum noted that there are several steps to the process including closing, submission of zoning approvals and building permits so something greater than 90 days would be required and suggests six months for approval.

Walsh/Decker motion to recommend approval of an Original Reserve Class B Intoxicating Liquor and Fermented Malt Beverage license application from Sarab Investments, LLC d/b/a

Aman's Beer + Wine to be located at 110 Chapman Farm Boulevard, Mukwonago, WI, subject to legal verification of location, compliance with applicable Village approvals and building permits issued within six months of Village Board approval. Application shall expire if conditions aren't met within six months of Village Board approval.

President Winchowky confirmed if the project is not completed he would like to be sure the license is returned to the Village. Attorney Blum confirmed conditions included would need to be met or the license would be surrendered.

Unanimously carried.

Discussion and possible recommendation on an application for temporary Class "B" license to sell fermented malt beverages from the Mukwonago Rotary Club for a Drive Thru Beer Garden Fundraiser to be held on February 6, 2021.

Walsh/Meiners motion to recommend approval for an application for temporary Class "B" license to sell fermented malt beverages from the Mukwonago Rotary Club for a Drive Thru Beer Garden Fundraiser to be held on February 6, 2021, subject to permission from the School District. Unanimously carried.

Personnel Committee, Trustee Johnson

Discussion and possible recommendation to the Village Board to approve Resolution 2020- 75 A Resolution amending the Accountant position description to remove reference to it being a part-time shared position.

Johnson/Decker motion to recommend approval of Resolution 2020- 75 A Resolution amending the Accountant position description to remove reference to it being a part-time shared position. Unanimously carried.

Discussion and possible recommendation to the Village Board to approve Resolution 2020-76 A Resolution adopting the Assistant Chief position description in proper format.

Johnson/Decker motion to recommend approval of Resolution 2020-76 A Resolution adopting the Assistant Chief position description in proper format. It was noted this is the same job description that was approved when the position was created, but it is incorporated into the resolution format as the others were. Unanimously carried.

Discussion and possible recommendation to the Village Board to approve Resolution 2020-77 A Resolution amending the Police Lieutenant position description for changes made when the department was reorganized in 2020.

Johnson/Decker motion to recommend approval of Resolution 2020-77 A Resolution amending the Police Lieutenant position description for changes made when the department was reorganized in 2020. It was noted this has been acknowledged and approved by the Police Commission. Unanimously carried.

Discussion regarding offering an Employee Assistance Program (EAP) benefit to all Village employees.

Finance Director Doherty noted that Chief Stein has requested this item to fulfill the study requirements and can explain further.

Chief Stein noted in the study the Fire Department must have an EAP program. They have looked at programs and found the lowest cost plan is about 1.35 per employee per month for

a minimum of 100 employees. They do not have a full 100 employees so thought they would ask what other departments would like to have this benefit. It will provide up to 3 visits and then refer on their own medical insurance. Doherty noted this would assist if they are having trouble with an employee and need to possibly terminate them some day. It will also be presented to the Protective Services Committee. No action was required.

Public Works Committee, Trustee Brill

Discussion and possible recommendation to approve River Park Estates Rehabilitation Phase 2 Close-out Change Order and Final Payment request from Wolf Paving Inc in the amount of \$1,376,724.54.

Brill/Decker motion to recommend approval of River Park Estates Rehabilitation Phase 2 Close-out Change Order and Final Payment request from Wolf Paving Inc in the amount of \$1,376,724.54. Director Bittner noted this project was under budget and went well and was completed on time. Unanimously carried.

Discussion and possible recommendation to approve CTH LO Sanitary Sewer Rehabilitation Close-out Change Order and Final Payment to Globe Contractors Inc, in the amount of \$156,878.99.

Brill/Decker motion to recommend approval of CTH LO Sanitary Sewer Rehabilitation Close-out Change Order and Final Payment to Globe Contractors Inc, in the amount of \$156,878.99. Unanimously carried.

Discussion and possible recommendation to approve Task Order 2020-13 to implement VUEWorks Software.

Brill/Meiners motion to recommend approval of Task Order 2020-13 to implement VUEWorks Software. It was noted this will take place of Asset Alley and will take several years to implement. Director Brown commented this has all the benefits of Asset Alley and includes a needed management system for maintenance and scheduling. Unanimously carried.

Discussion and possible recommendation on Letter of Credit Reduction #1 for Edgewood Village to \$40,841.20.

Brill/Decker motion to recommend approval of Letter of Credit Reduction #1 for Edgewood Village to \$40,841.20. Unanimously carried.

Discussion and possible recommendation to re-approve the Final Plat for Chapman Farms Villas approved January 19, 2019.

Brill/Decker motion to recommend approval of a Resolution to re-approve the Final Plat for Chapman Farms Villas approved January 19, 2019. Unanimously carried.

Village President

Discussion and possible consideration on continuing in-person meetings, or moving to virtual electronic meetings. <https://www.waukeshacounty.gov/COVID19>

Administrator Weidl noted the municipal buildings were closed due to staffing and issues with children and asked the committee if they wish to consider virtual meetings.

Trustee Decker felt in person was the best option.

Trustee Johnson agreed in person meetings were important.

Trustee Adler commented that he believes it should be zoom meetings through January. Trustee Walsh commented he agreed with Adler, the meetings should be zoom through January.

Trustee Brill noted he felt in person meetings were best option.

Trustee Meiners felt the in person meetings were his choice.

President Winchowky agreed in person meetings at this time.

No further action was necessary. Meetings will remain in person at this time.

Adjournment

Meeting was adjourned at 6:54pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

DRAFT

TREASURERS REPORT	Nov-2020	TOTAL	Citizens	LGIP	Long Term Investments - Johnson Bank & ADM
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GENERAL VILLAGE

100-111xxx	General Fund	2,143,349.72	488,404.05	596,220.44	1,058,725.23
100-111005/020/033	Checking/MRA/Accrued Sick	1,039,971.93	634,649.19	295,710.59	109,612.15
150-111300	Fire Department	496,997.85	496,997.85		
200-110xxx	Community Development (Deback)	1,222,885.72	132,166.89	1,090,718.83	
210-111xxx	Wisc Development - RLF	216,805.29			216,805.29
220-111xxx	TID#3-General	889,287.97	4,401.68	871,468.97	13,417.32
240-111xxx	TID#4-General	488,259.38	397,989.87	90,269.51	
250-111xxx	TID#5-General	3,323,390.72	51,354.97	3,272,035.75	
300-111xxx	Debt Service	1,009,936.72	2,368.61	1,007,568.11	
320-111300	Fire Department Designated	257,567.72	133,083.95	124,483.77	
340-111xxx	Village Designated Funds	436,007.51	315,958.98	120,048.53	
410-111300	Recycling	152,591.74	113,623.57	38,968.17	
430-111300	Capital Equipment	213,674.33	8,482.58	205,191.75	
440-111xxx	Library	344,151.86	333,978.55	10,173.31	
480-111xxx	Capital Improvement Funds	1,584,039.76	30,058.95	1,315,705.96	238,274.85
500-111300	Stormwater District #1	72,409.55	72,409.55		
600-111xxx	Impact Fees	248,384.54	118,184.04	130,200.50	
720-111xxx	Taxroll	18,576.13	18,576.13	-	
810-111xxx	Parkland Site	374,958.32	138,320.03	236,638.29	
TOTAL		14,533,246.76	3,491,009.44	9,405,402.48	1,636,834.84

WATER UTILITY

610-111300	Cash	191,094.88	191,094.88		
610-111200	Bonds & Unrestricted Cash	43,395.04		43,395.04	
610-111400	Long Term Debt	-			-
610-111050	Current Year Debt Reserve	52,773.15	52,773.15	-	
610-111060	Required Debt Reserve	603,020.03	-	177,680.24	425,339.79
610-111080	Impact Fee	137,051.17	133,549.76	3,501.41	
610-111033	Accrued Sick Pay	5,619.22			5,619.22
TOTAL		1,032,953.49	377,417.79	224,576.69	430,959.01

SEWER UTILITY

620-111300	Cash	182,368.77	182,368.77		
620-111200	Bonds & Unrestricted Cash	1,896.30		1,896.30	
610-111400	Long Term Debt	110,566.48			110,566.48
620-111030	Reserve Capacity Assessment	711,760.10	91,765.40	619,994.70	-
620-111060	Required Debt Reserve	720,711.68	-	-	720,711.68
620-111050	Current Year Debt Reserve	51,406.36	51,406.36	-	
620-111070	Equipment Replacement Fund	727,943.31	-	533,023.45	194,919.86
620-111080	Impact Fee	662,327.72	26,230.32	636,097.40	
620-111033	Accrued Sick Pay	5,565.24		5,565.24	-
TOTAL		3,174,545.96	351,770.85	1,796,577.09	1,026,198.02

GRAND TOTAL	18,740,746.21	4,220,198.08	11,426,556.26	3,093,991.87
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Prepared by Diana Doherty

balance check

18,740,746.21

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 100 - GENERAL FUND					
Revenues					
OTHERREV	OTHER REVENUES	22,000.00	46,209.44	(24,209.44)	210.04
PTAX	GENERAL PROPERTY TAX	2,671,895.00	2,684,903.50	(13,008.50)	100.49
UNCLASSIFIED	Unclassified	0.00	10,257.59	(10,257.59)	100.00
TAXES	OTHER TAXES	392,000.00	374,619.69	17,380.31	95.57
IGOVTVREV	INTERGOVERNMENTAL REVENUES	861,478.00	889,115.16	(27,637.16)	103.21
LICPER	LICENSES & PERMITS	337,597.00	369,049.82	(31,452.82)	109.32
LAWORD	FINES & FORFEITURES	165,000.00	142,321.05	22,678.95	86.26
PUBCHGS	PUBLIC CHARGES FOR SERVICES	38,817.00	32,860.04	5,956.96	84.65
LEISURE	LEISURE ACTIVITIES	98,000.00	66,783.14	31,216.86	68.15
IGOVTVCH	INTERGOVERNMENTAL CHARGES	209,200.00	106,575.22	102,624.78	50.94
INVTINC	INVESTMENT INCOME	86,500.00	47,998.41	38,501.59	55.49
TOTAL REVENUES		4,882,487.00	4,770,693.06	111,793.94	97.71
Expenditures					
5111	VILLAGE BOARD	54,829.00	79,690.95	(24,861.95)	145.34
5112	HISTORIC PRESERVATION	290.00	0.00	290.00	0.00
5120	MUNICIPAL COURT	44,630.00	37,154.49	7,475.51	83.25
5130	VILLAGE ATTORNEY	78,780.00	94,701.00	(15,921.00)	120.21
5141	VILLAGE ADMINISTRATION/FINANCE	196,369.00	180,804.72	15,564.28	92.07
5142	CLERK-TREASURER	224,096.00	219,747.82	4,348.18	98.06
5144	ELECTIONS	23,400.00	25,924.57	(2,524.57)	110.79
5151	INDEPENDENT AUDITING	13,000.00	9,215.38	3,784.62	70.89
5153	ASSESSMENT OF PROPERTY	19,850.00	19,975.60	(125.60)	100.63
5154	RISK & PROPERTY INSURANCE	132,800.00	106,283.51	26,516.49	80.03
5160	VILLAGE HALL	56,133.00	49,159.83	6,973.17	87.58
5191	UNCOLLECTED TAX	0.00	68,164.03	(68,164.03)	100.00
5211	POLICE ADMINISTRATION	1,205,935.00	960,139.70	245,795.30	79.62
5212	POLICE PATROL	976,998.00	910,995.55	66,002.45	93.24
5213	CRIME INVESTIGATION	241,298.00	213,661.17	27,636.83	88.55
5215	POLICE TRAINING	12,000.00	5,590.38	6,409.62	46.59
5220	FIRE STATION (VILLAGE)	8,198.00	2,829.98	5,368.02	34.52
5235	EMERGENCY GOVERNMENT	2,350.00	946.11	1,403.89	40.26
5241	BUILDING INSPECTOR	231,858.00	193,507.24	38,350.76	83.46
5247	BOARD OF APPEALS	1,000.00	0.38	999.62	0.04
5254	DAMS	7,652.00	9,380.13	(1,728.13)	122.58
5300	DPW GENERAL ADMINISTRATION	341,556.00	322,045.50	19,510.50	94.29
5323	GARAGE	49,502.00	51,791.20	(2,289.20)	104.62
5324	MACHINERY & EQUIPMENT	87,848.00	80,350.76	7,497.24	91.47
5335	ENGINEERING	50,000.00	69,750.78	(19,750.78)	139.50
5341	STREETS & ALLEYS	24,298.00	13,116.41	11,181.59	53.98
5342	STREET LIGHTING	172,500.00	149,346.86	23,153.14	86.58
5343	CURBS GUTTERS & SIDEWALKS	25,526.00	11,908.00	13,618.00	46.65
5344	STORM SEWER	16,208.00	13,636.52	2,571.48	84.13
5345	STREET CLEANING	11,438.00	12,756.70	(1,318.70)	111.53
5346	BRIDGES & CULVERTS	5,033.00	0.00	5,033.00	0.00
5347	SNOW & ICE CONTROL	126,777.00	76,700.17	50,076.83	60.50
5348	STREET SIGNS & MARKINGS	10,776.00	16,940.39	(6,164.39)	157.20
5362	GARBAGE COLLECTION	4,293.00	3,112.69	1,180.31	72.51
5431	ANIMAL POUND	2,750.00	2,420.00	330.00	88.00
5512	MUSEUM	11,000.00	9,042.21	1,957.79	82.20
5521	PARKS	173,872.00	166,460.86	7,411.14	95.74
5522	CELEBRATIONS	4,119.00	4,286.95	(167.95)	104.08
5611	FORESTRY	30,555.00	16,762.37	13,792.63	54.86
5613	WEED CONTROL	1,618.00	12.56	1,605.44	0.78
5632	PLANNING DEPARTMENT	123,658.00	109,111.13	14,546.87	88.24
5660	STORMWATER MASTER PLAN	12,000.00	4,690.75	7,309.25	39.09
5670	ECONOMIC DEVELOPMENT	65,694.00	57,213.17	8,480.83	87.09
5880	USE OF GRANTS/DONATIONS	0.00	50,000.00	(50,000.00)	100.00
TOTAL EXPENDITURES		4,882,487.00	4,429,328.52	453,158.48	90.72
Fund 100 - GENERAL FUND:					
TOTAL REVENUES		4,882,487.00	4,770,693.06	111,793.94	97.71
TOTAL EXPENDITURES		4,882,487.00	4,429,328.52	453,158.48	90.72
NET OF REVENUES & EXPENDITURES		0.00	341,364.54	(341,364.54)	100.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND					
Revenues					
OTHERREV	OTHER REVENUES	0.00	36,414.50	(36,414.50)	100.00
PTAX	GENERAL PROPERTY TAX	222,854.00	204,282.87	18,571.13	91.67
UNCLASSIFIED	Unclassified	0.00	150,000.00	(150,000.00)	100.00
EBIX	EBIX REVENUES	1,034,294.00	1,003,364.50	30,929.50	97.01
IGOVTRV	INTERGOVERNMENTAL REVENUES	6,000.00	23,821.75	(17,821.75)	397.03
PUBCHGS	PUBLIC CHARGES FOR SERVICES	1,500.00	385.00	1,115.00	25.67
IGOVTC	INTERGOVERNMENTAL CHARGES	222,854.00	204,282.87	18,571.13	91.67
INVTINC	INVESTMENT INCOME	1,000.00	638.86	361.14	63.89
TOTAL REVENUES		1,488,502.00	1,623,190.35	(134,688.35)	109.05
Expenditures					
5140	ADMINISTRATIVE & GENERAL	26,361.00	24,164.25	2,196.75	91.67
5221	FIRE ADMINISTRATION	939,371.00	823,161.81	116,209.19	87.63
5222	FIRE SUPPRESSION	62,798.00	41,316.76	21,481.24	65.79
5223	FIRE TRAINING	42,478.00	23,004.32	19,473.68	54.16
5231	AMBULANCE	328,347.00	335,929.94	(7,582.94)	102.31
5232	AMBULANCE TRAINING	22,601.00	14,843.51	7,757.49	65.68
5700	CAPITAL OUTLAY EXPENDITURES	34,000.00	36,659.84	(2,659.84)	107.82
5880	USE OF GRANTS/DONATIONS	0.00	4,760.00	(4,760.00)	100.00
5900	OTHER FINANCING USES	32,546.00	0.00	32,546.00	0.00
TOTAL EXPENDITURES		1,488,502.00	1,303,840.43	184,661.57	87.59
Fund 150 - FIRE/AMBULANCE FUND:					
TOTAL REVENUES		1,488,502.00	1,623,190.35	(134,688.35)	109.05
TOTAL EXPENDITURES		1,488,502.00	1,303,840.43	184,661.57	87.59
NET OF REVENUES & EXPENDITURES		0.00	319,349.92	(319,349.92)	100.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 610 - WATER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	100.00	157,144.00	(157,044.00)	157,144.00
UTILREV	UTILITY REVENUES	2,002,653.00	1,510,403.20	492,249.80	75.42
CONTRIB	CONTRIBUTED CAPITAL	100,000.00	133,279.20	(33,279.20)	133.28
MISCINC	MISC INCOME UTILITIES	137,000.00	134,484.03	2,515.97	98.16
IGOVTC	INTERGOVERNMENTAL CHARGES	1,500.00	45.92	1,454.08	3.06
INVTINC	INVESTMENT INCOME	52,100.00	14,296.76	37,803.24	27.44
TOTAL REVENUES		2,293,353.00	1,949,653.11	343,699.89	85.01
Expenditures					
5140	ADMINISTRATIVE & GENERAL	200.00	128.73	71.27	64.37
5900	OTHER FINANCING USES	267,896.00	10,000.00	257,896.00	3.73
6200	PUMPING OPERATIONS	112,320.00	98,935.97	13,384.03	88.08
6210	PUMPING MAINTENANCE	189,232.00	220,515.68	(31,283.68)	116.53
6300	WATER TREATMENT OPERATIONS	68,537.00	68,997.73	(460.73)	100.67
6310	WATER TREATMENT MAINTENANCE	13,838.00	18,243.04	(4,405.04)	131.83
6450	T&D-DISTR RSRVR/STNDP MAINT	21,740.00	23,563.55	(1,823.55)	108.39
6451	T&D-MAINS MAINTENANCE	54,847.00	26,844.36	28,002.64	48.94
6452	T&D-SERVICES MAINTENANCE	39,152.00	57,600.22	(18,448.22)	147.12
6453	T&D-METERS MAINTENANCE	20,166.00	19,962.35	203.65	98.99
6454	T&D-HYDRANTS MAINTENANCE	35,162.00	22,054.68	13,107.32	62.72
6901	METER READING LABOR	3,532.00	6,581.40	(3,049.40)	186.34
6902	ACCOUNTING & COLLECTING LABOR	73,400.00	74,812.59	(1,412.59)	101.92
6920	ADMINISTRATIVE & GENERAL EXP	995,777.00	863,105.04	132,671.96	86.68
6950	YEAR END ACCOUNTING ADJUSTMENT	397,554.00	0.00	397,554.00	0.00
TOTAL EXPENDITURES		2,293,353.00	1,511,345.34	782,007.66	65.90
Fund 610 - WATER UTILITY FUND:					
TOTAL REVENUES		2,293,353.00	1,949,653.11	343,699.89	85.01
TOTAL EXPENDITURES		2,293,353.00	1,511,345.34	782,007.66	65.90
NET OF REVENUES & EXPENDITURES		0.00	438,307.77	(438,307.77)	100.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 620 - SEWER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	1,500.00	90.05	1,409.95	6.00
UNCLASSIFIED	Unclassified	10,000.00	10,000.00	0.00	100.00
UTILREV	UTILITY REVENUES	1,590,640.00	1,204,880.96	385,759.04	75.75
LICPER	LICENSES & PERMITS	101,600.00	89,848.80	11,751.20	88.43
CONTRIB	CONTRIBUTED CAPITAL	80,000.00	40,505.00	39,495.00	50.63
MISCINC	MISC INCOME UTILITIES	250,000.00	162,330.68	87,669.32	64.93
INVSTINC	INVESTMENT INCOME	41,175.00	37,168.72	4,006.28	90.27
TOTAL REVENUES		2,074,915.00	1,544,824.21	530,090.79	74.45
Expenditures					
5140	ADMINISTRATIVE & GENERAL	120.00	14,514.49	(14,394.49)	2,095.41
5900	OTHER FINANCING USES	88,014.00	0.00	88,014.00	0.00
8010	WWTP-TREATMENT/DISPOSAL/GP	564,304.00	419,033.71	145,270.29	74.26
8020	LIFT STATIONS/PUMPING EQUIP	31,499.00	27,165.67	4,333.33	86.24
8030	WASTEWATER COLLECTION SYSTEM	105,867.00	62,740.52	43,126.48	59.26
8300	ACCOUNTING/COLLECTING	73,400.00	74,194.20	(794.20)	101.08
8400	ADMINISTRATIVE & GENERAL	576,232.00	573,584.42	2,647.58	99.54
8900	YEAR END ACCOUNTING ADJUSTMENT	635,479.00	0.00	635,479.00	0.00
TOTAL EXPENDITURES		2,074,915.00	1,171,233.01	903,681.99	56.45
Fund 620 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,074,915.00	1,544,824.21	530,090.79	74.45
TOTAL EXPENDITURES		2,074,915.00	1,171,233.01	903,681.99	56.45
NET OF REVENUES & EXPENDITURES		0.00	373,591.20	(373,591.20)	100.00
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		10,739,257.00	9,888,360.73	850,896.27	92.08
TOTAL EXPENDITURES - ALL FUNDS		10,739,257.00	8,415,747.30	2,323,509.70	78.36
NET OF REVENUES & EXPENDITURES		0.00	1,472,613.43	(1,472,613.43)	100.00

DEVELOPER GUARANTY AGREEMENT

Document Number

Title of Document

4437463

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON

November 22, 2019 09:06 AM
James R Behrend
Register of Deeds

62 PGS
TOTAL FEE:\$30.00
TRANS FEE:\$0.00

Book Page -



The property affected by this Agreement is legally described on the attached Exhibit A.

Record this document with the Register of Deed

Name and Return Address

Atty. Mark G. Blum

PO Box 766

Waukesha, WI 53187-0766

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum
Hippenmeyer, Reilly, Blum,
Schmitzer, Fabian & English, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mglum@hrblawfirm.com



Mukwonago – Place of the Bear

a Waukesha County blue chip community

www.villageofmukwonago.com

Village of Mukwonago

CERTIFICATION

I, Diana Dykstra, the duly appointed Village Clerk/Treasurer of the Village of Mukwonago, do hereby certify that the attached photos and maps are a true and correct copy of the original and if they are not legible or readable, a copy of the original is available from the Village of Mukwonago Clerk's Office.

Dated this 18th day of September, 2019.




Diana Dykstra,
Village Clerk/Treasurer

This Certification relates to the Developer Guaranty Agreement between the Village of Mukwonago and The Pointe Apartments, LLC.

DEVELOPER GUARANTY AGREEMENT

This Agreement is made and entered into this 13th day of August, 2019, by and between the Village of Mukwonago, a Wisconsin municipal corporation (hereinafter referred to as the "Village") and The Pointe Apartments, LLC, with his principal office and place of business located at W3468 County Road J, East Troy, Wisconsin (hereinafter referred to as "Developer").

R E C I T A L S

WHEREAS, the Village and Developer have entered into a Commercial Offer to Purchase dated February 26, 2019 ("Purchase Agreement"), for the Developer's purchase of land, which is known 915 Main Street, Mukwonago, Wisconsin, 53149 (the "Property"), more specifically described in the legal description attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Developer intends to develop the Property into a residential development consisting of 4 buildings containing 88 apartment units (the "Development"); and

WHEREAS, pursuant to Wisconsin Statute Sec. 66.1105, the Village has created a Tax Increment District (the "TID District") and approved a Project Plan for redevelopment within TID #4 known as the TID Project Plan. The boundary of the TID District is inclusive of the Property; and

WHEREAS, subject to the Village providing the financial assistance set forth herein, Developer intends to acquire the Property and construct a multi-family residential development and other improvements on the Property. The Village's approved Site Plan depicting the protected future development of the Property is attached hereto as Exhibit B (the "Site Plan"). Said Site Plan, which is consistent with the current zoning of the Property is also consistent with the Village's Comprehensive Plan and the terms of the TID Project Plan; and

WHEREAS, the projected aggregate assessed value for the property when fully developed which is anticipated to be on or before January 31, 2021, is anticipated to be \$10,000,000.00 in excess of the value of the Property as of January 1, 2019; and

WHEREAS, the tax increment revenue from the TID District shall provide reimbursement to the Village for the acquisition costs of the Property, as well as the Village's debt service expense and costs related to the ownership and maintenance of the Property; and

WHEREAS, the parties acknowledge that the Developer's development of the Property is a material inducement for the conveyance of the Property to the Developer; and

WHEREAS, the construction of the Development would not occur without the financial assistance provided for hereunder; and

WHEREAS, the Village, pursuant to its action of the Village Board dated August 7, 2019, has approved the terms of this Agreement and authorized its execution by the property Village Officers on the Village's behalf; and

WHEREAS, it is anticipated that the construction of not less than one (1) building in the Development will be completed by December 31, 2020; and

WHEREAS, it is now necessary that the Developer and the Village enter into an agreement to provide for the manner and method by which the Property will be developed, and to set forth the rights and obligations of the parties.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

Responsibilities of the Village:

1. The Village agrees to convey the Property to the Developer pursuant to the terms and conditions of the Purchase Agreement. The value of the Property deemed by the Village to be \$1,050,000.00, which represents the sales price that is being credited to Developer at closing.

2. The parties acknowledge that the Property has areas of high ground water and soils which will add expense to the Development beyond what the Developer would normally expect. Therefore, the parties have determined that, but for the TIF assistance in the sum of \$1,150,000.00, this Development will not proceed.

3. The Village agrees to pay the Developer a TIF grant in the sum of \$1,150,000.00 (the "TIF Funds") in the following fashion:

- (a) An amount equal to one-third of the total TIF Funds (\$383,333.33) shall be disbursed to Developer within forty-five (45) days of the completion of the footings and foundations for the last structure to be constructed on the Property as part of the Development;
- (b) An amount equal to one-third of the total TIF Funds (\$383,333.33) shall be disbursed to Developer within forty-five (45) days of the completion of the exterior shell of the final building to be constructed on the Property as part of the Development; and
- (c) The remaining TIF Funds shall be disbursed to Developer within forty-five (45) days of the issuance of a Certificate of Occupancy for all buildings constructed as part of the Development.

4. The parties acknowledge that public road access exists to the Property and that public utilities, including sewer and water, have also been made available to the Property line at no additional cost.

Responsibilities of the Developer:

5. Subject to satisfaction of the conditions set forth in this Agreement, the Developer shall perform the following:

- (a) By January 31, 2021, Developer agrees to complete construction of the Development.
- (b) Subsequent to completion of construction of the Development, but prior to December 31, 2019, the Property shall have an assessed value of not less than Ten Million Dollars (\$10,000,000.00) (the "Guaranteed Tax Assessed Value") in excess of the assessed value of the Property on January 1, 2019, which is deemed to be \$0.00. For example, if the Property is assessed for tax purposes at \$5,000,000.00 as of January 1, 2020, Developer will be deemed to have created \$5,000,000.00 of increment or fifty percent (50%) of the Guaranteed Tax Assessed Value; however, no payments under this Agreement shall be due because the assessment occurred prior to completion of the Project other than the payment of property taxes that would otherwise be due and owing as a result of such assessment in the ordinary course.
- (c) Developer further agrees that by December 31, 2020, it shall have completed construction of one of the buildings on the Property.

6. In the event the Developer fails to achieve the Guaranteed Tax Assessed Value as of January 31, 2021 in the sum of \$10 Million and thereafter through the expiration of the TID District, the Village shall be permitted to collect the guaranteed payments as set forth below, which payments shall be deemed indebtedness of the Developer to the Village.

Security for Guaranteed Payments

7. To secure performance of the guaranteed payments, the Developer agrees to provide the Village with an Irrevocable Standby Letter of Credit in the amount of One Million Dollars (\$1,000,000.00). The Letter of Credit will be in a form attached hereto as Exhibit C

8. If any time prior to the release of the Letter of Credit, the actual assessed value of the Property as improved, pursuant to Section 5(b) above, determined to be less than the Guaranteed Tax Assessed Value, the Village shall be entitled to submit an Affidavit of Default and Sight Draft in an amount which is equal to the full amount of the Letter of Credit, multiplied by a percentage calculated in the following fashion: the difference between 100% and the percentage created by the fraction, whose numerator is the actual assessed tax value and the denominator is the Guaranteed Tax Assessed Value. For example: if Developer requests the Property be assessed on January 31, 2021, and the assessed value of the Property as improved is \$8,000,000.00, the difference between the Guaranteed Tax Assessed Value of \$10,000,000.00 and the estimated assessed value in this example would be \$2,000,000.00, which represents 20% of the Guaranteed Tax Assessed Value, in which case the Village would be permitted to draw upon the Letter of Credit in the amount equal to 20% of the Letter of Credit. The amount drawn upon

the Letter of Credit by the Village (the "LOC Proceeds") will be held by the Village and applied to the annual guaranteed payments owed by the Developer pursuant to Paragraph 11 below as those payments may become due and payable. The provisions of this Section 8 shall be subject to force majeure as defined herein. If a force majeure event occurs and such force majeure event is the primary cause of Developer failing to reach the Guaranteed Tax Assessed Value in a timely fashion, Developer shall remain obligated to make all payments required hereunder; provided however, in the event of a force majeure as defined herein, Developer shall be entitled to a refund of any excess funds held by the Village immediately upon the Project being assessed at or more than the Guaranteed Assed Tax Value in accordance with this Agreement. The amount of excess funds shall be any amounts left after payment sufficient to match any taxes that would have been paid if Developer had met the Guaranteed Assessed Tax Value plus any interest charges incurred by the Village as a result of such tax payments not being made. For the purposes of this Agreement, the term "force majeure" shall include, without limitation, any fire, flood, explosion, and other acts of God, war, hostilities, rebellion, riot, strikes, lock outs, or other labor disputes, acts or threats of terrorism, governmental actions, and other events outside of Developer's reasonable control.

9. Notwithstanding anything to the contrary, the Letter of Credit shall be released in accordance with the following schedule:

- (a) \$500,000.00 at such time as the first building is fully enclosed, with the framing inspection having been approved by the Village, and the footings and foundation approval have been issued for the remaining buildings in this Development;
- (b) The remaining \$500,000.00 shall be released at such time as an Occupancy Permit has been issued by the Village for the first building.

10. Developer warrants and represents that the Property shall be owned by entities that are not exempt from real estate taxes, and that either (i) the Guaranteed Tax Assessed Value shall be maintained throughout the duration of the TID District or (ii) the Property generates total property taxes in an amount equal to or greater than the amount generated as of January 31, 2021. It shall be a further condition of this Agreement that ownership or occupancy of any portion of the Property may not be transferred to an entity which is exempt from real estate taxes without the prior written consent of the Village, which consent may be conditioned upon the execution by such new owner or occupant of an agreement to make payments in lieu of taxes in an amount of the then-existing non-exempt property assessment, multiplied by the applicable tax rate for the Village of Mukwonago. This obligation shall survive and continue until the expiration of the TID District. In the event Developer receives an exemption from general real estate taxes prior to said date, and/or the Guaranteed Tax Assessed Value is not reached, the Village may exercise its right under the guaranty as provided for under this Agreement.

11. In the event Developer fails to perform its obligations, conditions, agreements or covenants under this Agreement, such circumstance shall constitute an event of default unless the Developer makes the guaranteed payments provided for hereunder. If an event of default occurs such that the actual tax assessed value is less than the Guaranteed Tax Assessed Value, then for the calendar year in which such event occurs, the Developer shall pay the Village an amount equal

to the difference between the net real estate taxes from all taxing jurisdictions that would be payable based on the Guaranteed Tax Assessed Value and the actual taxes due for such calendar year. The guaranty payment shall be due on or before June 20th of each year following the applicable calendar year of such default. In the event that Developer fails to make one or more guaranty payments as described herein, the parties acknowledge that the Village shall have the right, with twenty-one (21) days prior written notice, to impose special assessment or charges for any amount to which it is entitled by virtue of this Agreement and otherwise consistent with the special assessment statute, Wisconsin Statute Section 66.0701, et. seq. Developer's obligation to make guaranteed payments hereunder shall terminate on the earlier of (i) the date the increment created by the TID District generates real property tax revenue equal to the TIF funds paid, plus any interest charges incurred by the Village as a result of such tax payments not being made to the Developer by the Village, or (ii) the date of the expiration of the TID District. In addition, in the event that the Village makes a claim under the Letter of Credit which the Developer has agreed to provide hereunder, the payment shall be first applied to any tax deficiency as provided for hereunder.

12. Should the Village's right to any special assessments or charges arise, these special assessment rights may be exercised pursuant to this paragraph on the Property without notice or hearing. Developer does hereby waive hearing on such special assessment and agrees that an assessment to cover the Village's lost tax revenue is reasonable and benefits the Property. Such special assessments or charges shall be collected in the next succeeding tax roll or as other special assessments or special charges may be. This paragraph constitutes Developer's waiver of notice and its consent to the special assessment and special charges which may be required by law to the extent of an amount equal to the then-remaining balance and any shortfall on the actual tax increment due under this Agreement. This provision shall survive the termination of this Agreement until the Village's loan for the acquisition of the Property, as well as its grant to the Developer has been paid.

13. The parties acknowledge that the special assessment procedure noted herein is not the exclusive method of enforcement of the obligations of this Agreement, and that the Village shall be entitled to pursue those remedies which may be available to it according to law.

14. The term of this Agreement shall commence upon its execution and shall continue until the termination of the TID District. This Agreement shall run with the land and shall be binding upon the successors and assigns of the parties hereto.

15. The Village has entered into this Agreement with Developer on the basis of the identity of the Developer. Therefore, Developer hereby warrants and represents to the Village that prior to the completion of the Project the Developer may not transfer any rights under this Agreement other than collaterally to a lender of Developer's choice, unless approved by the Village, which permission shall not be unreasonably withheld. The Village agrees the Developer may transfer the rights of the development to a wholly owned subsidiary of the Developer or an entity in which the Developer is the primary shareholder and possesses a majority interest or day-to-day operational control. Any violation of this covenant without securing the prior written consent of the Village shall be considered an event of default and the Village shall have the right to pursue its remedies for default payment hereunder.

16. Subject to force majeure, failure of the Developer to observe or perform any covenant, condition, obligation or agreement on its part to be observed or performed under this Agreement within thirty (30) days after receipt of written notice of default from the Village specifying such default shall be an event of default, provided that if such default cannot be cured within thirty (30) days, such thirty-day period shall be extended to allow for such cure provided the Developer commences the cure within such thirty-day period and diligently pursues the same. In the event that the default is such that immediate harm may result from such default, then the Developer shall be given five (5) days written notice to cure such default.

17. Remedies of Default. Whenever an event of default referred to herein occurs and is continuing, the Village may take any one or more of the following actions:

- (a) The Village may suspend its performance under this Agreement until it receives assurances from the Developer, deemed reasonably adequate by the Village, that the Developer will cure its default and continue its performance of this Agreement;
- (b) The Village may take any action, including legal or administrative action in law or equity, which may reasonably be necessary or desirable to enforce performance and the observance of the obligations hereunder.
- (c) The Village may pursue the financial guarantees as provided for above.

These remedies shall not be deemed to be exclusive and the Village shall have the right to pursue all rights or remedies available to it under applicable Wisconsin law. No delay or omission in pursuing any rights in the event of a default shall impair such right or power or shall be construed to be a waiver thereof. Such rights may be exercised from time to time as may be deemed expedient by the Village.

18. Whenever an event of default occurs and the Village shall employ attorneys or incur other expenses for the collection of payments due or to become due, or for the successful enforcement or performance or observance of any obligations or agreements on the part of the Developer herein contained, the Developer agrees it shall, on demand thereof, pay the Village its attorney fees and such other reasonable expenses so incurred by the Village.

19. The Developer hereby agrees to indemnify and hold harmless the Village, its governing body, members, officers, agents, including independent contractors, consultants, legal counsel, servants and employees (hereinafter collectively referred to as the "Village Indemnified Parties") as and against any and all claims, demands, actions or causes of action, including actual attorney fees, arising from the construction of the development on the Property by the Developer and the operation of this Agreement. Notwithstanding the foregoing, the Developer shall not be required to indemnify the Village against its own breach, intentional, reckless or negligent conduct.

20. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

21. This Agreement may be signed in any number of counterparts with the same effect as if signatures thereto and hereto were on the same instrument.

22. This Agreement contains the entire agreement and understanding of the parties with respect to the subject matter hereof and may not be amended or modified except through an instrument executed by all parties hereto.

23. If any provision of this Agreement shall be held or deemed to be inoperative or unenforceable, the validity of any one or more phrases, sentences, causes or sections contained in this Agreement shall not affect the remaining provisions or portions of this Agreement.

24. The parties acknowledge that approval for the authority to execute this Agreement has been obtained by the governing body or members of each party.

[SIGNATURE PAGES TO FOLLOW]

DEVELOPER:

THE POINTE APARTMENTS, LLC

By: **MEE Real Estate Holdings LLC**

By:


Michael E. Erkamaa, Member**VILLAGE:**

VILLAGE OF MUKWONAGO

By:


Fred Winchowky, Village President

By:


Diana Dykstra, Village Clerk

Authentication

The signature of Michael E. Erkamaa, as Member of MEE Real Estate Holdings, LLC, the Manager of The Pointe Apartments, LLC, attached to this DEVELOPER GUARANTY AGREEMENT is hereby authenticated on November 18, 2019.

By: _____


Joseph E. Tierney IV, Esq.,
Member of State Bar of Wisconsin

State of Wisconsin)
) ss.
Waukesha County)

Personally came before me this 13th day of August, 2019, the above named Fred Winchowky and Diana Dykstra to me know to the be persons who executed the foregoing instrument and acknowledged the same.



Mark G. Blum
Notary Public
State of Wisconsin, Waukesha County
My commission is permanent.



EXHIBIT A
LEGAL DESCRIPTION

EXHIBIT A

PARCEL A:

All that part of the North 1/2 of Section 35, Township 5 North, Range 18 East, in the Village of Mukwonago, County of Waukesha, State of Wisconsin, bounded and described as follows:

Commencing at a point on the North line of Section 35, said point being North 89 deg. 14' 54" East 1013.82 feet distant from the North 1/4 corner of said Section; said point also being on the centerline of State Trunk Highway "15"; thence South 13 deg. 34' 00" West along said centerline, 645.48 feet; thence North 88 deg. 03' 00" West, 42.85 feet to a point on the East right-of-way line of the T.M.E.R. & L. Company, said point being on a curve; thence 38.40 feet along said East right-of-way line and the arc of said curve, radius of 4005.88 feet, the center of which lies to the Southeast and a chord bearing South 46 deg. 05' 05" West, 38.40 feet to a point on the West right-of-way line of State Trunk Highway "15"; thence South 13 deg. 34' 00" West, along said West right-of-way line, 400.00 feet to the place of beginning of the parcel hereinafter described; thence continuing South 13 deg. 34' 00" West along the aforementioned West right-of-way line, 400.00 feet; thence North 76 deg. 26' 00" West, perpendicular to said West right-of-way line and along the North right-of-way line of a proposed 66 foot roadway, 250.00 feet; thence North 17 deg. 37' 50" East, 400.99 feet to a point on the aforementioned East right-of-way line; thence South 76 deg. 26' 00" East perpendicular to the West right-of-way line of State Trunk Highway "15", 221.59 feet to the place of beginning.

PARCEL B:

All that part of the Northeast 1/4 and Southwest 1/4 of the Northeast 1/4 of Section 35, Township 5 North, Range 18 East, in the Village of Mukwonago, County of Waukesha, State of Wisconsin, bounded and described as follows:

Commencing at the Northwest corner of the Northeast 1/4 of Section 35; thence North 89 deg. 14' 54" East along the North line of said Northeast 1/4, 1013.82 feet to a point on the centerline of Main Street (C.T.H. "ES"); thence South 13 deg. 34' 00" West along said centerline 1482.32 feet; thence North 76 deg. 26' 00" West 310.00 feet to the point of beginning of the parcel hereinafter described; thence continuing North 76 deg. 26' 00" West 139.41 feet to a point on the East right-of-way line of the W.E.P.C.O. right-of-way (former T.M.E.R. & L. CO. right-of-way); said point being on a curve; thence 433.71 feet along said East right-of-way and the arc of said curve, radius of 4005.88 feet, the center of which lies to the Southeast and a chord bearing North 36 deg. 14' 34" East 433.50 feet; thence South 17 deg. 31' 50" West 400.95 feet to the point of beginning.

PARCEL C:

All that part of the North 1/2 of Section 35, Town 5 North, Range 18 East, Village of Mukwonago, County of Waukesha, State of Wisconsin, bounded and described as follows:

Commencing at a point in the North line of Section 35; said point being North 89 deg. 14' 54" East of and 1013.82 feet distant from the North 1/4 corner of said Section; said point also being on the centerline of State Trunk Highway 15, thence South 13 deg. 34' 00" West along said centerline 645.48 feet; thence North 88 deg. 03' 00" West 42.85 feet to a point on the East right-of-way line of T.M.E.R. & L. Company Right-of-way; said point also being on a curve; thence 33.48 feet along said East right-of-way line and the arc of said curve, radius of 4005.80 feet, the center of which lies to the Southeast and a chord bearing South 46 deg. 08' 00" West 33.48 feet to a point on the West Right-of-way line of State Trunk Highway 15, a/k/a Highway ES, and the place of beginning of the parcel hereinafter described; thence South 13 deg. 34' 09" West along said West right-of-way line 400.00 feet; thence North 76 deg. 26' 00" West perpendicular to the aforementioned West right-of-way line 222.28 feet to a point on the East right-of-way line of the T.M.E.R. & L. Company right-of-way; said point also being on a curve; said point to be known as Point "A" for future



EXHIBIT A

reference; thence 457.87 feet along said East right-of-way line and the arc of said curve, radius of 4005.88 feet, the center of which lies to the Southeast and a chord bearing North 42 deg. 37' 10" East 457.62 feet to the place of beginning.

ALSO:

All that part of the North 1/2 of Section 35, Town 5 North, Range 18 East, Village of Mukwonago, County of Waukesha, State of Wisconsin, bounded and described as follows:

Commencing at the above described Point "A"; thence North 76 deg. 26' 00" West, 110.63 feet to a point on the West Right-of-Way line of the T.M.E.R. & L. Company Right-of-Way and the place of beginning of the parcel hereinafter described; said point also being on a curve; thence 198.06 feet along said West right-of-way line and the arc of said curve, radius of 4105.88 feet the center of which lies to the Southeast and a chord bearing North 40 deg. 03' 19" East, 198.04 feet to a point on a line meandering the shore of Lower Phantom Lake; thence South 68 deg. 29' 19" West along said meander line 50.00 feet; thence South 31 deg. 15' 37" West 155.81 feet to the place of beginning. Including all those lands lying between the above described meander line and the shore of Lower Phantom Lake.

PARCEL D:

All that part of the Southwest 1/4 of the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 35, Town 5 North, Range 18 East, Village of Mukwonago, County of Waukesha, State of Wisconsin, bounded and described as follows:

Commencing at the Northwest corner of the Northeast 1/4 of Section 35; thence North 89 deg. 14' 54" East along the North line of said Northeast 1/4 1013.82 feet to a point on the centerline of C.T.H. "ES" (Main Street); thence South 13 deg. 34' 00" West along said centerline 1482.32 feet; thence North 76 deg 26' 00" West 310.00 feet to the place of beginning of the parcel hereinafter described; thence continuing North 76 deg 26' 00" West 139.41 feet to a point on the East right-of way line of the W.E.P.CO. right-of-way, said point being on a curve; thence 131.91 feet along said East right-of-way line and the arc of said curve, radius of 4005.88 feet, the center of which lies to the southeast and a chord bearing South 32 deg. 11' 54" West 131.90 feet; thence South 76 deg. 26' 00" East 181.56 feet; thence North 13 deg. 34' 00" East 125.00 feet to the place of beginning.

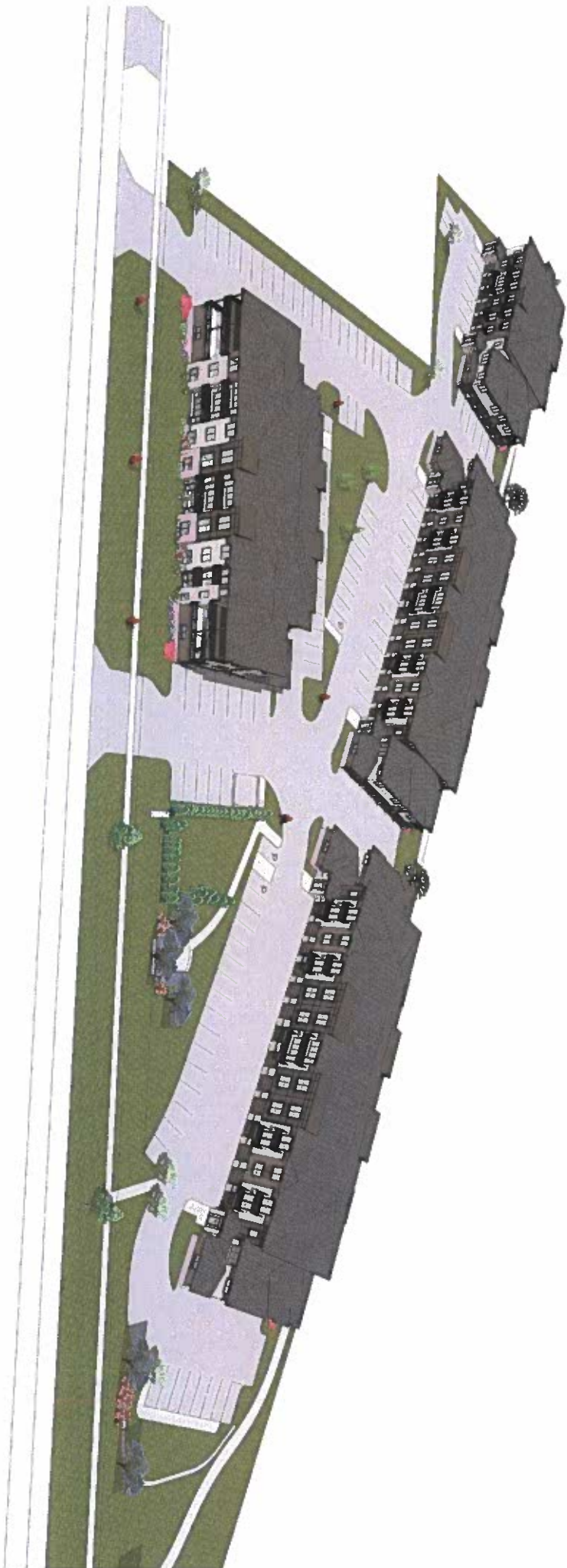
For informational purposes only

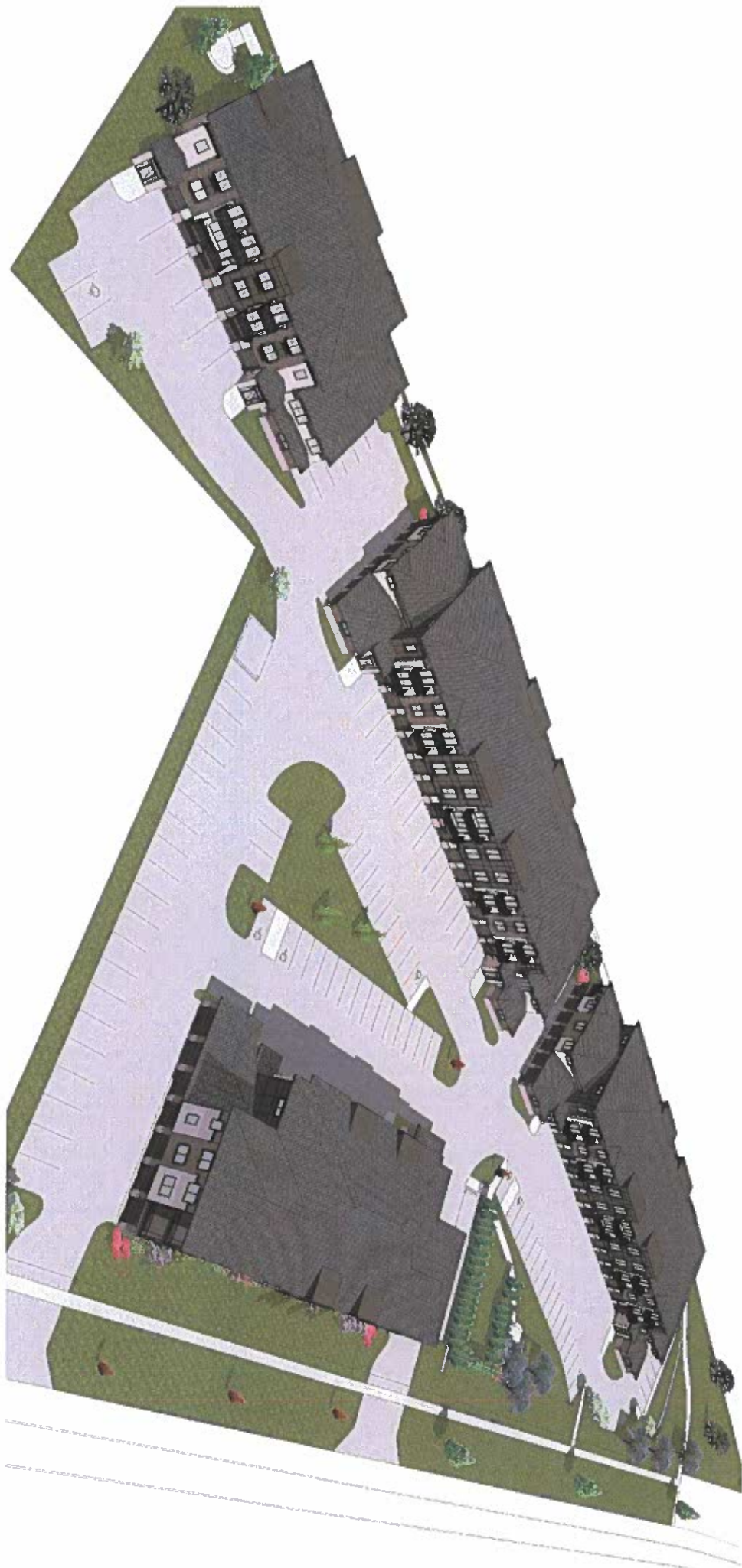
Property Address: 915 Main Street, Mukwonago, WI 53149

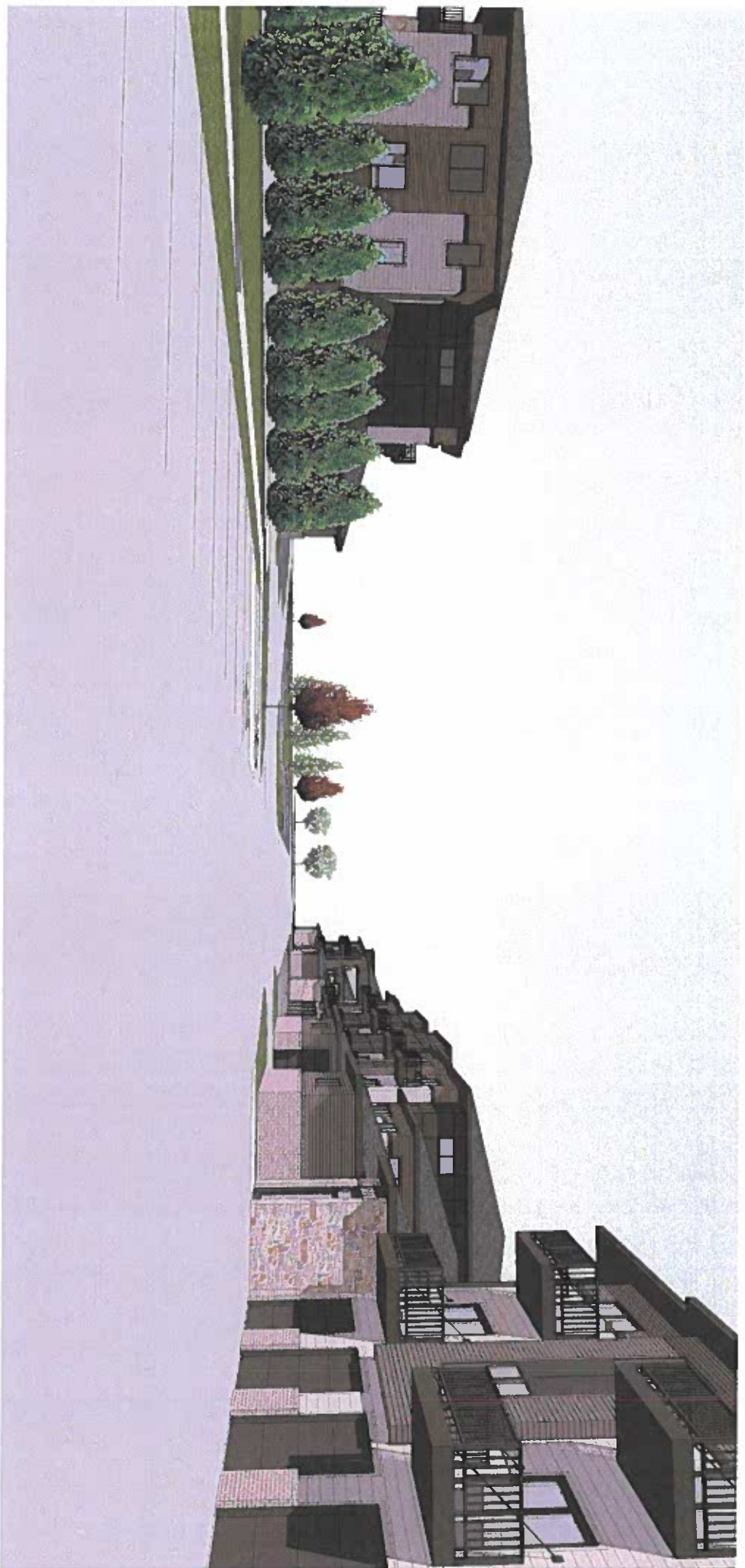
Tax Key No.: MUKV 2009.965.001 (Parcel A), MUKV 2009.965.002 (Parcel B), MUKV 2010.977 (Parcel C) and MUKV 2010.978 (Parcel D)



[illegible]











STUDIO
951

Village of Mukwonago - 12plex Mukwonago, WI 2019 04.11



951
OF 11

Village of Mukwonago - 21-plex
Mukwonago, WI
2010 04 11

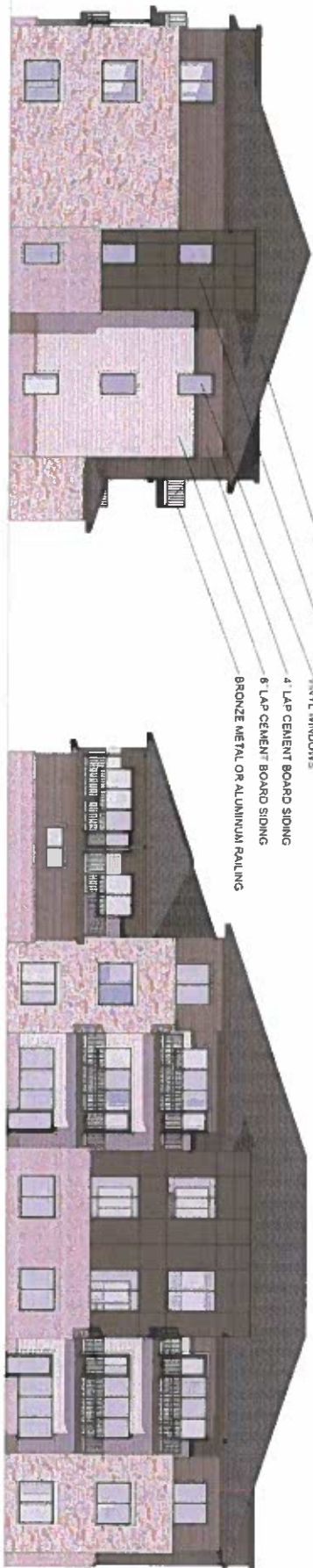


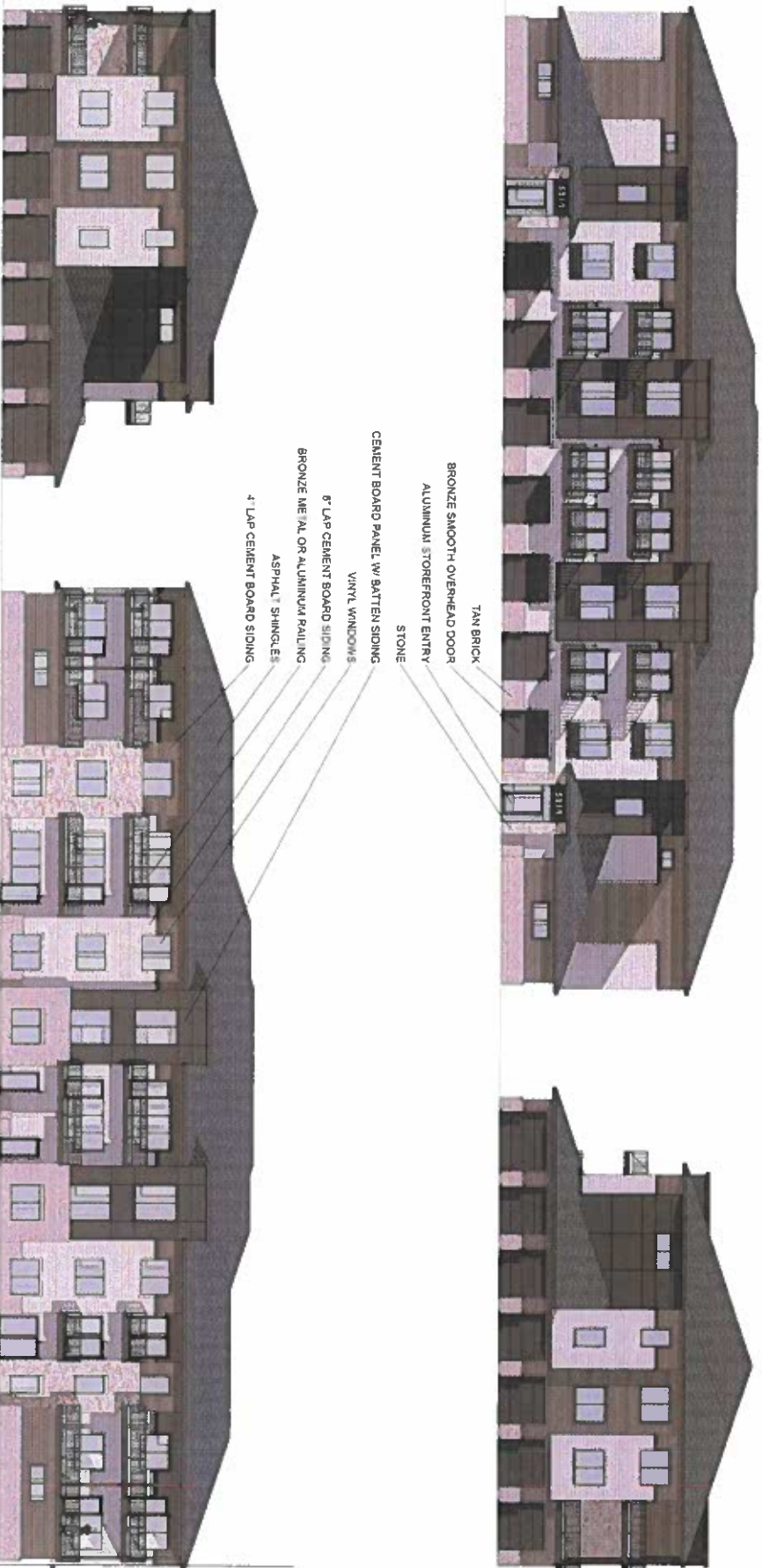
STUDIO
951

Village of Mukwonago - 28-plex

Mukwonago, WI

2009.04.11





Village of Mukwonago - 28-plex

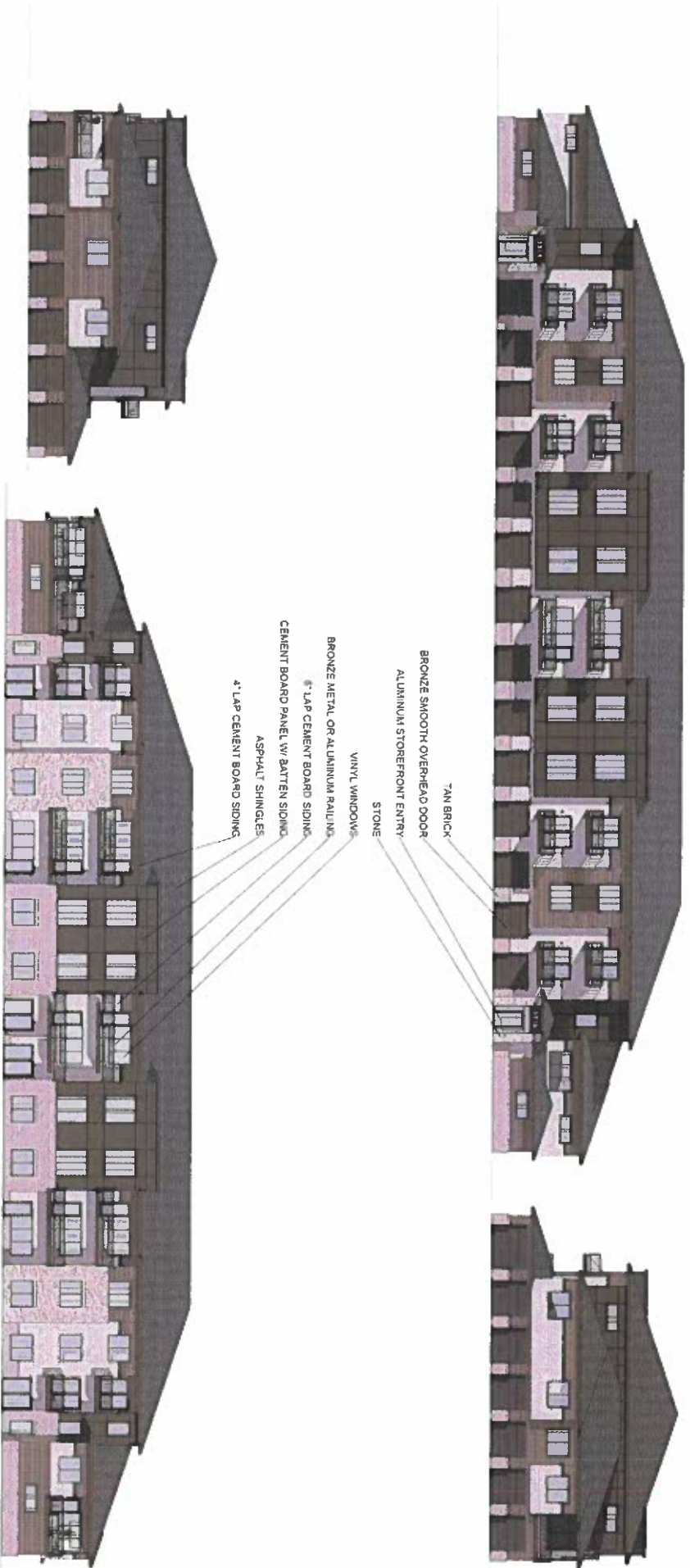
Mukwonago, WI

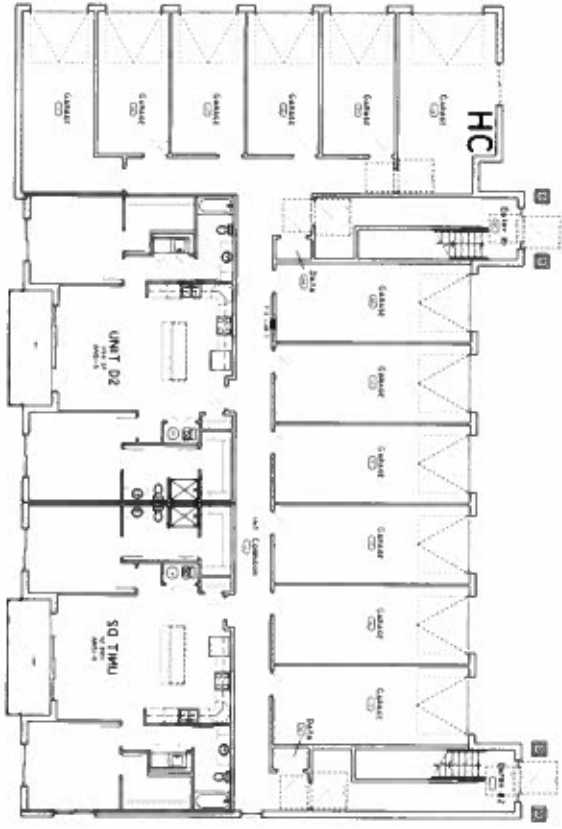
2019 Q4 II

Village of Mukwonago - 21-plex

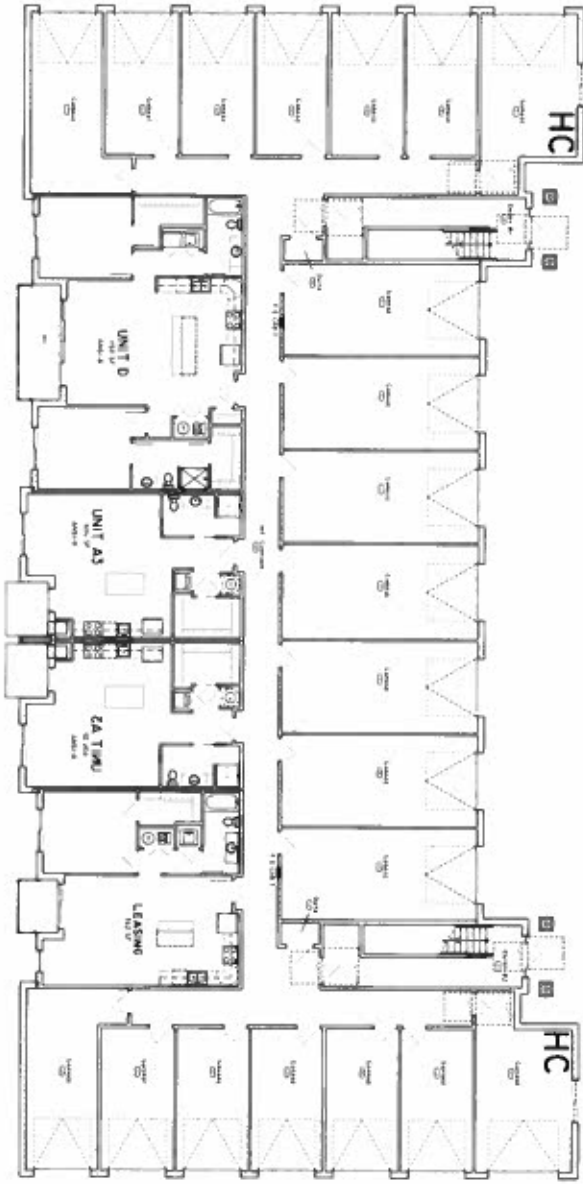
Mukwonago, WI

2019 Q4 III

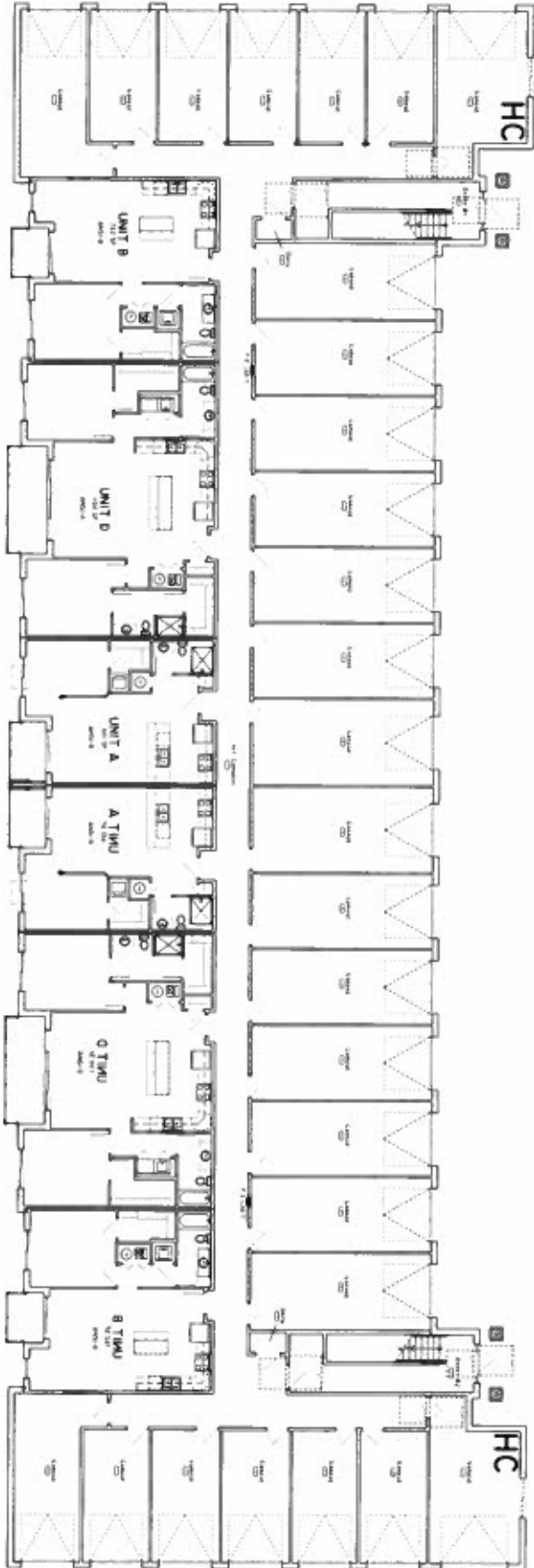




MAIN LEVEL PLAN



MAIN LEVEL PLAN

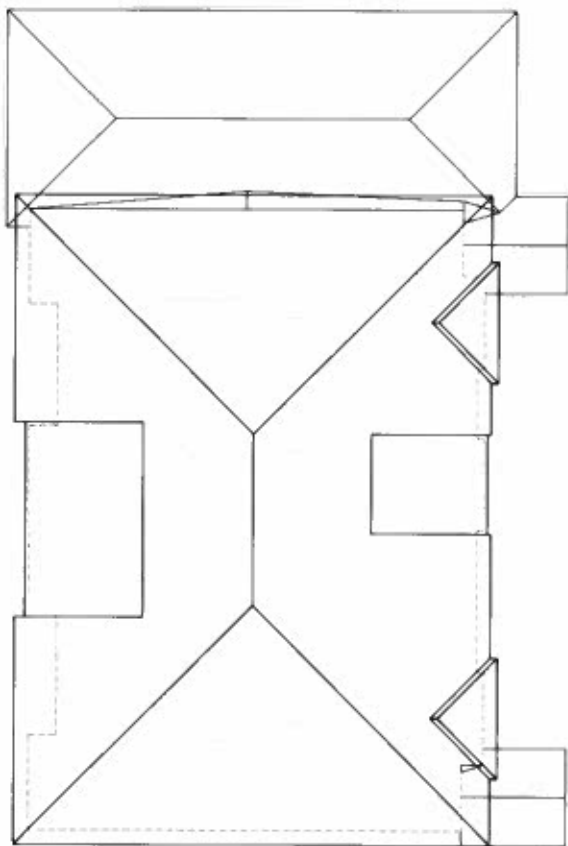


MAIN LEVEL PLAN
1/8" = 1'-0"
0 1 2 3 4

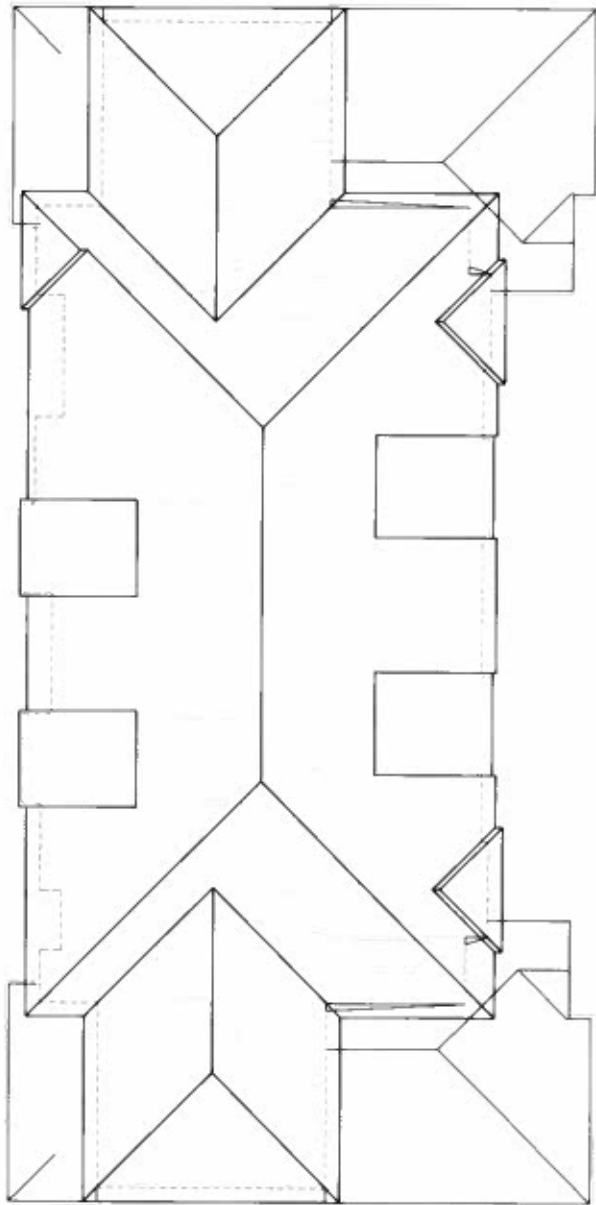
Village of Mukwonago - 28-plex

Mukwonago, WI

2009.04.11



ROOF PLAN
1/8" = 1'-0"

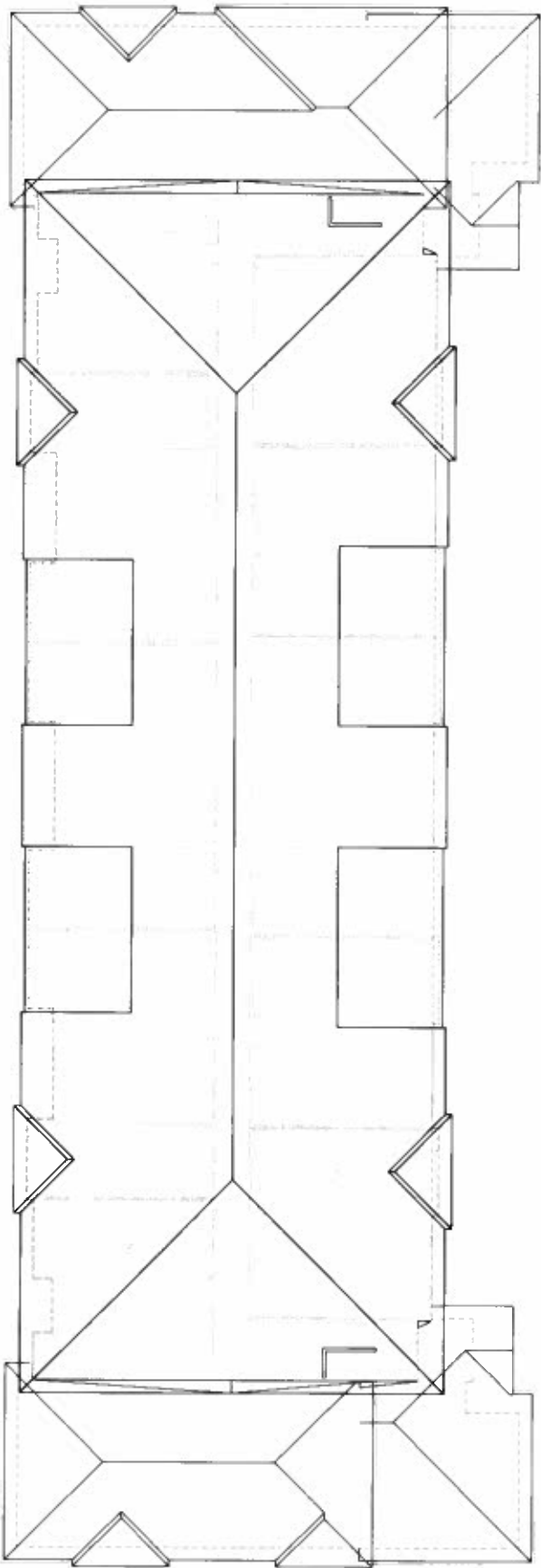


ROOF PLAN
0' 1' 2' 3' 4' 5' 6'

Village of Mukwonago 21-plex

Mukwonago, WI

2019 Q4, III

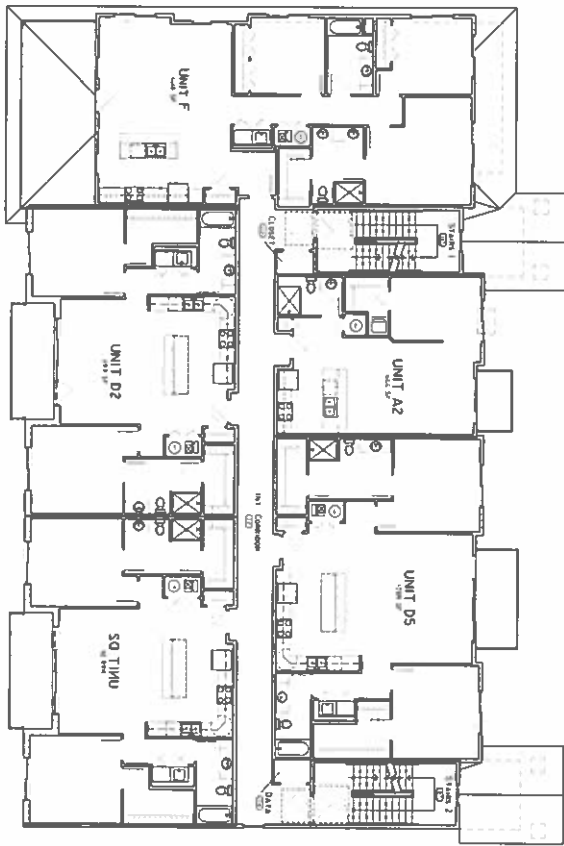


Roof Plan
1/8" = 1'-0"

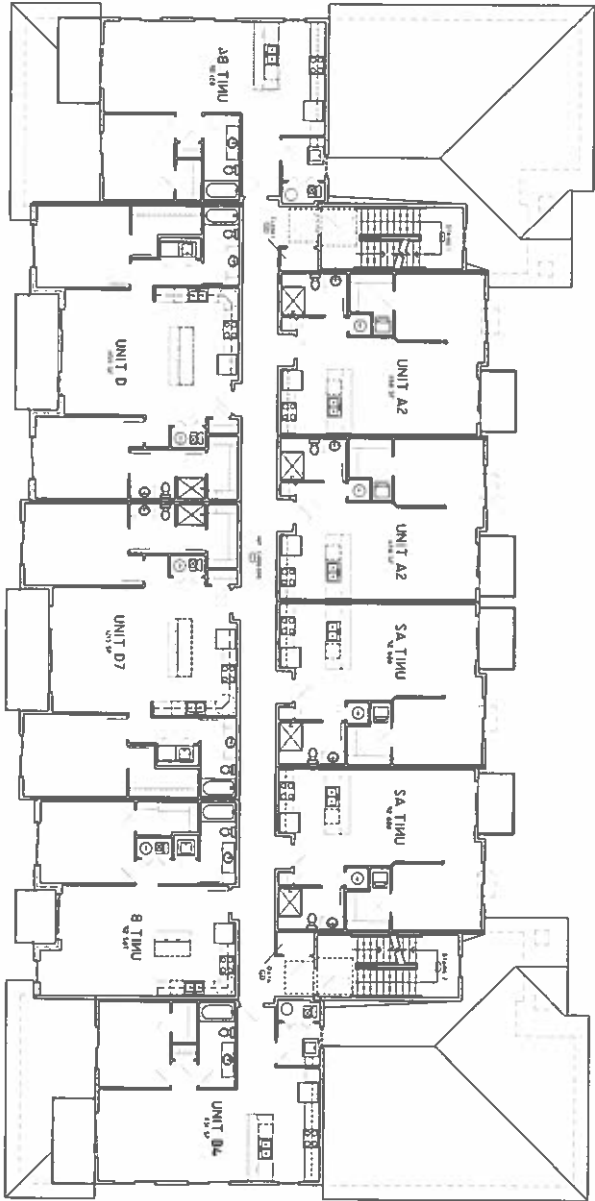
Village of Mukwonago - 28-plex

Mukwonago, WI

2010 G.L. #



SECOND LEVEL PLAN
1/8" = 1'-0"



SECOND LEVEL PLAN
1/8" = 1'-0"

Village of Mukwonago - Z1-plex

Mukwonago, WI

2019 Oct. 11

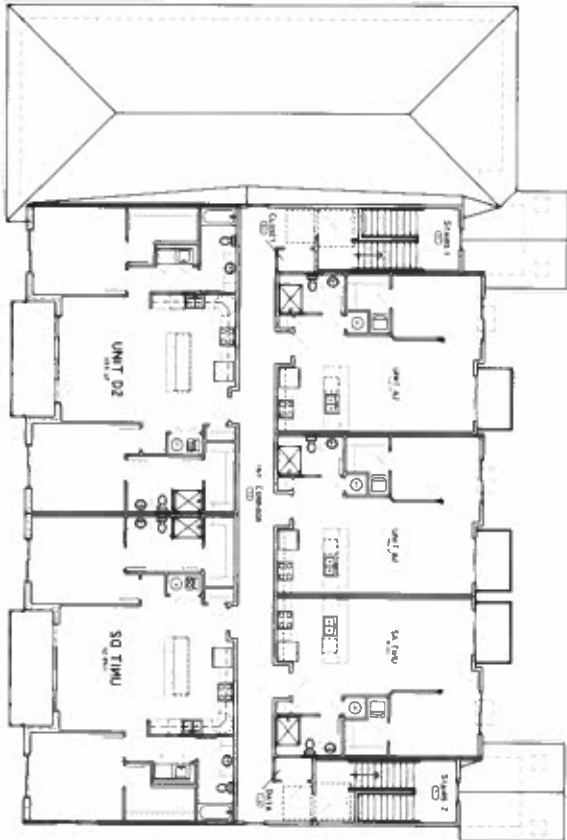


SECOND LEVEL PLAN
0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

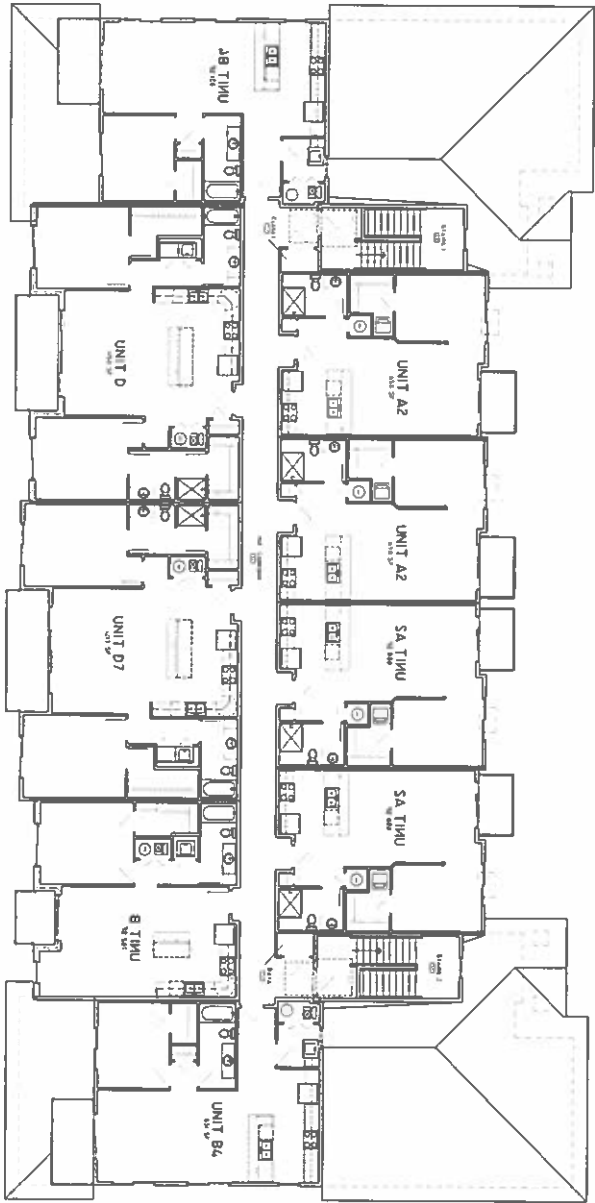
Village of Mukwonago - 28-plex

Mukwonago, WI

2019 PL II



THIRD LEVEL PLAN
0' 0" = 1' 0"

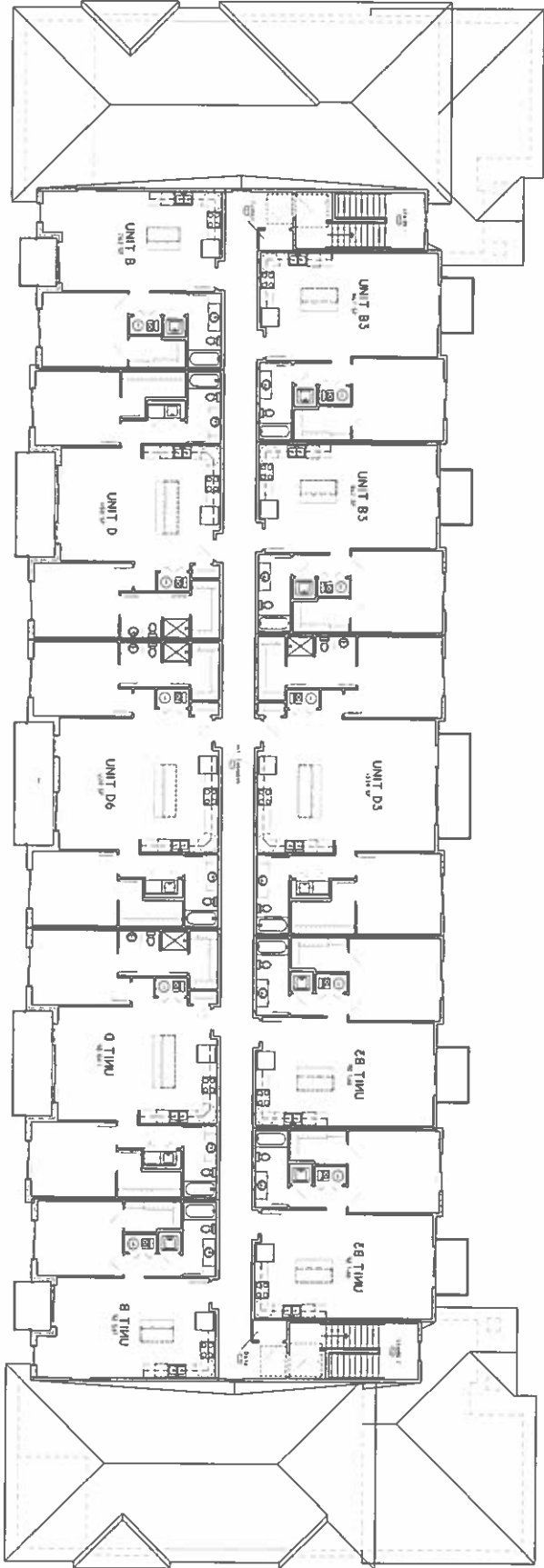


THIRD LEVEL PLAN

Village of Mukwonago - 21-plex

Mukwonago, WI

2019 06.18



THIRD LEVEL PLAN
0' 1' 2' 3' 4' 5' 6' 7' 8' 9' 10'

Village of Mukwonago - 28-plex

Mukwonago, WI

2019 A.C. III

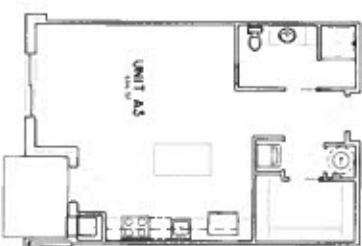
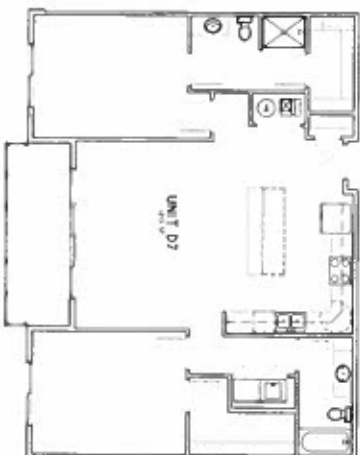
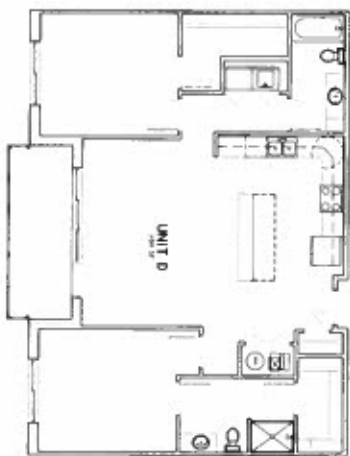
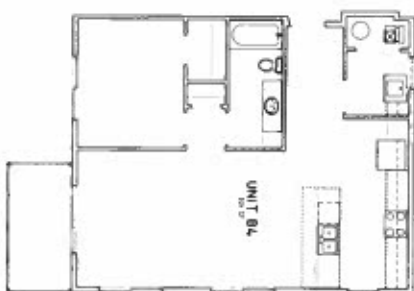


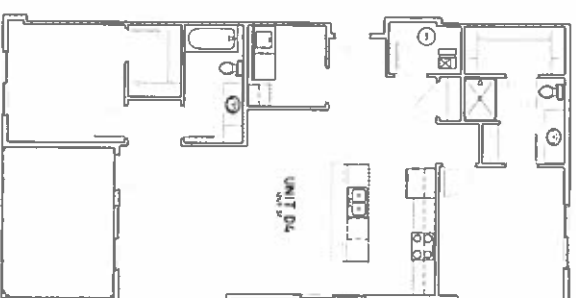
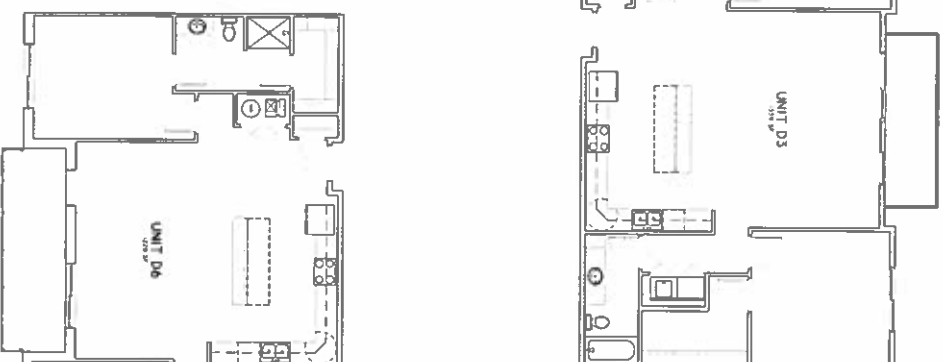
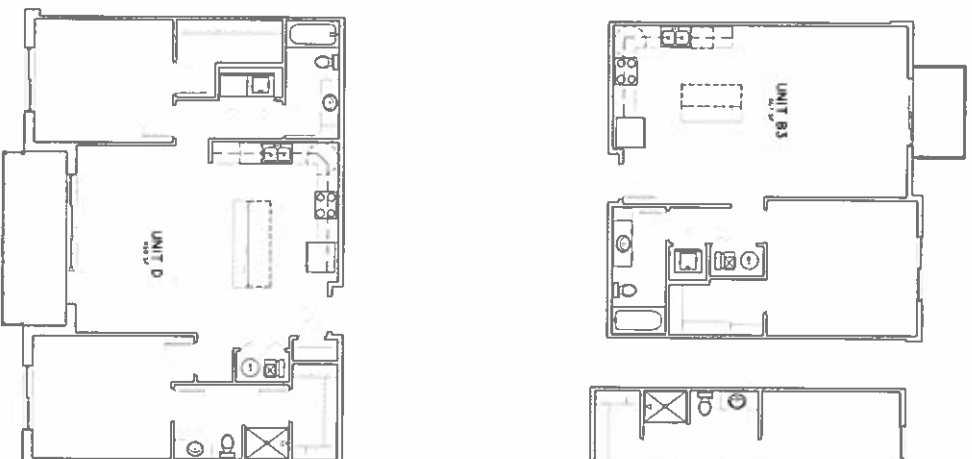
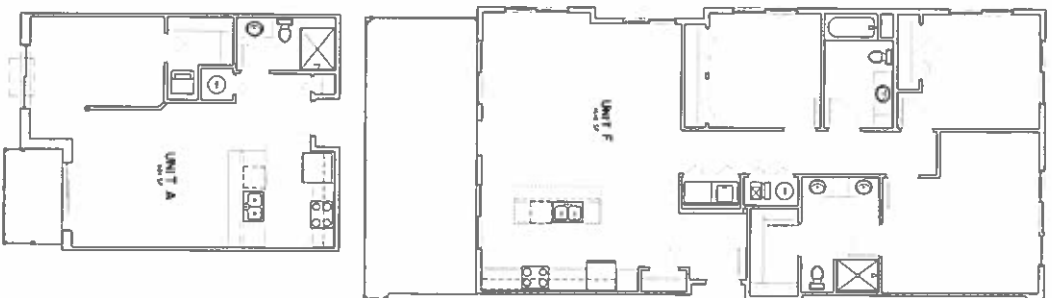
ENLARGED UNIT PLANS
1/8" = 1'-0"

Village of Mukwonago - 12-plex

Mukwonago, WI

2019 Dec. II



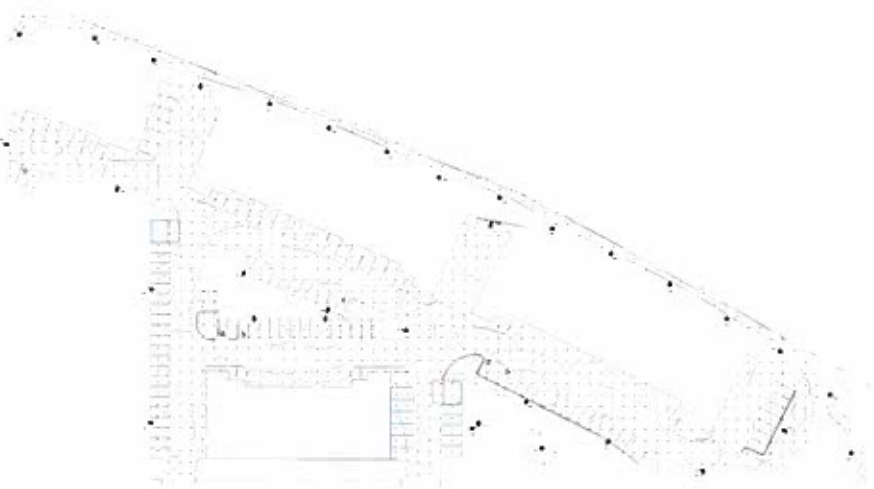
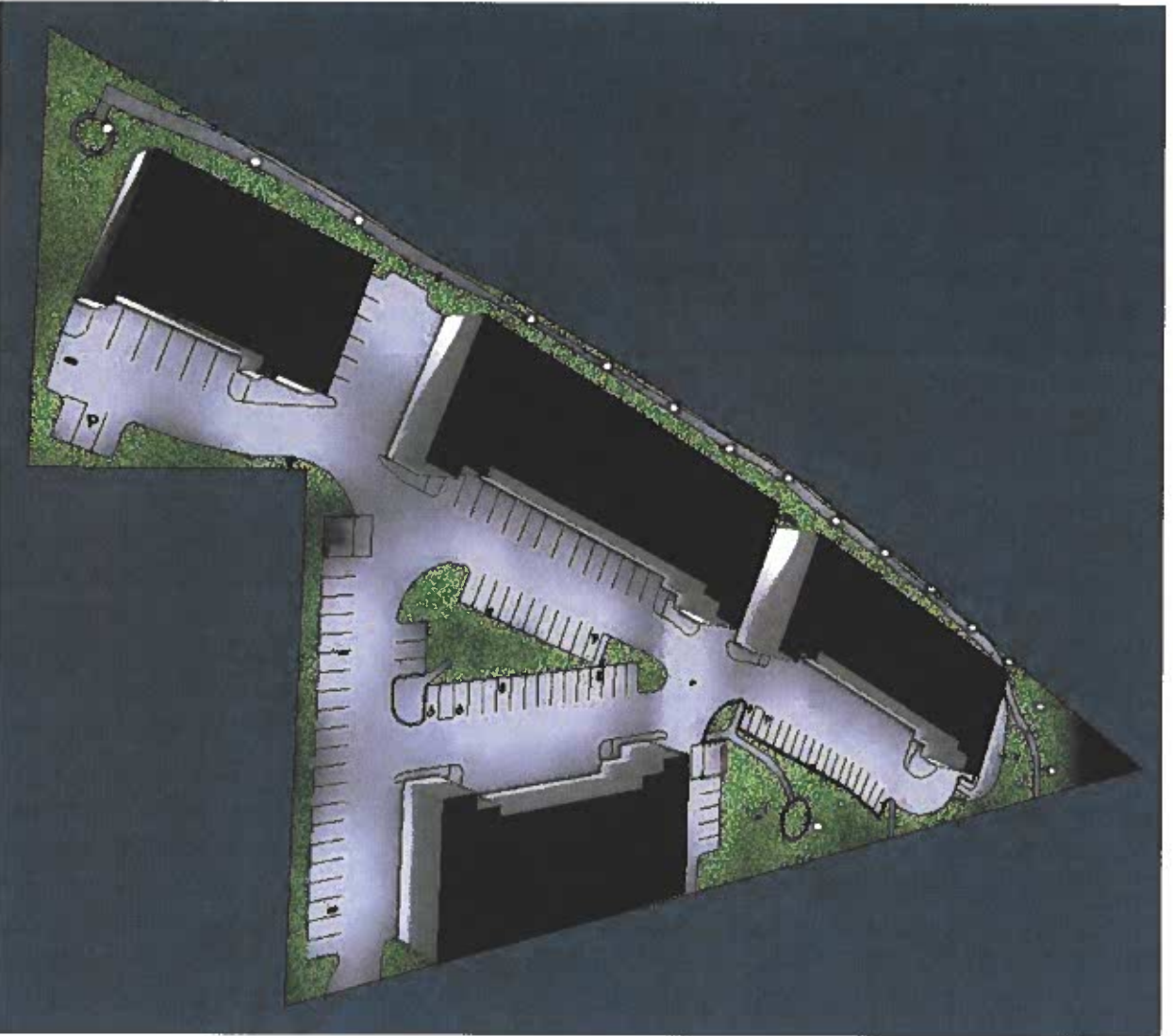


ENLARGED UNIT PLANS
3/16" = 1'-0"
0 1 2 3 4

Village of Mukwonago - 28-plex

Mukwonago, WI

2019, G.A. #



ILLUMINANCE (FC)			
Avg	Max	Min	
0.0	1.9	0.1	

MUNWANGO APARTMENTS
 SITE LIGHTING CALCULATIONS
 BP PROJECT #: 1071.002
 SCALE: 1" = 50'-0" ON 24X36

LUMEC
by Signify

Urban

Domus

DMS50
Pendant



TYPE 1

Domus 50 is one of the most versatile luminaires offered by Lumec. This classic shape was one of the first in a line of pioneering Lumec designs. Domus offers a subtly refined design that balances shape, dimension and proportion.

Project _____

Location _____

Cat. No. _____

Type: _____

Lamps _____ Qty _____

Notes _____

**Calculated with 20'-0"
pole and 3'-0" base**

Ordering guide: Luminaire

Example DMS50-90W80LED4K-T-ACDR-LE3F-120-DMG-SMB-RCD-PHB-BKTX

Series	LED module	Lamp type	Globe material	Optical system	Voltage	Driver options
DMS50		T				
DMS50 Domus	4000K 35W32LED4K 55W32LED4K 55W48LED4K 70W64LED4K 72W32LED4K 80W48LED4K 90W80LED4K 108W48LED4K 110W64LED4K 135W80LED4K 145W64LED4K 180W80LED4K 3000K 35W32LED3K 55W32LED3K 55W48LED3K 70W64LED3K 72W32LED3K 80W48LED3K 90W80LED3K 108W48LED3K 110W64LED3K 135W80LED3K 145W64LED3K 180W80LED3K	T	ACDR Acrylic globe	Globe LE2A ¹ Type II (ASYM) with globe LE3A ¹ Type III (ASYM) with globe LE4A ¹ Type IV (ASYM) with globe Sag lens LE2S Type II (ASYM) Sag glass lens LE3S Type III (ASYM) Sag glass lens LE4S Type IV (ASYM) Sag glass lens LE5S ¹ Type V (SYMM) Sag glass lens Flat lens LE2F Type II (ASYM) Flat glass lens LE3F Type III (ASYM) Flat glass lens LE4F Type IV (ASYM) Flat glass lens LE5F Type V (SYMM) Flat glass lens	120 120V 208 208V 240 240V 277 277V 347 347V 480 480V	AST ¹ Pre-set, progressive start-up CLU ¹ Pre-set, manage lumen depreciation DALI ¹ Pre-set, compatible with the DALI control system OTL ¹ Pre-set to signal end of life of the lamp DMG 0-10V CDMGP ¹ Dimming level set by user CDMGE25 ¹ 8 hrs. 25% reduction CDMGES0 ¹ 8 hrs. 50% reduction CDMGES75 ¹ 8 hrs. 75% reduction CDMGM25 ¹ 6 hrs. 25% reduction CDMGM50 ¹ 6 hrs. 50% reduction CDMGM75 ¹ 6 hrs. 75% reduction CDMGS25 ¹ 4 hrs. 25% reduction CDMGSS0 ¹ 4 hrs. 50% reduction CDMGSS75 ¹ 4 hrs. 75% reduction

Ordering guide (continued)

Adaptors	Luminaire options	Poles & Brackets	Finish
MA1 1 1/4" NPT threaded hole adaptor MA2 1 1/2" NPT threaded hole adaptor SMA ¹ Decorative retro side-mounted cast-aluminum, accepts tubes from 1 5/8" to 2 3/8" SMB Decorative contemporary side-mounted cast-aluminum, accepts tubes from 1 5/8" to 2 3/8"	BO Bridge and Overpass DE1 Decorative deflector HS House side shield PH7 Photoelectric cell, bottom type PH8 ^{2,4} Photoelectric cell, extended life PH9 ^{2,4} Shorting cap PHXL ^{2,4} Photoelectric cell, extended life RC ^{2,5} Receptacle 3 pins RCD ^{2,5} Receptacle 5 pins RCD7 ^{2,5} Receptacle 7 pins SP2 Surge protector	Consult signify.com/outdoorluminaires for details and the complete line of Signify poles and brackets	BE2TX Textured midnight blue BE6TX Textured ocean blue BE8TX Textured royal blue BG2TX Textured Sandstone BKTX Textured black BRTX Textured bronze GN4TX Textured blue green GN6TX Textured forest green GN8TX Textured Dk forest green GNTX Textured green GR Gray sandtex GY3TX Textured medium grey NP Natural aluminum RD2TX Textured burgundy RD4TX Textured scarlet TG Hammetone gold WHTX Textured white

Footnotes

- Not available with HS option.
- SMA or SMB adaptors is required for this option
- Not available 347-480 volt
- Luminaire option RC, RCD or RCD7 is required with this options
- Use of photoelectric cell or shorting cap is required to ensure proper illumination
- Globe Material ACDR is required with this optical system
- Only 3 pin receptacle RC is available with SMA adaptor

**Coordinate with
architect/owner**

DMS50 Domus LED Pendant

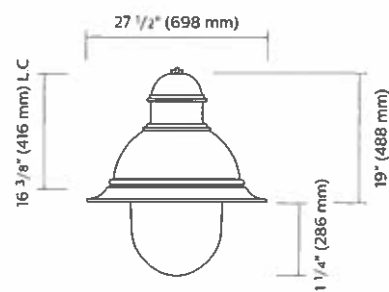
Urban Luminaire

TYPE 1

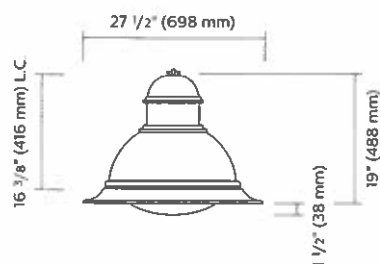
Dimensions

EPA 1.35 ft² max.

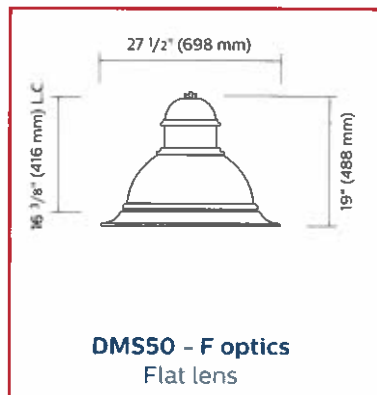
Weight: 42 lbs (19.1kg) max.



DMS50 - A optics
Long drop globe



DMS50 - S optics
Sag lens



DMS50 - F optics
Flat lens

Predicted Lumen Depreciation Data

Predicted performance derived from LED manufacturer's data and engineering design estimates, based on IESNA LM-80 methodology. Actual experience may vary due to field application conditions. L₇₀ is the predicted time when LED performance depreciates to 70% of initial lumen output. Calculated per IESNA TM21-11. Published L₇₀ hours limited to 6 times actual LED test hours.

Ambient Temperature °C	Driver mA	Calculated L ₇₀ Hours	L ₇₀ per TM-21	Lumen Maintenance % at 60,000 hrs
35°C	700 mA	>100,000 hours	>60,000 hours	>86%

LED Wattage and Lumen Values: 4000K Domus luminaire

Flat lens

Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Type LE2F			Type LE3F			Type LE4F			Type LE5F		
					Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS50-35W32LED4K-T	32	350	37	4000K	4,039	109	B1-U0-G1	3,934	106	B1-U0-G1	3,895	105	B1-U0-G1	3,925	106	B3-U0-G1
DMS50-55W32LED4K-T	32	530	55	4000K	5,808	106	B1-U0-G1	5,657	103	B1-U0-G1	5,602	102	B1-U0-G2	5,644	103	B3-U0-G1
DMS50-72W32LED4K-T	32	700	73	4000K	7,312	101	B2-U0-G1	7,122	98	B1-U0-G2	7,052	97	B1-U0-G2	7,105	98	B3-U0-G2
DMS50-55W48LED4K-T	48	350	54	4000K	6,041	113	B1-U0-G1	5,883	110	B1-U0-G1	5,826	109	B1-U0-G2	5,870	110	B3-U0-G1
DMS50-80W48LED4K-T	48	530	80	4000K	8,641	108	B2-U0-G2	8,417	105	B2-U0-G2	8,335	104	B2-U0-G2	8,398	105	B3-U0-G2
DMS50-108W48LED4K-T	48	700	106	4000K	10,852	103	B2-U0-G2	10,570	100	B2-U0-G2	10,467	99	B2-U0-G2	10,546	100	B4-U0-G2
DMS50-70W64LED4K-T	64	350	69	4000K	7,856	113	B2-U0-G1	7,709	111	B1-U0-G2	7,697	111	B1-U0-G2	7,643	110	B3-U0-G2
DMS50-110W64LED4K-T	64	530	105	4000K	11,261	107	B2-U0-G2	11,050	105	B2-U0-G2	11,034	105	B2-U0-G2	10,955	104	B4-U0-G2
DMS50-145W64LED4K-T	64	700	141	4000K	14,148	101	B3-U0-G2	13,883	99	B2-U0-G2	13,862	99	B2-U0-G2	13,763	98	B4-U0-G2
DMS50-90W80LED4K-T	80	350	86	4000K	9,806	114	B2-U0-G2	9,623	112	B2-U0-G2	9,608	112	B2-U0-G2	9,540	111	B4-U0-G2
DMS50-135W80LED4K-T	80	530	131	4000K	14,008	107	B3-U0-G2	13,745	105	B2-U0-G2	13,724	105	B2-U0-G2	13,626	104	B4-U0-G2
DMS50-180W80LED4K-T	80	700	174	4000K	17,483	100	B3-U0-G2	17,144	98	B3-U0-G2	17,269	99	B3-U0-G3	17,115	98	B4-U0-G2

¹ System input wattage may vary based on input voltage, by up to +/- 10%, and based on manufacturer forward voltage, by up to +/- 8%.

² Lumen values based on photometric tests performed in compliance with IESNA LM-79.

Note: Some data may be scaled based on tests of similar, but not identical, luminaires.

DMS50 Domus LED Pendant

Urban Luminaire

TYPE 1

LED Wattage and Lumen Values: 3000K Domus luminaire

Flat lens

Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Type LE2F			Type LE3F			Type LE4F			Type LE5F		
					Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS50-35W32LED3K-T	32	350	37	3000K	3,641	98	B1-U0-G1	3,547	96	B1-U0-G1	3,512	95	B1-U0-G1	3,538	95	B2-U0-G1
DMS50-55W32LED3K-T	32	530	55	3000K	5,237	95	B1-U0-G1	5,101	93	B1-U0-G1	5,051	92	B1-U0-G1	5,089	93	B3-U0-G1
DMS50-72W32LED3K-T	32	700	73	3000K	6,592	91	B2-U0-G1	6,421	88	B1-U0-G1	6,358	87	B1-U0-G2	6,406	88	B3-U0-G1
DMS50-55W48LED3K-T	48	350	54	3000K	5,446	102	B1-U0-G1	5,305	99	B1-U0-G1	5,253	98	B1-U0-G2	5,292	99	B3-U0-G1
DMS50-80W48LED3K-T	48	530	80	3000K	7,791	97	B2-U0-G1	7,589	95	B1-U0-G2	7,515	94	B1-U0-G2	7,571	95	B3-U0-G2
DMS50-108W48LED3K-T	48	700	106	3000K	9,784	93	B2-U0-G2	9,530	90	B2-U0-G2	9,437	89	B2-U0-G2	9,508	90	B4-U0-G2
DMS50-70W64LED3K-T	64	350	69	3000K	7,083	102	B2-U0-G1	6,951	100	B1-U0-G2	6,940	100	B1-U0-G2	6,891	99	B3-U0-G2
DMS50-110W64LED3K-T	64	530	105	3000K	10,153	96	B2-U0-G2	9,963	95	B2-U0-G2	9,948	94	B2-U0-G2	9,877	94	B4-U0-G2
DMS50-145W64LED3K-T	64	700	141	3000K	12,756	91	B3-U0-G2	12,517	89	B2-U0-G2	12,498	89	B2-U0-G2	12,409	88	B4-U0-G2
DMS50-90W80LED3K-T	80	350	86	3000K	8,842	103	B2-U0-G2	8,676	101	B2-U0-G2	8,663	101	B2-U0-G2	8,601	100	B3-U0-G2
DMS50-135W80LED3K-T	80	530	131	3000K	12,629	97	B3-U0-G2	12,392	95	B2-U0-G2	12,374	95	B2-U0-G2	12,286	94	B4-U0-G2
DMS50-180W80LED3K-T	80	700	174	3000K	15,817	91	B3-U0-G2	15,521	89	B2-U0-G2	15,497	89	B2-U0-G3	15,387	88	B4-U0-G2

Sag lens

Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Type LE2S			Type LE3S			Type LE4S			Type LE5S		
					Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS50-35W32LED3K-T	32	350	37	3000K	3,665	99	B1-U0-G1	3,611	97	B1-U0-G1	3,576	96	B1-U0-G1	3,668	99	B3-U0-G1
DMS50-55W32LED3K-T	32	530	55	3000K	5,270	96	B1-U0-G1	5,193	94	B1-U0-G1	5,144	94	B1-U0-G2	5,276	96	B3-U0-G1
DMS50-72W32LED3K-T	32	700	73	3000K	6,635	91	B2-U0-G1	6,537	90	B1-U0-G2	6,475	89	B1-U0-G2	6,641	91	B3-U0-G2
DMS50-55W48LED3K-T	48	350	54	3000K	5,481	102	B1-U0-G1	5,401	101	B1-U0-G1	5,349	100	B1-U0-G2	5,487	102	B3-U0-G1
DMS50-80W48LED3K-T	48	530	80	3000K	7,842	98	B2-U0-G2	7,726	97	B1-U0-G2	7,653	96	B1-U0-G2	7,849	98	B3-U0-G2
DMS50-108W48LED3K-T	48	700	106	3000K	9,847	93	B2-U0-G2	9,702	92	B2-U0-G2	9,610	91	B2-U0-G2	9,857	93	B4-U0-G2
DMS50-70W64LED3K-T	64	350	69	3000K	7,131	103	B2-U0-G1	7,076	102	B1-U0-G2	7,067	102	B1-U0-G2	7,144	103	B3-U0-G2
DMS50-110W64LED3K-T	64	530	105	3000K	10,222	97	B2-U0-G2	10,143	96	B2-U0-G2	10,130	96	B2-U0-G2	10,239	97	B4-U0-G2
DMS50-145W64LED3K-T	64	700	141	3000K	12,842	91	B2-U0-G2	12,743	91	B2-U0-G2	12,727	91	B2-U0-G2	12,864	92	B4-U0-G2
DMS50-90W80LED3K-T	80	350	86	3000K	8,901	104	B2-U0-G2	8,833	103	B2-U0-G2	8,822	103	B2-U0-G2	8,917	104	B4-U0-G2
DMS50-135W80LED3K-T	80	530	131	3000K	12,715	97	B2-U0-G2	12,616	97	B2-U0-G2	12,601	96	B2-U0-G2	12,736	98	B4-U0-G2
DMS50-180W80LED3K-T	80	700	174	3000K	15,924	91	B3-U0-G2	15,801	91	B2-U0-G2	15,782	91	B2-U0-G3	15,951	92	B4-U0-G2

¹ System input wattage may vary based on input voltage by up to +/- 10% and based on manufacturer forward voltage by up to +/- 8%

² Lumen values based on photometric tests performed in compliance with IESNA LM-79

Note: Some data may be scaled based on tests of similar, but not identical luminaires

DMS50 Domus LED Pendant

Urban Luminaire

TYPE 1

LED Wattage and Lumen Values: 3000K Domus luminaire (continued)

Globe (ACDR)

Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Type LE2A			Type LE3A			Type LE4A		
					Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS50-35W32LED3K-T	32	350	37	3000K	3,731	101	B1-U2-G1	3,686	99	B1-U2-G1	3,664	99	B1-U2-G2
DMS50-55W32LED3K-T	32	530	55	3000K	5,366	98	B1-U3-G1	5,302	96	B1-U3-G2	5,269	96	B1-U3-G2
DMS50-72W32LED3K-T	32	700	73	3000K	6,755	93	B1-U3-G2	6,674	92	B1-U3-G2	6,633	91	B1-U3-G2
DMS50-55W48LED3K-T	48	350	54	3000K	5,581	104	B1-U3-G1	5,514	103	B1-U3-G2	5,480	102	B1-U3-G2
DMS50-80W48LED3K-T	48	530	80	3000K	7,984	100	B2-U3-G2	7,888	99	B1-U3-G2	7,839	98	B1-U3-G2
DMS50-108W48LED3K-T	48	700	106	3000K	10,026	95	B2-U3-G2	9,906	94	B2-U3-G2	9,845	93	B2-U3-G3
DMS50-70W64LED3K-T	64	350	69	3000K	7,153	103	B2-U3-G2	7,025	101	B2-U3-G2	7,072	102	B1-U3-G2
DMS50-110W64LED3K-T	64	530	105	3000K	10,253	97	B2-U3-G2	10,069	96	B2-U3-G2	10,137	96	B2-U3-G3
DMS50-145W64LED3K-T	64	700	141	3000K	12,881	92	B3-U3-G3	12,651	90	B2-U3-G2	12,736	91	B2-U3-G3
DMS50-90W80LED3K-T	80	350	86	3000K	8,928	104	B2-U3-G2	8,768	102	B2-U3-G2	8,827	103	B2-U3-G2
DMS50-135W80LED3K-T	80	530	131	3000K	12,753	98	B3-U3-G3	12,525	96	B2-U3-G2	12,609	97	B2-U3-G3
DMS50-180W80LED3K-T	80	700	174	3000K	15,972	92	B3-U3-G3	15,687	90	B3-U3-G3	15,792	91	B3-U3-G3

¹ System input wattage may vary based on input voltage, by up to +/- 10% and based on manufacturer forward voltage by up to +/- 8%

² Lumen values based on photometric tests performed in compliance with IESNA LM-79

Note: Some data may be scaled based on tests of similar, but not identical, luminaires

Specifications:

Housing

In a round shape, this housing is made of die cast A380 aluminum, c/w a watertight grommet, mechanically assembled to the bracket with four bolts 5/16 18 UNC. This suspension system permits for a full rotation of the luminaire in 90° increments.

Access-mechanism

A die cast A360 aluminum technical ring with latch, hinge and a cast in decorative skirt. The mechanism shall offer tool free access to the inside of the luminaire. An embedded memory retentive gasket shall ensure weatherproofing.

Light engine

LED engine composed of 5 main components:

Heat Sink / Lens / LED lamp / Driver / Optical System

Electrical components are RoHS compliant.

LED engine

LED type: Lumileds LUXEON T. Composed of high-performance white LEDs. Color temperature as per ANSI/NEMA bin Neutral White, 4000 Kelvin nominal (3985K +/- 275K or 3710K to 4260K) or Warm white, 3000 Kelvin nominal (3045K +/- 175K or 2870K to 3220K), CRI 70 Min. 75 Typical.

Lens

LEXF/LEXS: Made of soda lime tempered glass lens, mechanically assembled and sealed onto the lower part of the heat sink.
LEXA (Globe): Made of one-piece seamless injection-molded impact-resistant (DR) acrylic having an inner prismatic surface. The globe is mechanically assembled and sealed onto the lower part of the heat sink.

Heat sink

Made of cast aluminum optimizing the LEDs efficiency and life. Product does not use any cooling device with moving parts (only passive cooling device).

Driver

Driver comes standard with dimming compatible 0-10V. High power factor of 95%. Electronic driver, operating range 50/60 Hz. Auto adjusting universal voltage input from 120 to 277 VAC rated for both application line to line or line to neutral. Class I, THD of 20% max. Maximum ambient operating temperature from 40F(40C) to 130F(55C) degrees. Certified in compliance to UL1310 cULus requirement. Dry and damp location. Assembled on a unitized removable tray with Tyco quick disconnect plug resisting to 221F(105C) degrees. The current supplying the LEDs will be reduced by the driver if the

driver experiences internal overheating as a protection to the LEDs and the electrical components. Output is protected from short circuits, voltage overload and current overload. Automatic recovery after correction. Standard built in driver surge protection of 2.5kV (min)

Optical system

Composed of high performance optical grade PMMA acrylic refractor lenses to achieve desired distribution optimized to get maximum spacing, target lumens and a superior lighting uniformity. Optical system is rated IP66. Performance shall be tested per LM 63 LM 79 and TM 15 (IESNA) certifying its photometric performance. Street side indicated. Flat lens (F optics) is Dark Sky compliant with 0% uplight and U0 per IESNA TM 15.

DMS50 Domus LED Pendant

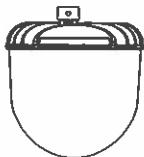
Urban Luminaire

TYPE 1

Specifications (continued):

Optical system (continued):

Prismatic globe: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with globe having an inner prismatic surface permanently sealed onto the lower part of the heat sink.



LE2A - Type II (ASYM) with globe (ACDR)
LE3A - Type III (ASYM) with globe (ACDR)
LE4A - Type IV (ASYM) with globe (ACDR)

Sag lens: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with a tempered-glass sag lens permanently sealed onto the lower part of the heat sink.



LE2S - Type II (ASYM) Sag glass lens
LE3S - Type III (ASYM) Sag glass lens
LE4S - Type IV (ASYM) Sag glass lens
LE5S - Type V (SYMM) Sag glass lens

Flat lens: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with a tempered-glass flat lens permanently sealed onto the lower part of the heat sink.



LE2F - Type II (ASYM) Flat glass lens
LE3F - Type III (ASYM) Flat glass lens
LE4F - Type IV (ASYM) Flat glass lens
LE5F - Type V (SYMM) Flat glass lens

Driver options

AST: Pre-set driver for progressive start-up of the LED module(s) to optimize energy management and enhance visual comfort at start-up.

CLO: Pre-set driver to manage the lumen depreciation by adjusting the power given to the LEDs offering the same lighting intensity during the entire lifespan of the LED module.

DALI: Pre-set driver compatible with the DALI control system.

OTL: Pre-set driver to signal end of life of the LED module(s) for better fixture management.

DMG: Dimmable driver 0-10V

CDMG: Dynadimmer standard dimming functionalities including pre-programmed scenarios to suit many applications and needs from safety to maximum energy savings.

Ordering Code	Scenario	Dimming Time	Dimming Level
CDMG525	Safety	4 hours	25% power dimming
CDMG550	Safety	4 hours	50% power dimming
CDMG575	Safety	4 hours	75% power dimming
CDMG25	Median	6 hours	25% power dimming
CDMG50	Median	6 hours	50% power dimming
CDMG75	Median	6 hours	75% power dimming
CDMG25	Economy	8 hours	25% power dimming
CDMG50	Economy	8 hours	50% power dimming
CDMG75	Economy	8 hours	75% power dimming

Surge protector

Surge protector tested in accordance with ANSI/IEEE C62.45 per ANSI/IEEE C62.41 2 Scenario I Category C High Exposure 10kV/10kA waveforms for Line Ground, Line Neutral and Neutral Ground, and in accordance with U.S. DOE (Department of Energy) MSSLC (Municipal Solid State Street Lighting Consortium) model specification for LED roadway luminaires electrical immunity requirements for High Test Level 10kV / 10kA. SP2 20kV/20kA optional.

Luminaire adaptor

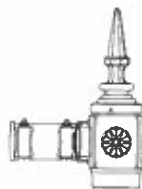
MA1: The luminaire is suspended by means of a mounting adaptor with a 1½" (32mm) NPT threaded hole accepting a threaded tube from the mounting. Retrofit adaptor for existing mounting.



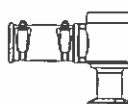
MA2: 1½" (38mm) NPT threaded hole accepting threaded tube from the mounting. Retrofit adaptor for existing mounting.



SMA: The luminaire is suspended by means of a decorative side-mounted cast aluminum adaptor. This adaptor accepts tubes from 1½" to 2½" (41 to 60 mm) and is adjustable to more or less 5°. The adaptor features a cast aluminum decorative cover and finish.



SMB: The luminaire is suspended by means of a decorative side-mounted cast aluminum adaptor. This adaptor accepts tubes from 1½" to 2½" (41 to 60 mm) and is adjustable to more or less 5°.



DMS50 Domus LED Pendant

Urban Luminaire

TYPE 1

Specifications (continued):

Luminaire options

- BO:** Bridge and Overpass
- HS:** House side shield
- PH7:** Photoelectric cell, bottom type
- PH8:** Photoelectric Cell, Twist-lock Type
Allows a 90 degree rotation.



- PHXL:** Extended life photoelectric cell,
Twist-lock Type. Allows a 90 degree
rotation.



- PH9:** Shorting cap, Twist-lock Type



- RC:** Receptacle 3 pins



- RCD:** Receptacle 5 pins



- RCD7:** Receptacle 7 pins



- SP2:** Integral surge protector

Finish

In accordance with the AAMA 2603 standard. Application of polyester powder coat paint (4 mils/100 microns) with +/- 1 mils/24 microns of tolerance. The Thermosetting resins provides a discoloration resistant finish in accordance with the ASTM D2244 standard, as well as luster retention in keeping with the ASTM D523 standard and humidity proof in accordance with the ASTM D2247 standard. The surface treatment achieves a minimum of 2000 hours for salt spray resistant finish in accordance with testing performed and per ASTM B117 standard.

Finish Options Include:

- BE2TX:** Textured Midnight Blue
- BE6TX:** Textured Ocean Blue
- BE8TX:** Textured Royal Blue
- BG2TX:** Textured Sandstone
- BKTX:** Textured Black
- BRTX:** Textured Bronze
- GN4TX:** Textured Blue Green
- GN6TX:** Textured Forest Green
- GN8TX:** Textured Dark Forest Green
- GNTX:** Textured Green
- GR:** Gray Sandtex
- GY3TX:** Textured Medium Grey
- NP:** Natural Aluminum
- RD2TX:** Textured Burgundy
- RD4TX:** Textured Scarlet
- TG:** Hammer-tone Gold
- WHTX:** Textured White

Wiring

Gauge (#14) TEW/AWM 1015 or 1230 wires, 6" (152mm) minimum exceeding from luminaire.

Hardware

All exposed screws shall be complete with Ceramic primer-seal base coat to reduce seizing of the parts and offers a high resistance to corrosion. All seals and sealing devices are made and/or lined with EPDM and/or silicone and/or rubber.

Luminaire useful life

Refer to IES files for energy consumption and delivered lumens for each option. Based on ISTMT in situ thermal testing in accordance with UL1598 and UL8750, System Reliability Tool, Advance data and Lumileds LM-80/TM-21 data, expected to reach 100,000+ hours with >170 lumen maintenance @ 25°C. Luminaire Useful Life accounts for LED lumen maintenance AND all of these additional factors including LED life, driver life, PCB substrate, solder joints, on/off cycles, burning hours and corrosion. Entire luminaire is rated for operation in ambient temperature of -40°C / -40°F up to +35°C / +95°F.

LED products (manufacturing standard)

The electronic components sensitive to electrostatic discharge (ESD) such as light emitting diodes (LEDs) are assembled in compliance with IEC61340 5 1 and ANSI/ESD S20 20 standards so as to eliminate ESD events that could decrease the useful life of the product.

Quality control

Manufactured to ISO 9001 2008 standards and ISO 14001-2004 International Quality Standards Certification.

Vibration resistance

Meets the ANSI C136 31, American National Standard for Roadway Luminaire Vibration specifications for Bridge/overpass applications. (Tested for 3G over 100 000 cycles)

Certifications and Compliance

CSA, cULus Listed for Canada and USA. Domus LED luminaires are DesignLights Consortium qualified.

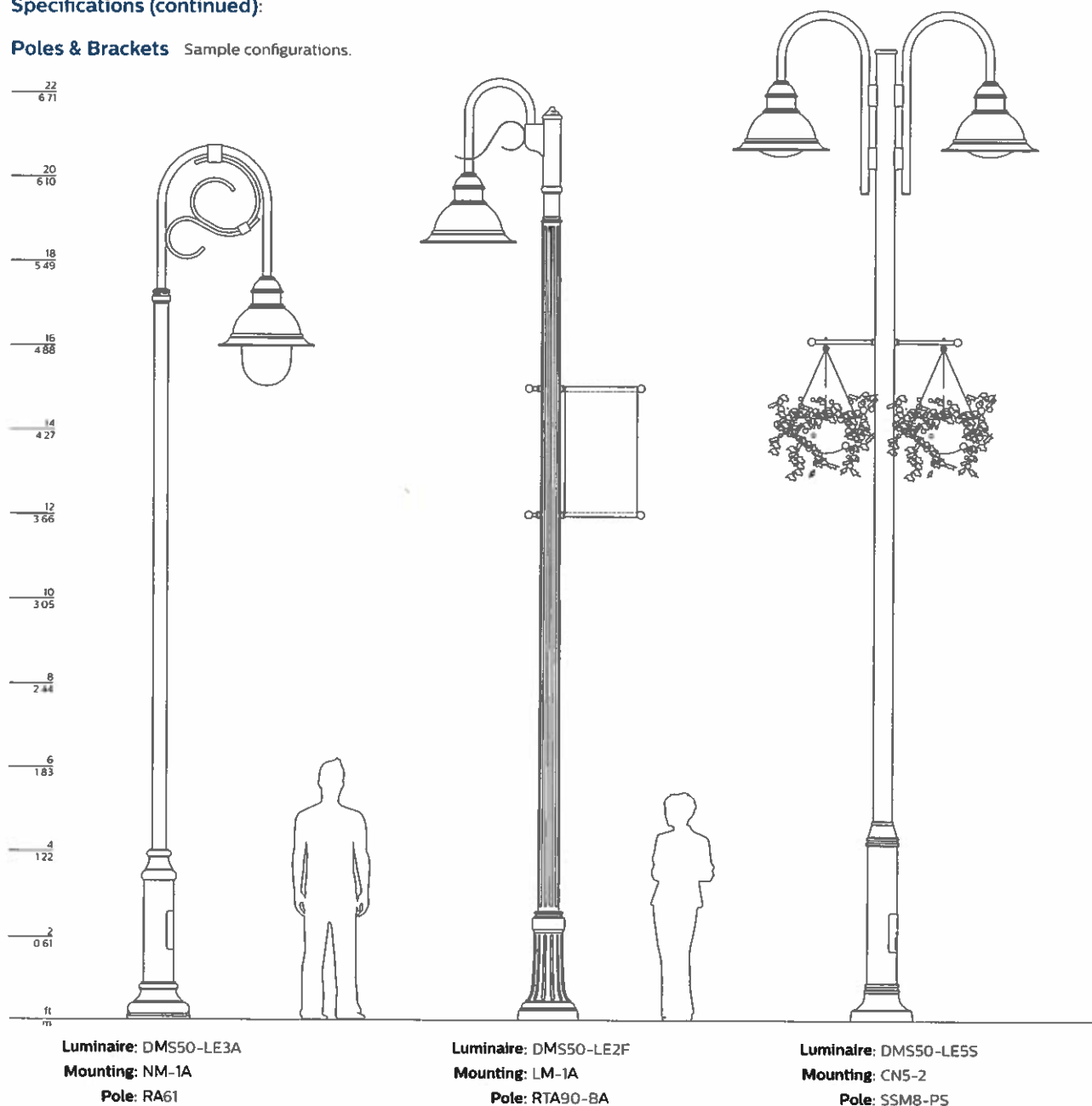
DMS50 Domus LED Pendant

Urban Luminaire

TYPE 1

Specifications (continued):

Poles & Brackets Sample configurations.





Wherever it is installed, Domus LED post top creates harmony. Whether you are pairing it with the rest of the Domus family or using it on its own in your projects, the Domus 60 becomes an integral part of the landscape design.

Calculated with 10'-0"
pole and 3'-0" base

Project _____

Location _____

Cat No: _____

Type _____

Lamps: _____ Qty _____

Notes _____

Ordering guide: Luminaire

Example DMS60-72W32LED4K-T-ACDR-LE3F-120-DMG-RC-BKTX

Series	LED module	Lamp type	Globe material	Optical system	Voltage	Driver options
DMS60		T				
DMS60 Domus	4000K 35W32LED4K 55W32LED4K 55W48LED4K 72W32LED4K 80W48LED4K 3000K 35W32LED3K 55W32LED3K 55W48LED3K 72W32LED3K 80W48LED3K	T	ACDR Acrylic globe	Globe LE2A ¹ Type II (ASYM) with globe LE3A ¹ Type III (ASYM) with globe LE4A ¹ Type IV (ASYM) with globe Sag lens LE2S Type II (ASYM) Sag glass lens LE3S Type III (ASYM) Sag glass lens LE4S Type IV (ASYM) Sag glass lens LE5S ¹ Type V (SYMM) Sag glass lens Flat lens LE2F Type II (ASYM) Flat glass lens LE3F Type III (ASYM) Flat glass lens LE4F Type IV (ASYM) Flat glass lens LE5F ¹ Type V (SYMM) Flat glass lens	120 120V 208 208V 240 240V 277 277V 347 347V 480 480V	AST ¹ Pre-set, progressive start-up CLO ¹ Pre-set, manage lumen depreciation DALI ¹ Pre-set, compatible with the DALI control system OTL ¹ Pre-set to signal end of life of the lamp DMG 0-10V CDMGP ² Dimming level set by user CDMGE25 ³ 8 hrs 25% reduction CDMGE50 ³ 8 hrs 50% reduction CDMGE75 ³ 8 hrs 75% reduction CDMGM25 ³ 6 hrs 25% reduction CDMGM50 ³ 6 hrs 50% reduction CDMGM75 ³ 6 hrs 75% reduction CDMGS25 ³ 4 hrs 25% reduction CDMGS50 ³ 4 hrs 50% reduction CDMGS75 ³ 4 hrs 75% reduction

Ordering guide (continued)

Luminaire options	Poles & Brackets	Finish
BO Bridge and Overpass DE1 Decorative deflector FN2 Decorative finial FN3 Decorative finial FN4 Decorative finial FN6 Decorative finial FN8 Decorative finial FN9 Decorative finial HS House side shield PH7 Photoelectric cell, bottom type PH8 ^{2,4} Photoelectric cell PH9 ^{2,4} Shorting cap PHXL ^{2,4} Photoelectric cell, extended life RC ^{2,5} Receptacle 3 pins RCD ^{2,5} Receptacle 5 pins RCD7 ^{2,5} Receptacle 7 pins SP2 Surge protector	Consult signify.com/ outdoorluminaires for details and the complete line of Signify poles and brackets	BE2TX Textured midnight blue BE6TX Textured ocean blue BE8TX Textured royal blue BG2TX Textured Sandstone BKTX Textured black BRTX Textured bronze GN4TX Textured blue green GN6TX Textured forest green GN8TX Textured Dk forest green GNTX Textured green GR Gray sandtex GY3TX Textured medium grey NP Natural aluminum RD2TX Textured burgundy RD4TX Textured scarlet TG Hammerstone gold WHTX Textured white

Footnotes

- 1 Not available with HS option
 - 2 Not available 347-480 volt
 - 3 Use of photoelectric cell or shorting cap is required to ensure proper illumination
 - 4 Globe Material ACDR is required with this optical system
- Note: If 5 or 7 pin receptacle is required contact factory

Coordinate with architect/owner



DMS60 Domus LED Post Top

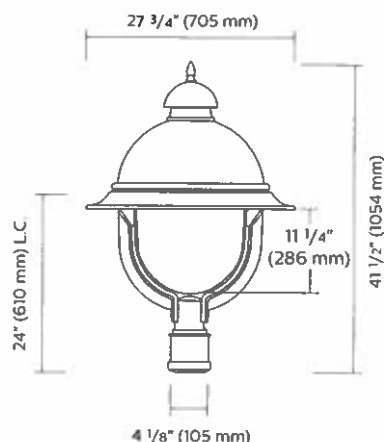
Urban Luminaire

TYPE 2

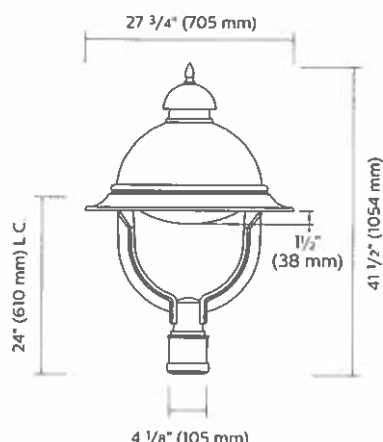
Dimensions

EPA 2.6 ft² max.

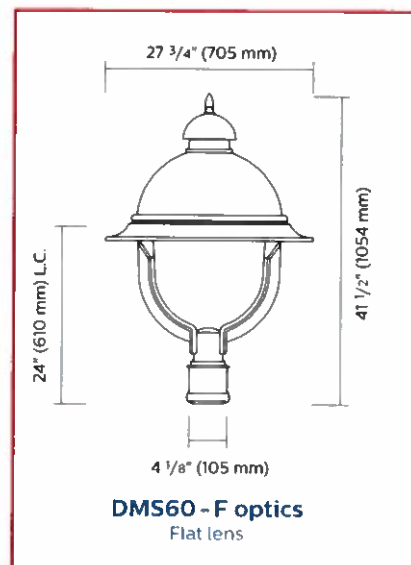
Weight 40 lbs (18.2kg) max.



DMS60 - A optics
Long drop globe



DMS60 - S optics
Sag lens



DMS60 - F optics
Flat lens

Predicted Lumen Depreciation Data

Predicted performance derived from LED manufacturer's data and engineering design estimates, based on IESNA LM-80 methodology. Actual experience may vary due to field application conditions. L₇₀ is the predicted time when LED performance depreciates to 70% of initial lumen output. Calculated per IESNA TM-21-11. Published L₇₀ hours limited to 6 times actual LED test hours.

Ambient Temperature °C	Driver mA	Calculated L ₇₀ Hours	L ₇₀ per TM-21	Lumen Maintenance % at 60,000 hrs
35°C	700 mA	>100,000 hours	>60,000 hours	>87%

LED Wattage and Lumen Values: 4000K Domus luminaire

Flat lens	Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Type LE2F			Type LE3F			Type LE4F			Type LE5F		
						Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
	DMS60-35W32LED4K-T	32	350	37	4000K	3,370	91	B1-U0-G1	3,389	92	B1-U0-G1	3,418	92	B1-U0-G1	3,448	93	B2-U0-G2
	DMS60-55W32LED4K-T	32	530	55	4000K	4,847	88	B1-U0-G1	4,874	89	B1-U0-G1	4,916	89	B1-U0-G1	4,959	90	B3-U0-G3
	DMS60-72W32LED4K-T	32	700	71	4000K	5,990	84	B1-U0-G1	6,046	85	B1-U0-G1	6,141	86	B1-U0-G2	6,181	87	B3-U0-G3
	DMS60-55W48LED4K-T	48	350	53	4000K	4,948	93	B1-U0-G1	4,995	94	B1-U0-G1	5,073	96	B1-U0-G1	5,106	96	B3-U0-G3
	DMS60-80W48LED4K-T	48	530	80	4000K	7,079	88	B1-U0-G1	7,146	89	B1-U0-G2	7,258	91	B1-U0-G2	7,305	91	B3-U0-G3

¹ System input wattage may vary based on input voltage, by up to +/- 10% and based on manufacturer forward voltage by up to +/- 8%.

² Lumen values based on photometric tests performed in compliance with IESNA LM-79.

Note: Some data may be scaled based on tests of similar but not identical luminaires.

DMS60 Domus LED Post Top

Urban Luminaire

TYPE 2

LED Wattage and Lumen Values: 4000K Domus luminaire (continued)

Sag lens					Type LE2S			Type LE3S			Type LE4S			Type LE5S		
Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS60-35W32LED4K-T	32	350	37	4000K	3,359	91	B1-U0-G1	3,412	92	B1-U0-G1	3,464	94	B1-U0-G1	3,519	95	B3-U0-G3
DMS60-55W32LED4K-T	32	530	55	4000K	4,831	88	B1-U0-G1	4,907	89	B1-U0-G1	4,981	91	B1-U0-G2	5,061	92	B3-U0-G3
DMS60-72W32LED4K-T	32	700	71	4000K	6,082	86	B1-U0-G1	6,178	87	B1-U0-G2	6,271	88	B1-U0-G2	6,371	90	B3-U0-G3
DMS60-55W48LED4K-T	48	350	53	4000K	5,024	95	B1-U0-G1	5,103	96	B1-U0-G1	5,181	98	B1-U0-G2	5,264	99	B3-U0-G3
DMS60-80W48LED4K-T	48	530	80	4000K	7,188	90	B1-U0-G1	7,301	91	B1-U0-G2	7,411	93	B1-U0-G2	7,530	94	B3-U0-G3

Globe (ACDR)					Type LE2A			Type LE3A			Type LE4A		
Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS60-35W32LED4K-T	32	350	37	4000K	3,308	89	B1-U2-G1	3,365	91	B1-U2-G1	3,428	93	B1-U2-G1
DMS60-55W32LED4K-T	32	530	55	4000K	4,758	87	B1-U3-G1	4,768	87	B1-U2-G1	4,929	90	B1-U2-G2
DMS60-72W32LED4K-T	32	700	71	4000K	5,990	84	B1-U3-G1	6,002	85	B1-U3-G2	6,206	87	B1-U3-G2
DMS60-55W48LED4K-T	48	350	53	4000K	4,884	92	B1-U3-G1	4,869	92	B1-U3-G1	4,994	94	B1-U2-G2
DMS60-80W48LED4K-T	48	530	80	4000K	6,987	87	B1-U3-G1	6,966	87	B1-U3-G2	7,145	89	B1-U3-G2

LED Wattage and Lumen Values: 3000K Domus luminaire

Flat lens					Type LE2F			Type LE3F			Type LE4F			Type LE5F		
Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS60-35W32LED3K-T	32	350	37	3000K	3,072	83	B1-U0-G1	3,086	83	B1-U0-G1	3,116	84	B1-U0-G1	3,143	85	B2-U0-G2
DMS60-55W32LED3K-T	32	530	55	3000K	4,418	80	B1-U0-G1	4,438	81	B1-U0-G1	4,481	81	B1-U0-G1	4,520	82	B3-U0-G3
DMS60-72W32LED3K-T	32	700	71	3000K	5,460	77	B1-U0-G1	5,511	78	B1-U0-G1	5,598	79	B1-U0-G2	5,634	79	B3-U0-G3
DMS60-55W48LED3K-T	48	350	53	3000K	4,510	85	B1-U0-G1	4,553	86	B1-U0-G1	4,625	87	B1-U0-G1	4,654	88	B3-U0-G3
DMS60-80W48LED3K-T	48	530	80	3000K	6,452	81	B1-U0-G1	6,513	81	B1-U0-G1	6,616	83	B1-U0-G2	6,658	83	B3-U0-G3

Sag lens					Type LE2S			Type LE3S			Type LE4S			Type LE5S		
Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS60-35W32LED3K-T	32	350	37	3000K	3,062	83	B1-U0-G1	3,113	84	B1-U0-G1	3,157	85	B1-U0-G1	3,208	87	B2-U0-G2
DMS60-55W32LED3K-T	32	530	55	3000K	4,403	80	B1-U0-G1	4,477	81	B1-U0-G1	4,540	83	B1-U0-G1	4,613	84	B3-U0-G3
DMS60-72W32LED3K-T	32	700	71	3000K	5,543	78	B1-U0-G1	5,635	79	B1-U0-G1	5,716	81	B1-U0-G2	5,808	82	B3-U0-G3
DMS60-55W48LED3K-T	48	350	53	3000K	4,580	86	B1-U0-G1	4,656	88	B1-U0-G1	4,722	89	B1-U0-G1	4,798	91	B3-U0-G3
DMS60-80W48LED3K-T	48	530	80	3000K	6,552	82	B1-U0-G1	6,660	83	B1-U0-G2	6,755	84	B1-U0-G2	6,864	86	B3-U0-G3

¹ System input wattage may vary based on input voltage by up to +/- 10% and based on manufacturer forward voltage by up to +/- 8%.

² Lumen values based on photometric tests performed in compliance with IESNA LM-79.

Note: Some data may be scaled based on tests of similar, but not identical, luminaires.

DMS60 Domus LED Post Top

Urban Luminaire

TYPE 2

LED Wattage and Lumen Values: 3000K Domus luminaire (continued)

Globe (ACDR)					Type LE2A			Type LE3A			Type LE4A		
Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS60-35W32LED3K-T	32	350	37	3000K	3,015	81	B1-U2-G1	3,069	83	B1-U2-G1	3,124	84	B1-U2-G1
DMS60-55W32LED3K-T	32	530	55	3000K	4,337	79	B1-U2-G1	4,413	80	B1-U2-G1	4,493	82	B1-U2-G2
DMS60-72W32LED3K-T	32	700	71	3000K	5,460	77	B1-U3-G1	5,555	78	B1-U3-G2	5,657	80	B1-U2-G2
DMS60-55W48LED3K-T	48	350	53	3000K	4,452	84	B1-U3-G1	4,507	85	B1-U3-G1	4,552	86	B1-U2-G2
DMS60-80W48LED3K-T	48	530	80	3000K	6,369	80	B1-U3-G1	6,448	81	B1-U3-G2	6,513	81	B1-U3-G2

¹ System input wattage may vary based on input voltage by up to +/- 10% and based on manufacturer forward voltage by up to +/- 8%

² Lumen values based on photometric tests performed in compliance with IESNA LM-79

Note: Some data may be scaled based on tests of similar but not identical luminaires

Specifications:

Housing

Finial: Decorative cast 356 aluminum, mechanically assembled.

Cupola: Decorative spun aluminum 1100 O, mechanically mounted on hood

Hood: Spun aluminum 1100 O dome, mechanically assembled on the luminaire.

Guard: With 2 cast aluminum 356 arms, this guard is welded to the fitter and to the access mechanism.

Skirt: Spun 1100 O aluminum, mechanically assembled on the luminaire.

Access-mechanism

A die cast A360 aluminum technical ring with latch, hinge and a cast in decorative skirt. The mechanism shall offer tool free access to the inside of the luminaire. An embedded memory retentive gasket shall ensure weatherproofing.

Light engine

LED engine composed of 5 main components
Heat Sink / Lens / LED lamp /
Driver / Optical System

Electrical components are RoHS compliant

LED engine

LED type: Lumileds LUXEON T. Composed of high-performance white LEDs. Color temperature as per ANSI/NEMA bin Neutral White, 4000 Kelvin nominal (3985K +/- 275K or 3710K to 4260K) or Warm white, 3000 Kelvin nominal (3045K +/- 175K or 2870K to 3220K), CRI 70 Min, 75 Typical.

Lens

LExF/LEXS: Made of soda lime tempered glass lens, mechanically assembled and sealed onto the lower part of the heat sink.
LExA (Globe): Made of one-piece seamless injection-molded impact-resistant (DR) acrylic having an inner prismatic surface. The globe is mechanically assembled and sealed onto the lower part of the heat sink.

Heat sink

Made of cast aluminum optimizing the LEDs efficiency and life. Product does not use any cooling device with moving parts (only passive cooling device).

Driver

Driver comes standard with dimming compatible 0-10V. High power factor of 95%. Electronic driver, operating range 50/60 Hz. Auto adjusting universal voltage input from 120 to 277 VAC rated for both application line to line or line to neutral. Class I, THD of 20% max. Maximum ambient operating temperature from

40F(40C) to 130F(55C) degrees. Certified in compliance to UL1310 cULus requirement. Dry and damp location. Assembled on a unitized removable tray with Tyco quick disconnect plug resisting to 221F(105C) degrees. The current supplying the LEDs will be reduced by the driver if the driver experiences internal overheating as a protection to the LEDs and the electrical components. Output is protected from short circuits, voltage overload and current overload. Automatic recovery after correction. Standard built in driver surge protection of 2.5kV (min).

Optical system

Composed of high performance optical grade PMMA acrylic refractor lenses to achieve desired distribution optimized to get maximum spacing, target lumens and a superior lighting uniformity. Optical system is rated IP66. Performance shall be tested per LM 63, LM 79 and TM 15 (IESNA) certifying its photometric performance. Street side indicated. Flat lens (F optics) is Dark Sky compliant with 0% uplight and U0 per IESNA TM 15.

DMS60 Domus LED Post Top

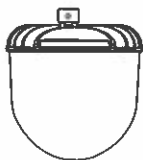
Urban Luminaire

TYPE 2

Specifications (continued):

Optical system (continued):

Prismatic globe: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with globe having an inner prismatic surface permanently sealed onto the lower part of the heat sink.



LE2A - Type II (ASYM) with globe (ACDR)

LE3A - Type III (ASYM) with globe (ACDR)

LE4A - Type IV (ASYM) with globe (ACDR)

Sag lens: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with a tempered-glass sag lens permanently sealed onto the lower part of the heat sink.



LE2S - Type II (ASYM) Sag glass lens

LE3S - Type III (ASYM) Sag glass lens

LE4S - Type IV (ASYM) Sag glass lens

LE5S - Type V (SYMM) Sag glass lens

Flat lens: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with a tempered-glass flat lens permanently sealed onto the lower part of the heat sink.



LE2F - Type II (ASYM) Flat glass lens

LE3F - Type III (ASYM) Flat glass lens

LE4F - Type IV (ASYM) Flat glass lens

LE5F - Type V (SYMM) Flat glass lens

Driver options

AST: Pre-set driver for progressive start-up of the LED module(s) to optimize energy management and enhance visual comfort at start-up.

CLO: Pre-set driver to manage the lumen depreciation by adjusting the power given to the LEDs offering the same lighting intensity during the entire lifespan of the LED module.

DALI: Pre-set driver compatible with the DALI control system.

OTL: Pre-set driver to signal end of life of the LED module(s) for better fixture management.

DMG: Dimmable driver 0-10V

CDMG: Dynadimmer standard dimming functionalities including pre-programmed scenarios to suit many applications and needs from safety to maximum energy savings.

Ordering Code	Scenario	Dimming Time	Dimming Level
CDMGS25	Safety	4 hours	25% power dimming
CDMGS50	Safety	4 hours	50% power dimming
CDMGS75	Safety	4 hours	75% power dimming
CDMGM25	Median	6 hours	25% power dimming
CDMGM50	Median	6 hours	50% power dimming
CDMGM75	Median	6 hours	75% power dimming
CDMGE25	Economy	8 hours	25% power dimming
CDMGE50	Economy	8 hours	50% power dimming
CDMGE75	Economy	8 hours	75% power dimming

Surge protector

Surge protector tested in accordance with ANSI/IEEE C62.45 per ANSI/IEEE C62.41.2 Scenario I Category C High Exposure 10kV/10kA waveforms for Line Ground, Line Neutral and Neutral Ground, and in accordance with U.S. DOE (Department of Energy) MSSLC (Municipal Solid State Street Lighting Consortium) model specification for LED roadway luminaires electrical immunity requirements for High Test Level 10kV / 10kA. **SP2** 20kV/20kA optional.

Fitter

Cast 356 aluminum c/w 4 set screws 3/8 16 UNC. This fitter holds 2 arms made of cast aluminum 356 mechanically assembled. Slip fits on a 4" (102mm) outside diameter X 4" (102mm) long tenon.

Luminaire options

FN2: Decorative finial



FN3: Decorative finial



FN4: Decorative finial



FN6: Decorative finial



FN8: Decorative finial



FN9: Decorative finial



FNC: Finial painted copper

HS: House side shield

OVR: Override function

PH8: Photoelectric Cell, Twist-lock Type. Allows a 90 degree rotation.



PH9: Shorting cap, Twist-lock Type



DMS60 Domus LED Post Top

Urban Luminaire

TYPE 2

Specifications (continued):

Luminaire options (continued)

PHXL: Extended life photoelectric cell, Twist-lock Type. Allows a 90 degree rotation.

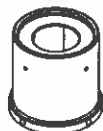


RC: Receptacle 3 pins

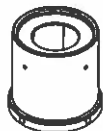


SP2: Integral surge protector

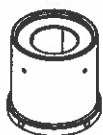
TN2.875: 2-7/8" dia. Tenon adaptor



TN3: 3" dia. Tenon adaptor



TN3.5: 3-1/2" dia. Tenon adaptor



Finish

In accordance with the AAMA 2603 standard. Application of polyester powder coat paint (4 mils/100 microns) with +/- 1 mils/24 microns of tolerance. The Thermosetting resins provides a discoloration resistant finish in accordance with the ASTM D2244 standard, as well as luster retention in keeping with the ASTM D523 standard and humidity proof in accordance with the ASTM D2247 standard. The surface treatment achieves a minimum of 2000 hours for salt spray resistant finish in accordance with testing performed and per ASTM B117 standard.

Finish Options Include:

BE2TX: Textured Midnight Blue

BE6TX: Textured Ocean Blue

BE8TX: Textured Royal Blue

BG2TX: Textured Sandstone

BKTX: Textured Black

BRTX: Textured Bronze

GN4TX: Textured Blue Green

GN6TX: Textured Forest Green

GN8TX: Textured Dark Forest Green

GNTX: Textured Green

GR: Gray Sandtex

GY3TX: Textured Medium Grey

NP: Natural Aluminum

RD2TX: Textured Burgundy

RD4TX: Textured Scarlet

TG: Hammer-tone Gold

WHTX: Textured White

Wiring

Gauge (#14) TEW/AWM 1015 or 1230 wires, 6" (152mm) minimum exceeding from luminaire

Hardware

All exposed screws shall be complete with Ceramic primer-seal base coat to reduce seizing of the parts and offers a high resistance to corrosion. All seals and sealing devices are made and/or lined with EPDM and/or silicone and/or rubber.

Luminaire useful life

Refer to IES files for energy consumption and delivered lumens for each option. Based on ISTMT in situ thermal testing in accordance with UL1598 and UL8750, System Reliability Tool, Advance data and Lumileds LM-80/TM-21 data, expected to reach 100,000+ hours with >L70 lumen maintenance @ 25°C. Luminaire Useful Life accounts for LED lumen maintenance AND all of these additional factors including: LED life, driver life, PCB substrate, solder joints, on/off cycles, burning hours and corrosion. Entire luminaire is rated for operation in ambient temperature of -40°C / -40°F up to +35°C / +95°F.

Quality control

Manufactured to ISO 9001:2008 standards and ISO 14001:2004 International Quality Standards Certification.

LED products

(manufacturing standard)

The electronic components sensitive to electrostatic discharge (ESD) such as light emitting diodes (LEDs) are assembled in compliance with IEC61340-5-1 and ANSI/ESD S20.20 standards so as to eliminate ESD events that could decrease the useful life of the product.

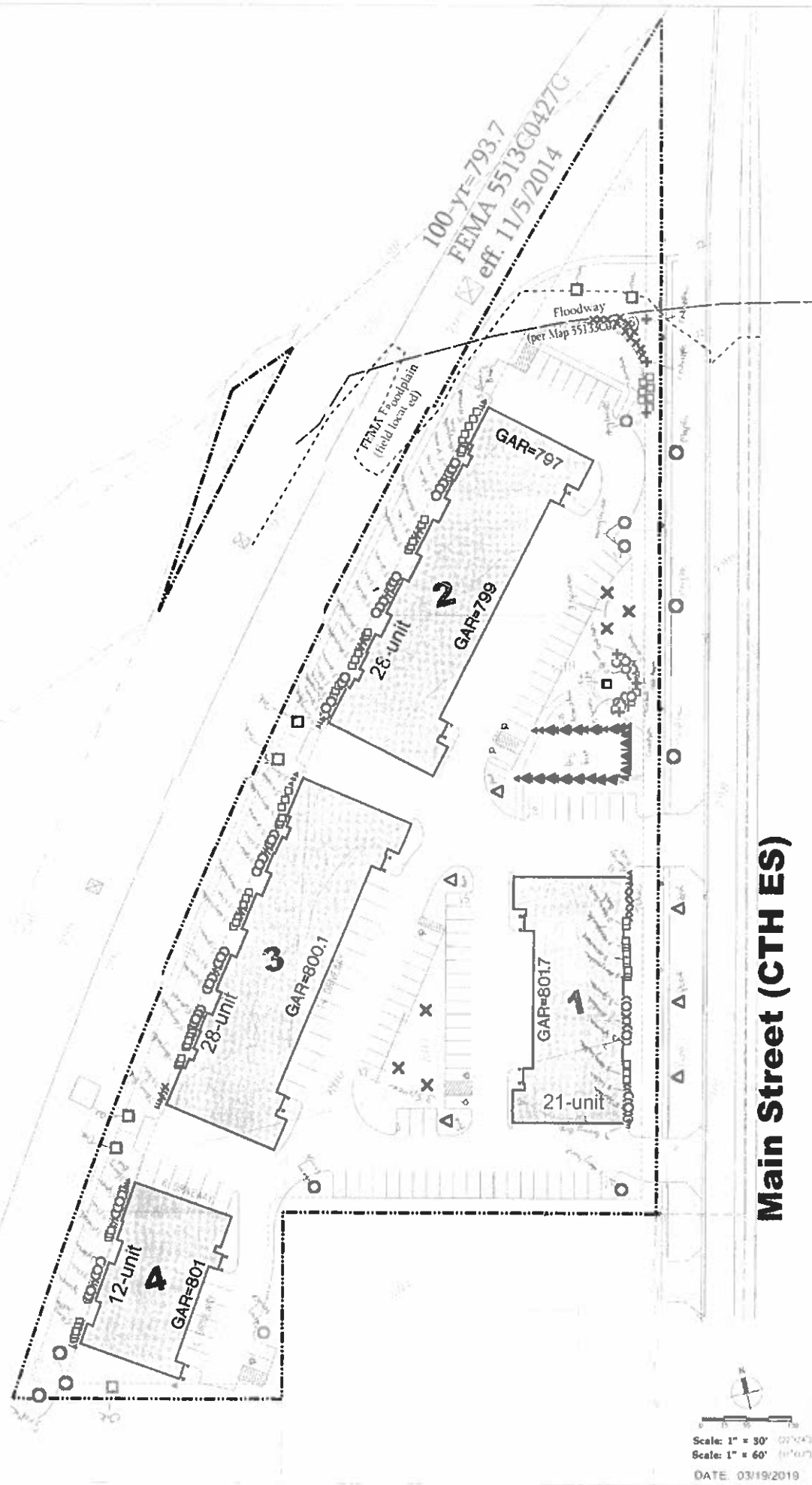
Quality control

Manufactured to ISO 9001:2008 standards and ISO 14001:2004 International Quality Standards Certification.

Certifications and Compliance

CSA, cULus Listed for Canada and USA. Domus LED luminaires are DesignLights Consortium qualified.





Main Street (CTH ES)

Scale: 1" = 30'
Scale: 1" = 60'
DATE: 03/19/2019

CITIZENS BANK

IRREVOCABLE STANDBY LETTER OF CREDIT NO. 04-131-871-78

October 17, 2019

BENEFICIARY:	Village of Mukwonago 440 River Crest Court Mukwonago, WI 53149	APPLICANT:	The Pointe Apartments LLC W3468 County Road J East Troy, WI 53120-1757
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MAXIMUM AVAILABLE AMOUNT: \$182,550.00

EXPIRY DATE: October 17, 2020 (Renewable in 1 year Terms)

We hereby open our Irrevocable Standby Letter of Credit No. 04-131-871-78 in your favor, for the account of The Pointe Apartments LLC ("The Pointe") which is available by your draft at SIGHT up to the amount of One Hundred Eighty-Two Thousand Five Hundred-Fifty U.S. Dollars and 00/100 (\$182,550.00) drawn on Citizens Bank bearing the clause "Drawn under Standby Letter of Credit No. 04-131-871-78 dated October 17, 2019". Your draft must be accompanied by the following:

1. Beneficiary's written statement signed by the Village of Mukwonago or Village President (the "Village"), and notarized, certifying that: the Village is requesting funds to pay for any projected assessment valuation shortfall as outlined in the Developer Guaranty Agreement executed between the Village and The Pointe with an effective date of August 13, 2019.
2. The original Irrevocable Standby Letter of Credit No. 04-131-871-78 and any subsequent amendments must be present with your drawing.
3. Citizens Bank shall provide an amended LOC (reduced by the amount paid out to the Beneficiary) at such time as the original or subsequently amended LOC's are presented to Citizens Bank.

Irrevocable Standby Letter of Credit No. 04-131-871-78 shall be governed by and construed under the laws of the State of Wisconsin.

Visit us at citizenbank.com
Equal Housing Lender and Member FDIC



IRREVOCABLE STANDBY LETTER OF CREDIT NO. 04-131-871-78

For Applicant: The Pointe Apartments LLC

October 17, 2019

Page Two

We agree that drafts in accordance with the terms as stipulated herein will be duly honored upon presentation and delivery of documents as specified, if presented on or before October 17, 2020 (Renewable in 1 year Terms) or any subsequent renewal expiration date, at which this Credit expires at our counters or as delivered by overnight courier to the foregoing address or presented by telecopy to fax number 262-363-6515 and confirmed by telephone to 262-363-6500. Receipt of such telephone notice will not be a condition to presentation hereunder. If presented by facsimile, documents are not required to be supplied by courier, or any subsequent renewal expiration date, at which this Credit expires at our counters.

This letter of credit will automatically renew for another 12 months, without written amendment, unless at least thirty (30) days prior to the expiration date, Citizens Bank sends written notice to the Village by registered mail or by courier, that Citizens Bank will not extend or renew the Letter of Credit beyond the current expiration date. In the event that the letter of credit is not renewed at least 30 days prior to its expiration you may also draw upon this Letter of Credit in the manner provided for above.

This Irrevocable Standby Letter of Credit No. 04-131-871-78 and subsequent amendment(s) hereto must be surrendered concurrently with your presentation(s) and must be returned upon expiry.

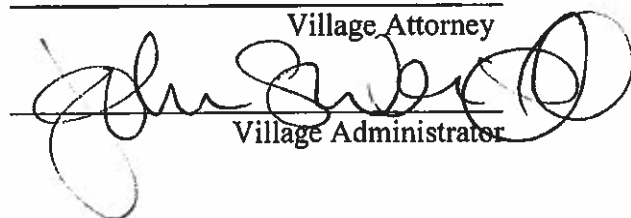
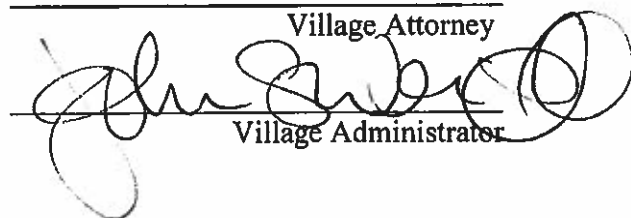
This Letter of Credit sets forth in full our undertaking and such undertaking shall not in any way be modified, amplified, or limited by reference to any documents, instrument or agreement referred to in the Letter of Credit, except only to Uniform Customs and Practices referred to herein, any such references shall not be deemed to incorporate herein reference to any document, instrument or agreement.

Citizens Bank

By:


Brett A. Engelking, Vice President

Accepted By:


Village Attorney

Village Administrator

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION 2021-01

**A RESOLUTION AMENDING THE 2020 ADOPTED BUDGETS FOR GENERAL FUND,
FIRE, CAPITAL EQUIPMENT, LIBRARY, AND SEWER UTILITY FUNDS**

WHEREAS, action by the Village Board of the Village of Mukwonago is required to amend the 2020 Adopted Budget, and,

WHEREAS, the Village Board has reviewed the budget amendments listed below and recommends their adoption for the reasons specified

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago hereby approves amending 2020 Adopted Village Budget as follows:

GL ACCT NUMBER	INCREASE (DECREASE) TO EXPENDITURE BUDGET	INCREASE (DECREASE) TO REVENUE BUDGET
100 - GENERAL FUND		
100-5111-531100	245	
100-5111-539900	2,913	
100-5120-531100	101	
100-5130-521900	1,490	
100-5141-521900	4,252	
100-5141-531100	9,580	
100-5142-511100	1,320	
100-5142-521900	26,634	
100-5142-531100	313	
100-5144-531100	3,611	
100-5144-531200	626	
100-5160-531100	673	
100-5160-539500	4,791	
100-5160-582100	293	
100-5211-521900	732	
100-5211-531100	96	
100-5211-539400	850	
100-5212-531100	988	
100-5213-531100	68	
100-5323-534800	369	
100-5521-531100	1,194	
100-5632-531100	126	
100-5670-531100	157	
100-5900-590500	18,057	
100-4300-434200		79,479

GL ACCT NUMBER	INCREASE (DECREASE) TO EXPENDITURE BUDGET	INCREASE (DECREASE) TO REVENUE BUDGET
150 - FIRE		
150-5221-511100	15,966	
150-5221-521900	931	
150-5231-511000	6,773	
150-5231-531100	12,127	
150-4300-434200		35,797
430 - CAPITAL		
430-5700-571800	15,876	
430-4300-434200		15,876
440 - LIBRARY		
440-5511-522000	994	
440-5700-581100	34	
440-5511-531400	21	
440-5511-539500	6,397	
440-5511-531100	11,018	
440-5511-533000	182	
440-4300-434200		18,646
620 - SEWER		
620-8010-827000	397	
620-4600-476400		397

Increase budgets to reflect Routes-to-Recovery grant received totaling \$150,195 to offset COVID related expenditures.

GL ACCT NUMBER	INCREASE (DECREASE) TO EXPENDITURE BUDGET	INCREASE (DECREASE) TO REVENUE BUDGET
100 - GENERAL FUND		
100-5144-531500	5,791	
100-4300-434200		5,791

Increase budget to reflect CARES grant received to offset increased election expenditures due to the COVID pandemic.

Adopted this 20th day of January, 2021.

Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	1/7/2021	\$	179,637.65
Library Accounts Payable	12/11/2020	\$	17,379.13
Spectrum (ach withdrawal)	12/14/2020	\$	2,985.78
WE Energies (ach withdrawal)	12/22/2020	\$	44,350.20
US Bank (ach withdrawal)	12/22/2020	\$	10,076.36
Manual Checks or E-checks issued	12/1/2020	\$	373.00
Manual Checks or E-checks issued	12/4/2020	\$	5,680.98
Manual Checks or E-checks issued	12/9/2020	\$	7,612.83
Manual Checks or E-checks issued	12/15/2020	\$	154.50
Manual Checks or E-checks issued	12/22/2020	\$	4,103.65
Manual Checks or E-checks issued	12/22/2020	\$	136,627.91
Manual Checks or E-checks issued	12/22/2020	\$	2,500.00
Manual Checks or E-checks issued	12/28/2020	\$	2,824.64
Total for Approval:		\$	<u>414,306.63</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

12/29/2020 10:25 AM
User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/07/2021 - 01/07/2021
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: ABT MAILCOM					
38259	WALWORTH MAILING TAX BILLS	100-5142-531500	63.10	63.10	CLERK
TOTAL VENDOR ABT MAILCOM				63.10	
VENDOR NAME: AIRGAS USA LLC					
9107839603	EMS SUPPLIES	150-5231-531100	530.71	530.71	FIRE
9975479393	EMS SUPPLIES	150-5231-531100	289.14	289.14	FIRE
TOTAL VENDOR AIRGAS USA LLC				819.85	
VENDOR NAME: ALSCO					
IMIL1638748	ALSCO DECEMBER FLOOR MATS	100-5211-539400	43.89	43.89	POLICE
IMIL1641078	VH WALKOFF MATS	100-5160-521900	40.21	40.21	DPW
TOTAL VENDOR ALSCO				84.10	
VENDOR NAME: AM TOWING					
046065	AM TOWING BILL IR20-062982	100-5212-521900	131.00	131.00	POLICE
TOTAL VENDOR AM TOWING				131.00	
VENDOR NAME: AT & T MOBILITY					
287291370101X12152	ATT DECEMBER CELL PHONE BILL	100-5211-522500	580.57	580.57	POLICE
TOTAL VENDOR AT & T MOBILITY				580.57	
VENDOR NAME: BANDT COMMUNICATIONS					
20191108531	BANDT- PAGER REPAIR	150-5222-539500	163.50	163.50	FIRE
20191108533	BANDT- PAGER REPAIR	150-5222-539500	188.15	188.15	FIRE
20191108532	BANDT- PAGER REPAIR	150-5222-539500	163.50	163.50	FIRE
TOTAL VENDOR BANDT COMMUNICATIONS				515.15	
VENDOR NAME: BK PROMOTIONS					
1237	MFD FACE MASKS	150-5231-531100	475.00	475.00	FIRE
TOTAL VENDOR BK PROMOTIONS				475.00	
VENDOR NAME: BOBS GLASS SERVICE					
1147890	WINDOW REPLACEMENT FD GARAGE DOORS	100-5220-539400	1,494.00	1,494.00	DPW
TOTAL VENDOR BOBS GLASS SERVICE				1,494.00	
VENDOR NAME: BOUND TREE MEDICAL LLC					
83891345	EMS SUPPLIES	150-5231-531100	471.51	471.51	FIRE
83891346	EMS SUPPLIES	150-5231-531100	340.86	340.86	FIRE
TOTAL VENDOR BOUND TREE MEDICAL LLC				812.37	
VENDOR NAME: BROWN DAVE					
2020 BOOT ALLOWANCE	2020 BOOT ALLOWANCE - BROWN	610-6920-693000	100.00	100.00	UTILITIES
TOTAL VENDOR BROWN DAVE				100.00	
VENDOR NAME: C & M AUTO PARTS INC					
6079-329596	BATTERY, WIRE TERMINAL AND OIL FILTER FO	100-5213-539500	147.05	147.05	POLICE
6079-328935	FIRE REPAIRS	150-5222-539500	18.80	18.80	FIRE
6079-329116	JD FUEL FILTERS	100-5324-539500	12.98	12.98	DPW
6079-329241	HEAD LIGHTS PT #7	100-5324-539500	33.57	33.57	DPW
6079-329352	OIL FILTER	100-5324-539500	3.59	3.59	DPW

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: C & M AUTO PARTS INC					
6079-329246	WHEEL LOADER BATTERIES	100-5324-539500	239.98	239.98	DPW
TOTAL VENDOR C & M AUTO PARTS INC				455.97	
VENDOR NAME: CENTRAL OFFICE SYSTEMS					
70667198	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE
70667395	LEASE PAYMENT 01/01/2021 - 01/31/2021	100-5142-531200	23.10	165.00	ALLOCATE
		150-5221-531100	21.45		
		220-5140-531200	1.65		
		410-5363-531200	3.30		
		440-5511-531200	8.25		
		500-5344-531200	1.65		
		610-6902-690300	54.45		
		620-8300-840000	51.15		
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00	
VENDOR NAME: CENTRALOFFICE SYSTEMS					
IN233422	CENTRAL OFFICE SYSTEMS COPIER LEASE IN23	100-5211-521900	149.37	149.37	POLICE
TOTAL VENDOR CENTRALOFFICE SYSTEMS				149.37	
VENDOR NAME: CENTURY FENCE					
201162501	HWY 83 ROAD STRIPING	250-5700-586500	7,005.50	7,005.50	DPW
TOTAL VENDOR CENTURY FENCE				7,005.50	
VENDOR NAME: CINTAS					
4070609786	STAFF UNIFORMS	100-5323-531100	99.52	99.52	DPW
4070609854	UNIFORM SERVICE	610-6920-693000	69.75	139.75	UTILITIES
		620-8010-827000	70.00		
TOTAL VENDOR CINTAS				533.54	
VENDOR NAME: CITY OF MUSKEGO					
178458	2021 MUSKEGO 911 ADMIN FEES	100-5211-521900	13,000.00	13,000.00	POLICE
TOTAL VENDOR CITY OF MUSKEGO				13,000.00	
VENDOR NAME: CIVITEK CONSULTING					
61-06-05	704 CARDINAL SPAR	100-0000-211400	19.60	19.60	FINANCE
61-06-06	1654 VAN BUREN CBRF	100-0000-211400	39.20	39.20	FINANCE
61-06-07	LAKE PARK CONDO	100-0000-211400	646.80	646.80	FINANCE
61-06-01	GENERAL PLANNING SERVICES	100-5632-521900	2,214.80	2,214.80	FINANCE
61-06-02	915 MAIN	100-0000-211425	137.20	137.20	FINANCE
61-06-04	PROHEALTH	100-0000-211425	156.80	156.80	FINANCE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: CIVITEK CONSULTING					
61-06-03	STORAGE WERKS	100-0000-211425	156.80	156.80	FINANCE
TOTAL VENDOR CIVITEK CONSULTING				3,371.20	
VENDOR NAME: COREY OIL, LTD					
193282 DPW	MOTOR FUEL AND OIL	100-5324-535100	1,598.36	1,598.36	DPW
193282 FIRE	FLUID SUPPLIES	150-5222-531100	153.33	306.65	FIRE
		150-5231-531100	153.32		
TOTAL VENDOR COREY OIL, LTD				2,808.01	
193282 PD	COREY OIL INVOICE 193282	100-5212-535100	280.68	280.68	POLICE
TOTAL VENDOR COREY OIL, LTD				2,808.01	
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
70445882	MONTHLY LEASE PAYMENT FOR COPY MACHINE	100-5211-521900	108.00	108.00	POLICE
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				108.00	
VENDOR NAME: DF TOMASINI, INC.					
2020 METER REFUND	WATER BULK WATER METER RETURN CREDIT	610-6453-664100	1,000.00	1,000.00	UTILITIES
TOTAL VENDOR DF TOMASINI, INC.				1,000.00	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2223627	EMS SUPPLIES	150-5231-531100	229.62	229.62	FIRE
2220379	EMS SUPPLIES	150-5231-531100	178.20	178.20	FIRE
2221161	EMS SUPPLIES	150-5231-531100	179.26	179.26	FIRE
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				587.08	
VENDOR NAME: EMERGENCY PLANNING SOLUTIONS					
1202	EPS- NEW CANDIATE FT TESTING	150-5221-521900	5,025.00	5,025.00	FIRE
TOTAL VENDOR EMERGENCY PLANNING SOLUTIONS				5,025.00	
VENDOR NAME: ENTRANCE SYSTEMS					
40667	WWTF KNOW BOX SETUP FOR MAIN GATE	620-8010-834000	650.00	650.00	UTILITIES
TOTAL VENDOR ENTRANCE SYSTEMS				650.00	
VENDOR NAME: EXCEL BUILDING SERVICES LLC					
3604	DECEMBER CLEANING SERVICE	100-5211-539400	975.00	975.00	POLICE
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00	
VENDOR NAME: FERGUSON ENTERPRISES #1550					
5850961	WWTF NEW EFFLUENT PUMP SAMPLE TAPS	620-8010-832000	61.44	61.44	UTILITIES
TOTAL VENDOR FERGUSON ENTERPRISES #1550				61.44	
VENDOR NAME: HAHN ACE HARDWARE					
2020 NOV UTILITIES	WATER / WWTF MISC ITEMS	620-8030-831000	9.51	506.46	UTILITIES
		610-6452-665200	19.32		
		620-8010-827000	155.97		
		620-8010-833000	31.43		
		610-6453-664100	35.45		
		610-6920-693000	254.78		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: HAHN ACE HARDWARE					
2020 NOV LIBRARY	ELECTRICAL PARTS	440-5511-531100	20.69	20.69	LIBRARY
2020 NOV DPW	PARK SUPPLIES	100-5521-531100	26.59	26.59	DPW
2020 NOV FIRE	HAHN ACE HARDWARE INVOICE SUPPLIES	150-5231-531100	1.96	163.82	FIRE
		150-5700-571400	99.99		
		150-5221-531100	61.87		
2020 NOV PD	ACE HARDWARE MISC SUPPLIES	100-5212-531100	27.86	27.86	POLICE
TOTAL VENDOR HAHN ACE HARDWARE				745.42	
VENDOR NAME: HAWKINS WATER TREATMENT					
4838303	WATER CHORINATOR LINE TUBING	610-6300-663100	134.25	134.25	UTILITIES
4843852	WATER TREATMENT CHEMICAL	610-6300-663100	1,403.40	1,403.40	UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT				1,537.65	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
50403	MISC MATTERS	100-5130-521900	1,802.50	1,977.50	FINANCE
		440-5511-521900	175.00		
50404	UTILITIES	610-6920-692300	288.75	577.50	FINANCE
		620-8400-852000	288.75		
50405	DAMAGED EQUIPMENT	150-5221-521900	525.00	525.00	FINANCE
50411	PROSECUTIONS	100-5130-521900	1,318.50	1,318.50	FINANCE
50406	915 MAIN	100-0000-211425	437.50	437.50	FINANCE
50410	BOX SELF STORAGE	100-0000-211425	105.00	105.00	FINANCE
50408	BIELINSKI/CHAPMAN VILLAS	100-0000-211425	175.00	175.00	FINANCE
50409	EDGEWOOD VILLAGE APARTMENTS	100-0000-211425	35.00	35.00	FINANCE
50407	HILL COURT/BRIOHN	100-0000-211425	315.00	315.00	FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				5,466.00	
VENDOR NAME: JCH WATER METER TESTING					
23013	WATER LARGE METER TESTING	610-6453-665300	5,700.00	5,700.00	UTILITIES
TOTAL VENDOR JCH WATER METER TESTING				5,700.00	
VENDOR NAME: JEFFERSON FIRE & SAFETY					
IN124464	3471 OUTRIGGER REPAIR	150-5222-539500	538.10	538.10	FIRE
PB000570	REPLACEMENT GROUND LADDERS-3471	150-5700-571300	1,669.00	1,669.00	FIRE
TOTAL VENDOR JEFFERSON FIRE & SAFETY				2,207.10	
VENDOR NAME: JENSEN EQUIPMENT					
J-675416	CONCRET3 FLOOR GRINDER FOR WELL 3	610-6210-662300	200.00	200.00	UTILITIES
TOTAL VENDOR JENSEN EQUIPMENT				200.00	
VENDOR NAME: LEAGUE OF WI MUNICIPALITIES					
2021 MEMBERSHIP	2021 LEAGUE WI MEMBERSHIP	100-5111-532400	3,250.22	3,250.22	CLERK
TOTAL VENDOR LEAGUE OF WI MUNICIPALITIES				3,250.22	
VENDOR NAME: LEGION CUB SCOUT PACK 29					
2020 RENTAL REFUND	2020 RENTAL REFUND	100-4820-485000	50.00	50.00	CLERK

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VENDOR NAME: LEGION CUB SCOUT PACK 29				
	TOTAL VENDOR LEGION CUB SCOUT PACK 29		50.00	
VENDOR NAME: LYNCH CHEVROLET				
416427	3488 WINDOW REPAIR	150-5231-539500	58.63	FIRE
4072075	3488 REPAIR	150-5231-539500	322.44	FIRE
	TOTAL VENDOR LYNCH CHEVROLET		381.07	
VENDOR NAME: MCCUEN, BRENNEN				
2020 DEC 9 TRAVEL	TRAING AND TRAVEL BRENNEN MCCEUEN MILAGE	100-5323-533500	83.42	DPW
	TOTAL VENDOR MCCUEN, BRENNEN		83.42	
VENDOR NAME: MICHALSEN OFFICE FURNITURE				
4161	OFFICE FURNITURE FOR NEW LT. OFFICE AND	430-5700-571100	3,628.00	POLICE
	TOTAL VENDOR MICHALSEN OFFICE FURNITURE		3,628.00	
VENDOR NAME: MINUTEMAN PRESS OF BURLINGTON				
44348	NOTECARDS	100-5111-531100	358.26	CLERK
	TOTAL VENDOR MINUTEMAN PRESS OF BURLINGTON		358.26	
VENDOR NAME: MOELLER RYAN				
2020 CLOTHING	2020 CLOTHING REMIBURSEMENT - MOELLER	150-5222-534600	50.00	FIRE
	TOTAL VENDOR MOELLER RYAN		50.00	
VENDOR NAME: MUKWONAGO AUTO PARTS - GENERAL				
120745	WWTF JETTER MAINTENACE	620-8030-831000	31.94	UTILITIES
120265	WWTF BLOWER MAINTENANCE	620-8010-833000	35.33	UTILITIES
120017	WWTF DIGESTER FAN REPAIR	620-8010-833000	8.08	UTILITIES
120077	WWTF EXHAUST FAN SPARE BELTS	620-8010-833000	51.74	UTILITIES
120120	WWTF EXHAUST BELTS	620-8010-833000	35.33	UTILITIES
	TOTAL VENDOR MUKWONAGO AUTO PARTS - GENERAL		162.42	
VENDOR NAME: NOAH CURTIS				
2020 REIMBURSEMENT	2020 EDUCATION REIMBURSEMENT - CURTIS -	150-5700-580500	978.95	FIRE
	TOTAL VENDOR NOAH CURTIS		978.95	
VENDOR NAME: NORTHERN LAKE SERVICE INC				
392195	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
392213	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
392606	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
392587	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
	TOTAL VENDOR NORTHERN LAKE SERVICE INC		1,336.00	
VENDOR NAME: OFFICE PRO				
0408324-001	OFFICE SUPPLIES - POST ITS	100-5141-531100	27.05	ALLOCATE
	TOTAL VENDOR OFFICE PRO		27.05	
VENDOR NAME: PORT-A-JOHN, INC				
1322406-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	DPW
	TOTAL VENDOR PORT-A-JOHN, INC		88.00	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: PROPHOENIX CORPORATION			
2021034	PROPHOENIX 2021 ANNUAL MAINTENANCE AND S	100-5211-521900 16,909.80	16,909.80 POLICE
TOTAL VENDOR PROPHOENIX CORPORATION			16,909.80
VENDOR NAME: PUBLIC SERVICE COMMISSION OF WI			
2011-1-03980	WATER PSC REGULATORY FEES	610-6920-692800 99.74	99.74 UTILITIES
TOTAL VENDOR PUBLIC SERVICE COMMISSION OF WI			99.74
VENDOR NAME: QUADIENT LEASING USA INC			
40160518	BRUSH & SPONGE KIT	100-5142-531100 2.80	20.00 ALLOCATE
		150-5221-531100 2.60	
		220-5140-531100 0.20	
		410-5363-531100 0.40	
		440-5511-531100 1.00	
		500-5344-531100 0.20	
		610-6902-690300 6.60	
		620-8300-840000 6.20	
TOTAL VENDOR QUADIENT LEASING USA INC			20.00
VENDOR NAME: QUILL LLC			
12844485	TISSUE, LYSOL AND CLOROX	100-5211-531100 64.38	64.38 POLICE
TOTAL VENDOR QUILL LLC			64.38
VENDOR NAME: R.N.O.W., INC			
2020-59242	WWTF SEWER CLEANER PARTS	620-8030-831000 3,063.63	3,063.63 UTILITIES
TOTAL VENDOR R.N.O.W., INC			3,063.63
VENDOR NAME: RICOH USA, INC			
5060951484	PLANNING ROOM COPIER COPIES 11/01/2020 - 100-5632-531200	12.14	12.14 ALLOCATE
34407745	COPIER LEASE PAYMENT 1/1/2021 - 1/31/2021 100-5142-531200	23.88	170.61 ALLOCATE
		150-5221-531100 22.18	
		220-5140-531200 1.71	
		410-5363-531200 3.41	
		440-5511-531200 8.53	
		500-5344-531200 1.71	
		610-6902-690300 56.30	
		620-8300-840000 52.89	
TOTAL VENDOR RICOH USA, INC			182.75
VENDOR NAME: RUEKERT & MIELKE, INC.			
134756	12-00000.100 General Services	100-5521-531100 3,437.55	9,529.96 FINANCE
		100-5341-539500 765.50	
		100-5335-521900 5,326.91	
134757	12-00000.400 Sewer Utility Services	620-8400-852000 508.75	508.75 FINANCE
134760	12-10063.210 2020 GIS Services - GIS Dat	610-6920-692300 587.50	587.50 FINANCE
134762	12-10069.100 Chapman Farms Portion of Vi	200-5335-521900 141.77	141.77 FINANCE
134763	12-10086.210 Pick 'n Save Pond Improveme	480-5700-584800 520.00	520.00 FINANCE

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VENDOR NAME: RUEKERT & MIELKE, INC.				
134764	12-10086.300 Pick 'n Save Pond Improveme	480-5700-584800	691.50	FINANCE
134766	12-10096.300 Deback Drive Infrastructure	200-5335-521900	260.75	FINANCE
134767	12-10098.120 Mukwonago WWTF Phosphorus A	620-8400-852000	2,302.75	FINANCE
134768	12-10105.300 WWTF Clarifier Dome, Ferric	620-0000-000105	1,944.66	FINANCE
134769	12-10015.300 2019 Well & Well Pump Impro	610-6920-692300	377.50	FINANCE
134774	12-10126.100 Fox River Estates Smoke Tes	620-8400-852000	540.50	FINANCE
134776	12-10128.300 River Park Estates Rehabili	480-5700-586100	477.25	FINANCE
134777	12-10131.200 Atkinson Pump Station Capac	620-0000-000104	16,259.00	FINANCE
134778	12-10131.210 Atkinson Pump Station Capac	620-0000-000104	126.00	FINANCE
134779	12-10132.100 Standard Specification Upda	100-5341-539500	411.60	FINANCE
134782	12-10132.101 Standard Specification Upda	100-5344-539500	411.60	FINANCE
134781	12-10132.102 Standard Specification Upda	620-8400-852000	411.60	FINANCE
134780	12-10132.103 Standard Specification Upda	610-6920-692300	411.60	FINANCE
134783	12-10133.300 CTH LO Sanitary Sewer Rehab	620-0000-000111	508.00	FINANCE
134787	12-92041.486 2020 SCADA Service Work	610-6920-692300	4,584.62	FINANCE
		620-8400-852000	7,143.25	
134789	12-92116.306 Edgewood Meadows / Edgewood	100-0000-211400	345.75	FINANCE
134791	12-92190.210 Dam Failure Analysis / Mukw	480-5700-585200	42.00	FINANCE
134758	12-10044.300 BOX SELF STORAGE / CONSTRUC	100-0000-211425	1,453.77	FINANCE
134759	12-10057.100 EDGEWOOD APARTMENTS DEVELOP	100-0000-211425	1,473.88	FINANCE
134765	12-10094.300 STORAGE WERKS MINI STORAGE	100-0000-211425	350.45	FINANCE
134770	12-10116.300 THE POINTE APARTMENTS / ERO	100-0000-211425	765.66	FINANCE
134771	12-10119.300 MALCOLM DRILLING / EROSION	100-0000-211425	225.02	FINANCE
134772	12-10120.300 PHANTOM LAKES PRESERVE / CO	100-0000-211425	170.00	FINANCE
134773	12-10125.300 FOX STREET TOWNHOMES / EROS	100-0000-211425	97.20	FINANCE
134785	12-10137.300 HILL COURT MULTI-TENANT DEV	100-0000-211425	979.73	FINANCE
134786	12-10139.310 MEADOWLAND TOWNHOMES DEVELO	100-0000-211425	1,957.48	FINANCE
134788	12-92097.306 FAIRWINDS PHASE 5 CONSTRUCT	100-0000-211425	265.13	FINANCE
134790	12-92136.302 CHAPMAN FARM / CHAPMAN VILL	100-0000-211425	3,968.69	FINANCE
134792	12-92191.103 PRO HEALTH EXPANSION / 2018	100-0000-211425	221.95	FINANCE
134588	2021 ANNUAL GIS SERVICES	100-5241-521900	4,000.00	BUILDING
TOTAL VENDOR RUEKERT & MIELKE, INC.			64,466.87	
VENDOR NAME: SCHAEFER GRADING & EXCAVATING				
794603	WATER CURB BOX REPAIR	610-6452-665200	100.00	UTILITIES
TOTAL VENDOR SCHAEFER GRADING & EXCAVATING			100.00	
VENDOR NAME: SHRED-IT USA				
8180872535	2020 OCT VH SHREDDING SERVICES	100-5141-531100	32.61	ALLOCATE
		100-5142-531100	16.31	
		100-5632-531100	16.31	
TOTAL VENDOR SHRED-IT USA			65.23	
VENDOR NAME: SOMAR ENTERPRISES				
102131	SOMAR TEK REPLACE OFFICER KUBIAK'S BROKE	100-5212-539500	104.99	POLICE
TOTAL VENDOR SOMAR ENTERPRISES			104.99	
VENDOR NAME: TERMINAL ANDRAE INC.				
51095	WWTF SCADA CHEMICAL BUILDING	620-0000-139710	10,765.00	UTILITIES

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VENDOR NAME: TERMINAL ANDRAE INC.				
	TOTAL VENDOR TERMINAL ANDRAE INC.			10,765.00
VENDOR NAME: TITAN PUBLIC SAFETY SOLUTIONS				
5109	2021 TIPSS PARKING ANNUAL SUPPORT	100-5211-521900	1,680.00	1,680.00 POLICE
	TOTAL VENDOR TITAN PUBLIC SAFETY SOLUTIONS			1,680.00
VENDOR NAME: TRANSCENDENT TECHNOLOGIES				
M4175	TAX SOFTWARE MODIFICATION	100-5141-521900	245.00	490.00 CLERK
		100-5142-521900	245.00	
	TOTAL VENDOR TRANSCENDENT TECHNOLOGIES			490.00
VENDOR NAME: ULINE				
127772397	SHELVING	100-5241-531100	917.54	917.54 BUILDING
	TOTAL VENDOR ULINE			917.54
VENDOR NAME: USA BLUEBOOK				
445212	WWTF FURNACE AIR EXCHANGE FILTERS	620-8010-833000	309.15	309.15 UTILITIES
439412	WWTF LAB SUPPLIES	620-8010-826000	20.80	20.80 UTILITIES
442593	WWTF LAB SUPPLIES	620-8010-826000	938.03	938.03 UTILITIES
	TOTAL VENDOR USA BLUEBOOK			1,267.98
VENDOR NAME: VERIZON WIRELESS				
9869065257	2020 DEC CELL BILL ACCT#885503900-00001	100-5141-522500	678.87	1,207.99 MULTIPLE
		100-5241-522500	137.18	
		150-5221-522500	42.58	
		100-5211-522500	2.95	
		100-5323-522500	56.52	
		610-6920-692100	144.95	
		620-8400-851000	144.94	
9869065258	2020 DECE CELL BILL ACCT#885503900-00002	150-5221-522500	20.76	275.93 MULTIPLE
		100-5323-522500	20.76	
		610-6920-692100	117.21	
		620-8400-851000	117.20	
9869065259	2020 DEC CELL BILL ACCT# 885503900-00003	150-5221-522500	359.48	359.48 FIRE
	TOTAL VENDOR VERIZON WIRELESS			1,843.40
VENDOR NAME: WAUKESHA CITY OF				
2221007	2021 CITY OF WAUKESHA FIRE TECH RESCUE C	150-5221-521900	3,038.00	3,038.00 FIRE
	TOTAL VENDOR WAUKESHA CITY OF			3,038.00
VENDOR NAME: WAUKESHA COUNTY CENTER FOR				
1069	2021 MEMBERSHIP DUES	100-5670-521900	6,108.56	6,108.56 ADMIN
	TOTAL VENDOR WAUKESHA COUNTY CENTER FOR			6,108.56
VENDOR NAME: WAUKESHA COUNTY POLICE CHIEFS				
2021 MEMEBERSHIP	2021 WAUKESHA COUNTY POLICE CHIEF ASSOCI	100-5211-532400	75.00	75.00 POLICE

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: WAUKESHA COUNTY POLICE CHIEFS				
TOTAL VENDOR WAUKESHA COUNTY POLICE CHIEFS			75.00	
VENDOR NAME: WAUKESHA CTY TREASURER				
2020-00000148	WAUKESHA COUNTY INMATE BILLING INVOICE 2100-5212-521900	104.70	104.70	POLICE
TOTAL VENDOR WAUKESHA CTY TREASURER			104.70	
VENDOR NAME: WI CHIEFS OF POLICE ASSOC				
4802	2021 WISCONSIN CHIEFS OF POLICE ASSOCIAT100-5211-532400	130.00	130.00	POLICE
TOTAL VENDOR WI CHIEFS OF POLICE ASSOC			130.00	
VENDOR NAME: WI DEPT OF TRANSPORTATION				
395-0000197070	PERMIT FOR HWY 83 STRIPING 250-5700-586500	487.62	487.62	POLICE
395-0000196995	CLOSEOUT INVOICE FOR EMERGENCY VEHICLE P100-5212-521900	1.59	1.59	POLICE
395-0000197067 PD	WI DOT LABOR-DELIVERY-OTHER FOR EMERGENC100-5212-521900	114.28	114.28	POLICE
395-0000196685	CREDIT FROM DOT FOR EVP SYSTEM AT 83 & N100-5212-521900	(0.01)	(0.01)	POLICE
395-0000197067 FD	EVP HWY83 AND HWY NN 150-5700-580600	114.28	114.28	FIRE
TOTAL VENDOR WI DEPT OF TRANSPORTATION			717.76	
VENDOR NAME: WI LAW ENFORCEMENT				
2021 MEMBERSHIP	2021 WILEAG ANNUAL PROGRAM FEES AND MEMB100-5211-532400	350.00	350.00	POLICE
TOTAL VENDOR WI LAW ENFORCEMENT			350.00	
VENDOR NAME: WI RURAL WATER ASSOCIATION				
4051	WWTF SAFETY TRAINING 620-8400-854100	316.77	316.77	UTILITIES
TOTAL VENDOR WI RURAL WATER ASSOCIATION			316.77	
VENDOR NAME: WISCONSIN IMAGING SOLUTIONS LLC				
AR48944	WWTF COPIER FEES 620-8400-851000	66.06	66.06	UTILITIES
TOTAL VENDOR WISCONSIN IMAGING SOLUTIONS LLC			66.06	
GRAND TOTAL:			179,637.65	

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/11/2020 - 12/11/2020
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2035622059 44658	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	8.95 8.95	0.00	Paid	Y 12/02/2020
2035622060 44659	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	10.07 10.07	0.00	Paid	Y 12/02/2020
2035622061 44660	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	16.41 16.41	0.00	Paid	Y 12/02/2020
2035622062 44661	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	48.16 48.16	0.00	Paid	Y 12/02/2020
2035622063 44662	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	10.70 10.70	0.00	Paid	Y 12/02/2020
2035622064 44663	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	25.74 25.74	0.00	Paid	Y 12/02/2020
2035632691 44664	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	3.77 3.77	0.00	Paid	Y 12/02/2020
2035632692 44665	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	15.88 15.88	0.00	Paid	Y 12/02/2020
2035632693 44666	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	7.55 7.55	0.00	Paid	Y 12/02/2020
2035632694 44667	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	5.01 5.01	0.00	Paid	Y 12/02/2020

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2035632695 44668	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	420.11 420.11	0.00	Paid	Y 12/02/2020
2035632696 44669	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	237.63 237.63	0.00	Paid	Y 12/02/2020
2035634906 44670	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/20/2020 CKIM	12/11/2020	10.07 10.07	0.00	Paid	Y 12/02/2020
2035634907 44671	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/20/2020 CKIM	12/11/2020	15.11 15.11	0.00	Paid	Y 12/02/2020
2035634908 44672	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/20/2020 CKIM	12/11/2020	233.44 233.44	0.00	Paid	Y 12/02/2020
2035634909 44673	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/20/2020 CKIM	12/11/2020	247.25 247.25	0.00	Paid	Y 12/02/2020
2035640375 44680	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/24/2020 CKIM	12/11/2020	17.05 17.05	0.00	Paid	Y 12/02/2020
2035640376 44681	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/24/2020 CKIM	12/11/2020	24.62 24.62	0.00	Paid	Y 12/02/2020
2035640377 44682	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/24/2020 CKIM	12/11/2020	11.33 11.33	0.00	Paid	Y 12/02/2020
2035640378 44683	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/24/2020 CKIM	12/11/2020	18.27 18.27	0.00	Paid	Y 12/02/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2035640379 44684	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/24/2020 CKIM	12/11/2020	908.78 908.78	0.00	Paid	Y 12/02/2020
2035645221 44686	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/30/2020 CKIM	12/11/2020	15.11 15.11	0.00	Paid	Y 12/02/2020
2035645222 44687	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/30/2020 CKIM	12/11/2020	850.86 850.86	0.00	Paid	Y 12/02/2020
2035645223 44688	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/30/2020 CKIM	12/11/2020	15.12 15.12	0.00	Paid	Y 12/02/2020
6871038 44653	DEMCO BOOK JACKET 440-5511-531100	11/10/2020 CKIM	12/11/2020	36.79 36.79	0.00	Paid	Y 12/02/2020
6870433 44676	DEMCO BOOK CARTS 440-5890-580600	11/10/2020 CKIM	12/11/2020	1,102.04 1,102.04	0.00	Paid	Y 12/02/2020
12258447 44645	QUILL LLC WIPES 440-5511-531100	11/16/2020 CKIM	12/11/2020	4.99 4.99	0.00	Paid	Y 12/02/2020
12052449 44647	QUILL LLC TAPE 440-5511-531100	11/09/2020 CKIM	12/11/2020	81.17 81.17	0.00	Paid	Y 12/02/2020
12217835 44654	QUILL LLC TRASH LINER 440-5511-531100	11/13/2020 CKIM	12/11/2020	22.04 22.04	0.00	Paid	Y 12/02/2020
11975540 44655	QUILL LLC CLEANING SUPPLIES 440-5511-531100	11/05/2020 CKIM	12/11/2020	63.97 63.97	0.00	Paid	Y 12/02/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
11970702 44656	QUILL LLC CLEANING SUPPLIES 440-5511-531100	11/05/2020 CKIM	12/11/2020	52.19 52.19	0.00	Paid	Y 12/02/2020
12454898 44678	QUILL LLC PAPER PRODUCTS 440-5511-531100	11/23/2020 CKIM	12/11/2020	69.79 69.79	0.00	Paid	Y 12/02/2020
12436655 44679	QUILL LLC CLEANING PRODUCTS 440-5511-531100	11/20/2020 CKIM	12/11/2020	138.57 138.57	0.00	Paid	Y 12/02/2020
597564 44652	UNIQUE MANAGEMENT PLACEMENTS 440-5511-531000	11/01/2020 CKIM	12/11/2020	80.55 80.55	0.00	Paid	Y 12/02/2020
OCTOBER 44644	LAURA FRISCH MISC 440-5511-533200	10/31/2020 CKIM	12/11/2020	101.78 101.78	0.00	Paid	Y 12/02/2020
NOV 44691	LAURA FRISCH MISC ERRANDS 440-5511-533200	11/30/2020 CKIM	12/11/2020	41.40 41.40	0.00	Paid	Y 12/03/2020
17623 44648	DYNAMIC AWARDS MEMORIAL PLAQUE 440-5890-580600	11/05/2020 CKIM	12/11/2020	51.00 51.00	0.00	Paid	Y 12/02/2020
17689 44692	DYNAMIC AWARDS PLAQUE & VASE 440-5890-580600	12/02/2020 CKIM	12/11/2020	265.00 265.00	0.00	Paid	Y 12/03/2020
1046-F045345 44779	UNITED STATES ALLIANCE FIRE PROTECT REPLAVE VALVE 440-5890-580600	12/02/2020 CKIM	12/11/2020	5,219.00 5,219.00	0.00	Paid	Y 12/08/2020
476070 44649	VERNON LIBRARY SUPPLIES DVD CASES 440-5511-531100	11/04/2020 CKIM	12/11/2020	63.10 63.10	0.00	Paid	Y 12/02/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
477335 44650	VERNON LIBRARY SUPPLIES DVD CASES 440-5511-531100	11/12/2020 CKIM	12/11/2020	66.55 66.55	0.00	Paid	Y 12/02/2020
AR126488 44646	OFFICE COPYING EQUIPMENT 10/12/20-11/11/20 CONTRACT 440-5511-531000	11/12/2020 CKIM	12/11/2020	309.06 309.06	0.00	Paid	Y 12/02/2020
B6005800 44674	BRODART BOOKS 440-5700-532800	11/06/2020 CKIM	12/11/2020	77.54 77.54	0.00	Paid	Y 12/02/2020
B6003553 44675	BRODART BOOKS 440-5700-532800	11/03/2020 CKIM	12/11/2020	749.14 749.14	0.00	Paid	Y 12/02/2020
126402477 44643	ULINE BAGS 440-5511-533100	11/09/2020 CKIM	12/11/2020	83.64 83.64	0.00	Paid	Y 12/02/2020
30701 44651	AMERICA AQUARIA FISH TANK MAINTENANCE 440-5511-531000	11/11/2020 CKIM	12/11/2020	85.00 85.00	0.00	Paid	Y 12/02/2020
112020 44690	MUELLER AMY SHAKE RATTLE & ROLL 440-5511-533100	11/13/2020 CKIM	12/11/2020	50.00 50.00	0.00	Paid	Y 12/02/2020
3001 44677	NOAH RIEMER PRODUCTIONS LLC EBENEZER DUKE PROGRAM 440-5511-533100	11/25/2020 CKIM	12/11/2020	150.00 150.00	0.00	Paid	Y 12/02/2020
2020 44716	LIBRARY PETTY CASH MISC PURCHASES 440-5511-531100 440-5511-531500 440-5511-533100 440-5700-532800 440-5890-580600	12/04/2020 CKIM	12/11/2020	133.73 33.19 2.80 42.48 20.00 35.26	0.00	Paid	Y 12/04/2020

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
INV-US-50068 44657	ENVISIONWARE, INC RECEIPT PAPER 440-5511-531100	10/17/2020 CKIM	12/11/2020	69.19 69.19	0.00	Paid	Y 12/02/2020
	SUPPLIES						
IMIL1634129 44715	ALSCO MATS & DUSTERS 440-5511-531100	12/03/2020 CKIM	12/11/2020	58.29 58.29	0.00	Paid	Y 12/04/2020
	SUPPLIES						
238 44689	KLASSY KLEANERS RESTROOM CLEANING 440-5511-531000	11/29/2020 CKIM	12/11/2020	820.00 820.00	0.00	Paid	Y 12/02/2020
	OUTSIDE SERVICES						
48612 44685	HENNES SERVICES INC BOILER REPAIR 440-5511-539500	11/05/2020 CKIM	12/11/2020	379.00 379.00	0.00	Paid	Y 12/02/2020
	REPAIRS & MAINTENANCE						
48803 44784	HENNES SERVICES INC REPAIR PUMP 440-5511-539500	12/03/2020 CKIM	12/11/2020	1,877.62 1,877.62	0.00	Paid	Y 12/09/2020
	REPAIRS & MAINTENANCE						
19377 44785	HENNES SERVICES INC PREVENTATIVE MAINTENANCE 440-5511-539500	12/03/2020 CKIM	12/11/2020	1,900.00 1,900.00	0.00	Paid	Y 12/09/2020
	REPAIRS & MAINTENANCE						
# of Invoices:	55	# Due:	0	Totals:	17,379.13	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				17,379.13	0.00		

--- TOTALS BY GL DISTRIBUTION ---

440-5511-531000	OUTSIDE SERVICES	1,294.61
440-5511-531100	SUPPLIES	759.83
440-5511-531500	POSTAGE	2.80
440-5511-533100	PROGRAMMING	326.12
440-5511-533200	MILEAGE	143.18
440-5511-539500	REPAIRS & MAINTENANCE	4,156.62
440-5700-532800	BOOKS	4,023.67
440-5890-580600	DONATED FUND EXPENDITURES	6,672.30

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	440 - LIBRARY FUND			17,379.13	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5511 - LIBRARY SERVICES			6,683.16	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			4,023.67	0.00		
	5890 - USE OF DESIGNATED FUNDS			6,672.30	0.00		

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

12092020							
44797	TIME WARNER CABLE	12/09/2020	12/14/2020	2,985.78	0.00	Paid	Y
	11/28-12/27/2020 MONTHLY BILL	rgallo					12/09/2020
	100-5120-522500	TELEPHONE		79.76			
	100-5141-522500	TELEPHONE		88.35			
	100-5142-522500	TELEPHONE		159.41			
	100-5160-522500	TELEPHONE		26.45			
	100-5211-522500	TELEPHONE		844.99			
	100-5241-522500	TELEPHONE		44.97			
	100-5323-522500	TELEPHONE		81.14			
	100-5512-522500	TELEPHONE		166.96			
	150-5221-522500	TELEPHONE		804.09			
	220-5140-522500	TELEPHONE		2.57			
	410-5363-522500	Telephone		5.14			
	440-5511-522500	TELEPHONE		591.95			
	500-5344-522500	Telephone		2.57			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		43.71			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		43.72			
# of Invoices:	1	# Due:	0	Totals:	2,985.78	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				2,985.78	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5120-522500	TELEPHONE	79.76
100-5141-522500	TELEPHONE	88.35
100-5142-522500	TELEPHONE	159.41
100-5160-522500	TELEPHONE	26.45
100-5211-522500	TELEPHONE	844.99
100-5241-522500	TELEPHONE	44.97
100-5323-522500	TELEPHONE	81.14
100-5512-522500	TELEPHONE	166.96
150-5221-522500	TELEPHONE	804.09
220-5140-522500	TELEPHONE	2.57
410-5363-522500	Telephone	5.14
440-5511-522500	TELEPHONE	591.95
500-5344-522500	Telephone	2.57
610-6920-692100	OFFICE SUPPLIES & EXPENSES	43.71
620-8400-851000	OFFICE SUPPLIES & EXPENSES	43.72

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			1,492.03	0.00		
	150 - FIRE/AMBULANCE FUND			804.09	0.00		
	220 - TID#3 - GENERAL			2.57	0.00		
	410 - RECYCLING FUND			5.14	0.00		
	440 - LIBRARY FUND			591.95	0.00		
	500 - STORM WATER UTILITY			2.57	0.00		
	610 - WATER UTILITY FUND			43.71	0.00		
	620 - SEWER UTILITY FUND			43.72	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5120 - MUNICIPAL COURT			79.76	0.00		
	5140 - ADMINISTRATIVE & GENERAL			2.57	0.00		
	5141 - VILLAGE ADMINISTRATION/FINA			88.35	0.00		
	5142 - CLERK-TREASURER			159.41	0.00		
	5160 - VILLAGE HALL			26.45	0.00		
	5211 - POLICE ADMINISTRATION			844.99	0.00		
	5221 - FIRE ADMINISTRATION			804.09	0.00		
	5241 - BUILDING INSPECTOR			44.97	0.00		
	5323 - GARAGE			81.14	0.00		
	5344 - STORM SEWER			2.57	0.00		
	5363 - RECYCLING			5.14	0.00		
	5511 - LIBRARY SERVICES			591.95	0.00		
	5512 - MUSEUM			166.96	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			43.71	0.00		
	8400 - ADMINISTRATIVE & GENERAL			43.72	0.00		

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
12/22/2020	CD	WE ENERGIES	Check: GEN 251(E)			
AP Trx #: 70417						
		Check: GEN 251	100-0000-111000	TREASURERS CASH @ CITIZI		22,487.99
		Check: GEN 251	100-0000-211000	VOUCHERS PAYABLE	22,487.99	
		Check: GEN 251	150-0000-111000	TREASURERS CASH @ CITIZI		1,278.20
		Check: GEN 251	150-0000-211000	VOUCHERS PAYABLE	1,278.20	
		Check: GEN 251	440-0000-111000	TREASURERS CASH @ CITIZI		2,526.27
		Check: GEN 251	440-0000-211000	VOUCHERS PAYABLE	2,526.27	
		Check: GEN 251	610-0000-111000	TREASURERS CASH @ CITIZI		7,173.35
		Check: GEN 251	610-0000-211000	VOUCHERS PAYABLE	7,173.35	
		Check: GEN 251	620-0000-111000	TREASURERS CASH @ CITIZI		10,884.39
		Check: GEN 251	620-0000-211000	VOUCHERS PAYABLE	10,884.39	
					44,350.20	44,350.20
					44,350.20	44,350.20
TOTALS:						
		TREASURERS CASH @ CITIZENS	100-0000-111000			22,487.99
		VOUCHERS PAYABLE	100-0000-211000		22,487.99	
		TREASURERS CASH @ CITIZENS	150-0000-111000			1,278.20
		VOUCHERS PAYABLE	150-0000-211000		1,278.20	
		TREASURERS CASH @ CITIZENS	440-0000-111000			2,526.27
		VOUCHERS PAYABLE	440-0000-211000		2,526.27	
		TREASURERS CASH @ CITIZENS	610-0000-111000			7,173.35
		VOUCHERS PAYABLE	610-0000-211000		7,173.35	
		TREASURERS CASH @ CITIZENS	620-0000-111000			10,884.39
		VOUCHERS PAYABLE	620-0000-211000		10,884.39	
GRAND TOTAL:					44,350.20	44,350.20

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
BROWN DAVID 44821	DNR WS2 EM1 EPAY DEM SRVF WATER/WWTF DNR LICENSE 610-6920-693000 620-8400-854100	12/09/2020 mschneider	12/29/2020	1.58 0.79 0.79	0.00	Paid	Y 12/29/2020
	MISC GENERAL EXPENSES EDUCATIONAL/TRAINING EXPENSES						
BROWN DAVID 44822	DNR WS2 EM1 EPAY DEM SALE WATER/WWTF LICENSE DAVE 610-6920-693000 620-8400-854100	12/09/2020 mschneider	12/29/2020	90.00 45.00 45.00	0.00	Paid	Y 12/29/2020
	MISC GENERAL EXPENSES EDUCATIONAL/TRAINING EXPENSES						
DELIKAT CODY 44823	THE HOME DEPOT 4921 WATER SHELIVING FOR METER TESTING 610-6451-664100	11/30/2020 mschneider	12/29/2020	248.98 248.98	0.00	Paid	Y 12/29/2020
	OPERATION SUPPLY/EXP-T&D						
DELIKAT CODY 44824	AMAZON.COM*DW6S47YG3 AMZN WATER MOUSE FOR JAYME'S COMPUTER 610-6920-692100	12/11/2020 mschneider	12/29/2020	29.99 29.99	0.00	Paid	Y 12/29/2020
	OFFICE SUPPLIES & EXPENSES						
DYKSTRA DIANA 44825	AMZN MKTP US*208YZ6ZV2 POWER SUPPLY 100-5142-531100	11/16/2020 mschneider	12/29/2020	141.97 141.97	0.00	Paid	Y 12/29/2020
	POWER SUPPLY						
DYKSTRA DIANA 44826	AMZN MKTP US*PD1WN6PZ3 CALENDAR 100-5142-531100	12/02/2020 mschneider	12/29/2020	15.90 15.90	0.00	Paid	Y 12/29/2020
	SUPPLIES						
DYKSTRA DIANA 44827	AMZN MKTP US*VR5QR40N3 DISINFECTING WIPES 100-5241-531100	12/03/2020 mschneider	12/29/2020	24.98 24.98	0.00	Paid	Y 12/29/2020
	SUPPLIES						
DYKSTRA DIANA 44828	AMZN MKTP US*JO8VI1353 DISPOSABLE MASKS 100-5241-531100	12/03/2020 mschneider	12/29/2020	25.16 25.16	0.00	Paid	Y 12/29/2020
	SUPPLIES						
FRISCH LAURA L 44829	THE HOME DEPOT #4921 LIGHTS 440-5890-580600	11/17/2020 mschneider	12/29/2020	119.92 119.92	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES						

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
FRISCH LAURA L 44830	WM SUPERCENTER #1571 PROGRAM SUPPLIES 440-5511-533100	11/19/2020 mschneider	12/29/2020	9.00	0.00	Paid	Y 12/29/2020
	PROGRAMMING			9.00			
FRISCH LAURA L 44831	THE HOME DEPOT #4910 LIGHTS 440-5890-580600	11/19/2020 mschneider	12/29/2020	149.90	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			149.90			
FRISCH LAURA L 44832	THE HOME DEPOT #4921 LIGHTS 440-5890-580600	11/19/2020 mschneider	12/29/2020	149.90	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			149.90			
FRISCH LAURA L 44833	AIR DELIGHTS INC SOAP DISPENSER 440-5511-531100	11/23/2020 mschneider	12/29/2020	176.92	0.00	Paid	Y 12/29/2020
	SUPPLIES			176.92			
FRISCH LAURA L 44834	US BANK LIGHTS RETURN 440-5890-580600	11/25/2020 mschneider	12/29/2020	(29.98)	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			(29.98)			
FRISCH LAURA L 44835	US BANK RETURN LIGHTS 440-5890-580600	11/25/2020 mschneider	12/29/2020	(59.96)	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			(59.96)			
FRISCH LAURA L 44836	DOLLAR TREE, INC. BILLING ERROR 440-5890-580600	11/25/2020 mschneider	12/29/2020	0.15	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			0.15			
FRISCH LAURA L 44837	THE HOME DEPOT #4921 LIGHTS 440-5890-580600	11/25/2020 mschneider	12/29/2020	79.96	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			79.96			
FRISCH LAURA L 44838	AMZN MKTP US*X25OJ6EA3 PROGRAM SUPPLIES 440-5511-533100	11/28/2020 mschneider	12/29/2020	26.77	0.00	Paid	Y 12/29/2020
	PROGRAMMING			26.77			

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Purchase Card Vendor: 0002 US BANK							
FRISCH LAURA L 44839	US BANK REFUND PROGRAM SUPPLIES 440-5890-580600	11/29/2020 mschneider	12/29/2020	(13.68)	0.00	Paid	Y 12/29/2020
		DONATED FUND EXPENDITURES		(13.68)			
FRISCH LAURA L 44840	WAL-MART #1571 PROGRAM SUPPLIES 440-5511-533100	11/29/2020 mschneider	12/29/2020	10.44	0.00	Paid	Y 12/29/2020
		PROGRAMMING		10.44			
FRISCH LAURA L 44841	US BANK TAX REFUND 440-5511-533300	12/08/2020 mschneider	12/29/2020	(13.95)	0.00	Paid	Y 12/29/2020
		OUTREACH		(13.95)			
FRISCH LAURA L 44842	AMZN MKTP US*OK22430X3 UHS-1 CARD 440-5511-531400	12/10/2020 mschneider	12/29/2020	30.54	0.00	Paid	Y 12/29/2020
		META SPACE EQUIPMENT & SUPPLIE		30.54			
FRISCH LAURA L 44843	ELEGANT FARMER STAFF PARTY SUPPLIES 440-5890-580600	12/11/2020 mschneider	12/29/2020	104.23	0.00	Paid	Y 12/29/2020
		DONATED FUND EXPENDITURES		104.23			
GOURDOUX LINDA 44844	LOCAL GOVERNMENT EDUCATIO 2021 DEPUTY CLERK CONFERENCE REG 100-5142-533500	12/14/2020 mschneider	12/29/2020	489.00	0.00	Paid	Y 12/29/2020
		2021 DEPUTY CLERK CONF REGISTRATION		489.00			
HARLEY ROBERT J 44845	DOA E PAY DOC SALES VIOLATION CARDS 100-5241-531100	11/23/2020 mschneider	12/29/2020	21.54	0.00	Paid	Y 12/29/2020
		SUPPLIES		21.54			
HARLEY ROBERT J 44846	MILWAUKEE AREA TECHNICAL GALLO CLASSES 100-5241-533500	12/03/2020 mschneider	12/29/2020	507.60	0.00	Paid	Y 12/29/2020
		TRAINING & TRAVEL		507.60			
ISELY MARY JO 44847	AMZN DIGITAL*LI4H33A33 KINDLE BOOK 440-5700-532900	11/17/2020 mschneider	12/29/2020	14.99	0.00	Paid	Y 12/29/2020
		AV MATERIAL		14.99			

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 44848	AMZN MKTP US*XK28X83M3 THINGERY ITEM 440-5511-533000	11/20/2020 mschneider	12/29/2020	7.12	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES			7.12			
ISELY MARY JO 44849	AMZN MKTP US*CO6JG3IX3 THINGERY ITEM 440-5511-533000	11/20/2020 mschneider	12/29/2020	7.19	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES			7.19			
ISELY MARY JO 44850	AMZN MKTP US*3B2SQ38H3 DVD 440-5700-532900	11/20/2020 mschneider	12/29/2020	9.82	0.00	Paid	Y 12/29/2020
	AV MATERIAL			9.82			
ISELY MARY JO 44851	AMZN MKTP US*WK8J58OW3 DVD 440-5700-532900	11/20/2020 mschneider	12/29/2020	14.56	0.00	Paid	Y 12/29/2020
	AV MATERIAL			14.56			
ISELY MARY JO 44852	WM SUPERCENTER #1571 THINGERY SUPPLIES 440-5511-533000	11/21/2020 mschneider	12/29/2020	25.12	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES			25.12			
ISELY MARY JO 44853	AMZN MKTP US*H72IV8MW3 AM DVDS 440-5700-532900	11/22/2020 mschneider	12/29/2020	207.88	0.00	Paid	Y 12/29/2020
	AV MATERIAL			207.88			
ISELY MARY JO 44854	AMAZON.COM*C61BY78S3 AMZN DVDS 440-5700-532900	11/22/2020 mschneider	12/29/2020	34.92	0.00	Paid	Y 12/29/2020
	AV MATERIAL			34.92			
ISELY MARY JO 44855	AMZN MKTP US*FX97H0Q33 THINGERY ITEMS 440-5511-533000	11/22/2020 mschneider	12/29/2020	63.34	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES			63.34			
ISELY MARY JO 44856	AMAZON.COM*E451L9FI3 BOOKS 440-5700-532800	11/22/2020 mschneider	12/29/2020	51.31	0.00	Paid	Y 12/29/2020
	BOOKS			51.31			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 44857	AMZN MKTP US*FO4JR0PY3 BOOKS 440-5700-532800	11/24/2020 mschneider	12/29/2020	17.98 17.98	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44858	AB* ABEBOOKS.CO IFZZOI BOOKS 440-5700-532800	11/24/2020 mschneider	12/29/2020	10.49 10.49	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44859	AMZN MKTP US*1G1IU8DL3 THINGERY ITEM 440-5511-533000	11/24/2020 mschneider	12/29/2020	16.84 16.84	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44860	AMAZON.COM*B07GC9MC3 THINGERY ITEM 440-5511-533000	11/26/2020 mschneider	12/29/2020	4.99 4.99	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44861	US BANK DVD CREDIT 440-5700-532900	11/27/2020 mschneider	12/29/2020	(1.00) (1.00)	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44862	AMAZON.COM*G66UO8AA3 AMZN DVDS 440-5700-532900	11/27/2020 mschneider	12/29/2020	97.38 97.38	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44863	AMZN MKTP US*Q128A8WT3 XBOX ONE 440-5700-532900	11/29/2020 mschneider	12/29/2020	21.93 21.93	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44864	AMZN MKTP US*V43986AA3 PLAYSTATION GAME 440-5700-532900	11/29/2020 mschneider	12/29/2020	22.99 22.99	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44865	WALMART.COM AW GAMES 440-5700-532900	11/29/2020 mschneider	12/29/2020	389.92 389.92	0.00	Paid	Y 12/29/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 44866	AMAZON.COM*T39ZH8GT3 AMZN DVD 440-5700-532900	11/30/2020 mschneider AV MATERIAL	12/29/2020	19.99 19.99	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44867	AMAZON.COM*SG8Y45303 DVD 440-5700-532900	11/30/2020 mschneider AV MATERIAL	12/29/2020	17.99 17.99	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44868	WALMART.COM AW XBOX GAME 440-5700-532900	11/30/2020 mschneider AV MATERIAL	12/29/2020	20.98 20.98	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44869	AMZN MKTP US*RT4TX5SN3 GAMES 440-5700-532900	12/01/2020 mschneider AV MATERIAL	12/29/2020	69.45 69.45	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44870	NETFLIX.COM 12/1/20-12/31/20 440-5511-534000	12/01/2020 mschneider DIGITAL MATERIALS	12/29/2020	15.99 15.99	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44871	AMZN MKTP US*ZE6Y431V3 SNOWSHOES 440-5511-533000	12/01/2020 mschneider THINGERY PURCHASES	12/29/2020	175.97 175.97	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44872	AMAZON.COM*9Z1M24VO3 AMZN GAMES 440-5700-532900	12/02/2020 mschneider AV MATERIAL	12/29/2020	124.17 124.17	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44873	US BANK DVD REFUND 440-5700-532900	12/02/2020 mschneider AV MATERIAL	12/29/2020	(19.96) (19.96)	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44874	AMZN MKTP US*BT03M7HU3 PLAYSTATION GAME 440-5700-532900	12/02/2020 mschneider AV MATERIAL	12/29/2020	49.86 49.86	0.00	Paid	Y 12/29/2020

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 44875	AMZN MKTP US*U19KT1W53 THINGERY ITEMS 440-5511-533000	12/02/2020 mschneider	12/29/2020	35.47 35.47	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44876	CRICUT ANNUAL FEE 440-5511-531400	12/04/2020 mschneider	12/29/2020	100.67 100.67	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44877	AMZN MKTP US*RV7DE0WG3 GAMES 440-5511-533000	12/04/2020 mschneider	12/29/2020	18.99 18.99	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44878	AMAZON.COM*6T4669R93 AMZN GAME 440-5511-533000	12/06/2020 mschneider	12/29/2020	10.99 10.99	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44879	AMZN MKTP US*VA7C21TQ3 GAMES 440-5511-533000	12/06/2020 mschneider	12/29/2020	19.94 19.94	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44880	AMZN MKTP US*4B0VT2PU3 THINGERY ITEMS 440-5511-533000	12/06/2020 mschneider	12/29/2020	480.30 480.30	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44881	AMZN MKTP US*AZ3U61MU3 XBOX GAME 440-5700-532900	12/07/2020 mschneider	12/29/2020	29.99 29.99	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44882	AMZN MKTP US*A37C32EA3 DVDS 440-5700-532900	12/07/2020 mschneider	12/29/2020	126.92 126.92	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44883	AMZN MKTP US*Q167S1VB3 SNOWSHOES 440-5511-533000	12/08/2020 mschneider	12/29/2020	682.15 682.15	0.00	Paid	Y 12/29/2020

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 44884	AMZN MKTP US*CM3ZA0F53 DVD 440-5700-532900	12/08/2020 mschneider	12/29/2020	24.99	0.00	Paid	Y 12/29/2020
	AV MATERIAL			24.99			
ISELY MARY JO 44885	ACORN TV MONTHLY MONTHLY FEE 440-5511-534000	12/08/2020 mschneider	12/29/2020	6.29	0.00	Paid	Y 12/29/2020
	DIGITAL MATERIALS			6.29			
ISELY MARY JO 44886	US BANK DVD REFUND 440-5700-532900	12/09/2020 mschneider	12/29/2020	(71.38)	0.00	Paid	Y 12/29/2020
	AV MATERIAL			(71.38)			
ISELY MARY JO 44887	WALMART.COM AW XBOX GAME 440-5700-532900	12/09/2020 mschneider	12/29/2020	20.00	0.00	Paid	Y 12/29/2020
	AV MATERIAL			20.00			
KIM CATHRYN 44888	WALGREENS #7039 CARDS 440-5890-580600	11/25/2020 mschneider	12/29/2020	17.21	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			17.21			
KIM CATHRYN 44889	WAL-MART #1571 PROGRAM SUPPLIES 440-5511-533100	12/03/2020 mschneider	12/29/2020	37.71	0.00	Paid	Y 12/29/2020
	PROGRAMMING			37.71			
KIM CATHRYN 44890	MAILCHIMP *MONTHLY MONTHLY NEWSLETTER 440-5511-534000	12/08/2020 mschneider	12/29/2020	62.99	0.00	Paid	Y 12/29/2020
	DIGITAL MATERIALS			62.99			
KIM CATHRYN 44891	WM SUPERCENTER #1571 PARTY SUPPLIES 440-5890-580600	12/09/2020 mschneider	12/29/2020	26.58	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			26.58			
KIM CATHRYN 44892	ADOBE CREATIVE CLOUD CREATIVE CLOUD 440-5511-534000	12/11/2020 mschneider	12/29/2020	83.99	0.00	Paid	Y 12/29/2020
	DIGITAL MATERIALS			83.99			

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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 44893	SQ *SANDWICH SISTER STAFF LUNCH 440-5890-580600	12/11/2020 mschneider	12/29/2020	24.68	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			24.68			
KIM CATHRYN 44894	SQ *SANDWICH SISTER STAFF LUNCH 440-5890-580600	12/11/2020 mschneider	12/29/2020	23.90	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			23.90			
KIM CATHRYN 44895	SHOCKBYTE MINECRAFT HOST 440-5511-531400	12/14/2020 mschneider	12/29/2020	5.00	0.00	Paid	Y 12/29/2020
	META SPACE EQUIPMENT & SUPPLIE			5.00			
KINDER MATTHEW 44896	THE HOME DEPOT #4921 WWTF OUTSIDE BLOWER VALVE 620-8010-833000	11/24/2020 mschneider	12/29/2020	66.90	0.00	Paid	Y 12/29/2020
	MAINT-TREATMENT/DISPOSAL PLANT			66.90			
KINDER MATTHEW 44897	USPS PO 5657100149 WATER LAB TESTING POSTAGE 610-6300-663200	12/02/2020 mschneider	12/29/2020	3.80	0.00	Paid	Y 12/29/2020
	OPERATION SUPPLY/EXP-TREATMENT			3.80			
KINDER MATTHEW 44898	WAL-MART #1571 WWTF FIRST AIDE SUPPLIES 620-8010-827000	12/03/2020 mschneider	12/29/2020	14.94	0.00	Paid	Y 12/29/2020
	OPERATION SUPPLY/EXPENSE			14.94			
KINDER MATTHEW 44899	UDEMY ONLINE COURSES WWTF EDUCATION CLASS REGISTRATION 620-8400-854100	12/07/2020 mschneider	12/29/2020	20.99	0.00	Paid	Y 12/29/2020
	EDUCATIONAL/TRAINING EXPENSES			20.99			
KINDER MATTHEW 44900	DNR WS2 EM1 EPAY DEM SRVF WWTF LICENSE RENEWAL MATT 620-8400-854100	12/09/2020 mschneider	12/29/2020	0.79	0.00	Paid	Y 12/29/2020
	EDUCATIONAL/TRAINING EXPENSES			0.79			
KINDER MATTHEW 44901	DNR WS2 EM1 EPAY DEM SALE WWTF LICENSE RENEWAL MATT 620-8400-854100	12/09/2020 mschneider	12/29/2020	45.00	0.00	Paid	Y 12/29/2020
	EDUCATIONAL/TRAINING EXPENSES			45.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH 44902	THE HOME DEPOT 4921 WWTF EXTENSION LADDER 620-8010-827000	12/09/2020 mschneider	12/29/2020	244.99	0.00	Paid	Y 12/29/2020
	OPERATION SUPPLY/EXPENSE			244.99			
SCHMIDT KEVIN B 44903	STAPLS0188183955000001 2021 CALENDARS, DVD'S, DVD/CD 100-5211-531100 100-5213-531100	12/09/2020 mschneider	12/29/2020	116.07	0.00	Paid	Y 12/29/2020
	SUPPLIES			74.06			
	SUPPLIES			42.01			
SCHMIDT KEVIN B 44904	STAPLS0188198310000001 4 PACKS OF 8 TAB INSERTABLE DIVIDERS 100-5211-531100	12/09/2020 mschneider	12/29/2020	8.36	0.00	Paid	Y 12/29/2020
	SUPPLIES			8.36			
SCHMIDT KEVIN B 44905	STAPLS0188291551000001 HP 26 X BLACK TONER CARTRIDGE FOR 100-5211-531100	12/12/2020 mschneider	12/29/2020	216.89	0.00	Paid	Y 12/29/2020
	SUPPLIES			216.89			
STIEN JEFFREY R 44906	US BANK PULLOUT TRAY CREDIT 430-5700-571300	10/21/2020 mschneider	12/29/2020	(2,535.70)	0.00	Paid	Y 12/29/2020
	FIRE DEPT CAPITAL EQUIP			(2,535.70)			
STIEN JEFFREY R 44907	THERO* REALTRUCK 2020 SILVERADO SIDE STEPS 430-5700-571300	11/23/2020 mschneider	12/29/2020	204.54	0.00	Paid	Y 12/29/2020
	FIRE DEPT CAPITAL EQUIP			204.54			
STIEN JEFFREY R 44908	EMBROIDME EMBRIOD ME FREISEMA CLOTHING 150-5221-534600	11/24/2020 mschneider	12/29/2020	273.21	0.00	Paid	Y 12/29/2020
	CLOTHING ALLOWANCE			273.21			
STIEN JEFFREY R 44909	WAL-MART #1571 EMS SUPPLIES 150-5231-531100	11/24/2020 mschneider	12/29/2020	3.48	0.00	Paid	Y 12/29/2020
	SUPPLIES			3.48			
STIEN JEFFREY R 44910	5.11, INC. STIEN CLOTHING 150-5221-534600	11/26/2020 mschneider	12/29/2020	118.10	0.00	Paid	Y 12/29/2020
	CLOTHING ALLOWANCE			118.10			

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Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R 44911	SOLHEIM ENTERPR HAHN EDUCATION 150-5221-533500	11/30/2020 mschneider	12/29/2020	150.00	0.00	Paid	Y 12/29/2020
	TRAINING & TRAVEL			150.00			
STIEN JEFFREY R 44912	SOLHEIM ENTERPR HAHN EDUCATION 150-5221-533500	11/30/2020 mschneider	12/29/2020	150.00	0.00	Paid	Y 12/29/2020
	TRAINING & TRAVEL			150.00			
STIEN JEFFREY R 44913	SOLHEIM ENTERPRISES HAHN EDUCATION 150-5221-533500	11/30/2020 mschneider	12/29/2020	41.99	0.00	Paid	Y 12/29/2020
	TRAINING & TRAVEL			41.99			
STIEN JEFFREY R 44914	US BANK CREDIT FOR TAX CHARGED 430-5700-571300	12/09/2020 mschneider	12/29/2020	(120.75)	0.00	Paid	Y 12/29/2020
	FIRE DEPT CAPITAL EQUIP			(120.75)			
STREIT DANIEL 44915	AMZN MKTP US*KB9WS52E3 32 INCH SMART LG LED HD TV FOR 430-5700-571100	12/03/2020 mschneider	12/29/2020	219.99	0.00	Paid	Y 12/29/2020
	POLICE DEPT CAPITAL EQUIP			219.99			
STREIT DANIEL 44916	AMZN MKTP US*RH9M53Q23 2 - WALL MOUNTS FOR TV'S IN DISPATCH 430-5700-571100	12/04/2020 mschneider	12/29/2020	54.98	0.00	Paid	Y 12/29/2020
	POLICE DEPT CAPITAL EQUIP			54.98			
STREIT DANIEL 44917	AMZN MKTP US*NQ8W73SM3 1 50" SAMSUNG SMART TV FOR SMALL 430-5700-571100	12/10/2020 mschneider	12/29/2020	377.99	0.00	Paid	Y 12/29/2020
	POLICE DEPT CAPITAL EQUIP			377.99			
SURA MATTHEW J 44918	HOMEDEPOT.COM BATTERY CHARGER 150-5700-571400	11/17/2020 mschneider	12/29/2020	199.00	0.00	Paid	Y 12/29/2020
	AMBULANCE CAPITAL EQUIP			199.00			
SURA MATTHEW J 44919	HOMEDEPOT.COM LIGHTS-DRILLS 150-5700-571400	11/18/2020 mschneider	12/29/2020	753.39	0.00	Paid	Y 12/29/2020
	AMBULANCE CAPITAL EQUIP			753.39			

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Purchase Card Vendor: 0002 US BANK							
SURA MATTHEW J 44920	US BANK BLAINS FARM AND FLEET CREDIT 150-5700-571400	11/20/2020 mschneider	12/29/2020	(52.90)	0.00	Paid	Y 12/29/2020
		AMBULANCE CAPITAL EQUIP		(52.90)			
SURA MATTHEW J 44921	BANDICAM COMPANY LLC TRAINING MATERIALS 150-5223-533500	11/25/2020 mschneider	12/29/2020	60.95	0.00	Paid	Y 12/29/2020
		TRAINING & TRAVEL		30.50			
		TRAINING & TRAVEL		30.45			
SURA MATTHEW J 44922	J AND B TOOL SALES SAW- IMPACT WRENCH 150-5700-571400	11/25/2020 mschneider	12/29/2020	929.98	0.00	Paid	Y 12/29/2020
		AMBULANCE CAPITAL EQUIP		929.98			
SURA MATTHEW J 44923	BLAIN'S FARM & FLEET DEWALT SAWZALL 150-5700-571400	11/25/2020 mschneider	12/29/2020	345.14	0.00	Paid	Y 12/29/2020
		AMBULANCE CAPITAL EQUIP		345.14			
SURA MATTHEW J 44924	FIRESTOREONLINE EMS BAGS 150-5231-531100	12/10/2020 mschneider	12/29/2020	265.97	0.00	Paid	Y 12/29/2020
		SUPPLIES		265.97			
WEGNER ANDREW P 44925	I/O SOLUTIONS, INC. IO SOLUTIONS ENTRY EXAMS 150-5221-521900	11/19/2020 mschneider	12/29/2020	150.00	0.00	Paid	Y 12/29/2020
		PROFESSIONAL SERVICES		150.00			
WEIDL JOHN S 44926	SQ *ESPRESSO LOVE COFFEE MEETING ABOUT ESPRESSO DEVELOPMENT 100-5670-533500	12/10/2020 mschneider	12/29/2020	5.59	0.00	Paid	Y 12/29/2020
		TRAINING & TRAVEL		5.59			
WEIDL JOHN S 44927	NEXT DOOR PUB & PIZZERIA LUNCH WITH MILWAUKEE TOOL 100-5670-533500	12/11/2020 mschneider	12/29/2020	42.80	0.00	Paid	Y 12/29/2020
		TRAINING & TRAVEL		42.80			
WEIDL JOHN S 44928	BEST BUY 00014894 USB CONNECTED HEADPHONES/MICROPHONE 100-5141-531100	12/11/2020 mschneider	12/29/2020	260.54	0.00	Paid	Y 12/29/2020
		SUPPLIES		260.54			

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Purchase Card Vendor: 0002 US BANK							
WEIDL JOHN S 44929	ELEGANT FARMER LIBRARY DIRECTOR GIFT 100-5141-539900	12/11/2020 mschneider	12/29/2020	28.97	0.00	Paid	Y 12/29/2020
	OTHER			28.97			
WEIDL JOHN S 44930	E AND S SWEETS LIBRARY DIRECTOR GIFT 100-5141-539900	12/11/2020 mschneider	12/29/2020	88.65	0.00	Paid	Y 12/29/2020
	OTHER			88.65			
WEIDL JOHN S 44931	AMZN MKTP US*NC2EO0F73 PIRELESS CHARGER/CAM COVERS 100-5670-531100	12/13/2020 mschneider	12/29/2020	52.78	0.00	Paid	Y 12/29/2020
	SUPPLIES			52.78			
ZIMMERMANN ANGE 44932	SQ *RELICS & RARITIES APPRAISAL 440-5890-580600	11/16/2020 mschneider	12/29/2020	250.00	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			250.00			
ZIMMERMANN ANGE 44933	AMZN MKTP US*0R34U2UM3 CARDS 440-5890-580600	11/17/2020 mschneider	12/29/2020	16.98	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			16.98			
ZIMMERMANN ANGE 44934	AMZN MKTP US*MB85T0QQ3 AM FACE MASKS 440-5511-531100	11/18/2020 mschneider	12/29/2020	271.80	0.00	Paid	Y 12/29/2020
	SUPPLIES			271.80			
ZIMMERMANN ANGE 44935	AMZN MKTP US*I03BO7MH3 STAFF GIFTS 440-5890-580600	11/19/2020 mschneider	12/29/2020	264.00	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			264.00			
ZIMMERMANN ANGE 44936	AMZN MKTP US*GS2PM6Q43 STAFF GIFTS 440-5890-580600	11/19/2020 mschneider	12/29/2020	199.70	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			199.70			
ZIMMERMANN ANGE 44937	MICROSOFT*MICROSOFT 365 F OFFICE PRODUCT 440-5511-531100	11/20/2020 mschneider	12/29/2020	104.99	0.00	Paid	Y 12/29/2020
	SUPPLIES			104.99			

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Purchase Card Vendor: 0002 US BANK							
ZIMMERMANN ANGE 44938	US BANK REFUND 440-5890-580600	11/20/2020 mschneider	12/29/2020	(99.75)	0.00	Paid	Y 12/29/2020
		DONATED FUND EXPENDITURES		(99.75)			
ZIMMERMANN ANGE 44939	TIDIO COMMUNICATOR CHAT COMMUNICATOR 440-5511-534000	11/25/2020 mschneider	12/29/2020	69.30	0.00	Paid	Y 12/29/2020
		DIGITAL MATERIALS		69.30			
ZIMMERMANN ANGE 44940	AMZN MKTP US*K40SM5493 AM STAFF GIFTS 440-5890-580600	11/29/2020 mschneider	12/29/2020	256.31	0.00	Paid	Y 12/29/2020
		DONATED FUND EXPENDITURES		256.31			
ZIMMERMANN ANGE 44941	AMZN MKTP US*RD8KQ0U23 WEBCAM 440-5511-533100	11/29/2020 mschneider	12/29/2020	41.98	0.00	Paid	Y 12/29/2020
		PROGRAMMING		41.98			
ZIMMERMANN ANGE 44942	WALGREENS #7039 GIFT CARD 440-5890-580600	12/01/2020 mschneider	12/29/2020	54.95	0.00	Paid	Y 12/29/2020
		DONATED FUND EXPENDITURES		54.95			
ZIMMERMANN ANGE 44943	AMAZON.COM*K62QX4823 DEVELOPER KIT 440-5511-531400	12/04/2020 mschneider	12/29/2020	177.00	0.00	Paid	Y 12/29/2020
		META SPACE EQUIPMENT & SUPPLIE		177.00			
ZIMMERMANN ANGE 44944	AMZN MKTP US*AK69M51T3 PROTECTION PLAN 440-5511-531400	12/04/2020 mschneider	12/29/2020	29.97	0.00	Paid	Y 12/29/2020
		META SPACE EQUIPMENT & SUPPLIE		29.97			
ZIMMERMANN ANGE 44945	AMZN MKTP US*GG1JT4853 METASPACE SUPPLIES 440-5511-531400	12/05/2020 mschneider	12/29/2020	35.26	0.00	Paid	Y 12/29/2020
		META SPACE EQUIPMENT & SUPPLIE		35.26			
Total Purchase Card Vendor: 0002 US BANK				10,076.36	0.00		

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	114	# Due:	0	Totals:	13,095.37	0.00	
# of Credit Memos:	11	# Due:	0	Totals:	(3,019.01)	0.00	
Net of Invoices and Credit Memos:					10,076.36	0.00	

--- TOTALS BY GL DISTRIBUTION ---

100-5141-531100	SUPPLIES	260.54
100-5141-539900	OTHER	117.62
100-5142-531100	SUPPLIES	157.87
100-5142-533500	TRAINING & TRAVEL	489.00
100-5211-531100	SUPPLIES	299.31
100-5213-531100	SUPPLIES	42.01
100-5241-531100	SUPPLIES	71.68
100-5241-533500	TRAINING & TRAVEL	507.60
100-5670-531100	SUPPLIES	52.78
100-5670-533500	TRAINING & TRAVEL	48.39
150-5221-521900	PROFESSIONAL SERVICES	150.00
150-5221-533500	TRAINING & TRAVEL	341.99
150-5221-534600	CLOTHING ALLOWANCE	391.31
150-5223-533500	TRAINING & TRAVEL	30.50
150-5231-531100	SUPPLIES	269.45
150-5232-533500	TRAINING & TRAVEL	30.45
150-5700-571400	AMBULANCE CAPITAL EQUIP	2,174.61
430-5700-571100	POLICE DEPT CAPITAL EQUIP	652.96
430-5700-571300	FIRE DEPT CAPITAL EQUIP	(2,451.91)
440-5511-531100	SUPPLIES	553.71
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE	378.44
440-5511-533000	THINGERY PURCHASES	1,548.41
440-5511-533100	PROGRAMMING	125.90
440-5511-533300	OUTREACH	(13.95)
440-5511-534000	DIGITAL MATERIALS	238.56
440-5700-532800	BOOKS	79.78
440-5700-532900	AV MATERIAL	1,226.39
440-5890-580600	DONATED FUND EXPENDITURES	1,535.00
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT	3.80
610-6451-664100	OPERATION SUPPLY/EXP-T&D	248.98
610-6920-692100	OFFICE SUPPLIES & EXPENSES	29.99
610-6920-693000	MISC GENERAL EXPENSES	45.79
620-8010-827000	OPERATION SUPPLY/EXPENSE	259.93
620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT	66.90
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES	112.57

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--- TOTALS BY FUND ---							
	100 - GENERAL FUND			2,046.80	0.00		
	150 - FIRE/AMBULANCE FUND			3,388.31	0.00		
	430 - CAPITAL EQUIPMENT FUND			(1,798.95)	0.00		
	440 - LIBRARY FUND			5,672.24	0.00		
	610 - WATER UTILITY FUND			328.56	0.00		
	620 - SEWER UTILITY FUND			439.40	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5141 - VILLAGE ADMINISTRATION/FINA			378.16	0.00		
	5142 - CLERK-TREASURER			646.87	0.00		
	5211 - POLICE ADMINISTRATION			299.31	0.00		
	5213 - CRIME INVESTIGATION			42.01	0.00		
	5221 - FIRE ADMINISTRATION			883.30	0.00		
	5223 - FIRE TRAINING			30.50	0.00		
	5231 - AMBULANCE			269.45	0.00		
	5232 - AMBULANCE TRAINING			30.45	0.00		
	5241 - BUILDING INSPECTOR			579.28	0.00		
	5511 - LIBRARY SERVICES			2,831.07	0.00		
	5670 - ECONOMIC DEVELOPMENT			101.17	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			1,681.83	0.00		
	5890 - USE OF DESIGNATED FUNDS			1,535.00	0.00		
	6300 - WATER TREATMENT OPERATIONS			3.80	0.00		
	6451 - T&D-MAINS MAINTENACE			248.98	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			75.78	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			326.83	0.00		
	8400 - ADMINISTRATIVE & GENERAL			112.57	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0707			282.06			
	0960			1,672.49			
	1051			152.42			
	1275			91.58			
	2365			2,977.53			
	2380			479.33			
	2544			208.01			
	3167			150.00			
	4366			278.97			
	4952			529.14			
	5538			652.96			
	6347			489.00			

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Inv Ref#	Description	Entered By					Post Date
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--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	6370			(1,715.13)			
	7940			740.16			
	8378			341.32			
	8389			244.99			
	9136			2,501.53			

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/01/2020	GEN	30967	LAKE COUNTRY MUNICIPAL COURT	WARRANT T OF OCONOMOWOC MICHAEL L HOWARD W#BF405822-4	100-0000-233200	373.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		373.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/04/2020	GEN	31016	DOUSMAN TRANSPORT	COURT FINES AND JAIL FEES		** VOIDED **
				Void Reason: Voided Check Range Void Utility		
12/04/2020	GEN	31017	JEFFERSON COUNTY SHERIFF DEPT	JUSTIN SHIER M/W DOB9/21/95 #20CT443		** VOIDED **
				Void Reason: Voided Check Range Void Utility		
12/04/2020	GEN	31018	TREASURER STATE OF WI	COURT FINES AND JAIL FEES		** VOIDED **
				Void Reason: Voided Check Range Void Utility		
12/04/2020	GEN	31019	TREASURER WAUKESHA COUNTY	NOV COURT FINES AND JAIL FEES		** VOIDED **
				Void Reason: Voided Check Range Void Utility		
12/04/2020	GEN	31020	WALWORTH CTY TREASURER	NOV COURT FINES AND JAIL FEES		** VOIDED **
				Void Reason: Voided Check Range Void Utility		
12/04/2020	GEN	31021	DOUSMAN TRANSPORT	COURT FINES AND JAIL FEES	100-0000-233000	634.38
12/04/2020	GEN	31022	JEFFERSON COUNTY SHERIFF DEPT	JUSTIN SHIER M/W DOB9/21/95 #20CT443	100-0000-233200	290.00
12/04/2020	GEN	31023	TREASURER STATE OF WI	COURT FINES AND JAIL FEES	100-0000-242400	3,722.60
12/04/2020	GEN	31024	TREASURER WAUKESHA COUNTY	NOV COURT FINES AND JAIL FEES	100-0000-243240	1,004.00
12/04/2020	GEN	31025	WALWORTH CTY TREASURER	NOV COURT FINES AND JAIL FEES	100-0000-243250	30.00
			TOTAL - ALL FUNDS	TOTAL OF 10 CHECKS (5 voided)		5,680.98

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12/09/2020	GEN	247 (E)	B2E SOLUTIONS	PAYROLL FEES PR 12/11/20	100-5111-539900	30.71
		247 (E)		PAYROLL FEES PR 12/11/20	100-5120-539900	8.78
		247 (E)		PAYROLL FEES PR 12/11/20	100-5141-539900	35.74
		247 (E)		PAYROLL FEES PR 12/11/20	100-5142-539900	11.91
		247 (E)		PAYROLL FEES PR 12/11/20	100-5144-521900	30.00
		247 (E)		PAYROLL FEES PR 12/11/20	100-5211-539900	65.84
		247 (E)		PAYROLL FEES PR 12/11/20	100-5212-539900	99.67
		247 (E)		PAYROLL FEES PR 12/11/20	100-5213-521900	15.05
		247 (E)		PAYROLL FEES PR 12/11/20	100-5241-539900	11.91
		247 (E)		PAYROLL FEES PR 12/11/20	100-5300-539900	43.27
		247 (E)		PAYROLL FEES PR 12/11/20	100-5670-521900	4.39
		247 (E)		PAYROLL FEES PR 12/11/20	150-5221-539900	225.70
		247 (E)		PAYROLL FEES PR 12/11/20	440-5511-539900	107.83
		247 (E)		PAYROLL FEES PR 12/11/20	610-6902-690300	26.96
		247 (E)		PAYROLL FEES PR 12/11/20	620-8300-840000	25.71
						743.47
12/09/2020	GEN	248 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 121120	100-0000-215250	600.00
		248 (E)		RETIREMENT PR 121120	150-0000-215250	357.04
		248 (E)		RETIREMENT PR 121120	610-0000-215250	81.42
		248 (E)		RETIREMENT PR 121120	620-0000-215250	118.58
						1,157.04
12/09/2020	GEN	31026	RUTH PAGE JONES	WOMAN SUFFRAGE PROGRAM	440-5511-533100	125.00
12/09/2020	GEN	31027	MINNESOTA LIFE INSURANCE	JANUARY 2021 PREM LIFE INSURANCE	100-0000-215301	1,267.64
		31027		JANUARY 2021 PREM LIFE INSURANCE	150-0000-215301	127.19
		31027		JANUARY 2021 PREM LIFE INSURANCE	440-0000-215301	196.71
		31027		JANUARY 2021 PREM LIFE INSURANCE	610-0000-215301	81.51
		31027		JANUARY 2021 PREM LIFE INSURANCE	620-0000-215301	66.65
						1,739.70
12/09/2020	GEN	31028	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 12/11/20 ACCT 305155	100-0000-215250	2,831.03
		31028		RETIREMENT PR 12/11/20 ACCT 305155	150-0000-215250	2.80
		31028		RETIREMENT PR 12/11/20 ACCT 305155	440-0000-215250	467.41
		31028		RETIREMENT PR 12/11/20 ACCT 305155	610-0000-215250	317.76

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		31028		RETIREMENT PR 12/11/20	ACCT 305155 620-0000-215250	229.09
						3,847.62
			TOTAL - ALL FUNDS	TOTAL OF 5 CHECKS		7,612.83

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User: lberndt			CHECK DATE FROM 12/15/2020 - 12/15/2020				
DB: Mukwonago							
Check Date	Bank	Check #	Payee	Description	GL #	Amount	
12/15/2020	GEN	250 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES -	100-5241-539900	34.24	
		250 (E)		INVOICE CLOUD MONTHLY FEES -	410-5363-539900	40.09	
		250 (E)		INVOICE CLOUD MONTHLY FEES -	610-6902-690300	40.08	
		250 (E)		INVOICE CLOUD MONTHLY FEES -	620-8300-840000	40.09	
						154.50	
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		154.50	

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2020	GEN	31111	AFLAC	ACCOUNT# V1553 DECEMBER PREMS	100-0000-215302	254.40
		31111		ACCOUNT# V1553 DECEMBER PREMS	150-0000-215302	260.85
		31111		ACCOUNT# V1553 DECEMBER PREMS	610-0000-215302	46.04
		31111		ACCOUNT# V1553 DECEMBER PREMS	620-0000-215302	55.46
						616.75
12/22/2020	GEN	31112	ELLIOTT, SALLY	REFUND FINAL UB OVERPYMT FOR ACCOUNT	610-0000-142000	168.02
12/22/2020	GEN	31113	MUKWONAGO PROFESSIONAL	DEC 2020 FIRE UNION DUES	150-0000-215500	270.00
12/22/2020	GEN	31114	MUKWONAGO PROFESSIONAL POLICE	DEC 2020 POLICE UNION DUES	100-0000-215500	600.00
12/22/2020	GEN	31115	VILLAGE OF MUKWONAGO MRA	DEC 2020 FSA	100-0000-215350	1,999.78
		31115		DEC 2020 FSA	150-0000-215350	425.38
		31115		DEC 2020 FSA	440-0000-215350	23.72
						2,448.88
			TOTAL - ALL FUNDS	TOTAL OF 5 CHECKS		4,103.65

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 252 - 258

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2020	GEN	252 (E)	B2E SOLUTIONS	PAYROLL FEES PR 12/24/20	100-5111-539900	23.59
		252 (E)		PAYROLL FEES PR 12/24/20	100-5120-539900	6.74
		252 (E)		PAYROLL FEES PR 12/24/20	100-5141-539900	20.22
		252 (E)		PAYROLL FEES PR 12/24/20	100-5142-539900	6.74
		252 (E)		PAYROLL FEES PR 12/24/20	100-5211-539900	33.70
		252 (E)		PAYROLL FEES PR 12/24/20	100-5212-539900	43.81
		252 (E)		PAYROLL FEES PR 12/24/20	100-5213-521900	6.74
		252 (E)		PAYROLL FEES PR 12/24/20	100-5241-539900	6.74
		252 (E)		PAYROLL FEES PR 12/24/20	100-5300-539900	30.33
		252 (E)		PAYROLL FEES PR 12/24/20	100-5670-521900	3.37
		252 (E)		PAYROLL FEES PR 12/24/20	150-5221-539900	124.72
		252 (E)		PAYROLL FEES PR 12/24/20	440-5511-539900	74.15
		252 (E)		PAYROLL FEES PR 12/24/20	610-6902-690300	16.85
		252 (E)		PAYROLL FEES PR 12/24/20	620-8300-840000	13.48
						411.18
12/22/2020	GEN	253 (E)	DELTA DENTAL OF WISCONSIN	JANUARY 2021 DENTAL PREMIUMS	100-0000-215304	270.70
		253 (E)		JANUARY 2021 DENTAL PREMIUMS	440-0000-215304	26.10
						296.80
12/22/2020	GEN	254 (E)	DELTA DENTAL OF WISCONSIN	JANUARY 2021 VISION PREMIUMS	100-0000-215303	56.32
		254 (E)		JANUARY 2021 VISION PREMIUMS	440-0000-215303	24.32
						80.64
12/22/2020	GEN	255 (E)	EMPLOYEE TRUST FUNDS	JANUARY 2021 PREM HEALTH INSURANCE	100-0000-215300	54,613.64
		255 (E)		JANUARY 2021 PREM HEALTH INSURANCE	150-0000-215300	8,996.55
		255 (E)		JANUARY 2021 PREM HEALTH INSURANCE	440-0000-215300	7,148.81
		255 (E)		JANUARY 2021 PREM HEALTH INSURANCE	610-0000-215300	5,208.37
		255 (E)		JANUARY 2021 PREM HEALTH INSURANCE	620-0000-215300	4,543.65
						80,511.02
12/22/2020	GEN	256 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 122420	100-0000-215250	600.00
		256 (E)		RETIREMENT PR 122420	150-0000-215250	218.62
		256 (E)		RETIREMENT PR 122420	610-0000-215250	100.00
		256 (E)		RETIREMENT PR 122420	620-0000-215250	100.00
						1,026.62

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
						1,018.62
12/22/2020	GEN	257 (E)	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 12/24/20	ACCT 305155 100-0000-215250	2,729.32
		257 (E)		RETIREMENT PR 12/24/20	ACCT 305155 150-0000-215250	10.24
		257 (E)		RETIREMENT PR 12/24/20	ACCT 305155 440-0000-215250	528.64
		257 (E)		RETIREMENT PR 12/24/20	ACCT 305155 610-0000-215250	320.55
		257 (E)		RETIREMENT PR 12/24/20	ACCT 305155 620-0000-215250	232.41
						<u>3,821.16</u>
12/22/2020	GEN	258 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - NOV 2020	100-0000-215200	32,106.10
		258 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	8,808.35
		258 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,110.90
		258 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	500-0000-215200	9.52
		258 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,141.54
		258 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	2,312.08
						<u>50,488.49</u>
			TOTAL - ALL FUNDS	TOTAL OF 7 CHECKS		136,627.91

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2020	GEN	260 (E)	HASLER MAILING SOLUTIONS	POSTAGE	100-5142-531500	2,500.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		2,500.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/28/2020	GEN	31116	TOWN OF MUKWONAGO	PPTAX REFUND MUKT 1998999	720-0000-121100	2,824.64
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		2,824.64

VILLAGE OF MUKWONAGO ELECTED AND APPOINTED OFFICIALS GUIDEBOOK

Adopted: December 16, 2020

Village of Mukwonago Vision Statement

“ A safe and enjoyable place to live,
learn, work, and play.”

Village of Mukwonago Mission Statement

“To maintain a village atmosphere with
city amenities through planned,
sustainable growth and visionary
leadership.”

INTRODUCTION

This handbook has been prepared to orient you to the functions and activities of the various boards, committees, and commissions. The handbook is designed to increase your knowledge and understanding of public affairs and to aid you in fulfilling the responsibilities you have accepted within the framework of the Village of Mukwonago's government.

As a member of one of the Village's boards, committees, or commissions, you will focus upon community needs that require your understanding, dedication, enthusiasm, vision, and experience.

Your election to the Village Board of Trustees, and/or your appointment to a Committee, Commission or Ad hoc Committee is an honor, which signifies the public's and/or Village President and Village Board's confidence in your wisdom and judgment. It demonstrates the public's and/or Village President and Village Board's desire to have the benefit of your input during the decision-making process.

The Village President and Board have the ultimate political and legal responsibility for the conduct of local government and the welfare of the entire community. Yours is an important role in assisting the Village President and Board to fulfill its obligations to our citizens.

Participation on a board, committee, or commission can be a satisfying and challenging experience. It provides an opportunity to develop firsthand knowledge of the operating policies and problems of municipal government in general and of a specific departmental unit. It personifies citizen participation in policy determination. It gives you an opportunity to play a vital role in the communication process between citizen and elected representative.

A challenging and meaningful experience awaits you.

GENERAL INFORMATION ABOUT THE VILLAGE OF MUKWONAGO

Village of Mukwonago History

"Nestled amid the glacial hills of south west Waukesha County is the semi-rural Village of Mukwonago. One of the early settlers described it as the most beautiful area that he had ever seen.



The Mukwonago River, fed by springs in the surrounding hills and the waters of Spirit Lake, would provide ample water for a flour and a saw mill. The countryside, a mixture of forest and prairie, would provide an abundance of food and lumber for a growing community.



Formerly the site of the Bear Clan of the Potawatomi Indians, Mukwonago was the first platted village of what is now Waukesha County. The first brick house in the County (built from brick locally made) is now the home of the local Historical Society. Mukwonago was the junction of roads from Platteville and Janesville to Milwaukee and Green Bay.

The first settlers, mostly New England Yankees, by use of brain and brawn, built a thriving community. Many of their descendants are still living in the community."

-D. E. Wright, 1990

The Village of Mukwonago was first settled by the Potawatomi Indians in the 1700's. The term "Mukwonago" translates to "Place of the Bear." In spring of 1836, Sewall Andrews and Henry H. Camp built their homes just northwest of the Indian Village. In 1836, Mukwonago's first plat was made. Soon afterward, more residents would begin developing homesteads and businesses in the area. The Andrew's house still stands today and is now home to the Mukwonago Museum.



For the duration of the 19th century, Mukwonago grew as a farming community. In 1885, construction of the Wisconsin Central Railroad, which runs through the Village, provided farmers with transportation and distribution of their crops. During this period milk processing was the main economic activity.

In the early 1900's, the character of Waukesha County began changing from an agricultural-only-region, to include resort and tourist activities. Travelers from Milwaukee, Chicago, and all over the country, came to enjoy the fresh water springs located throughout the Town of Mukwonago. The Village of Mukwonago was incorporated separate from the Town of Mukwonago in 1905.

Throughout the 1970's and 1980's, an influx of new homes began to encompass the Village. Construction of Interstate-43 (the Rock Freeway) from Milwaukee passing through Mukwonago toward Beloit, aided this influx of new residents.



In the mid 1980's, the Village of Mukwonago made the commitment to invest in industrial development. The first Mukwonago Industrial Park (176 acres) was established in 1986 and sold its last available lot in 1999.

Today, the Village of Mukwonago is a growing community of over 8,157 residents in 2020 located in southern Waukesha County extending into northeastern Walworth County. There are approximately 14,700 people combined living in the Village within 3 miles from the Village Center. The 2010 U.S. Census Bureau reported 19,027 people living within the Mukwonago 53149 zip code area.

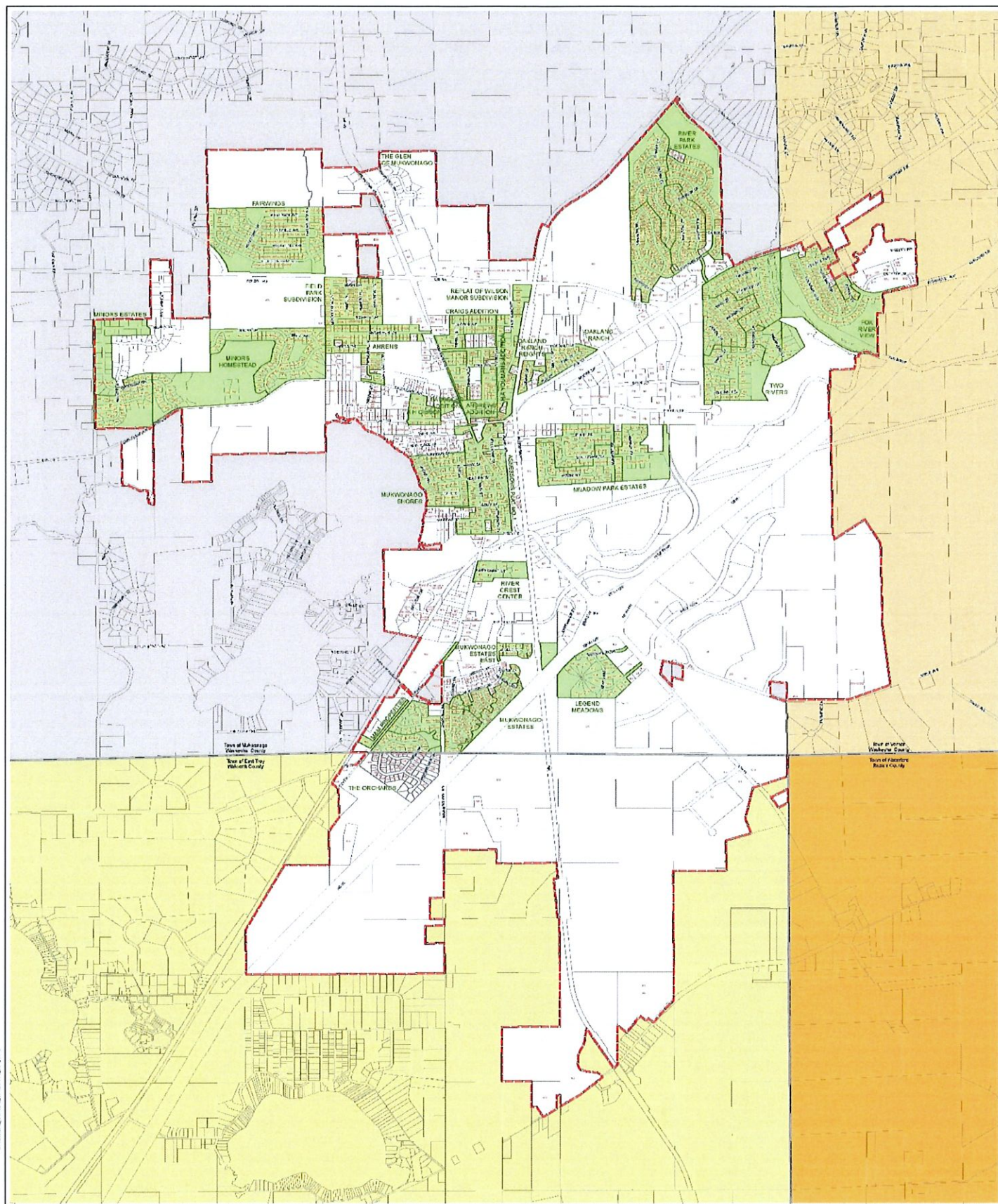
Mukwonago is about 30 minutes from Milwaukee, an easy commute to Major League sports, Milwaukee County Zoo, the Mitchell Park Conservatory (The Domes), several shopping malls and General Mitchell International Airport. Highway 83 runs north and south with I-94 being approximately 14 miles to the north and Genesee Depot, the town of Genesee and the town of Delafield lie in-between Mukwonago and I-94.

Going south on Highway 83 will take you to the community of Caldwell, a seven-mile trip will take you to the Village of Waterford and the City of Burlington is just another nine miles south on Highway 83. East and west roadways are I-43 (formerly known as the Rock Freeway).

In a full-blown market analysis, one would also look at the Destination Trade Area. This trade area is based on the purchase of major products and services, such as appliances, furniture, electronics or cars, or those goods where consumers may wish to have a variety of options when shopping, i.e. clothing and shoes. Mukwonago's location adjoining the larger Milwaukee metropolitan shopping and commercial districts (which spread throughout many communities), offers shoppers from within a 30-mile radius a myriad of products and services in a variety of settings. From small specialty stores to super-regional centers, they will always pull an extraordinary amount of sales out of smaller communities into the larger metropolitan area.

Mukwonago offers easy access to airports and major cities in each direction by being located right on state highway 83 and I94. Mukwonago has access to all the major attractions of southeastern Wisconsin, with a small-town atmosphere with big-city attitude for work, education, and recreation.

The Village continues to seek development opportunities by creating incentivized development areas. In 2017 the Village created TID #4 which encompasses a mixed use development along Main Street and underdeveloped sites north of Bay View Court. In 2018 the Village created TID #5 which resides in Walworth County portion of the Village.



Legend

- Village of Mukwonago
- County Line
- Subdivisions in Waukesha County
- Town of Mukwonago
- Town of Vernon
- Town of East Troy
- Town of Waterford

Village Map for VILLAGE OF MUKWONAGO 2019



Village Board of Trustees

The Village of Mukwonago operates under the laws of the State of Wisconsin as a village and uses a village president-board form of government. The Village Board appoints a full-time Village Administrator who directs and coordinates the Village's operations and services on a day-to-day basis.

The Village President, elected at large for a three-year term of office, together with six trustees elected at large for three-year, staggered terms, comprise the Mukwonago Village Board. The Board serves as the legislative branch of village government, enacting ordinances and resolutions, approving the annual budget, setting policies and taking other actions to guide the operations of the Village. Elections are held on a nonpartisan basis in April of each year, preceded by a February primary if there are more than double the candidates running for the seats available.

The Board regularly meets on third Wednesday of each month at 6:30 p.m. in the Mukwonago Village Hall chambers. Special meetings are also held when required. All meetings are open to the general public, although on occasion, the Board may meet in closed session to discuss a subject permitted by the Wisconsin Open Meeting Law to be held in closed session (e.g., personnel evaluations, labor negotiations or other strategic matters).

Public notice is given of all meetings, including closed sessions, with the notice stating the date, time, location and topics to be considered. All meeting notices are posted on the bulletin board located outside the downstairs main entrance of the Village hall, e-mailed to local papers when requested, and posted on the Village website (www.villageofmukwonago.com). Along with an agenda, the public packet with any supporting documents will be available for public review online with the Agenda Management System prior to each meeting. In addition to the meeting materials being available, members of the public can subscribe to a notification or see the livestream of the board meeting.

Appointments

Appointments to the Village's boards, committees, or commissions are made by the Village President subject to confirmation by the Village Board. Applications are encouraged for Citizens Bboard, eCommittee, and eCommission appointments, which must be submitted to the Village President, in care of the Village Clerk-Treasurer, and in most cases applicants must be eligible electors of the Village of Mukwonago.

It is desirable that members of each Citizen bBoard, eCommittee, or eCommission be independent of the Village Board, of other boards and commissions, and of other local governmental units, and that the members of all boards, committees, and commissions exercise free and unbiased judgment in addressing issues and tasks before them.

Term of Office

The terms of office for members of boardsBoards, eCommittees, or eCommissions usually range from one to three years. Each board, committee or commission has an ordinance which establishes the make-up and terms of each. Appointments made to fill vacancies created by resignations are effective upon date of appointment.

Resignation

If an appointee resigns from office before the end of the term, a letter announcing the resignation shall be forwarded to the Village President, in care of the Village Clerk-Treasurer's office.

Attendance

It should be emphasized that regular attendance at meetings is critical to the effective operation of any board, committee, or commission. Such attendance ensures a steady flow of communication and keeps everyone abreast of current topics under discussion. A member who continuously misses meetings may be subject to removal and/or replacement, at the discretion of the Village Board.

Legal Basis of Government

Village government in Wisconsin is based on the Constitutional laws of the State. The power and duties of the Village government are outlined in the Wisconsin State Statutes, Chapters 61 and 62. The power and duties of the Village Board and its Committees are defined in the Village Code of Ordinances. This handbook will provide you with a general understanding of the Village of Mukwonago government framework.

COMMITTEE OF THE WHOLE

The Village Board is assisted by various ~~e~~Citizen ~~b~~Boards, ~~e~~Committees, and ~~e~~Commissions. These bodies are charged with the following responsibilities:

- Advise the Village President and the Village Board and the Village Administrator on matters within their area of responsibility and interest, as prescribed by the Village Board and its ordinances.
- Help focus attention on specific issues and problems within their scope of responsibilities and recommend actions and alternatives for Board consideration.
- Act as channels of communication and information between Village government, the general public, and special interest groups.
- Reconcile contradictory viewpoints and provide direction toward achievement of village wide goals and objectives.
- Encourage broad citizen participation in the definition and formulation of village goals and actions for their achievement.

The Village of Mukwonago operates under a Committee of the Whole structure (*Mukwonago Village Code Sect. 2-34*). All members of the Village Board are members of this committee with the Village President serving as chair. At the first regular Board meeting following the spring election, the Village President shall designate Trustees as Committee of the Whole sub-committee chairpersons with particular roles. This committee meets on the **first Wednesday of each month at 5:30 p.m.**

The Village Committee of the Whole structure allows for a consent agenda to be presented to the Village Board for any items unanimously approved at the Committee level. The Village Board will approve those items under a section titled "Cconsent aAgenda" designated area, which unless motioned to be removed, are approved with one motion and with one vote. Any items not unanimously carried at the Committee will be separated into a section titled "Other Items" for individual voting purposes.

COMMITTEE OF THE WHOLE

The standing committees within the Committee of the Whole are as follows:

1. Finance Committee.

The role of the Finance Committee is:

- a. Review policies and implement recommendations based on Government Finance best practices.
- b. Review options for borrowing capital funds, outlay expenditures and depositories for village funds
- c. Review claims against the village, accounting procedures, ordinances and resolutions having a fiscal impact on the village.
- d. Receive and review the annual budget proposal from the Village President and Village Administrator, and review budget amendments.
- e. Receive and review accounts payable, and approve purchase requisitions.
- f. Review and recommendations for revenue generation, including investment of village funds and intergovernmental contracts.
- g. Normal Aadvisory members of this sub-committee shall be Administrator, Finance Director, and Village Clerk-Treasurer. All recommendations are made to the Village

2. Health and Recreation Committee

The role of the Health and Recreation Committee is:

- a. Review acquisition of any park or recreation lands, facilities and equipment by gift, devise, bequest or condemnation, either absolutely or in trusts; money, real or personal property, or any incorporated right or privilege.
- b. Review Class I special events permits, policies related to usage of Village parks, refuse collection contracts, and policies and contracts related to recreation.
- c. ~~Normal A~~ advisory members of this sub-committee shall be Public Works Director, and Village Clerk. All recommendations are made to the Village Board.

3. Judicial Committee

The role of the Judicial Committee is:

- a. Review applications relating to retail fermented malt beverages and intoxicating liquors and other licenses as directed by law, or operator licenses requiring further review from Chief of Police.
- b. Review ordinances regarding environment, public safety and law enforcement.
- c. Conduct appeal hearings on all alcohol licenses pertaining to revocation, suspension, non-renewal or denial of licenses as well as abandoned and junked motor vehicles.
- d. ~~Normal a~~ Advisory members of this sub-committee shall be Police Chief and Clerk-Treasurer. All recommendations are made to the Village Board.

4. Personnel Committee

The role of the Personnel Committee is:

- a. Review all personnel matters, including establishment of wage and salary schedules for management and unclassified employees
- b. Review all labor contracts and labor relations policies of the Village.
- c. ~~Normal A~~ advisory member of this sub-committee shall be the Finance Director. All recommendations are made to the Village Board.

5. Protective Services Committee

The role of the Protective Services Committee is:

- a. Provide general oversight to the operation of the Police and Fire Departments except for disciplinary matters.
- b. ~~Normal A~~ advisory members to this sub-committee shall be the Fire Chief and Police Chief. All recommendations are made to the Village Board.

6. Public Works Committee

The role of the Public Works Committee is:

- a. Review all matters pertaining to the construction and maintenance of streets, alleys, sidewalks, gutters, storm sewers, and other public works projects.
- b. Review policies on all transportation related topics including sidewalks, trails, signage, taxis, bicycles and all forms of public and/or mass transit service
- c. Review amendments or other revisions of the official map of the Village.
- d. Review policies on general operation of all municipal utilities.
- e. ~~Normal A~~ advisory members of this sub-committee shall be the Public Works Director, Utilities Director, and Village Engineer. All recommendations are made to the Village Board.

OTHER BOARDS, COMMITTEES, & COMMISSIONS:

Board of Review

The Board of Review receives the assessment roll from the Assessor and examines and corrects all apparent errors in description or computation and adds all omitted property with the Village Clerk. The Board shall schedule a hearing for each written objection to assessment it receives. It is the Board's duty to hear evidence presented by the property owner and the assessor. ~~and to decide if the assessment is correct. State law guides the property assessment appeal process, and a hearing must be conducted according to those procedures.~~

The Board of Review consists of the Village President, the Village Clerk, and three Village Trustees appointed by the Village President and confirmed by the Village Board. The Board meets in the Village Hall Board Room annually at any time during the 30-day period beginning on the second Monday in May in the Village Hall Board Room.

Downtown Development Committee

The Downtown Development Committee, referred to in this division as DDC, shall be an advisory committee whose purpose shall be to advise the Village Board on matters of implementation identified in the Downtown Strategic Plan.

Sec. 2-149 of the Mukwonago Municipal Code establishes the duties as follows; The Downtown Development Committee shall be responsible for implementing the following Downtown Strategic Plan program goals:

- (1) Prioritize Tier 1 Plan Recommendations pertaining to Roadway Design and Streetscaping Enhancements. Specifically; Recommendations 1-1; and 1-5.
- (2) Follow and work towards the implementation of the Downtown Strategic Plan Goals and Objectives

The DDC shall consist of five voting members each of whom shall be Village Residents and up to four non-voting members with voice.

The members of the DDC shall include the following:

- (1) A Member of the Historic Preservation Committee (HPC)
- (2) A member of the Village Plan Commission and/or the Village Board (the representatives of the Village Board and Plan Commission may be the same person)
- (3) The Village Administrator or Community Planner

In considering the appointment of members, the Village President may consider whether the candidates are business owners or managers of businesses in the Village; persons with known interest in local economic development; persons having general knowledge of the affairs of the Village; persons whose principal occupations offer unique skills in land use, planning, architecture, local history, local government, construction or economic development; The Chairperson shall be elected from the members and shall serve annually.

The appointees as provided for herein shall be full voting members of the committee, with the exception of the Village Administrator; Village Board; and Plan Commission members who shall be designated as non-voting members.

Fire Commission

The Fire Commission has jurisdiction with regard to the hiring, firing, disciplining, or promotion of personnel in the Fire Department.

The Commission is a joint Commission with the Town of Mukwonago and consists of Village citizen appointments, appointed by the Village President and confirmed by the Village Board, and Town citizen appointments, appointed by the Town Chairperson and confirmed by the Town Board. On even numbered years, the Town has three appointments and the Village has two. On the odd numbered years, the Village has three appointments and the Town has two. The Commission also consists of a Village Trustee and the Town Chairperson, both whom are non-voting members. ~~both of which are advisory members only~~. The Commission meets on an unspecified evening every quarter at 6:00 p.m. at the Fire Station #1, 1111 Fox St.

Historic Preservation Commission

Historic Preservation Commission consists of seven members. If possible, a registered architect, historian, real estate broker, village board members, and three citizen members. The term of each member shall be three years. The Commission shall have the power subject to section 100-31 of the Mukwonago Code of Ordinances to designate historic structures, sites, and recommend designation of historic districts within the Village limits. This commission will only meet as necessary and it advised by the Planning and Zoning Department.

Joint Protective Services Committee

The Village has an intergovernmental agreement with the Town of Mukwonago which provides for a joint protective services committee to meet with the Town on matters regarding the Fire Department. This meeting normally occurs the third Monday before the third Wednesday of each month at 6:00pm as necessary.

Library Board Of Trustees (Mukwonago Community Library Board)

The Mukwonago Community Library Board consist of eleven (11) members. Six (6) citizen members shall be appointed by the Mukwonago Village President, subject to confirmation of the Mukwonago Village Board, one (1) member from the Mukwonago School District Superintendent or his/her designee shall be appointed by the Mukwonago Village President, subject to confirmation of the Mukwonago Village Board, and four (4) members shall be appointed by the Waukesha County Executive, subject to confirmation by the Waukesha County Board. The term of office of the Mukwonago Community Library Board members shall be three (3) years. A President, Vice-President, Treasurer and Secretary shall be selected by the Board members for two years, with the selection being made annually in the month of July.

Legal responsibilities for the operation of the Mukwonago Community Library is vested in the Board of Trustees. Subject to state and federal law, the Board has the power and duty to determine rules and regulations governing operations and services. The Board shall select, appoint and supervise a properly certified and competent library director, who shall be evaluated on an annual basis. The library director shall determine the duties and compensation of all library employees for the Board to approve. The Board shall approve the budget and make sure that adequate funds are provided to finance the approved budget. The Board shall have exclusive control of the expenditure of all moneys collected,

donated or appropriated for the library fund and shall audit and approve all library expenditures. The Board shall supervise and oversee buildings and grounds, as well as regularly review various physical and building needs to see that they meet the requirements of the total library program. The Board shall study and support legislation that will bring about the greatest good to the greatest number of library users. The Board shall cooperate with other public officials and boards and maintain vital public relations. The library director, with Board approval, shall submit the required annual report to the Division for Libraries, Technology and Community Learning, and the village board. The Board meets on the third Thursday of each month at 6:30 p.m. in the Library Community Room.

Plan Commission

The Plan Commission is an advisory body that reviews all commercial and residential development plans, rezoning applications, annexation and attachment petitions, and conditional use, unspecified use and home occupation permits, and recommends to the Village Board any action to be taken on the issues. The Commission also reviews and approves any plans that were reviewed by the Historic Preservation Commission. Changes to the Zoning Code and the Master Plan must also be reviewed by the Commission.

The Plan Commission consists of the Village President, the chairperson of the Public Works Committee, the chairperson of the Health and Recreation Committee, the Supervisor of Inspections, and three citizen members appointed by the Village President and confirmed by the Village Board. The Commission meets on the second Tuesday of each month at 6:30 p.m. in the Village Hall Board Room.

Police Commission

The Police Commission has jurisdiction with regard to the hiring, firing, disciplining, or promotion of personnel in the Police Department.

The Police Commission consists of five citizen members appointed by the Village President and confirmed by the Village Board. The Commission meets as necessary.

Zoning Board of Appeals

Wis. Stat. §62.23(7)(e)7,8. and Sec. 100-801 of the Municipal Code. The Board of Building and Zoning Appeals consists of five regular citizen members and two alternate citizen members appointed by the Village President and confirmed by the Village Board. The Board meets as necessary on the Thursday after the fourth Tuesday of each month at 6:30 p.m. in the Village Hall Board Room.

The Board of Building and Zoning Appeals has the following powers:

1. To hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement of this section or of any ordinance adopted pursuant thereto
2. To hear and decide special exception to the terms of the ordinance upon which such board is required to pass under such ordinance;
3. To authorize upon appeal in specific cases such variance from the terms of the ordinance as will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the provisions of the ordinance will result in practical difficulty or unnecessary hardship, so that the spirit of the ordinance shall be observed, public safety and welfare secured, and substantial justice done. The Village Board may

enact an ordinance specifying an expiration date for a variance granted under this subdivision if that date relates to a specific date by which the action authorized by the variance must be commenced or completed. If no such ordinance is in effect at the time a variance is granted, or if the board of appeals does not specify an expiration date for the variance, a variance granted under this subdivision does not expire unless, at the time it is granted, the board of appeals specifies in the variance a specific date by which the action authorized by the variance must be commenced or completed. An ordinance enacted after April 5, 2012, may not specify an expiration date for a variance that was granted before April 5, 2012. A variance granted under this subdivision runs with the land. The board may permit in appropriate cases, and subject to appropriate conditions and safeguards in harmony with the general purpose and intent of the ordinance, a building or premises to be erected or used for such public utility purposes in any location which is reasonably necessary for the public convenience and welfare.

Role of Chairperson

It is incumbent upon the chairperson of ~~the~~ a Citizen Bboard, eCcommittee, or eCcommission to ascertain the responsibility of his/her advisory body and to limit the discussion and deliberation to appropriately assigned areas of responsibility.

The chairperson position exists to encourage the input of ideas, to guide discussions in a logical and orderly fashion, and to generally facilitate the decision-making process. The chairperson should clarify ideas as they are discussed and repeat motions made in order that all members fully understand the wording of the item on which they are voting.

The Chairperson is responsible for the setting of the agenda and facilitating the meeting in an orderly and timely fashion. The Chairperson ~~should~~ can meet ~~regularly~~ with the Village Administrator or President to go over goals and objectives, future agenda items, or and to discuss current or future policy decisions. Board members should be mindful of the open meetings laws as they meet with the Village Administrator or President, even in social settings, as to not create the potential of a walking or negative quorum.

Each Citizen Bboard, eCcommittee, or eCcommission is comprised of a diverse group of people and it is inevitable that not everyone will agree on each issue all of the time; however, all efforts should be made to maintain amicable relations among the individual members.

OPERATING PROCEDURES

Wisconsin Open Meetings Law

The Village Board supports the principles of the open meeting law and its guarantees of citizen access to governmental policy making and decision making processes. Therefore, all boards, committees, and commissions are directed to observe the requirements and constraints of the Wisconsin Open Meeting Law, Section 19.81 through 19.98, Wisconsin Statutes, in the conduct of all boards, committees, and commission meetings.

A notice giving the time, date, and place of each meeting, and its tentative agenda shall be posted at least 24 hours prior to the meeting of any board, committee, or commission. The notice should be posted on the official bulletin board located outside of the north entrance doors (lower level) of the Village Hall and also furnished to the news media.

Executive Sessions (Closed Meetings)

Wisconsin State Statutes, Chapter 19, Section 85, says a closed meeting may be held to discuss the following topics.

1. Deliberate after a judicial or quasi-judicial hearing. (Board of Review, Appeals Board, etc.)
2. Consider dismissal, demotion, licensing or disciplining an employee or person being licensed or investigating charges against such person. If there is a hearing on such dismissal, the employee has a right to be there and the right to demand an open meeting.
3. Consider employment, promotion, compensation or performance evaluation of any public employee.
4. Consider application of probation or parole, strategy for crime detection or prevention.
5. Negotiate or deliberate purchase of public property, investment or public funds or other public business, competition or bargaining reason requiring a closed session.
6. Deliberating by the council on unemployment compensation in a meeting at which all employer members of the council or all employee members of the council are excluded.
7. Deliberating by the council on worker's compensation in a meeting at which all employer members of the council or all employee members of the council are excluded.
8. Deliberating under s. 157.70 if the location of a burial site, as defined in s. 157.70 (1) (b), is a subject of the deliberation and if discussing the location in public would be likely to result in disturbance of the burial site.
9. Consider financial, medical, social, or personal history or disciplinary data of a specific person, preliminary consideration of specific personal problem or the investigation of charges against a specific person, if discussed in public would be likely to have a substantial adverse effect on the reputation of any person referred to in such history or data or investigation.
10. Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved.
11. Consider requests for confidential or written advice from the Ethics Board or any local governmental ethics board.

Exclusion of Village President or Trustee

No duly elected member of the Village Board may be excluded from any Board or committee meeting.

General Rules of Order

The Board enacts legislation and takes official action in various ways, operating under Robert's Rules of Order:

1. **Motions** are used to approve, reject or postpone/table procedural matters, such as appointing members to boards, committees, and commissions, accepting reports, authorizing contracts, paying claims, giving direction to Village Staff and similar routine business.
2. **Ordinances** are local laws dealing with matters such as traffic, zoning, health and safety regulations, governmental organization, annexation, building and other construction codes, licenses, user fees, etc. Once an ordinance is adopted it can only be amended through enactment of another ordinance. Ordinances that contain fines and forfeitures must be published in the Village's official newspaper before they become effective. In general, ordinances that are three or more pages in length shall be placed on file for two weeks, and a public notice, stating the date, time, and location of the Board consideration and a general description of the ordinance to be considered, shall be published in the Village's official newspaper prior to Village Board action. All current ordinances are compiled in a volume entitled the Municipal Code Village of Mukwonago, or simply the "Village Code".
3. **Resolutions** are used to establish policy, express the opinion of the Board in a more formal manner, direct or authorize administrative action, offer official congratulations or appreciation on behalf of the Village, or to make various ceremonial acts.

In the absence of a standing rule, the deliberations of the Village Board shall be conducted in accordance with the parliamentary rules as contained in Robert's Rules of Order, Newly Revised 10th Edition (2000), unless contrary to state law. Included in these standing rules, but not limited to this itemization, are the following rules:

1. **Outside of Public Comment Sections, No** person other than a member or Village staff shall address the Board, except by majority vote of the members present.
2. No ordinance, resolution or other motion shall be discussed or acted upon unless it has been seconded.
3. No motion shall be withdrawn without the consent of the person making the same and the person seconding it.
4. No Trustee shall address the Board until he or she has been recognized by the presiding officer. The Trustee shall confine his or her remarks to the question under discussion and avoid all personal remarks.
5. When two or more members simultaneously seek recognition, the presiding officer shall name the member who is to speak first.
6. When a question is under debate, no action shall be in order except to adjourn debate, to lay on the table, to move the previous question, to postpone to a certain day, to refer to a committee, to amend, and to postpone indefinitely. These motions shall have precedence in the order listed.
7. Any member desiring to terminate the debate may move the previous question, or call the question, in which event the President shall announce the question. If a majority of the members present vote in the affirmative, the main question shall be taken without further debate, its effect being to put an end to all debate and bring the Board to a direct vote, first upon any pending amendments and then upon the main question.
8. A motion to adjourn debate or to lay on the table and a call for the previous question shall be decided without debate.

9. No member of the Board, whether he or she is a Trustee or the President, shall vote on any question involving his or her own character or conduct, the right as a member, or his or her pecuniary interest.
10. These rules or any part thereof may be temporarily suspended in connection with any matter under consideration by a recorded vote of two-thirds of the members present.

Regular Meetings

All meetings of all boards, committees, and commissions of the Village shall be held in public buildings of the Village or on public grounds, in rooms or chambers which are handicapped accessible, the location designated by such committee by a vote of a majority of members. Regular meetings shall be held at regular designated times and places and consistent with the necessity for such meetings. The time, date, place, and agenda of regular meetings of boards, committees, and commissions shall be made public in accordance with the requirements of the open meeting law.

Each chairperson, or special meeting request, must be orchestrated with the Village Clerk-Treasurer's office for scheduling the meeting dates and times, room reservations, and key control purposes

Special Meetings

The Village President may have any item placed on the agenda. Chairperson for each committee can place items on their respective committee agenda (7) days in advance of said meeting. Other items may be added to the agenda by the filing of a written request by at least two trustees with the Village Clerk, a minimum of (7) days in advance of the meeting, with notice to the committee chair.

Agenda requests may only be made with less notice than as provided for above, if good cause is shown for the need to action the matter by the date of the requested agenda placement. Said determination shall be made by the Village President. In the event there is a desire for a matter to be placed on the agenda in Closed Session, and the matter does not come from Village staff, at least one Trustee shall be required to request such action and he or she shall consult with the Village Attorney and Village Clerk as to whether statutory basis exists for the Closed Session for the subject desired.

Public Meetings

Any person shall have the right to be present at any meeting of any board, committee, or commission of the Village except when closed meetings are permitted by State Statutes. However, any public agency may make and enforce reasonable rules and regulations for the conduct of persons attending its meetings.

Formal Public Hearings

A formal public hearing is one that must be conducted according to State Statutes or Village ordinances and is designed to solicit comment from the general public.

An official Notice of Public Hearing may be required, published in official newspaper, and on some occasions require notification of residents in a particular area pursuant to State Statutes.

Hearing Procedures

Hearings held by an advisory body should be fair and impartial. If a member is biased or has a personal interest in the outcome of the hearing, that member should recuse (disqualify) himself/herself and not participate.

Persons and/or groups who may be affected by the subject of the hearing should be given sufficient notice of the time and place of the hearing and a reasonable opportunity to be heard. They may be represented by counsel at their own expense and be permitted to present oral and documentary evidence.

At the appropriate time, the chair should open the hearing and explain to the audience the hearing procedures. If there are numerous persons who would like to participate, and all represent the same views and opinions, the chair may ask that a spokesperson be selected to speak for the group. If this arrangement cannot be made, the chair may restrict each speaker to a limited time (generally three minutes) so all may be heard. Irrelevant and off-the-subject comments should be ruled out of order by the chair.

The usual procedure after the hearing has been opened is for staff to present the staff report, followed by committee members' questions relating to the report. Proponents should be given the opportunity to present their case first. This is followed by an opportunity for opponents to present their case.

After all interested persons have had an opportunity to speak; the hearing is closed, which ends audience participation. Village Board, committee, or commission members may discuss the proposal and take an action on the proposal.

Electronic Agenda Packets

Agenda packets detailing the items of business to be discussed and any communications to be presented will be prepared by the staff and furnished to the members of the body within a reasonable amount of time before the meeting. In order to be prepared for meetings, members should read these packets and contact the chairperson, the Village administration or the staff liaison, if there are any questions regarding information presented. Agendas are electronically sent to subscribers through a govdelivery program. Any questions regarding delivery should be addressed to the Village Clerk/Treasurer.

Budget Process

The Village prepares an annual budget each year around October. Expenditure targets are established for each department for the biennium and Department Heads are allowed some leeway in how the funds are split. ~~between the two years~~. The Finance Director issues operating budget targets and worksheets to all Department Heads by the end of August. Department Heads are given 3 weeks to submit their initial budget requests.

A budget workshop for the Village Board which is open to the public will be held in October to review the summary budgets that have been submitted by the Department Heads. Any items still pending information will be discussed as to their potential impact on the budget. Additional budget workshops will be scheduled as necessary with the goal of finalizing the budget by early-November.

A public hearing on the budget is generally held during November to adopt the subsequent year's budget.

Purchasing

Departments may not begin to purchase items for an adopted budget year prior to January 1 of that year, unless otherwise allowed by the Village Board.

Department Heads are granted authority to purchase items below \$5,000 that were previously approved by the Village Board as part of the budget process.

The Finance Director and Administrator are granted the authority to approve purchases below \$25,000 that were approved by the Village Board as part of the budget process and that follow the documentation criteria as listed in the Village's adopted Purchasing Policy.

Purchases greater than \$25,000 must be approved by the Village Board.

Unbudgeted purchases must be approved by the Village Board after the Department Head submits a report on the need for the item and how it can be funded within the constraints of the approved budget. Any capital purchases not listed in the 5 Year Capital plan specifically for the budgeted year must be presented to the Village Board for approval.

The Village Administrator or Finance Director may approve purchases prior to Village Board approval outside of these restrictions where emergency or continuity of operations which may require purchasing before the next scheduled Village Board meeting. In that situation, the Village Board should be made aware of the purchase at the next appropriate meeting.

Capital budgets are based on the Village's 5-year adopted Capital Plan – which includes both major equipment and infrastructure projects. The plan is reviewed annually in conjunction with the budget in August.

Length of Service Award

The Village enjoys commending Elected Officials on their length of service achievements. Elected officials who have served less than fifteen (15) years of service are awarded a Proclamation from the Village President. Elected Officials who have greater than fifteen (15) years of service will be commemorated with a plaque and proclamation.

~~Working with Village Staff~~

~~The Village administrative staff work for and are responsible to the Village Administrator and it is, therefore, the Village Administrator's responsibility to allocate staff's time and efforts. Individual members should not attempt to direct or decide the priority of work for the department or the individual staff person. These bodies should, however, set priorities for their own agendas in order that staff may best use the time available for board, committee, or commission business. If the advisory bodies are in need of staff assistance for a project that is atypical of the normal assistance provided by staff, the request for assistance should be included in the minutes of the meeting, and reviewed by the Village Administrator.~~

~~The Village Board expects that a mutually respectful and professional relationship is maintained between the staff personnel and the board, committee, or commission.~~

Communication between Committees and the Village Board

With the exception of the Zoning Board of Appeals, Board of Review, Library Board, Police Commission, and Fire Commission, it is the primary responsibility of boards, committees, and commissions to make recommendations to the Village Board. It is the Village Board's role to consider the advice and recommendations offered by numerous sources and to make decisions to the best of its ability.

Most committee, commissions, and boards are recommending bodies to the Village Board of Trustees. The Village Board acts on those recommendations, but is not bound to vote one

way or another.

Letters from boards, committees, or commissions, addressed to the public or other agencies and concerning official positions being taken, must first be forwarded to the Village President for approval before being mailed.

When a member of a board, committee, or commission addresses the Village Board at a public meeting, it should be made clear whether he/she is speaking on behalf of the body or as an individual citizen.

Board Policy on Legislative or Political Issues

The Village Board is the legislative body for the Village of Mukwonago. Elected board members are responsible to the electorate to act as a body in establishing Village policy and determining any public position of the Village on legislative or political issues. The Village Board takes the position that public stands by boards, committees, or commissions on legislative or political issues are taken only upon review and approval by the Village Board.

This policy should not be construed to prevent boards, committees, and commissions from discussing regulations, procedures or other similar matters with administrative agencies, nor is it meant to discourage boards, committees, and commissions from carrying out their normal functions publicly and openly. The purpose of this policy is to ensure that boards, committees, and commissions do not make policy statements or take public positions which fall solely within the realm of the Village Board responsibilities, but which might nevertheless be construed as representing the official position of the Village of Mukwonago.

In the event that a Citizen Bboard, eCommittee, or eCommission wishes the Village Board to take a public position or to approve or endorse a public stand on a legislative or political issue, this request should be clearly reflected on the record of the meeting at which this action is approved.

Village staff will assist in every way possible to achieve timely and effective communication with the Village Board as it relates to these issues. All such communications will be coordinated through the Village Clerk-Treasurer's office.

Relationships with the Public

Members are encouraged to become aware of public opinion relating to their field of influence. They should welcome citizen input at meetings and ensure that the rules and procedures for these public hearings are clearly understood.

Members should conduct themselves at public meetings in a manner that is fair, understanding, and gracious. Members should be considerate of all interests, attitudes, and difference of opinion. They should also take care to maintain the appearance as well as observe the principle of impartiality.

The State of Wisconsin has set forth a code of ethics for local government officials governing conduct in office, which includes persons appointed to boards, committees, and commissions. No public official "may use his or her public position or office to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for any organization with which he or she is associated."

Any person who violates this State Statute may be required to forfeit not more than

\$1,000.00 for each violation. If you have any questions regarding this matter, please call the Village Clerk-Treasurer's Office at (262) 363-6420.

Walking or Negative Quorums

Elected officials are subject to the Wisconsin Open Meetings law. It is encouraged that Board members additionally consider the potential violation that could create a Walking Quorum or Negative quorum. As seemingly innocent as such communication may be, it could still be a violation that will affect the outcome of a particular vote.

The Wisconsin Department of Justice states "A "walking quorum" is a series of gatherings among separate groups of members of a governmental body, each less than quorum size, who agree, tacitly or explicitly, to act uniformly in sufficient number to reach a quorum. A walking quorum may produce a predetermined outcome and thus render a publicly-held meeting a mere formality. The Wisconsin Supreme Court has commented that any attempt to avoid the appearance of a meeting through the use of a walking quorum is subject to prosecution under the open meetings law. Furthermore, the requirements of the open meetings law cannot be circumvented by using an agent or surrogate to poll the members of governmental bodies through a series of individual contacts. The series of gatherings need not be face-to-face. For example, phone calls, email exchanges, and other electronic messaging may suffice."

The Village encourages contact be made directly at a Village Board or Committee meeting at a publicly noticed meeting.

Complaint Procedures

In cases of minor complaints or questions of departmental or Village operations, a complainant may speak with a supervisor, department head or Village Administrator prior to initiating the formal complaint procedure. For minor complaints the individual receiving the complaint will attempt to answer any questions and concerns without proceeding through the formal complaint procedure. If it is determined that no further investigation is required, the informal complaint will be documented in writing and retained in the same manner as formal complaints.

Any complaint alleging inappropriate conduct by a Village employee should be submitted to a supervisor, department head or the Village Administrator, except in the case that the complaint involves the Village Administrator which shall be processed in accordance with the complaint procedure.

Any complaint alleging inappropriate conduct by the Village Administrator should be submitted to the Chair of the Personnel Committee. Any employee, supervisor, department head, officer or elected official who receives a complaint regarding conduct of the Village Administrator must forward the complaint to the Chair of the Personnel Committee for investigation. The Chair of the Personnel Committee shall forward a copy of the complaint to the Village President.

Any allegations of misconduct by elected officials should be directed to the Village President.

An official complaint intake form is available from the Human Resources

Office Administrative staff at Village Hall.

Village of Mukwonago Departments

Village Administration

The Village Hall is home to a majority of the Village processes. Located at 440 River Crest Court, it is the central location for all departments to report. Job descriptions are maintained and updated by Resolution as necessary. The village supports electronic processing of documents whenever possible and maintains a direct link to residents through the web sites www.villageofmukwonago.com, www.mukwonagomeansbusiness.com, and www.mukwonagodowntown.com.

Village Administrator

The Village Administrator is the Chief Administrative Officer for the Village. The Village Administrator has administrative powers and responsibilities over all Village Staff. The Village Administrator directly supervises Department Heads and has general oversight of the Police Services and Fire/EMS. The Village of Mukwonago has combined the position of Village Administrator with Economic Development Director to create proactive economic development strategies in the most cost effective manner.

Village Clerk-Treasurer

The Village Clerk/Treasurer works closely with the Village Administrator and Village President and supported by a Deputy Clerk/Treasurer to maintain the day to day operations. Basic duties include oversight of computer systems, licenses, permits, ordinances, elections, minutes and agendas, development escrows and letters of credit, cash receipting, resolutions, and maintenance of record retention.

Village Finance Director

The Finance Director is responsible for the financial management of the Village and is supported by a Staff Accountant and HR Administrative Assistant. The Finance Director uses an independent audit firm to conduct the annual audit, outsources processing of ambulance billing, and specific payroll functions, oversees utility billing, employee benefits, debt management, creates the annual budget, and oversight of the accounts payable and receivable functions.

Mukwonago Community Library

There has been library service in Mukwonago since at least 1883 and a municipal village library was established in 1933. The library has an eleven-member board made up citizens from the Village of Mukwonago and the Towns of Vernon and Mukwonago as well as the School District. The library is funded by the municipalities according to a formula based on equalized assessed valuation, which changes every year. It is one of sixteen public libraries in the Waukesha County Federated Library System.

The library has programs and services for every resident: lap sit story time for infants birth through 3, story time for 3-5 year olds, and other special programs for everyone from teens to senior citizens. To publicize its services, the library publishes an email newsletter monthly. It also has its own website (www.mukcom.lib.wi.us) which has separate homepages for children, young adults and adults, as well as links to hundreds of helpful sites. The library also maintains and active Facebook presence.

At the end of 2014 the library had approximately 80,000 books and more than 20,000 items in various other formats: DVD, audiobooks, compact discs, and more. It checks out more than 325,000 items a year. In addition to two individual study rooms, there is access to the Internet through 31 adult and 8 children's public Internet workstations. The library is also a member of the consortium known as CAFÉ (Catalog Access For Everyone), which enables patrons to easily search and borrow from ten times as many items. All sixteen libraries in Waukesha County are members of this consortium. Your library card is valid at all Waukesha County Libraries.

People can get involved in helping the library through its active Friends of the Library group, which raises money through an ongoing book sale and an annual bake sale, and also by supporting the Mukwonago Community Library Foundation, which has provided substantial funds for renovations and building projects. Volunteers of all ages and skill levels help with summer library programs, shelf reading, gardening and other special projects.

Public Works, Streets, Buildings, and Parks

The Public Works Department goal is to provide responsive and cost-effective maintenance of all public property and transportation related public infrastructure and to respond to all citizen complaints and concerns in a courteous, professional, and timely manner. The Public Works Department is staffed by the Public Works Director, a Public Works Crew, Supervisor/Mechanic, full-time public works crewpersons, and seasonal/summer employees.

The Village of Mukwonago is proud of the quality of the park sites they provide for their residents. The Village Park sites vary widely in both size and the amenities offered. The Village parks include Field, Miniwaukan, Minor, Indianhead, Phantom Glen, and Washington. There are other Village lands dedicated and/or set aside for future park developments, as new developments move forward.

The Village subcontracts with Johns Disposal Services for garbage, recycling, and yard waste collection services. Garbage collection occurs weekly on Wednesdays. Recycling service occurs bi-weekly on Wednesdays. Bulky Item collection occurs on the first Wednesday of odd numbered months. Yard Waste collection occurs five times throughout the year. The Village Public Works Department continually provides electronic recycling opportunities as funds allow.

Wastewater Treatment Plant and Water Utility

The Village of Mukwonago Wastewater Treatment Plant was first installed in 1921. The treatment plant was later upgraded and expanded in 1951 to handle the needs of the growing community. The plant was rebuilt in 1981, providing the Village with then state-of-the-art treatment and expanded capacity. Since then, additional upgrades allowed the facility to meet additional treatment requirements.

Today, the treatment plant can treat an average flow of 1.5 Million Gallons per day, with a peak flow of 3.75 Million Gallons per day. The treatment plant continues to be improved, for better efficiency and control the long term wastewater treatment costs. The Utilities Director and employees operate, maintain and assure that the WDNR permitted facility meets the requirements prescribed. The staff maintains 43 miles of sanitary sewer main and three lift stations located within the Village.

The Village of Mukwonago water treatment system currently consists of five (5) groundwater wells and pumping stations to provide water to the Village. In addition, it consists of one (1)

underground storage facility with a capacity of 330,000 gallons and two (2) elevated towers with a capacity of 500,000 gallons each. The system's pumping capacity is 5.1 Million Gallons per day (MGD), with an average daily consumption of 0.698 MGD.

Of the five (5) wells, two (2) are deep wells producing a natural detection of radium. The Utility blends the shallow wells with the deep wells to reduce the amount of radium in the water. The deep wells were drilled in 1966 and 1981. The shallow wells were drilled in 2001 and 2014.

Currently the Water Utility maintains and services 2,959 meters of line along with its customers. The Water Utility also provides the service and maintenance for 750 fire hydrants, 1,600 valves, 2,229 services, and a water distribution system consisting of approximately 47 miles of mains, ranging from 4" to 18" in diameter. Accounting and billing is operated by the Administrative Offices.

Mukwonago Fire Department

The Mukwonago Fire Department has a proud history of providing emergency response services to the community since 1913. The organization is made up of Full-time, Paid-on-Premise and Paid-on-Call members who have undergone training that enables them to provide professional quality services in a cost-effective manner. There are seven full time positions, the Fire Chief, and six Firefighter/Critical Care Paramedics. Our members enjoy a high level of camaraderie and fellowship that few organizations can match. While we develop a high level of proficiency through our training and operations, we also make time for social functions that include the entire family.

The majority of Mukwonago Fire Department members are paid-on call. The Department goals are to minimize the risk of death, injury, and/or property loss from fire, medical emergency, or disaster. In addition to providing a coordinated and timely response to emergencies, the Department attempts to enhance public safety through preventative activities and public education programs.

The Fire Chief is appointed by the Fire Commission, and heads the Mukwonago Fire Department and oversees the day-to-day operation of both the Fire/EMS duties of the department. The department is responsible for inspecting all commercial, industrial and multi-tenant residential buildings in the Village and Town of Mukwonago to ensure compliance with State and local fire codes.

Police Department

The Mukwonago Police Department's goal is to make the Village of Mukwonago a place where all citizens can live safely and without fear, protected by a police department with the highest ethical and professional standards. The Police Chief is appointed by the Police Commission.

The Police Department's mission is to provide all residents, businesses and visitors with professional, competent, ethical and compassionate law enforcement services. We pledge to work in partnership with the members of the community to make Mukwonago a better place to live, work and visit. We accomplish this mission by not only working for the community, but working with the community to make Mukwonago safe.

The department operates with an Assistant Police Chief, a Lieutenant, a Sergeant, patrol officers and one of who serves as the School Liaison Officer for the Mukwonago High School and Parkview Middle School), several Dispatcher/Clerks, and Police Reserve Officers.

We currently provide police services to the Village of Mukwonago, and dispatch services to the Village and Town of Mukwonago Police Departments, the Mukwonago Fire Department, the Town of Mukwonago Boat Patrol, and the Town of Eagle Boat Patrol.

Emergency Government

Emergency Government organizes, coordinates and directs operations in the event that a catastrophe occurs in the Village in order to save the maximum number of lives, minimize damage to property, receive and disseminate information and warnings, control affected areas and maintain law and order. Currently the Fire Chief is the administrator of the Emergency Government operations for the Village of Mukwonago.

Planning, Zoning, and Development

The Village Planner prepares, implements, and updates current and long range Village plans, meets with the general public regarding proposed neighborhood or community plans, and coordinates planning activities with those of neighboring communities and of other levels of government. The Planner provides staff assistance to the Plan Commission, which is responsible for enforcing the Village Comprehensive Plan and ensure orderly growth and development in the Village. The Planner also provides assistance to the Downtown Development Committee whose primary responsibility is to promote economic and community development activities in the Village.

The Planning Department additionally provides Zoning Administration being responsible for policy analysis, development site plan review, zoning code administration, zoning code enforcement, and general information processing relative to development and redevelopment within the community.

The Building Inspection Department provides professional inspection services for all residential and non-residential construction and alteration projects within the Village of Mukwonago, in order to ensure compliance with all required Federal, State and local codes, ordinances and requirements. The department issues all building permits for residential, commercial and industrial buildings. All plumbing, electrical, heating, air conditioning and ventilating permits must be obtained from this department. This Department is staffed by the Supervisor of Inspections/Zoning Administrator and a full-time Building Codes Official.

CONCLUSION

On behalf of the Village, we would like to thank you for accepting this position and for devoting your time and effort to become actively involved in the affairs of this community. It is sincerely hoped that you will enjoy your participation in the governing process in the Village of Mukwonago as a member of one of its boards, committees, or commissions, and that you will feel totally free to call upon any of its representatives for advice, background information, or assistance.

It is with this in mind that this brief guidebook has been prepared. Please consider it a guide as you begin your new duties as member of an advisory body and not as an all-inclusive restrictive set of regulations.

Welcome aboard.

VILLAGE CONTACTS

Village Hall: (262) 363-6420
 Village Hall Hours: 8 a.m. to 5 p.m., Monday thru Thursday, 8 a.m. to noon, Friday

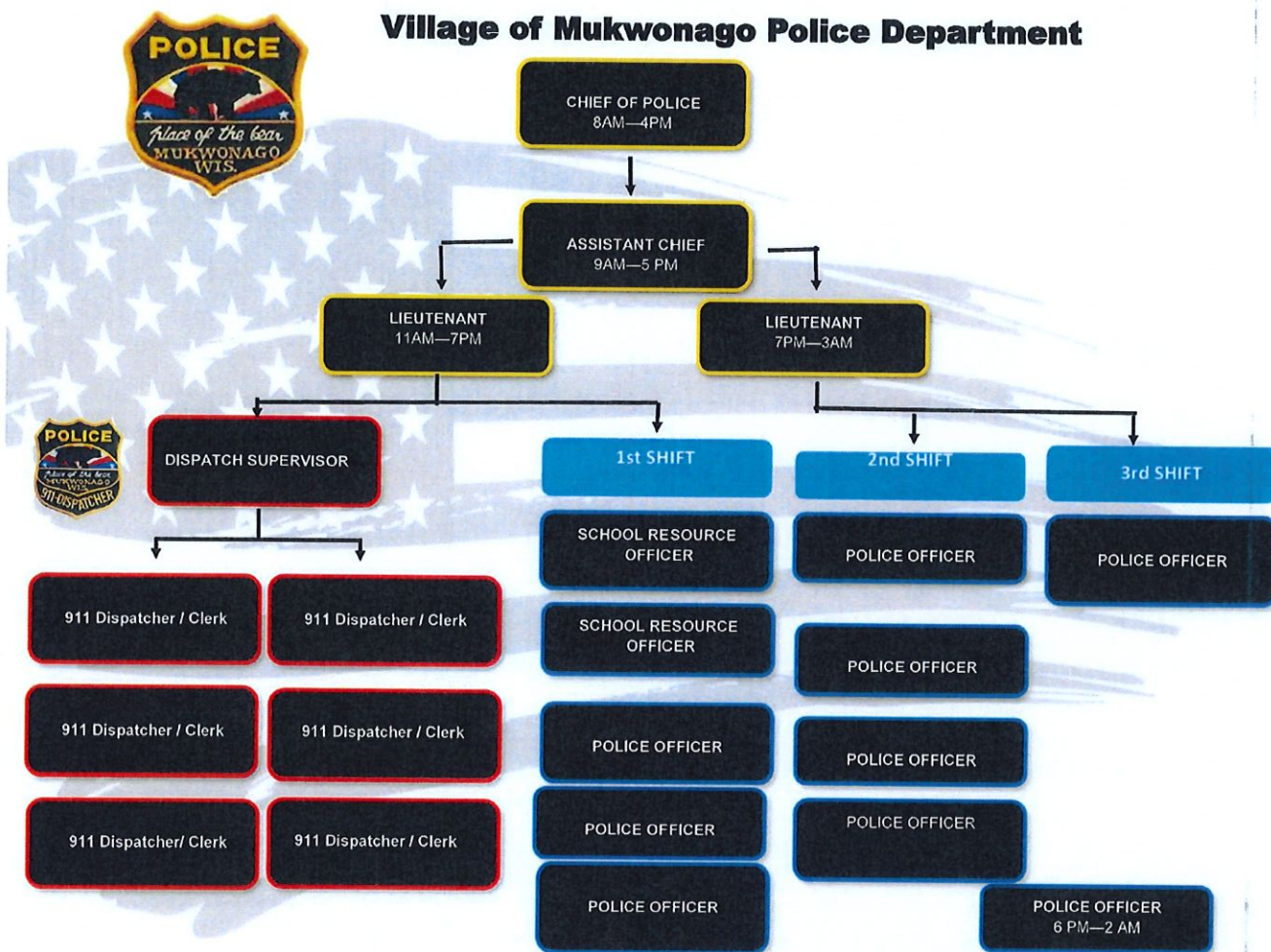
Committee of the Whole Meetings:
 1st Wednesday of each Month, 5:30 p.m.

Village Board Meetings:
 3rd Wednesday of each Month, 6:30 p.m.

Websites:	Village Website: www.villageofmukwonago.com Fire Department Website: mukwonagofire.org Library Website: www.mukcom.lib.wi.us Museum Website: www.mukwonagomuseum.org
Administrator	John Weidl (262) 363-6420 Ext. 2100 (262) 441-0186 – Cell jweidl@villageofmukwonago.com
Clerk-Treasurer	Diana Dykstra (262) 363-6420 Ext. 2103 ddykstra@villageofmukwonago.com
Finance Director	Diana Doherty (262) 363-6420 Ext. 2101 ddoherty@villageofmukwonago.com
Fire Chief	Jeff Stien (262) 363-6420 Ext. 3401 (262) 441-0723 – Cell chiefstien@mukwonagofire.org
Library Director	Angie Zimmermann (262) 363-6420 Ext. 4100 azimmermann@mukcom.lib.wi.us
Municipal Judge	Joe Abruzzo (262) 363-6433
Police Chief	Kevin Schmidt (262) 363-6420 Ext. 1224 (262) 613-1026 – Cell kschmidt@mkpd.org
Public Works Director Ron Bittner	(262) 363-6420 Ext. 7100 (414) 550-7507 – Cell rbittner@villageofmukwonago.com
Supervisor of Inspections	Robert Harley (262) 363-6420 Ext. 2110 (414) 399-0271 – Cell bharley@villageofmukwonago.com
Utilities Director	Dave Brown (262) 363-6416 – Office (414) 550-2509 – Cell dbrown@villageofmukwonago.com
Village Staff Planner/ Zoning Administrator	(262) 363-6420 Ext. 2111
Humane Animal Officer Humane Animal Welfare Society 701 Northview Rd. Waukesha, WI 53188 www.hawspets.org	(262) 542-8851

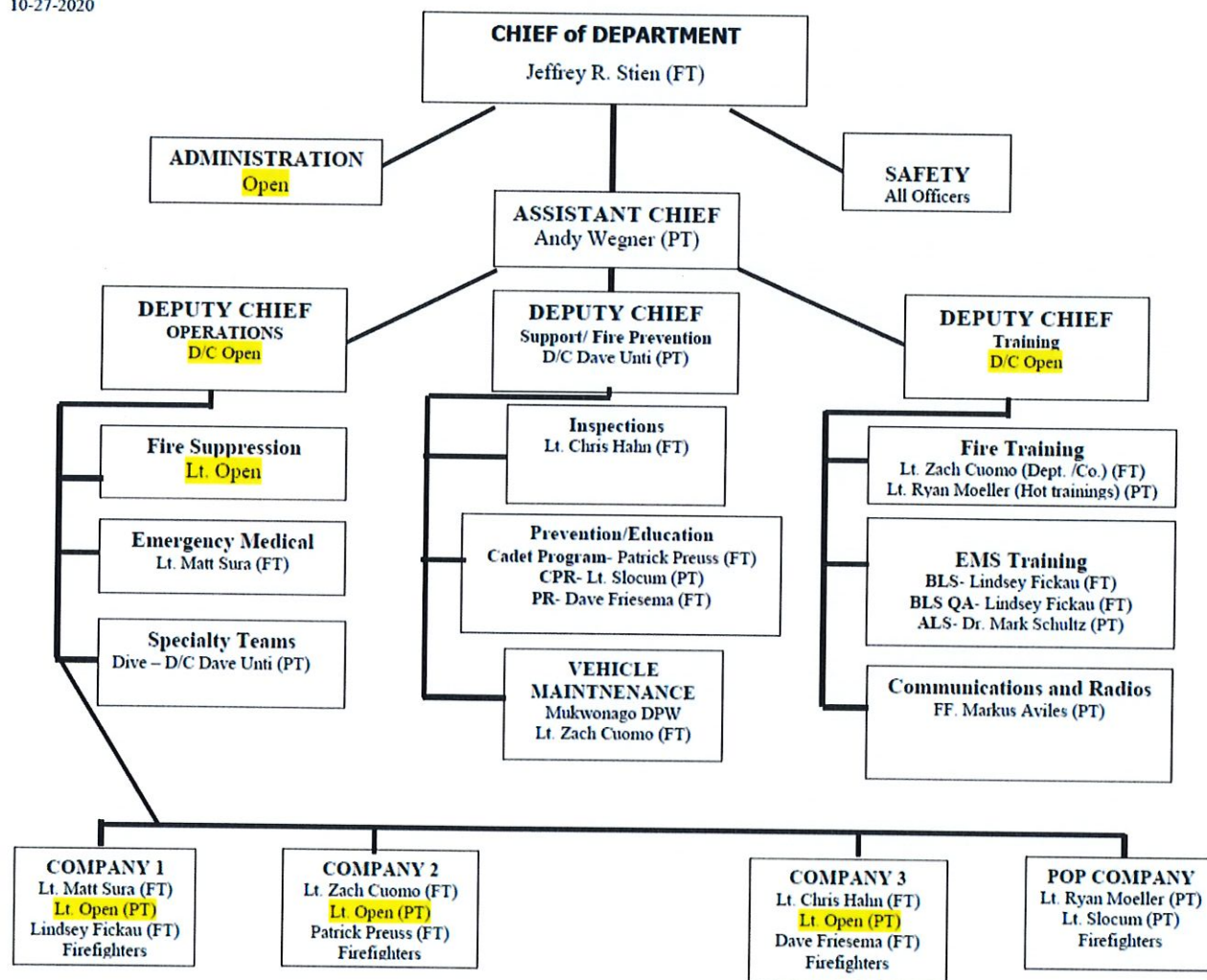
Appendix A. Village Hall Organizational Chart

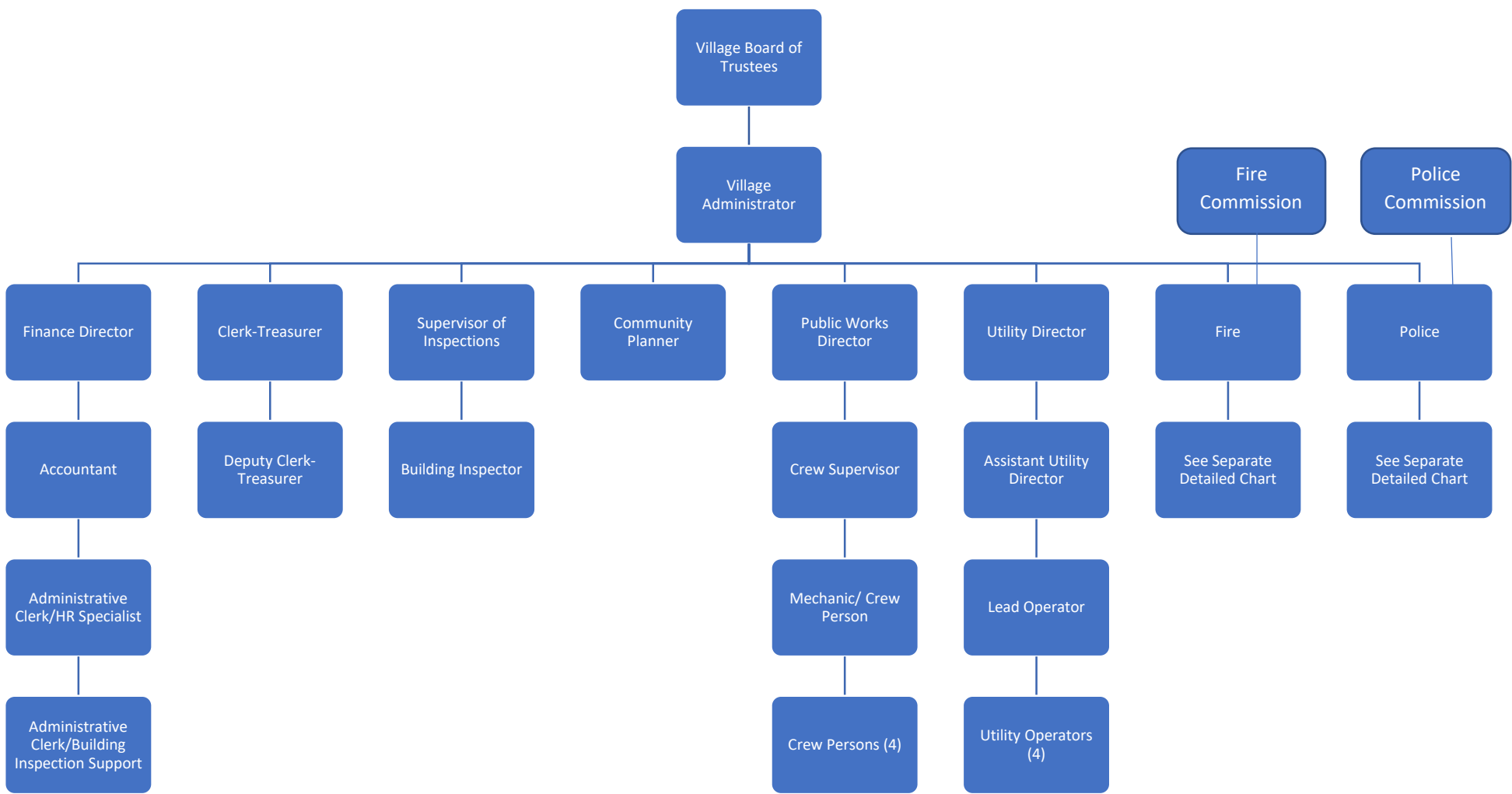
Appendix B. Police Department Organizational Chart



Appendix C. Fire Department Organizational Chart

10-27-2020





Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: (mm dd yyyy) ending: 6/30/2021 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☒ Village of Mukwonago ☐ City of

County of Waukesha Aldermanic Dist. No. (if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
FEIN Number 85-4347581	
TYPE OF LICENSE REQUESTED	FEE
☒ Class A beer	\$ 300
☐ Class B beer	\$
☐ Class C wine	\$
☒ Class A liquor	\$ 500
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ 25
TOTAL FEE	\$ 825.00

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

VM Investments LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Singh	Amandip		85
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Aman's Beer + Wine Business Phone Number 4147326774

2. Address of Premises 110 Chapman Farms Post Office & Zip Code Mukwonago

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Retail is on the ground floor and storage will be on mezzanine area set aside for that purpose. See plans attached for visual description.

4. Legal description (omit if street address is given above):

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued?

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 12/18/20 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
If yes, explain.
Windlake Beverage Inc
Sarab investments LLC
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>SINGH, AMANDEEP</u>	Title/Member <u>MEMBER</u>	Date <u>12/18/20</u>
Signature <u>Aman Singh</u>	Phone Number <u>4147326774</u>	Email Address <u>aman@amansingh.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>12.18.20</u>	Date reported to council / board <u>01.20.21</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



State of Wisconsin
Department of Financial Institutions

ARTICLES OF ORGANIZATION - LIMITED LIABILITY COMPANY

Executed by the undersigned for the purpose of forming a Wisconsin Limited Liability Company under Chapter 183 of the Wisconsin Statutes:

Article 1. **Name of the limited liability company:**
VM Investments LLC

Article 2. **The limited liability company is organized under Ch. 183 of the Wisconsin Statutes.**

Article 3. **Name of the initial registered agent:**
Amandip Singh

Article 4. **Street address of the initial registered office:**
26210 W Loomis Rd
Wind Lake, WI 53185
United States of America

Article 5. **Management of the limited liability company shall be vested in:**
A manager or managers

Article 6. **Name and complete address of each organizer:**
Amandip Singh
26210 W Loomis Rd
Wind Lake, WI 53185
United States of America

Other Information. **This document was drafted by:**
Amandip Singh

Organizer Signature:
Amandip Singh

Date & Time of Receipt:
12/18/2020 12:58:57 PM

ARTICLES OF ORGANIZATION - Limited Liability Company(Ch. 183)

--

Filing Fee: \$130.00
Total Fee: \$130.00

ENDORSEMENT

State of Wisconsin Department of Financial Institutions

EFFECTIVE DATE	
12/18/2020	

FILED 12/18/2020	Entity ID Number V030654
----------------------------	-----------------------------

 IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 12-18-2020

Employer Identification Number:
85-4347581

Form: SS-4

Number of this notice: CP 575 G

VM INVESTMENTS LLC
AMANS BEER & WINE
% AMANDIP SINGH SOLE MBR
26210 W LOOMIS RD
WIND LAKE, WI 53185

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 85-4347581. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

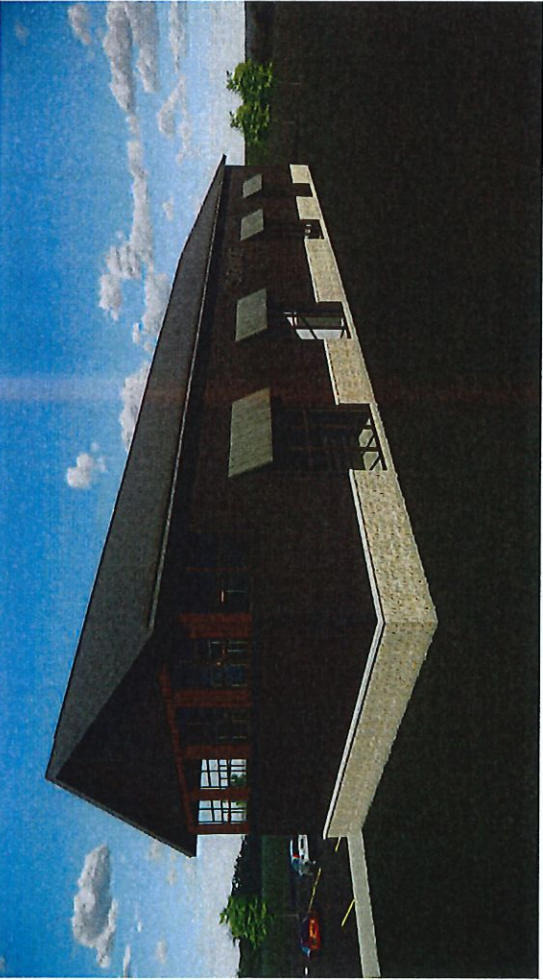
IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.** You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.

If you have questions about your EIN, you can call us at the phone number or write to us at the address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you do not need to write us, do not complete and return the stub.

Your name control associated with this EIN is VMIN. You will need to provide this information, along with your EIN, if you file your returns electronically.

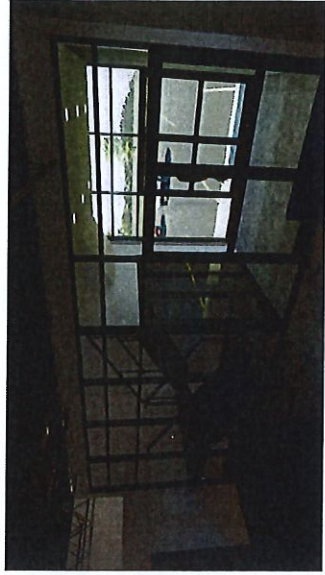
Thank you for your cooperation.



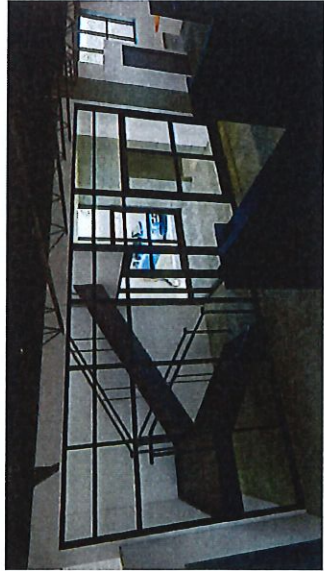
EAST FACADE



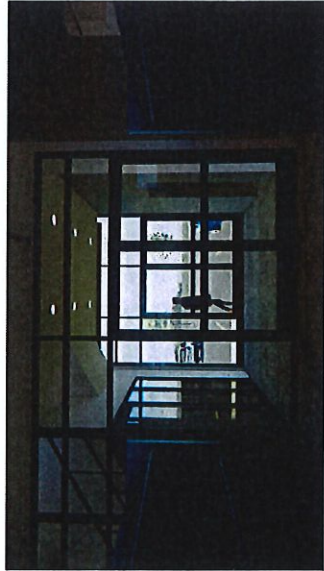
VESTIBULE VIEW 2



VESTIBULE VIEW 1



VESTIBULE VIEW 3



VESTIBULE VIEW 4



WEST FACADE

REVISIONS

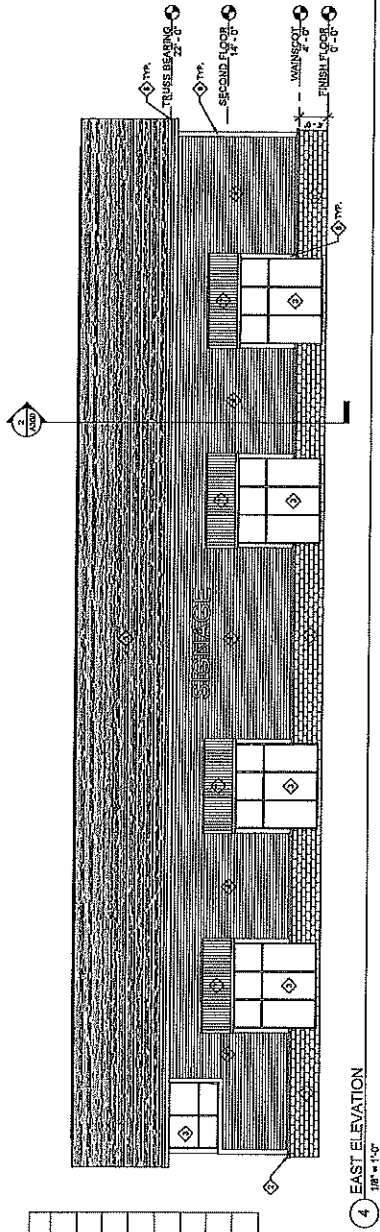
ANDERSON
ASHTON
DESIGN / BUILD
1200 S. KENYON AVE.
MUKWONAGO, IL 60067
TEL: 815.321.1111
WWW.ANDERSONASHTON.COM



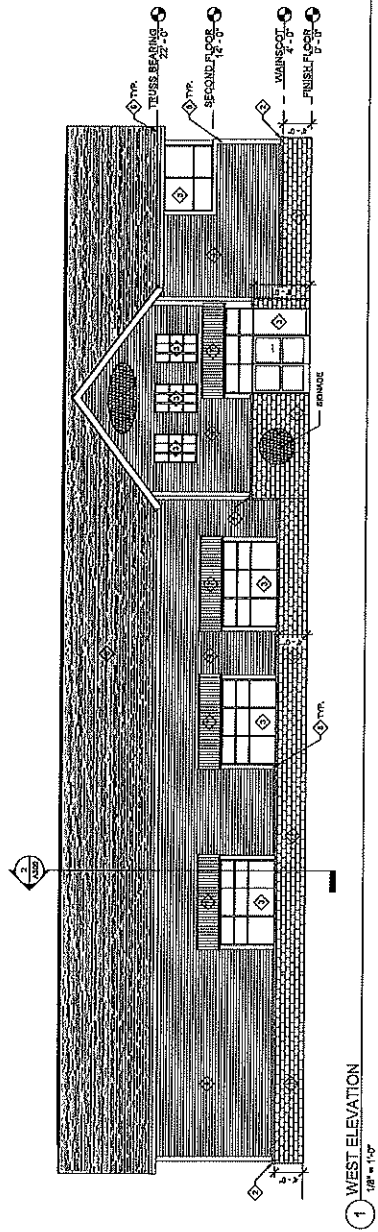
MUKWONAGO LIQUOR
PROPOSED BUILDING FOR
MUKWONAGO, WI

DATE: 01/15/2021
DRAWN BY: J. B. BROWN
CHECKED BY: J. B. BROWN
DATE: 01/15/2021
PROJECT NO.: 2000000000
SHEET NO.: 001
A900

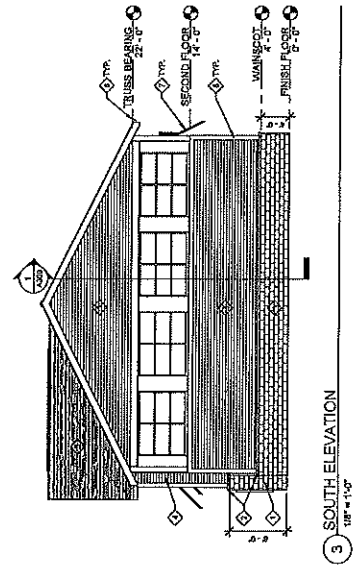
ELEVATION	MATERIAL MANUFACTURER	COLOR (P.B.)
1. SPLIT FACE BLOCK	---	---
2. PRECAST STONE CLAMMITE	---	---
3. GLAZING	---	---
4. HORIZONTAL CEDRO	---	---
5. ASPHALT SHINGLE	---	---
6. PREFURBED GUTTER AND DOWNSPOUT	---	---
7. FINISH	---	---
8. TRIM	---	---



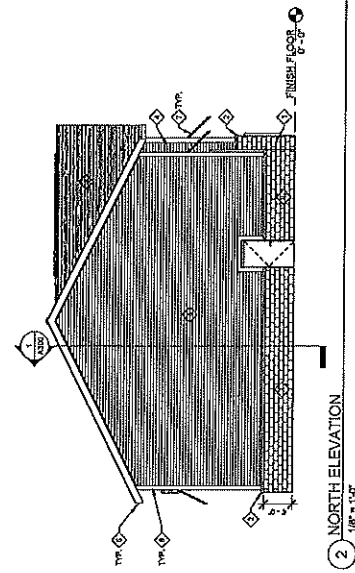
4 EAST ELEVATION
1/8" = 1'-0"



1 WEST ELEVATION
1/8" = 1'-0"



3 SOUTH ELEVATION
1/8" = 1'-0"



2 NORTH ELEVATION
1/8" = 1'-0"

REVISIONS



**ANDERSON
ASHTON
DESIGN/BUILD**
1016 S. 10th St.
PO Box 1000
Mankato, MN 56001

MUKWONAGO LIQUOR
PROPOSED BUILDING FOR
MUKWONAGO, MN

A201

DATE: 01/10/10
DRAWN BY: J. L. LAM
CHECKED BY: J. L. LAM
DESIGNED BY: J. L. LAM
CONSTRUCTION: J. L. LAM

WALL SCHEDULE				TOTAL		DESCRIPTION
TWO	ACT	INTERIOR	EXTERIOR	NON	NON	
						INTERIOR WALL -12" CONCRETE WALL BOUND -2" GYPSUM WALL BOUND -2" SP. OPTIMAL WALL BOUND -1" FINISH (CEILING) (VALUES NOTED OTHERWISE, EXTEND WALLS TO F. FINISH CEILING)
						EXTERIOR WALL -12" CONCRETE WALL BOUND -2" GYPSUM WALL BOUND -2" SP. OPTIMAL WALL BOUND -1" FINISH (CEILING) (VALUES NOTED OTHERWISE, EXTEND WALLS TO F. FINISH CEILING)
						INTERIOR WALL -12" CONCRETE WALL BOUND -2" GYPSUM WALL BOUND -2" SP. OPTIMAL WALL BOUND -1" FINISH (CEILING) (VALUES NOTED OTHERWISE, EXTEND WALLS TO F. FINISH CEILING)
						EXTERIOR WALL -12" CONCRETE WALL BOUND -2" GYPSUM WALL BOUND -2" SP. OPTIMAL WALL BOUND -1" FINISH (CEILING) (VALUES NOTED OTHERWISE, EXTEND WALLS TO F. FINISH CEILING)

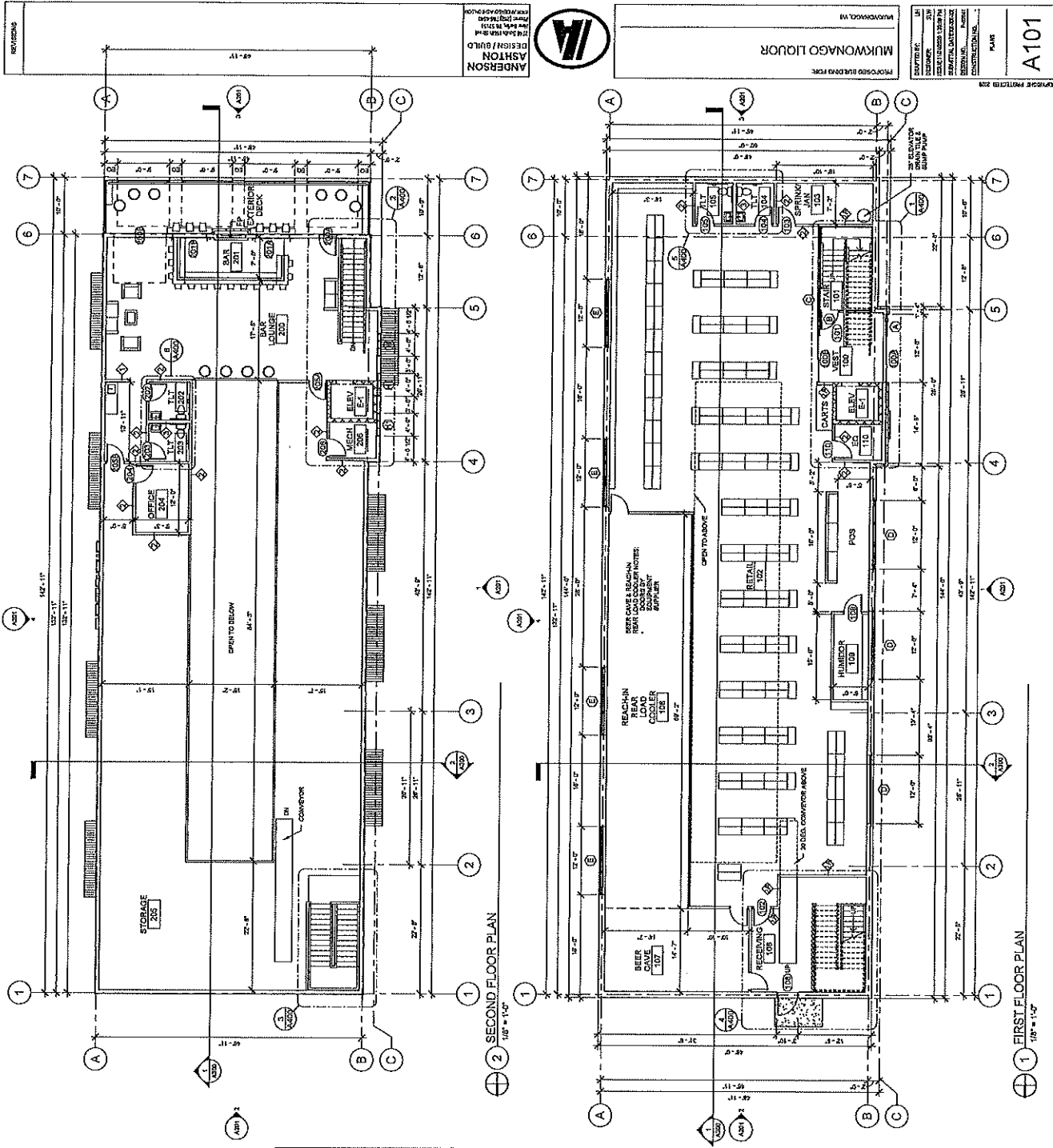
NOTE:

1. CARPENTER TO INCLUDE CLIP TRACK & ROOF TRUSSES FOR ALL PIEL HEIGHT INTERIOR WALLS
2. CARPENTER TO PROVIDE JOINT MOVEMENT AT PERIMETER ROOF WALL DRYWALL JOINTS
3. PROVIDE MOISTURE RESISTANT GYPSEUM WALL BOARD AT WEST DAM LOCATIONS
4. SEE ROOM FINISH SCHEDULE FOR ADDITIONAL INFORMATION ON APPLIED WALL FINISHES
5. CARPENTER TO BRUSH UP BLOCKING AS NEEDED FOR ALL THROUGH AIR APPLICATIONS

WALL SCHEDULE		TOTAL		DESCRIPTION
TWO	ACT	INTERIOR	EXTERIOR	
		NON	INTERIOR WALL - 8" OPPOSITE WALL BOUND - 8" OPPOSITE WALL CENTER - 8" OPPOSITE WALL BOUND	
		NON	EXTERIOR WALL - 8" OPPOSITE WALL BOUND - 8" OPPOSITE WALL CENTER - 8" OPPOSITE WALL BOUND	EXTERIOR WALL - 8" OPPOSITE WALL BOUND - 8" OPPOSITE WALL CENTER - 8" OPPOSITE WALL BOUND
		NON	EXTERIOR WALL - 8" OPPOSITE WALL BOUND - 8" OPPOSITE WALL CENTER - 8" OPPOSITE WALL BOUND	EXTERIOR WALL - 8" OPPOSITE WALL BOUND - 8" OPPOSITE WALL CENTER - 8" OPPOSITE WALL BOUND
		NON	EXTERIOR WALL - 8" OPPOSITE WALL BOUND - 8" OPPOSITE WALL CENTER - 8" OPPOSITE WALL BOUND	EXTERIOR WALL - 8" OPPOSITE WALL BOUND - 8" OPPOSITE WALL CENTER - 8" OPPOSITE WALL BOUND
		NON	EXTERIOR WALL - 8" OPPOSITE WALL BOUND - 8" OPPOSITE WALL CENTER - 8" OPPOSITE WALL BOUND	EXTERIOR WALL - 8" OPPOSITE WALL BOUND - 8" OPPOSITE WALL CENTER - 8" OPPOSITE WALL BOUND

NOTE:

1. CARPENTER TO INCLUDE CLIP TRACK & ROOF TRUSSES FOR ALL PIEL HEIGHT INTERIOR WALLS
2. CARPENTER TO PROVIDE JOINT MOVEMENT AT PERIMETER ROOF WALL DRYWALL JOINTS
3. PROVIDE MOISTURE RESISTANT GYPSEUM WALL BOARD AT WEST DAM LOCATIONS
4. SEE ROOM FINISH SCHEDULE FOR ADDITIONAL INFORMATION ON APPLIED WALL FINISHES
5. CARPENTER TO BRUSH UP BLOCKING AS NEEDED FOR ALL THROUGH AIR APPLICATIONS



December 22, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Chapman Villas
Letter of Credit Reduction #2

Dear President Winchowky:

On November 30, 2020 we received a request from Bielinski as developer of the Chapman Villas project, to have the current Letter of Credit for the project reduced and the public utilities accepted. On December 7, 2020 a Contractor for We-Energies struck a water main while boring a utility line beneath the finished roadway. As a result of the water main break, various parts of public infrastructure were damaged and are in need of repair. Due to the damage of the public infrastructure, we are not recommending acceptance of the public utilities at this time.

Additionally, the Developer Agreement for this project calls for the public sidewalk along Sandhill Lane to be installed at the time each condo building is built and prior to occupancy of each condo building. We have calculated a value for the public sidewalk that is representative of the work remaining and are recommending a remaining balance for that amount under the respective category. This value differs from the requested reduction by Bielinski. The following table is a breakdown:

ITEM	Current LOC Amount	Reduction Amount	Remaining Balance
Grading, Erosion Control, Incl. Final Site Stabilization	\$165,850.00	\$165,850.00	\$0.00
Complete Sanitary Sewer Construction	\$0.00	\$0.00	\$0.00
Complete Water Main Construction	\$0.00	\$0.00	\$0.00
Complete Storm Sewer Construction	\$0.00	\$0.00	\$0.00
Road Paving Incl. Stone Base, Curb & Gutter, Sidewalks, Binder Course of Asphalt All Road Areas	\$566,026.00	\$517,696.00	\$48,330.00
Final Lift of Asphalt All Road Areas (2021)	\$77,135.00	\$0.00	\$77,135.00
Subtotal	\$809,011.00	\$683,546.00	\$125,465.00
Contingencies (20%)	\$409,919.00	\$0.00	\$409,919.00
Total Letter of Credit Amount:	\$1,218,930.00	\$683,546.00	\$535,384.00

We believe that the current Letter of Credit in the amount of \$1,218,930.00 can be reduced by \$683,546.00 to a new amount of **\$535,384.00**.

Attached, you will find the original request as well as the lien waivers required to process the requested reduction.

Mr. Fred Winchowky
Chapman Villas - Letter of Credit Reduction #2
December 22, 2020
Page 2

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

Enclosure

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Bob Harley, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Tim Schwecke, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



Date: November 30th, 2020

Village of Mukwonago – via email

Diana Dykstra

Clerk-Treasurer

440 River Crest Ct.

Mukwonago, WI 53149

Re: Letter of Credit Reduction and Acceptance Request #2: Chapman Farms/Villas Phase I

Dear Diana Dykstra:

Due to the completion of the work described below, Bielinski is requesting a reduction and acceptance of all the work performed on the amount of the Letter of Credit in place for the Chapman Farms/Villas Phase I:

Requesting the following reductions per the Developers Agreement

Description of Work	LOC #1 Balance	Reduction #2 Amount	LOC #2 Balance
Grading & Erosion Control, Incl. Final Site Stabilization	\$165,850.00	\$165,850.00	\$0.00
Complete Sanitary Sewer Construction	\$0.00	\$0.00	\$0.00
Complete Water System Construction	\$0.00	\$0.00	\$0.00
Complete Storm Sewer Construction	\$0.00	\$0.00	\$0.00
Road Paving Incl. Stone Base, Curb & Gutter, Sidewalks, Binder Course of Asphalt (all road areas)	\$566,026.00	\$566,026.00	\$0.00
Final Lift of Asphalt (all road areas)	\$77,135.00	\$0.00	\$77,135.00
Contingencies (20%):	\$409,919.00	\$0.00	\$409,919.00
Total Letter of Credit Amount:	\$1,218,930.00	\$731,876.00	\$487,054.00

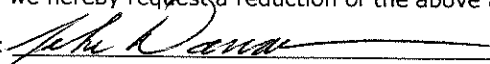
ORIGINAL LETTER OF CREDIT AMOUNT: \$ 2,459,514.00

BALANCE OF LOC #1 \$ 1,218,930.00

NET REDUCTION ALLOWED THIS REQUEST: \$ 731,876.00

BALANCE OF LETTER OF CREDIT: \$ 487,054.00

By copy of this letter, we hereby request a reduction of the above amount.

Bielinski Homes, Inc.:  Title: Development Manager

The Village of Mukwonago has reviewed the work and by countersigning authorizes the reduction of the above amount.

Name: _____ Title: _____



JW Schultz Construction Co., Inc.

N2941 Banker Road, PO Box 159
Fort Atkinson, WI 53538

Partial Waiver of Lien

Whereas, the undersigned has been contracted by Wolf Paving Inc. to furnish material and perform services, to enter into the erection, construction, alteration and repair of certain improvements, about to be begun or now in progress, upon the following describe real estates, situated in the County of Waukesha, State of Wisconsin, and to-wit:

Project:
Chapman Farms Condos Phase 1
Mukwonago, WI

Upon receipt by the undersigned, of a check(s) from Wolf Paving Inc. in the sum(s) of \$113,103.75 and \$85,136.00 acknowledged, do hereby waive and release any and all lien, or claim, or right of lien, on said above described real estate and on all buildings, improvements and appurtenances situated thereon or thereunto belonging, on account of labor, or materials, or both, furnished by the undersigned to or on account of the said Concrete for said building premises.

Given under or hand on this the 21st day of December 2020.

Company: JW Schultz Construction Co., Inc.

Signed: _____

PARTIAL WAIVER OF LIEN

December 10, 2020

For value received, We hereby waive All rights and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Bielinski Homes, Inc. owner,

by Buteyn Peterson Construction contractor,

for _____
same being situated in Waukesha County, State of Wisconsin, described as _____

Chapman Villas, Mukwonago

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except, N/A


Buteyn Peterson Construction

PARTIAL WAIVER OF LIEN
20.20114

State of Wisconsin
County of Waukesha

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by **Bielinski Homes, Inc.** to furnish **Labor and Materials for Asphalt Construction** for the premises known as **Chapman Farms Condominiums Mukwonago, WI** **(\$502,384.50)**

THE undersigned, for and in consideration of amount received to date the receipt whereof is hereby acknowledged, do(es) hereby waive and release lien or claim of, or right to, lien, under the statutes of the State of Wisconsin relating to mechanics' lien with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, only for work for which Wolf Paving Co., Inc. has been paid, in the amount noted above. As directed by Wis. Stat. § 779.05(1), this waiver specifically and expressly does not apply to any lien claims for work that CONTRACTOR has not been paid for, including but not limited to retainage amounts and any disputed amounts.

Given under our hand and seal this 16th day of December, 2020

Signature: 

Title: President

Wolf Paving Co., Inc.
612 N. Sawyer Road
Oconomowoc, WI 53066

December 21, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Orchards of Mukwonago – Addition #2
Letter of Credit Reduction #7

Dear President Winchowky:

We've received a request to reduce the current letter of credit for the Orchards of Mukwonago project. The biofilter has been completed and restored as required. The required lien waivers have been provided and a detailed reduction request has been submitted. I have attached the reduction request which details the respective reductions for each category of work. We have reviewed this request and agree with the requested reduction.

We, therefore, recommend that the current letter of credit for this project, in the amount of \$51,944.28, be reduced to a new value of **\$35,474.28**. Contingencies still remain for portions of the work that are still under a 1-year warranty period.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

Enclosures

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Tim Schwecke, Village of Mukwonago
Joe Bukovich, P.E., Point Real Estate
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



December 4, 2020

Diana Dykstra
Village of Mukwonago Clerk-Treasurer
PO Box 206
440 River Crest Court
Mukwonago, WI 53149

RE: The Orchards of Mukwonago Addition #2
Stormwater Permit Termination & Letter of Credit Reduction Request #7

Dear Ms. Dykstra:

Construction and revegetation of the biofiltration pond in The Orchards of Mukwonago Addition No. 2 has been completed. Please consider this letter as the Subdivider's request for the Village to inspect the pond and terminate the Village stormwater permit for the project. A copy of the biofiltration pond as-built and engineer's certification are enclosed for your information, copies have previously been submitted to the Village Engineer for their review and approval.

In addition, please accept this letter as the Subdivider's request to reduce the letter of credit per the following cost breakdown:

Letter of Credit Balance	\$51,944.28
-Less Requested Reductions-	
Biofiltration Restoration (All-Ways)	<u>\$16,470.00</u>
Total Reduction	\$16,470.00
Letter of Credit Balance Remaining	\$35,474.28

Enclosed herewith is a copy of All-Ways Contractors final lien waiver for the biofiltration pond restoration and a letter of credit worksheet which tracks the letter of credit balances. Please schedule the letter of credit reduction for the January Public Works meeting, as necessary, and Village Board agendas for approval. Please call me at (262) 424-5997 to discuss any questions or concerns you may have. Thank you for your time and consideration of these requests.

Respectfully Submitted,

Joseph A. Bukovich, P.E.
Owner's Representative

CC: Jerad Wegner, Ruekert & Mielke
Encs.

<https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago-Orchards Phase 3/Loan/Dykstra Biofiltration Acceptance Request & LOC Reduction #7 - 12-4-20.docx>

All-Ways Contractors, Inc.

PO Box 798
Elm Grove, WI 53122
262-789-6944 office
262-789-6876 fax
allwaysinc@aol.com

Lien Waiver

Dated this 3rd day of December, 2000.

For value received, WE (I/We) hereby waive [all] or [partial] rights and claims
for lien on land and
on buildings about to be erected, erected, altered or repaired and to the
appurtenances thereunto,

For

Orchards of Mukwonago LLC.

(owner of property)

By

All-Ways Contractors Inc.

(contractor name)

For

Improvement Boro: Orchards of Mukwonago Addn. # 2

(brief description of work and/or materials supplied),
same being situated in Waukesha County, State of Wisconsin,
described as

Orchards of Mukwonago Subdivision

(brief legal description or address)

for all labor performed and for all materials furnished for the erection,
construction,
alteration or repair of said building and appurtenances, except

(for partial waiver, please describe in detail above)

(signature)

By: Chris Michels

(print name)

Its: Pres

The Orchards of Mukwonago Addition #2 - Letter of Credit

ITEM	LOC Amount Per		LOC Amount Per		REDUCTION #1	REDUCTION #2	REDUCTION #3	REDUCTION #4	REDUCTION #5	REDUCTION #6	REDUCTION #7	BALANCE
	Dev Agree	Bids	Dev Agree	Bids						8/3/20	12/4/20	
1	Grading and erosion control	\$ 203,900.00	\$ 226,149.00	\$ 146,429.00	\$ 22,016.00	\$ 57,704.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Storm water pond construction	\$ 27,520.00	\$ 27,520.00	\$ 22,016.00	\$ -	\$ 5,504.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Biofiltration restoration	\$ 16,470.00	\$ 16,470.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,470.00	\$ -
4	Complete sanitary sewer construction	\$ 192,387.00	\$ 187,261.00	\$ 150,535.00	\$ -	\$ 7,674.00	\$ -	\$ 9,052.00	\$ -	\$ -	\$ -	\$ -
5	Complete water system construction	\$ 150,639.00	\$ 142,776.00	\$ 128,489.00	\$ 14,287.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Complete storm sewer construction	\$ 156,628.00	\$ 166,740.00	\$ 150,066.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,674.00	\$ -	\$ -
7	Road paving incl. stone base, curb, binder & sidewalk	\$ 217,516.00	\$ 229,526.00	\$ -	\$ 155,250.00	\$ 60,668.00	\$ -	\$ -	\$ -	\$ 13,608.00	\$ -	\$ -
8	Multi-use trail grading & utility installation (Inc. in #1)	\$ 18,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	Multi-use trail paving	\$ 29,156.00	\$ 32,070.00	\$ -	\$ 32,070.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	Surface course paving (2017)	\$ 40,493.00	\$ 36,414.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,414.00	\$ -	\$ -
11	Entrance landscaping	\$ 22,297.00	\$ 22,297.00	\$ -	\$ -	\$ 22,297.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	Street trees	\$ 21,115.00	\$ 21,115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,496.92	\$ -	\$ 14,618.08
13	Sanitary sewer repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Binder repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Contingency (20%)	\$ 219,324.20	\$ 227,607.00	\$ -	\$ -	\$ 1,137.00	\$ 45,229.80	\$ 69,681.40	\$ 90,702.60	\$ -	\$ -	\$ 20,856.20
TOTAL		\$ 1,315,945.20	\$ 1,315,945.00	\$ 597,535.00	\$ 223,623.00	\$ 154,984.00	\$ 45,229.80	\$ 78,733.40	\$ 163,895.52	\$ 16,470.00	\$ -	\$ 35,474.28

Notes:

Guarantee for paving expires 7/8/2021.

AGENDA ITEM REQUEST FORM

Committee/Board:	Committee of the Whole
Topic:	Motion to approve Task Order No. 2020-14 from Ruekert Mielke, Inc. for the Design, Bidding and Construction Services of the 2021 Street Rehabilitation project in the amount of \$90,180.
From:	Jerad Wegner
Department:	Public Works
Presenter:	Jerad Wegner
Date of Committee Action (if required)	January 6, 2021
Date of Village Board Action (if required)	January 20, 2021

Information

Subject:

Motion to approve Task Order No. 2020-14 from Ruekert Mielke, Inc. for the Design, Bidding and Construction Services of the 2021 Street Rehabilitation project in the amount of \$90,180.

Background Information/Rationale:

The Task Order is to provide engineering and construction related services for the design, bidding and construction of the 2021 Street Rehabilitation project.

Key Issues for Consideration:

The project will include pulverizing the existing asphaltic pavement on designated streets within the Mukwonago Triangle neighborhood, reuse of a limited amount of the pulverized material as base course and placement of a 4-inch asphaltic concrete pavement. Limited concrete curb and gutter and curb ramp repairs are anticipated. Limited catch basin and manhole repairs are anticipated. The project manual will include exhibits and/or tables depicting the limits of pulverizing and paving work, a typical cross section of the repaved street, curb replacement, curb ramp replacement, catch basin and manhole repair locations, and Indianhead Park parking lot grading and pavement improvements. The Engineer's estimated construction cost is \$742,578.00.

Fiscal Impact (if any):

\$90,180.00.

Requested Action by Committee/Board:

Motion to recommend to the Village Board to approve Task Order No. 2020-14 from Ruekert

Mielke, Inc. for the Design, Bidding and Construction Services of the 2021 Street Rehabilitation project.

Attachments

2020-14 2021 Street Rehabilitation Task Order.pdf

TASK ORDER

This is Task Order No. (2020-14),
consisting of 3 pages
Village of Mukwonago
2021 Street Rehabilitation

Task Order

In accordance with the Agreement Amendment between Village of Mukwonago (Owner) and Ruekert-Mielke, Inc. (Engineer) dated February 20, 2019, Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: 2021 Street Rehabilitation
- B. Description: Design, Bidding and Construction Services

2. Services of Engineer

Prepare bidding documents for the above project. Administer public bidding and perform construction administration as requested by the Village, along with a project completion inspection.

Project Understanding:

The project will include pulverizing the existing asphaltic pavement on designated streets within the Mukwonago Triangle neighborhood, reuse of a limited amount of the pulverized material as base course and placement of a 4-inch asphaltic concrete pavement. Limited concrete curb and gutter and curb ramp repairs are anticipated. Limited catch basin and manhole repairs are anticipated. The project manual will include exhibits and/or tables depicting the limits of pulverizing and paving work, a typical cross section of the repaved street, curb replacement, curb ramp replacement, catch basin and manhole repair locations, and Indianhead Park parking lot grading and pavement improvements. No construction drawings will be prepared for this project. The Engineer's estimated construction cost is \$742,578.00.

Phase 200 – Design and Bidding

- Prepare and coordinate overall project schedule.
- Prepare project specifications and other bidding documents.
- Upload bidding documents for online viewing/ordering.
- Answer Contractor questions during bidding period.
- Attend Bid Opening.
- Review bids for completion of all contract requirements. Review prequalification statements, and bidder references.
- Issue Recommendation of Award and Notice of Award.
- Attend Village Board meeting to answer questions about the award of the project.

Phase 300 – Construction Review

- Provide construction review services.
- Field design and stakeout curb ramps.
- Administer the construction contract between the Owner and the Contractor. Duties to be performed are itemized in the Construction Contract between the Owner and the Contractor.
- Respond to Owner staff requests for information.
- Quantity measurements and quantity coordination with Contractor.
- Coordinate pay request with Owner Staff.
- Coordinate and attend pre-construction meeting.
- Coordinate and attend weekly site meetings.
- Respond to citizen questions during construction.
- Final project closeout.

Phase 600 – Record Drawings & GIS Data Updates

- Prepare record drawings to the Owner's standards.
- Incorporate the utility data into the Owner's GIS.

TASK ORDER

Work Available as Additional Services:

The following services are not included in this effort because we have assumed they are not necessary or the scope of such services has not yet been defined:

- Easements, title searches or other property acquisition services
- Storm Water Management Plans,
- SEWRPC coordination,
- ACOE and DNR permitting,
- Wetland delineations,
- Environmental assessments or investigations,
- Funding requirements,
- Floodplain analysis and approvals,
- Permit applications not listed,
- Public Information Meetings,

3. Owner's Responsibilities

The Village will provide an exhibit showing the limits of asphaltic pulverizing and paving and a table of catch basins, manholes and curb repairs required for the project. Owner will pay for the cost of advertisement, Engineer's reimbursable expenses, reproduction of the bidding documents, distribution of the bidding documents, and will refer all bidders' questions to the Engineer for response.

4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Advertisement for Bid	February 3, 2021
Bid Opening	February 17, 2021
Recommendation of Award	March 3, 2021

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
200 Design and Bidding	Lump Sum	\$19,842
300 Construction Review	Standard Hourly Rates	\$68,738
600 Record Drawings & GIS Data Updates	Lump Sum	\$1,600

B. The terms of payment are set forth in the Standard Terms and Conditions.

6. Consultants: None**7. Other Modifications to Standard Terms and Conditions: None****8. Attachments: None****9. Documents Incorporated by Reference**

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement
Level of Effort breakdown for Design and Construction.
Engineer's Estimated Construction Cost.

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated February 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

OWNER:

Village of Mukwonago

By: _____

Name: _____

Title: _____

Date: _____

ENGINEER:

Ruekert & Mielke, Inc.

By: **Kenneth Williams** Digitally signed by Kenneth Williams
Date: 2020.12.29 11:17:39 -06'00'

Name: Kenneth H. Williams, CPA

Title: Chief Financial Officer

Date: December 29, 2020

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

Fax: _____

Name: Michael E. Michalski

Title: Project Engineer

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Email: mmichalski@ruekert-mielke.com

Phone: 262-953-3004

Fax: 262-542-5631

**2021 Street Rehabilitation
Design and Bidding Estimate**

	Jerad Wegner	Michael Michalski	Drafting	Sue Shird	
Initials	JJW	MEM		SJS	
Employee Class	E6	E3	ET-3	AA	Task Total
Hourly Rates	\$ 173	\$ 134	\$ 124	\$ 80	Dollars
Design and Bidding Phase					
Project Manual	4	36		12	\$ 6,476
Prepare Exhibits and Tables		21	24		\$ 5,790
Indianhead Park parking lot grading and pavement improvements		24	8		\$ 4,208
100% Design Review					\$ -
1. Internal Quality Control Review	2	2			\$ 614
2. Village of Mukwonago Review	2	1			\$ 480
Prepare Advertisement for Bids		2		4	\$ 588
Answer Contractor Questions		2			\$ 268
Attend Bid Opening		2			\$ 268
Evaluate Bids, Prepare Bid Tab		1		4	\$ 454
Assist Village with Contractor References		2			\$ 268
Prepare Recommendation for Award		2		2	\$ 428
Construction Phase Subtotal (Hours) =	8	95	32	22	
Construction Phase Subtotal (Dollars) =	\$ 1,384	\$ 12,730	\$ 3,968	\$ 1,760	\$ 19,842

2021 Street Rehabilitation Construction Services Estimate

	Michael Michalski	Dan Swinehart	Dan Swinehart	Sue Shird	
Initials	MEM	DAS	DAS	SJS	
Employee Class	E3	SET (Str Time)	SET (Over Time)	AA	Task Total
Hourly Rates	\$ 134	\$ 108	\$ 126	\$ 80	Dollars
Construction Phase					
Prepare Contracts for Execution by Contractor and Owner	8			8	\$ 1,712
Preconstruction Conference (Agenda / Attend / Minutes)	16			4	\$ 2,464
Attend 6 Progress Meetings (Agendas / Attend / Minutes)	36				\$ 4,824
Review Submittals	6				\$ 804
Construction Review					\$ -
Curb Ramp Design and Inspection		176			\$ 19,008
Structure Replacement and Repairs		100	25		\$ 13,950
Concrete Curb and Gutter and Sidewalk Replacement		36	8		\$ 4,896
Asphalt Pulverizing, Structure Adjustments, Undercutting and Overlay		48	12		\$ 6,696
Process 2 Pay Requests	16	4		6	\$ 3,056
Process 1 Routine Work Change Directives / Change Orders	6			2	\$ 964
Process Closeout Change Order	12			4	\$ 1,928
Substantial Completion Inspection/Punchlist	4	8		4	\$ 1,720
Follow-up Punchlist Inspections/Revised Punchlist	6	6		2	\$ 1,612
Prepare Final Quantities	12	2		4	\$ 2,144
Project Closeout Documents	10			8	\$ 1,980
Mileage					\$ 980
Construction Phase Subtotal (Hours) =	132	380	45	42	
Construction Phase Subtotal (Dollars) =	\$ 17,688	\$ 41,040	\$ 5,670	\$ 3,360	\$ 68,738

ESTIMATED CONSTRUCTION COST

2021 Street Rehabilitation
Pulverize and Asphalt Overlay
Village of Mukwonago

	Description	Unit	Quantity	Unit Price	Total
1	Mobilization	L.S.	1	\$28,200.00	\$28,200.00
2	Traffic control	L.S.	1	\$3,000.00	\$3,000.00
3	Inlet sediment guards	EA	20	\$60.00	\$1,200.00
4	Full depth saw cutting	L.F.	1,290	\$2.50	\$3,225.00
5	Sanitary manhole frame and grate replacement	EA	5	\$800.00	\$4,000.00
6	Sanitary manhole internal/external seal replacement	EA	5	\$800.00	\$4,000.00
7	Sanitary manhole steps replacement	EA	1.00	\$2,000.00	\$2,000.00
8	Replace sanitary manhole	V.F.	8.25	\$750.00	\$6,187.50
9	Valve box adjustments	EA	15	\$300.00	\$4,500.00
10	Replace catch basin 1	V.I.	38	\$90.00	\$3,420.00
11	Replace catch basin 3	V.I.	38	\$92.00	\$3,496.00
12	Replace catch basin 4	V.I.	32	\$92.00	\$2,944.00
13	Replace catch basin 5	V.I.	43	\$92.00	\$3,956.00
14	Replace catch basin 6	V.I.	30	\$92.00	\$2,760.00
15	Replace catch basin 8	V.I.	52	\$92.00	\$4,784.00
16	Replace catch basin 9	V.I.	43	\$92.00	\$3,956.00
17	Replace catch basin 10	V.I.	50	\$92.00	\$4,600.00
18	Replace catch basin 11	V.I.	44	\$92.00	\$4,048.00
19	Replace catch basin 12	V.I.	43	\$92.00	\$3,956.00
20	Replace catch basin 13	V.I.	44	\$92.00	\$4,048.00
21	Replace catch basin 14	V.I.	40	\$92.00	\$3,680.00
22	Replace catch basin 15	V.I.	35	\$92.00	\$3,220.00
23	Replace catch basin 16	V.I.	46	\$92.00	\$4,232.00
24	Replace catch basin 17	V.I.	44	\$92.00	\$4,048.00
25	Replace catch basin 18	V.I.	40	\$92.00	\$3,680.00
26	Replace storm manhole 4	V.I.	52	\$108.00	\$5,616.00
27	Replace storm manhole 5	V.I.	41	\$108.00	\$4,428.00
28	Replace storm chimney 1-foot or less	EA	7	\$1,500.00	\$10,500.00
29	Replace catch basin frame and grate	EA	8	\$1,200.00	\$9,600.00
30	Pulverizing, removals, shaping, and compacting necessary to bring street to grade	S.Y.	11,700	\$3.50	\$40,950.00
31	Excavation below subgrade (EBS), if required (Assuming 15% of area)	C.Y.	585	\$14.00	\$8,190.00
32	Geotextile subgrade stabilization, if required (Assuming 15% of area)	S.Y.	1,755	\$4.00	\$7,020.00
33	Excavation below subgrade (EBS) backfill, if required (Assuming 15% of area)	TON	1,170	\$28.00	\$32,760.00
34	Concrete curb and gutter replacement	L.F.	910	\$38.00	\$34,580.00
35	2-1/2 inch Asphaltic concrete binder course	TON	1,780	\$64.00	\$113,920.00
36	1-1/2 inch Asphaltic concrete surface course	TON	1,020	\$70.00	\$71,400.00
37	6-inch Concrete driveway replacement	S.F.	980	\$28.00	\$27,440.00
38	Remove existing concrete driveway approach (401 Jefferson & 409 S. Rochester St.)	S.Y.	330	\$8.50	\$2,805.00
39	Concrete sidewalk, curb ramp, and carriage walk replacement	S.F.	5,420	\$10.00	\$54,200.00
40	Detectable warning field	S.F.	176	\$42.00	\$7,392.00
41	Modular block retaining wall	S.F.	95	\$35.00	\$3,325.00
42	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	400	\$18.00	\$7,200.00
Mukwonago Triangle Neighborhood Base Bid Sub Total					\$558,466.50

ESTIMATED CONSTRUCTION COST

2021 Street Rehabilitation
Pulverize and Asphalt Overlay
Village of Mukwonago

	Description	Unit	Quantity	Unit Price	Total
1	Mobilization	L.S.	1	\$4,000.00	\$4,000.00
2	Traffic control	L.S.	1	\$1,000.00	\$1,000.00
3	Full depth saw cutting	L.F.	580	\$2.50	\$1,450.00
4	Remove pavement	S.Y.	1085	\$8.50	\$9,222.50
5	Concrete pavement, 8-inch HES	S.Y.	725	\$65.00	\$47,125.00
6	Asphaltic concrete binder course, 3-1/2 inch	TON	65	\$64.00	\$4,160.00
7	Asphaltic concrete surface course, 1-1/2 inch	TON	30	\$76.00	\$2,280.00
8	Excavation of existing aggregate base, if required (Assuming 25% of area)	C.Y.	50	\$14.00	\$700.00
9	Crushed aggregate base, 8-inch, if required (Assuming 25% of area)	TON	100	\$21.00	\$2,100.00
10	Excavation below subgrade (EBS), if required (Assuming 25% of area)	C.Y.	75	\$28.00	\$2,100.00
11	Geotextile subgrade stabilization, if required (Assuming 25% of area)	S.Y.	225	\$4.00	\$900.00
12	Excavation below subgrade (EBS) backfill, if required (Assuming 25% of area)	TON	150	\$24.00	\$3,600.00
Mukwonago Fire Station Mandatory Alternate Bid Sub Total					\$78,637.50
1	Mobilization	L.S.	1	\$4,840.00	\$4,840.00
2	Traffic control	L.S.	1	\$1,000.00	\$1,000.00
3	Full depth saw cutting	L.F.	40	\$2.50	\$100.00
4	Pulverizing, removals, shaping, and compacting necessary to bring street to grade	S.Y.	2,960	\$3.50	\$10,360.00
5	Excavation below subgrade (EBS), if required (Assuming 33% of area)	C.Y.	330	\$14.00	\$4,620.00
6	Geotextile subgrade stabilization, if required (Assuming 33% of area)	S.Y.	990	\$4.00	\$3,960.00
7	Excavation below subgrade (EBS) backfill, if required (Assuming 33% of area)	TON	660	\$28.00	\$18,480.00
8	2-1/2 inch Asphaltic concrete binder course	TON	435	\$64.00	\$27,840.00
9	1-1/2 inch Asphaltic concrete surface course	TON	250	\$76.00	\$19,000.00
10	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	385	\$18.00	\$6,930.00
Indianhead Park Parking Lot Pavement Improvements Mandatory Alternate Bid Sub Total					\$97,130.00
1	Mobilization	L.S.	1	\$1,000.00	\$1,000.00
2	Traffic control	L.S.	1	\$1,000.00	\$1,000.00
3	Reset catch basin frame and grate	EA	2	\$1,200.00	\$2,400.00
4	Concrete curb and gutter replacement	L.F.	26	\$64.00	\$1,664.00
5	4 inch Asphaltic concrete binder course	TON	4	\$220.00	\$880.00
6	2 inch Asphaltic concrete surface course	TON	2	\$150.00	\$300.00
7	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	10	\$110.00	\$1,100.00
TID #5 Storm Sewer Repairs Mandatory Alternate Bid Sub Total					\$8,344.00
Base and Mandatory Alternate Bid Total					\$742,578.00
Administration, Engineering & Contingencies				25%	\$185,644.50
Estimated Total Project Cost					\$928,222.50

The Village of



AGENDA ITEM REQUEST FORM

Committee/Board:	Committee of the Whole
Topic:	Notification of Urban Forestry Grant from the Public Works Director.
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bitner
Date of Committee Action (if required)	N/A
Date of Village Board Action (if required)	Information Only

Information

Subject:

Notification of Urban Forestry Grant from the Public Works Director.

Background Information/Rationale:

Village staff applied for and was awarded a Urban Forestry Grant from the WDNR for 2021. The grant will focus on the removal of the remaining terrace Ash trees and a replanting program to replace them.

Key Issues for Consideration:

Information only

Fiscal Impact (if any):

This is a 50/50 matching grant with an estimated project cost of \$9,812.21. The Village's portion will be in the form of labor and equipment costs.

Requested Action by Committee/Board:

N/A

Attachments

Signed Grant Brennen Mccuen.pdf
Attachment - 2021 Grant Recipients

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Tony Evers, Governor
Preston D. Cole, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



December 13, 2020

► **REQUIRES IMMEDIATE ACTION** ◀

Urban Forestry
Grant# 21UF1447
Grant Amount: \$4,906.10

Mr. Brennen McCuen
Village Forester
Village of Mukwonago
440 River Crest Ct
Mukwonago, WI 53149

Dear Mr. McCuen:

Congratulations! On behalf of the Governor, we are pleased to forward to you a grant agreement for financial assistance for the following project: *EAB Mitigation and Tree Planting*

Please review and print the agreement. Return the original signed and dated by the **Authorized Representative**, within **10 business days of this letter's date**, to:

Mail hard copies:

Wisconsin Department of Natural Resources
Urban Forestry Grants
518 West Somo Avenue
Tomahawk, WI 54487

Scan and Email:

Scan the signed agreement and attach to an email addressed to
DNRUrbanForestryGrants@wisconsin.gov

Contacts:

Nicolle Spafford, Program Specialist
715-896-7099

Keep a copy for your file.

Funds will be encumbered when the signed agreement is returned. Please read the items checked below. They apply to your project and grant award.

☒ **Grant Award Time Period: January 1, 2021 through December 31, 2021.** All project activities must occur within this time period to be eligible. Do not incur costs prior to the Grant Award Start Date, regardless of the date on which this grant agreement is signed.

☒ **Changes to the approved project scope, time period, and/or budget** may not be made without prior approval from the Department.

☒ **An interim report of the project's activities will be due within 6 months of the Grant Award Start Date. A final report of the project's activities will be due within 90 days of grant expiration. Send the report to your Regional Urban Forestry Coordinator, Kim Sebastian, DNR – 2300 N Martin Luther King Dr, Milwaukee, WI 53212.**

☒ Please check your local procedures to insure you comply with all applicable state laws regarding competitive bidding and awarding. If you have any questions regarding bidding and/or awarding procedures, contact your organization's or agency's attorney for advice. The *Procurement Guide for Local Governments Receiving Grants (State or Federal) from the Wisconsin Department of Natural Resources* explains the department's general bidding and contracting standards for grant projects.

Please note that any construction work or work performed by a consultant or other service provider totaling \$25,000 or more requires a written contract. The contract should specify the financial terms, contract duration and services to be rendered. The regional urban forestry coordinator should review the contract prior to signing. A copy of the contract should be submitted with or before the final report.

Instructions and forms for the financial administration of the project are located in the *2021 Recordkeeping & Reimbursement Guide* (attached in the award email) and available at: dnr.wi.gov keyword: UF Grant. Submit the final reimbursement information as soon as possible, or no later than **March 31, 2022**. If you charge equipment usage to the grant, refer to the "DOT 2021 Classified Equipment Rates" to establish the eligible rate or estimated life of the equipment.

Actual fringe benefits, not to exceed the rate established annually by the Department of Administration (DOA), are eligible as part of the sponsor's labor costs. For 2021 grant projects, the DOA maximum fringe benefit rate is 48.30 percent. Fringe benefits may include employee insurance, retirement plans, Social Security contributions, Worker Compensation Insurance, etc.

If you are considering the use of a consultant, please review this online reference: "[Guidelines for Working with Consultants on Urban Forestry Grant Projects](#)". These guidelines may assist you in your work with consultants.

There may be other enclosures depending on the conditions listed in this grant agreement. **Read the special conditions carefully.** If you have questions about the grant agreement contact Nicolle Spafford, Urban Forestry Grants Specialist. For questions about the details of your project, contact your Urban Forestry Coordinator.

The Department of Natural Resources is pleased to participate with you in this urban forestry project.

Sincerely,



Carmen Hardin
Bureau Director of Applied Forestry

Enclosure(s)

C: Kim Sebastian – Milwaukee
Ron Bittner – Project Manager

GRANT CONDITIONS

NOTICE: Collection of this information is authorized under s. 26.145, Wis. Stats., and chapter NR 47, subchapters I and VIII, Wis. Admin. Code. Personally identifiable information will be used for managing grants and is not intended to be used for other purposes.

Sponsor	Project Number
Village of Mukwonago	21UF1447

Project Title

EAB Mitigation and Tree Planting

Period Covered by This Agreement	Name of Program
January 1, 2021 through December 31, 2021	Urban Forestry Grant Program

Project Scope and Description of Project

The Village of Mukwonago shall participate in the Urban Forestry Grant Program by providing the following items as described in the project application.

Project Description: The 2021 Forestry Grant Project is designed to prevent the spread of EAB in the community, strategically free up planting sites, increase the canopy through diversity, and create a more green and aesthetic urban forest. The Village has identified 36 infected public Ash trees varying in size that need to be removed. The Village Forester, along with trained employees, will conduct this EAB management plan. Ten locations have been chosen for replanting and will consist of 5 different varieties not Acer. As the trees are removed and replaced, they will be logged in the Village's public GIS.

Scope Details:

Tree Maint, Planting
Tree Maint, Removal

Project Cost:	The following documents are hereby incorporated into and made part of this agreement:
Total Cost	1. Chapter NR 47, Subchapters I and V, Wisconsin Administrative Code
Fund Support	2. Urban Forestry Grant Application and attachments dated September 11, 2020
State Aid Amount	
Sponsor Share	

A. GENERAL CONDITIONS

1. **PERFORMANCE.** The State of Wisconsin Department of Natural Resources (hereafter DEPARTMENT) and the Village Of Mukwonago (hereafter PROJECT SPONSOR) mutually agree to perform this agreement in accordance with the Urban Forestry Grant Program and with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps, and assurances attached hereto and made a part hereof.
2. **INDEPENDENT CONTRACTOR.** The PROJECT SPONSOR is an independent contractor for all purposes, not an employee or agent of the DEPARTMENT.
3. **ENTIRE GRANT AGREEMENT.** This agreement, together with any referenced parts and attachments, shall constitute the entire agreement and previous communications or agreements pertaining to the subject matter of this agreement are hereby superseded.
4. **GRANT AGREEMENT AMENDMENTS.** Any cost adjustments must be made by a written amendment to this agreement, signed by both parties, prior to the expenditure of funds or the termination date of the agreement. Adjustments for time of performance or scope of work may be granted to the PROJECT SPONSOR by the DEPARTMENT in writing without the requirements of PROJECT SPONSOR's signature.
5. **SUSPENSION OF OBLIGATIONS.** Failure by the PROJECT SPONSOR to comply with the terms of this agreement shall not cause the suspension of all obligations of the DEPARTMENT hereunder if, in the judgment of the Secretary of the DEPARTMENT, such failure was due to no fault of the PROJECT SPONSOR. In such cases, any amount required to settle at minimum costs any irrevocable obligations properly incurred shall be eligible for assistance under this agreement, at the DEPARTMENT's discretion.
6. **AFFIRMATIVE ACTION PLAN.** If this agreement is for an amount of at least twenty-five thousand dollars (\$25,000), the PROJECT SPONSOR agrees to submit a written affirmative action plan to the DEPARTMENT within 15 business days after the Agreement commences if an acceptable plan is not already on file with the State of Wisconsin. (PROJECT SPONSORS with an annual work force of fewer than twenty-five (25) employees are exempted from this requirement.) Failure to comply with the conditions of this clause may result in the termination of this agreement by the DEPARTMENT or withholding of payment.
7. **The PROJECT SPONSOR agrees:**
 - a. **OFFER ACCEPTANCE.** To notify the DEPARTMENT, in writing, of acceptance of this offer by delivering to the Urban Forestry Grant Coordinator one original agreement duly signed by the authorized representative. Once signed, the agreement is binding.
 - b. **DECLINING OFFER.** To notify the DEPARTMENT, in writing, of its decision to decline this offer of financial assistance at any time prior to the start of the project and before expending any funds. After the project has been started or funds expended, this agreement may be terminated, modified, or amended only by mutual agreement of both parties in writing.
 - c. **EXECUTION OF AGREEMENT.** To execute the project described in the grant agreement in accordance with this agreement in consideration of the promises made by the DEPARTMENT herein.
 - d. **APPLICABLE LAW.** To comply with all applicable Wisconsin Statutes and Wisconsin Administrative Codes in fulfilling the terms of this agreement.
 - e. **BIDDING.** To comply with all applicable local and state contract and bidding requirements. The PROJECT SPONSOR should consult its legal counsel with questions concerning contracts and bidding. The PROJECT SPONSOR may obtain the following document from the DEPARTMENT by calling the grant manager associated with this grant agreement: *Procurement Guide for Local Governments Receiving DNR Grants*.
 - f. **ACCOUNTING AND FISCAL RECORDS; RECORDS RETENTION; ACCESS.** To comply with the Urban Forestry grant program procedures, a copy of which is attached hereto and made a part hereof.

Accounting and fiscal records shall be maintained to reflect the receipt and expenditure of all funds used for this project. If an advance is provided, all grant funds shall be credited promptly upon receipt in a separate account. These funds shall be expended only for project costs. Accounts, documents, and records related to this project shall be retained by the PROJECT SPONSOR for a period of three (3) years following the end of this agreement. The PROJECT SPONSOR agrees to allow the DEPARTMENT access to these records upon request.

- g. **INDEMNIFICATION.** To save, hold harmless, defend, and indemnify the State of Wisconsin, the DEPARTMENT and all its officers, employees and agents, against any and all liability, claims and costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of PROJECT SPONSOR's employees, agents or representatives.
- h. **REPAYMENT; TERMINATION.** To reimburse the DEPARTMENT any and all funds the DEPARTMENT deems appropriate in the event the PROJECT SPONSOR fails to comply with the conditions of this agreement or project proposal as described, or fails to provide public benefits as indicated in the project application, proposal description, or this agreement. In addition, should the PROJECT SPONSOR fail to comply with the conditions of this agreement, fail to progress due to non-appropriation of funds, or fail to progress with or complete the project to the satisfaction of the DEPARTMENT, all obligations of the DEPARTMENT under this agreement may be terminated, including further project cost payment. Upon notification of grant termination, any grant advance or payment not substantiated by documentation shall be immediately returned to the DEPARTMENT by the PROJECT SPONSOR.
- i. **NON-DISCRIMINATION.** In connection with the performance of work under this Agreement, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the PROJECT SPONSOR further agrees to take affirmative action to ensure equal employment opportunities. The PROJECT SPONSOR agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the DEPARTMENT setting forth the provisions of this nondiscrimination clause. Failure to comply with the conditions of this clause may result in the termination of this Agreement or withholding of payment.

8. The DEPARTMENT agrees:

- a. **GRANT ENCUMBRANCE AND PAYMENT.** In consideration of the covenants and agreements made by the PROJECT SPONSOR herein, to obligate for the PROJECT SPONSOR the amount listed as the State Aid Amount on the first page of this agreement and to tender to the PROJECT SPONSOR that portion of the obligation which is required to pay the DEPARTMENT's share of the costs based upon the state providing 50 percent of the eligible project costs not to exceed a maximum of \$4,906.10.
- b. **INDEPENDENT CONTRACTOR.** That the PROJECT SPONSOR shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided herein. The DEPARTMENT reserves the right only to inspect the job site or premises for the sole purpose of ensuring that the performance is progressing or has been completed in compliance with the agreement. The DEPARTMENT takes no responsibility of supervision or direction of the performance of the agreement to be performed by the PROJECT SPONSOR or the PROJECT SPONSOR's employees or agents. The DEPARTMENT further agrees that it will exercise no control over the selection and dismissal of the PROJECT SPONSOR's employees or agents.
- c. **ACCESS TO RECORDS.** To retain its right to examine all accounts, documents, and records of the PROJECT SPONSOR as they relate to this agreement.
- d. **TERMINATION.** To reserve its right to terminate this agreement for failure by the PROJECT SPONSOR to comply with any provision of this agreement.

B. SPECIAL CONDITIONS

1. The PROJECT SPONSOR agrees to sign and return the grant agreement **within 10 business days** of receipt of this agreement.
2. The PROJECT SPONSOR agrees that it will charge only the actual fringe benefits eligible, not to exceed the rate established annually by the Department of Administration (DOA), as part of the sponsor's labor costs. For 2021 grant projects, the DOA maximum fringe benefit rate is 48.30 percent. Fringe benefits may include employee insurance, retirement plans, Social Security contributions, Worker Compensation Insurance, etc.
3. The PROJECT SPONSOR agrees to use the "DOT 2021 Classified Equipment Rates" to establish the eligible rate or estimated life of the equipment for any equipment usage charged to the grant.
4. The PROJECT SPONSOR agrees to provide to the DEPARTMENT for review ***within 6 months of project commencement***, an interim report to contain details of progress, findings, problems and other information regarding the status of the project.
5. The PROJECT SPONSOR agrees to provide to the DEPARTMENT for review ***within 90 days of grant expiration*** a final project summary to include:
 - a. Documentation of all project activities during the grant period
 - b. Documentation and justification of all project modifications
 - c. Documentation of all public information and educational activities which were conducted
 - d. Conclusions and results
 - e. An appendix that includes all references and supporting documents for the final report. (A summary of any/all applicable state and federal laws and regulations shall also be made part of the appendix.)
6. No funds from other state or federal sources may be used to match this grant except that community development block grants may be used to match urban forestry grants only when it can be demonstrated to the DEPARTMENT's satisfaction that there is a local commitment to, and involvement in, the project.
7. Please note that any construction work or work performed by a consultant or other service provider totaling \$25,000 or more requires a written contract. The contract should specify the financial terms, contract duration and services to be rendered. The Urban Forestry Coordinator should review the contract prior to signing. A copy of the contract should be submitted with the reimbursement materials for the grant.
8. Prior to any combination of pruning, removal and/or treatment, the PROJECT SPONSOR agrees to provide to the DEPARTMENT, for review and approval, a plan that includes specifications and either site map(s) or a list of the trees to be pruned, removed and/or treated.
9. All tree care operations shall meet standards established in all parts of the most current editions of ANSI A300 American National Standard for Tree Care Operations - Tree, Shrub and Other Woody Plant Maintenance - Standard Practices and ANSI Z133.1 American National Standard for Tree Care Operations - Pruning, Trimming, Repairing, Injections, Maintaining and Removing Trees and Cutting Brush - Safety Requirements.
10. Prior to tree ordering, the PROJECT SPONSOR agrees to provide to the DEPARTMENT, for review and approval, a planting plan, to include planting specifications, site map(s), and species list.
11. Nursery stock shall meet standards established in the most current edition of ANSI Z60.1 American Standard for Nursery Stock.
12. Planting methods and overall care and maintenance shall conform to the most current version of Developing Tree Purchase and Planting Specifications for Bid published by the Wisconsin Department of Natural Resources Forestry Program. Any deviations from these specifications must have prior approval by the DNR urban forestry coordinator. Planting component may be inspected and approved by the DNR urban forestry staff to the above specifications.

13. Nursery stock must be obtained from a dealer or grower licensed by the Wisconsin Department of Agriculture, Trade, and Consumer Protection (WDATCP) in accordance with Wisconsin Statutes 94.10, or from a dealer or grower licensed or certified by the state where the nursery is located.
14. The PROJECT SPONSOR shall provide maintenance on trees for a minimum of three years following planting.
15. The PROJECT SPONSOR's Planting Plan is not to involve overrepresented genera including, but not limited to, maples. Overrepresented genera are those that comprise 10 percent or more of the PROJECT SPONSOR's community urban tree canopy, based on the PROJECT SPONSOR's tree inventory data or data available from the DEPARTMENT. Any exceptions must be pre-approved by DNR urban forestry staff.

Village of Mukwonago
Urban Forestry Grant Number: 21UF1447
Grant Award: \$4,906.10

The person signing for the Sponsor represents both personally and as an agent of his or her principal that he or she is authorized to execute this agreement and bind his or her principal, either by a duly adopted resolution or otherwise.

FOR THE SPONSOR

By

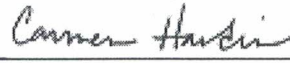

(Signature)

Village Forester
(Title)

12-13-2020
(Date Signed)

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
FOR THE SECRETARY

By


Carmen Hardin, Director
Bureau Director of Applied Forestry

December 13, 2020
(Date Signed)

Selected 2021 Urban Forestry Grant Recipients

Note: 2022 Urban Forestry Grant Deadline – October 1, 2021

Application available by July 1, 2021. Go to dnr.wi.gov, search keyword “UF Grant”

East Central – Olivia Witthun, Urban Forestry Coordinator, 1155 Pilgrim Road, Plymouth, WI 53073

Phone: (414)750-8744 Olivia.Witthun@Wisconsin.gov

Kewaskum, Village of*	\$5,000.00	Tree Removal/Tree Planting
Port Washington, City of	\$25,000.00	Inventory/Ash tree management
Watertown, City of	\$25,000.00	Private and Municipal Tree Replacement
West Bend, City of	\$25,000.00	City of West Bend Urban Forestry Program Recovery 2021

North Central and West Northern – Don Kissinger, Urban Forestry Coordinator, 225051 Rib Mountain Drive, Wausau, WI 54401

Phone: (715)348-5746 Don.Kissinger@Wisconsin.gov

Almond, Village of*	\$4,129.30	Safety Prune, Removal of dead or dying trees, Removal of trees in waterway.
Ashland, City of	\$23,048.50	City of Ashland Urban Forestry Program Restart
Athens, Village of*	\$5,000.00	VILLAGE OF ATHENS URBAN FORESTRY YEAR 3
Elderon, Village of*	\$3,960.85	Shade Trees along the Boulevard of Hwy 153 (formerly Main St.) in Village of Elderon
Hayward, City of*	\$5,000.00	Tree Removal & Pruning
Merrill, City of	\$2,489.13	Request funding to perform additional tree plantings & review/update current Ordinances
River Falls, City of	\$25,000.00	Emerald Ash Borer Management - Proactive Implementation
Shell Lake, City of*	\$4,504.37	Growing Shell Lakes Tree Program

Northeast – Tracy Salisbury, Urban Forestry Coordinator, 2984 Shawano Avenue, Green Bay, WI 54313-6727

Phone: (920)366-6833 Tracy.Salisbury@Wisconsin.gov

Bellevue, Village of	\$24,944.38	EAB Ash Tree Removal & Replacement, Youth Outreach, Staff Training
Brandon, Village of*	\$5,000.00	Tree removal
Chilton, City of*	\$5,000.00	Emerald Ash Borer - Park Remediation
Coloma, Village of*	\$2,640.50	Trees for Downtown/Cemetery
Fond du Lac, City of	\$23,338.50	Ash Management and Training
Kewaunee, City of	\$25,000.00	Urban Forestry Inventory and Management Plan Creation
Kiel, City of*	\$5,000.00	Renew Kiel - Tree Management Program: Year 1
Ledgeview, Town of*	\$5,000.00	Town of Ledgeview Tree Inventory and GIS Mapping
New Holstein, City of*	\$5,000.00	REMOVAL AND REPLACEMENT OF ASH TREES IN KIWANIS PARK

South Central and West Southern – Brian Wahl, Urban Forestry Coordinator, 3911 Fish Hatchery Road, Fitchburg, WI 53711

Phone: (608)225-7943 Brian.Wahl@Wisconsin.gov

1000 Friends of Wisconsin	\$5,880.00	Leafing Out – Reaching out to Wisconsin Homeowners about their Community Tre...
Beloit, Town of	\$6,451.00	Town of Beloit Ash tree removal/replacement, tree maintenance and gravel bed start up plan
Columbus, City of	\$25,000.00	EAB/Ash Tree Removal, Tree Planting, and Educ & Training
Edgerton, City of*	\$5,000.00	Milling Ash Logs for Solar Kiln and Street/Cemetery Reforestation
Gays Mills, Village of	\$6,429.00	Reforestation Public Lands & Private Tree Enhancement
Hillsboro, City of	\$8,517.50	Inventory, Operations Plan & EAB Management Project
La Crosse, City of	\$25,000.00	EAB Tree Replacement & Tree Inventory
Lancaster, City of*	\$5,000.00	Ash tree removal and replanting
Madison, City of	\$20,000.00	Ash Tree Mitigation
Mineral Point, City of*	\$5,000.00	Mineral Point Tree Management Plan
Monroe, City of	\$25,000.00	Public Tree Inventory, Management Plan Development, Ash Removal & Tree Planting
Monroe County Land Conservation Department*	\$2,980.00	Monroe County Tree Planting Project
Pardeeville, Village of*	\$5,000.00	Village of Pardeeville Phase III Tree removal, planting and tree inventory
Poynette, Village of	\$7,500.00	Remove high risk trees, ash tree removals and perform routine pruning
Sparta, City of	\$25,000.00	After EAB Tree Inventory & Plan
Stoughton, City of	\$2,072.30	City of Stoughton Canopy Restoration Project
Urban Tree Alliance	\$25,000.00	Regional Housing Partnerships

Southeast – Kim Sebastian, Urban Forestry Coordinator, 2300 North Martin Luther King Jr. Drive, Milwaukee, WI 53212

Phone: (414)294-8675 Kim.Sebastian@Wisconsin.gov

Bayside, Village of	\$25,000.00	Mitigating the Spread of EAB and Tree Planting
Bradley Family Foundation, Inc	\$24,485.00	Lynden Sculpture Garden Tree Inventory and Urban Forest Management Plan
Forest Home Historic Preservation Association	\$25,000.00	Forest Home Cemetery Tree Management and Education Project
Franklin, City of	\$10,000.00	Street Tree Replacement and Staff Training
Genoa City, City of*	\$5,000.00	VILLAGE STREET TREE PRUNING
Glendale, City of	\$11,923.00	The City of Glendale Tree Inventory and Management Plan
Greenfield, City of	\$23,835.25	Completing hard tasks
Mukwonago, Village of	\$4,906.10	EAB Mitigation and Tree Planting
Rochester, Village of*	\$2,725.98	South State Street Tree Renewal Program.
Wind Point, Village of*	\$2,500.00	Village of Wind Point Forestry Management Program

*Startup grant

Urban Forestry Financial Specialist – Nicolle Spafford, 518 West Somo Avenue, Tomahawk, WI 54487

Phone: (715)453-2188 Ext 1274 Nicolle.Spafford@Wisconsin.gov

Urban Forestry Grant Specialist – Chase O'Brien, PO Box 7921, Madison, WI 53707-7921

Phone: (608)640-6143 Chase.OBrien@Wisconsin.gov

AGENDA ITEM REQUEST FORM

Committee/Board:	Committee of the Whole
Topic:	Discussion and possible recommendation on the non-compliance of the Storm Water Management Agreement for The Box Self Storage Development.
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner & Jerad Wegner
Date of Committee Action (if required)	1/6/21
Date of Village Board Action (if required)	1/20/21

Information

Subject:

Discussion and possible recommendation on the non-compliance of the Storm Water Management Agreement for The Box Self Storage Development.

Background Information/Rationale:

The storm water pond serving the The Box Self Storage development is not functioning as designed. The site and structure is not in compliance per the storm water management agreement recorded on May 21, 2019. The pond's construction has not kept pace with the rest of the development. Revisions were made to the design and a synthetic liner was installed in September of 2020. Since the liner installation, the pond will not hold at the intended level based on the design of the outlet structure. Repair attempts have not been successful to date.

Key Issues for Consideration:

Discussion and possible action authorizing a draw against the letter of credit assigned to The Box Self Storage. Allow village staff and engineers to complete the necessary repairs to bring the pond into compliance in the event the owner does repair the pond to function as designed per the SWMA.

Fiscal Impact (if any):

There is a letter of credit in place for this development in sufficient form to cover repair costs to bring the storm water structure into compliance.

Requested Action by Committee/Board:

We are requesting approval and authorization for the village attorney to draw against the letter of credit assigned to The Box Self Storage and allow the village engineers to bid and oversee completion of the necessary repairs to bring the pond into compliance in the event the owner

does not reconstruct the pond to function as designed per the SWMA by February 1, 2021.

Attachments

[20201027120750606.pdf](#)

[20201027120757903.pdf](#)

THE BOX SELF STORAGE

Legal Description:

Lot 1 of CSM 7679

Section 19, Township 5 North, Range 19 East,
Village of Mukwonago, Waukesha County, Wisconsin

STORM WATER MANAGEMENT PLAN

Addendum 1

March 26, 2019

Owner & Developer: Responsible for installing and
maintaining stormwater.

The Box Self Storage, LLC
1665 N. Water Street
Milwaukee, WI 53202

Project Engineer:

JAHNKE & JAHNKE ASSOCIATES INC.

Paul Jenswold, P.E.

711 W. Moreland Blvd.

Waukesha, WI 53188-2479

Telephone: 262-542-5797

Fax: 262-542-7698

Email: pjenswold@jahnkeandjahnke.com

STORMWATER MANAGEMENT PLAN NARRATIVE

Addendum 1

THE BOX SELF STORAGE VILLAGE OF MUKWONAGO

Changes to the Approved Storm Water Management dated October 10, 2018

The grading of the east side of the site has been revised to fix some issues discovered during staking setup. In general, some of the original grading had become unhinged at some point during the design process.

Here is a summary of what was changed:

- 1) Most of the building elevations changed by less than a foot.
- 2) The isles are graded to 1% to inlets
- 3) 6 inlets were added including a three inlet run along the north side of the site to ensure proper drainage.
- 4) Building 2 lost 2 units and Building 9 added 2 units.
- 5) The watermain profile along the south lot line was revised to maintain proper cover given the new finished surface profile.

SWMP – No Change

Impervious surface areas were swapped between Pond 1 and the Infiltration Basin. Great care was taken to make the swap exactly the same amount of impervious area to each device is as before. Also there is no change to the grading of the ponds / infiltration basins or their outlets. So there is no change to the SWMP. See Impervious Surface Comparison attached.

Pavement and Roof Area Swap

Additional Area to Infiltration Basin

$$6,062 \text{ sf} + 1,160 \text{ sf} - 7,222 \text{ sf} = 0 \text{ sf of Additional Impervious Area}$$

Additional Area to Wet Pond

$$7,222 \text{ sf} - 6,062 \text{ sf} - 1,160 \text{ sf} = 0 \text{ sf of Additional Impervious Area}$$

Pavement Removed

There is now 753 sf less of pavement than in the approved SWMP in the Wet Pond 1's drainage basin.

SWMA – No Change

This minor grading change does not affect anything within the Storm Water Maintenance Agreement.

Watermain

There has been no change to the horizontal layout of the watermain. Only an adjustment of the elevations to ensure proper cover given the change in finished grade above the pipe.

Storm Sewer

We added 6 inlets and about 220 feet of storm sewer. The north storm sewer was designed for a 100-year storm along with the south storm sewer. The overland flow route for the new north storm sewer is directly to the infiltration basin. Calculations attached.

Wetlands

These small grading changes have no affect on the wetland disturbance already permitted.

Erosion Control

The only change to erosion control is the addition of 6 inlet protections.

Driveway

The driveway to the indoor self storage is about 2% on the north side of the drive and about 6% on the south side of the drive similar to the slope that is was before.

Turning Radius

Every isle is at least 24 feet as before. There are no changes that affect the turning radius for a fire truck.

Street Grades

The street grades are unchanged.

Berms and Landscaping

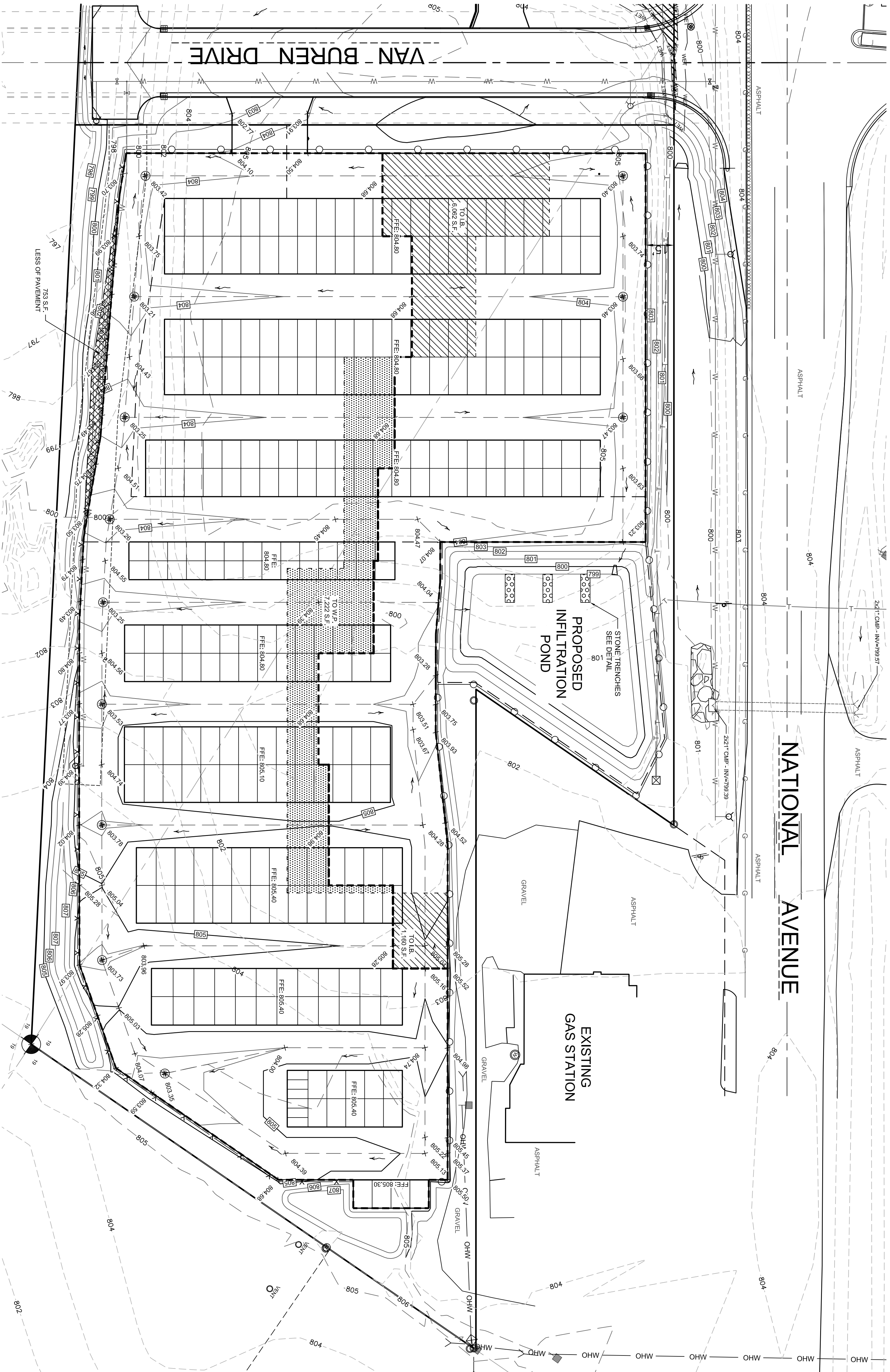
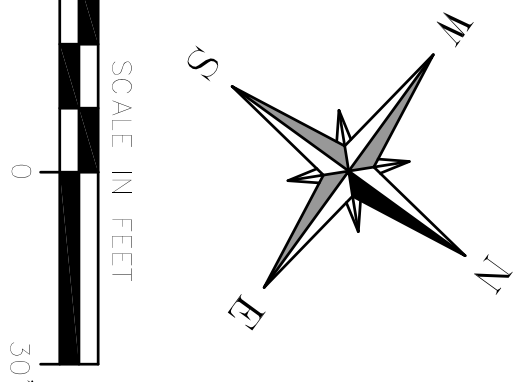
Berms still exist where they were before. The revised grading has no impact on the landscape plan.

CSM

There are no changes to lot lines or easements.

Conclusion

The grading changes will not impact the storm water management plan as approved.



EXCHANGE OF IMPERVIOUS AREA:

ADDITIONAL AREA TO INFILTRATION BASIN:
6,062 S.F. + 1,160 S.F. - (7,222 S.F.) = 0 S.F.

ADDITIONAL AREA TO WET POND:
7,222 S.F. - (6,062 S.F. + 1,160 S.F.) = 0 S.F.

ALSO IMPERVIOUS AREA GOING TO WET
POND DECREASED BY 733 S.F.
BECAUSE THERE IS LESS PAVEMENT

THE BOX SELF STORAGE

IMPERVIOUS SURFACE COMPARISON - EAST
PART OF THE NE 1/4 OF THE SW 1/4 OF SEC. 19, T5N, R19E
AND PART OF THE SE 1/4 OF THE
NW 1/4 SECTION 19, T5N, R19E
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

JAHNIKE & JAHNIKE ASSOCIATES INC.

PLANNERS & PROFESSIONAL ENGINEERS
7111 W. MOBELAND BLVD.-WAUKESHA, WI 53188
TEL (262) 542-9797 - FAX (262) 542-7698 - Planner@jahnikelandjahnke.com

SCALE: 1"=30'	CHECKED BY: PJL	FILE NO.: VERNON-200	SHEET 1 OF 1
DRAWN BY: GEM			
BOOK NO. VERNON 24, PG 12	JOB: 8551		

STORM SEWER COMPUTATIONS
FOR
The Box Self Storage

SHEET 1 OF 1
DESIGN BY: PJJ
PROJECT NUMBER: S-8551
DATE: 2/8/2019

DESIGN DATA																		
STORM EVENT: 100 yr			DESIGN INTENSITY (I): 7 in/hr			Intensity is based on a 10 min Tc using SEWRPC IDF equations.												
STRUCTURE DATA			DRAINAGE AREA AND FLOW DATA				PIPE DATA				PIPE CAPACITY INFORMATION					ELEVATIONS		
Pipe Run	Upstream Structure	Downstream Structure	Flow is determined by Rational Method Q = CIA								Pipe capacity is determined by Manning's Equation Q = 1.486/n AR ^{2/3} S ^{1/2}							
			Individual Acres A	Individual Coefficient C	Individual Flow Q (cfs)	Cumulative Flow (cfs)					Required Drop (ft)	Actual Drop (ft)	Percent Full (%)	Actual Velocity (fps)	Max. Capacity (cfs)			
I1	I1	I2	0.41	0.81	2.30	2.30	68.70	12	0.50	0.011	0.21	0.34	70%	4.18	3.20	803.62	800.62	800.28
I2	I2	I3	0.19	0.85	1.15	3.45	71.60	15	0.50	0.011	0.15	0.36	60%	4.67	5.81	804.08	800.18	799.82
I3	I3	I4	0.20	0.86	1.19	4.64	64.00	15	0.50	0.011	0.24	0.32	77%	4.95	5.81	803.83	799.72	799.40
I4	I4	I5	0.18	0.88	1.09	5.73	54.00	18	0.40	0.011	0.12	0.22	67%	4.85	8.45	803.53	799.30	799.08
I5	I5	I6	0.14	0.90	0.89	6.62	44.10	18	0.40	0.011	0.13	0.18	75%	4.98	8.45	803.54	798.98	798.81
I6	I6	I7	0.15	0.90	0.93	7.54	54.60	21	0.40	0.011	0.09	0.22	60%	5.22	12.74	803.48	798.71	798.49
I7	I7	I8	0.20	0.90	1.23	8.77	64.20	21	0.40	0.011	0.14	0.26	68%	5.39	12.74	803.36	798.39	798.13
I8	I8	I9	0.20	0.90	1.28	10.05	64.30	21	0.40	0.011	0.19	0.26	76%	5.53	12.74	803.42	798.03	797.77
I9	I9	I10	0.15	0.87	0.89	10.94	43.10	24	0.40	0.011	0.07	0.17	61%	5.72	18.19	803.42	797.67	797.50
I10	I10	CB11	0.11	0.61	0.48	11.43	36.00	24	0.40	0.013	0.09	0.14	72%	5.06	15.39	801.20	797.40	797.26
CB11	CB11	Outlet 1	0.09	0.68	0.44	11.87	33.00	24	0.40	0.013	0.09	0.13	74%	5.09	15.39	801.20	797.16	797.03
I12	I12	I13	0.18	0.76	0.98	0.98	64.00	12	0.50	0.011	0.03	0.32	37%	3.40	3.20	803.40	800.40	800.08
I13	I13	CB14	0.21	0.90	1.33	2.31	64.00	12	0.50	0.011	0.19	0.32	70%	4.19	3.20	803.36	799.98	799.66
CB14	CB14	Outlet 2	0.20	0.90	1.23	3.54	78.40	15	0.50	0.011	0.17	0.39	62%	4.69	5.81	803.36	799.56	799.17

Storm Water Management Agreement

Document Number

Title of Document

4397731

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON

May 21, 2019 09:17 AM
James R Behrend
Register of Deeds

22 PGS
TOTAL FEE:\$30.00
TRANS FEE:\$0.00

Book Page -



The property affected by this Agreement is legally described on the attached Exhibit A.

Record this document with the Register of Deed.

Name and Return Address

Atty. Mark G. Blum

PO Box 766

Waukesha, WI 53187-0766

(Parcel Identification Number)

pd
30
74

Drafted By:

Attorney Mark G. Blum

Hippenmeyer, Reilly, Blum,

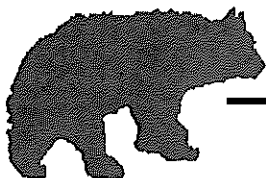
Schmitzer, Fabian & English, S.C.

720 Clinton St., PO Box 766

Waukesha, WI 53187-0766

Phone: (262) 549-8181

Email: mgbлум@hrblawfirm.com



Mukwonago – Place of the Bear

a Waukesha County blue chip community

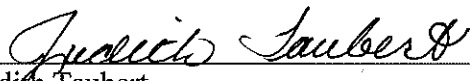
www.villageofmukwonago.com

Village of Mukwonago

CERTIFICATION

I, Judith Taubert, the duly appointed Village Clerk/Treasurer of the Village of Mukwonago, do hereby certify that the attached photos and maps are a true and correct copy of the original and if they are not legible or readable, a copy of the original is available from the Village of Mukwonago Clerk's Office.

Dated this 9th day of May, 2019.



Judith Taubert,
Village Clerk/Treasurer

This Certification relates to the SWMA between the Village of Mukwonago and Midwest Commercial Funding, LLC (Box Self Storage).



Midwest Commercial Funding, LLC, as "Owner" of the property described in Exhibit A, in accordance with Chapter 34 of the Village of Mukwonago Municipal Code, agrees to install and maintain storm water *management practices* on the subject property in accordance with approved plans and Storm Water Permit conditions. The Owner further agrees to the terms stated in this document to ensure that the storm water management practices continue serving the intended functions in perpetuity. This Agreement includes the following exhibits:

Exhibit A: Legal Description of the real estate for which this Agreement applies ("Property").

Exhibit B: Location Map - shows an accurate location of each storm water management practice affected by this Agreement.

Exhibit C: Maintenance Plan - prescribes those activities that must be carried out to maintain compliance with this Agreement.

Exhibit D: Design Summary - contains a summary of key Engineering calculations and other data used to design the storm water management practices.

Exhibit E: As-built survey (to be recorded as an addendum) - shows a detailed "as-built" cross section and plan view of the storm water management practices.

Exhibit F: Engineering/Construction Verification (to be recorded as an addendum) - provides verification from the project engineer that the design and construction of the storm water management practices complies with all applicable technical standards and the Village's requirements.

NOTE: After construction verification has been accepted by the Village of Mukwonago, for all planned storm water management practices, an addendum(s) to this agreement shall be recorded by the Owner showing construction details and construction verification. The addendum(s) may contain several additional exhibits, as described below.

Through this Agreement, the Owner hereby subjects the Property to the following covenants, conditions and restrictions:

1. Upon execution of this Agreement, the Village shall record the Agreement at the Waukesha County or Walworth County Register of Deeds, as applicable. The recording of this Agreement shall be a condition for the issuance of a Storm Water Permit. An addendum to this Agreement shall be recorded upon project completion which shall include submittal of Exhibit E and Exhibit F in an acceptable form to the Village. The recording of Amendment #1 including Exhibit E and Exhibit F shall be a condition for the issuance of an occupancy permit.
2. The Owner shall construct, maintain and if necessary reconstruct the storm water management practices so as to maintain their compliance with applicable governmental, statutes, ordinances or rules. The Owner shall be responsible for the routine and extraordinary maintenance and repair of the storm water management practices identified in Exhibit B in accordance with the maintenance plan contained in Exhibit C.
3. The Owner shall, at their own cost inspect the storm water best management practices on an annual basis and maintain records of annual inspections and maintenance performed. Records shall be made available to the Village upon request within 30 days of written notice. Annual inspections shall be performed as detailed in Exhibit C Maintenance Plan of the storm water

maintenance agreement and shall be performed to determine if the facility is functioning within the design parameters. Commencing in 2019 - and every five years thereafter the Owner shall, at their own cost, have a certification inspection of the storm water management practices conducted by a professional engineer, who shall then file a report with the Village of Mukwonago no later than December 31st of the same year. Upon written notification by Village of Mukwonago or its designee the Owner shall, at their own cost and within a reasonable time period determined by the Village of Mukwonago have an inspection of the storm water management practices conducted by a professional engineer, who shall then file a report with the Village of Mukwonago. The Owner shall thereafter timely complete any maintenance or repair work recommended in any of the above reports. The Owner shall be liable for the failure to undertake any maintenance or repairs.

4. In addition, and independent of the requirements under paragraph 2 above, the Village of Mukwonago, or its designee, is authorized but not required to access the property as necessary to conduct inspections of the storm water management BMP's to ascertain compliance with the terms and intent of this Agreement and the activities prescribed in Exhibit C. The Village of Mukwonago may require work to be done which differs from the report(s) described in paragraph 3 above, if the Village of Mukwonago reasonably concludes that such work is necessary and consistent with the intent of this agreement and /or with Chapter 34 of the Village Code of Ordinances. Upon notification by the Village of Mukwonago of required maintenance or repairs, the Owner shall complete the specified maintenance or repairs within a reasonable time frame, as determined by the Village of Mukwonago.
5. If the Owner does not complete an inspection under 3 above or complete the required maintenance or repairs under 2 above within the specified time period, the Village of Mukwonago is authorized, but not required, to perform the specified inspections, maintenance or repairs. In the case of an emergency situation, as determined by the Village of Mukwonago, no notice shall be required prior to the Village of Mukwonago performing emergency maintenance or repairs.

The cost of inspections or measures undertaken by the Village pursuant to this agreement shall be first paid from the proceeds of any surety maintained to secure the performance by the Owner/Developer of its obligations under this agreement and the conditions of the use, site and architectural approval. In the event that the costs of said measures shall exceed the value of the surety or the surety has expired or been terminated, then in that event the cost of said measures shall be assessed as a special charge for current services pursuant to Wis Stat Sec. 66.0627. Any such assessment which is not paid within 60 days after billing shall be deemed a delinquent special charge and shall become a lien upon the parcel against which such charge has been assessed. Such delinquent charges shall be extended upon the current or next tax roll as a delinquent tax against the parcels for which payment has not been received by the Village and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such special charges. The Developer hereby consents to the levy of such charge and waives notice and the right to hearing.

6. This Agreement shall run with the property and be binding upon all heirs, successors and assigns. After the Village records this document, the Village of Mukwonago shall have the sole authority to modify this agreement contingent upon the Village of Mukwonago providing a 30 day written notice to the current Owner. Any modifications shall conform to the minimum requirements of Chapter 34 (or its successor) and be written so as to ensure the long-term maintenance of the storm water BMP's.

7. The Owner/Developer agrees to pledge a surety in a form acceptable to the Village of Mukwonago to secure performance of the obligations arising from the construction and maintenance of the storm water BMPs provided for under this Agreement in the amount of 120% of the actual cost of the storm water BMPs. Said surety shall remain in effect for a period of three (3) years from the date of the execution of this Agreement or until drawn upon in full by the Village or one year (1) from the date of the certification of the storm water improvements whichever occurs first. Release of the surety prior to the deadlines stated herein shall be governed by Mukwonago Village code section 34-108(c) as amended
8. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

Dated this 18 day of April, 2019

Owner:

Rob Chandler
Authorized Representative of

ROB CHANDLER

(Printed Name of Authorized Representative)

State of Wisconsin:

County of Waukesha

Personally came before me this 18 day of April, 2019, the above named Rob Chandler, as the authorized Representative of Midwest Commercial Funding, LLC for the purpose of signing this document, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Monica M. McGivray

[Name]

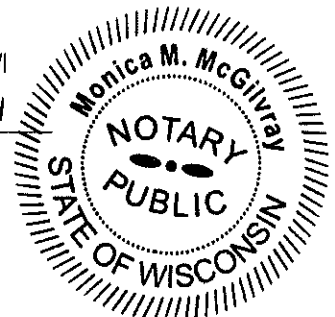
Notary Public, Waukesha County, WI

My commission expires: 6/5/21

Accepted by the Village of Mukwonago this 18 day of April, 2019

Fred Winkler

Page 3 of 14



Fred Winchowky, Village President



Judith A. Taubert
~~Steven Braatz, Jr., Village Clerk~~
JUDITH TAUBERT

This document was drafted by:
Attorney Mark G. Blum
Hippenmeyer, Reilly, Moodie & Blum, S.C.
P.O. Box 766
Waukesha, WI 53187-0766
Telephone: (262) 549-8181
Facsimile: (262) 549-8191
Email: mqblum@hrmblawfirm.com

**CERTIFIED SURVEY MAP NO. 1185D**

Sheet 1 of 7

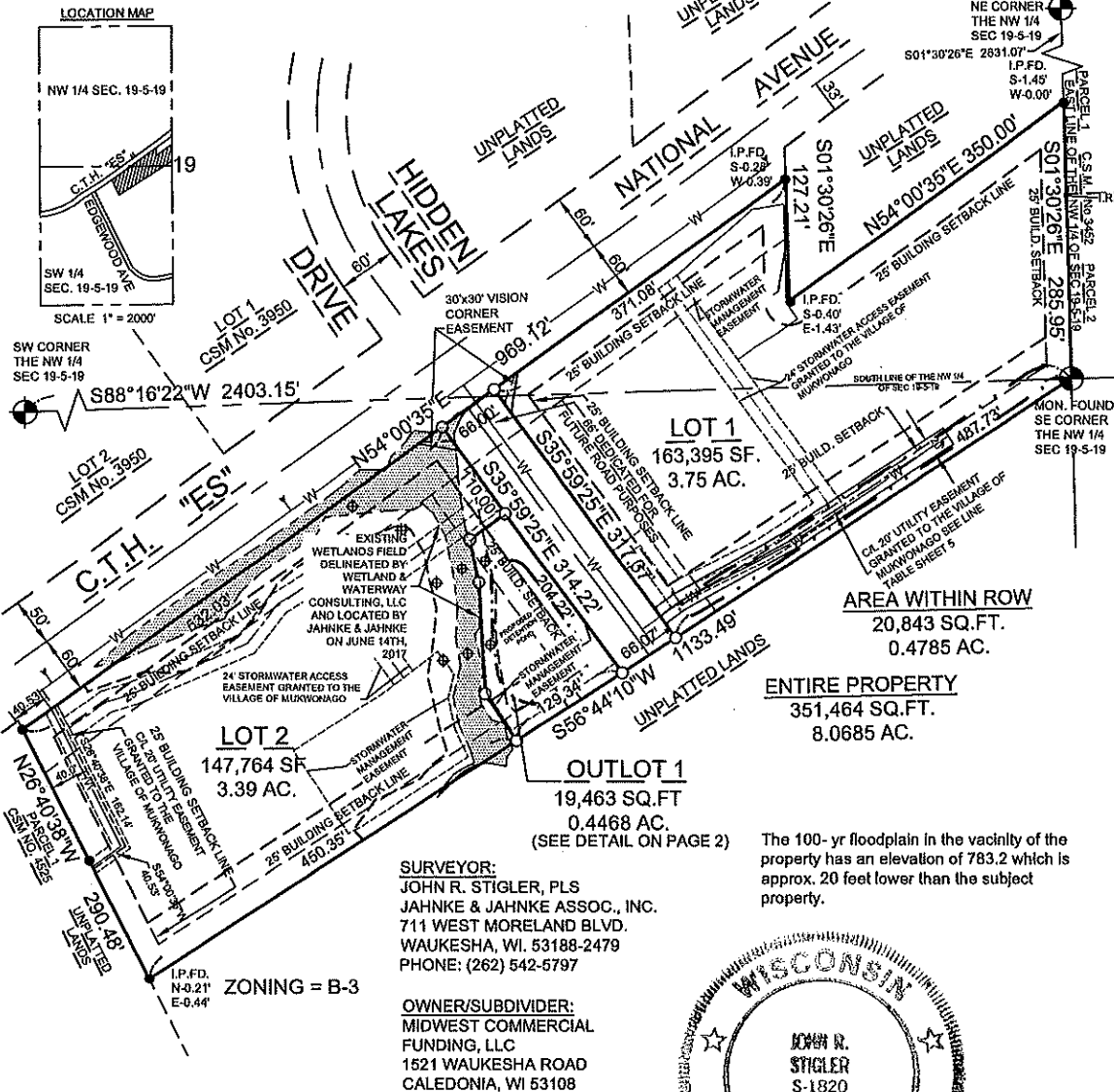
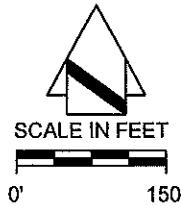
Being a Redivision of Lot 1 of Certified Survey Map No. 7679, recorded as Document No. 2044202 and being part of the SE 1/4 of the NW 1/4 and the NE 1/4 of the SW 1/4 of Section 19, Town 5 North, Range 19 East, in the VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

NOTE: DIRECT VEHICULAR ACCESS TO C.T.H.
"ES" IS PROHIBITED.

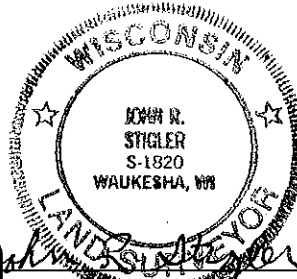
WITHIN THE VISION CORNER EASEMENT, THE HEIGHT OF PLANTINGS, BERMS, FENCES, SIGNS AND OTHER STRUCTURES ARE LIMITED TO 24" ABOVE THE INTERSECTION ELEVATION. NO DRIVEWAYS ARE PERMITTED WITHIN THE VISION CORNER.

LEGEND

- ◆ - SOIL BORING
- - 1" IRON PIPE FOUND
- - IRON PIPE 18" x 1" DIA. PLACED 1.13 LBS. PER LIN. FT.
- ⬢ - SECTION CORNER MONUMENT



The 100-yr floodplain in the vicinity of the property has an elevation of 783.2 which is approx. 20 feet lower than the subject property.



JOHN R. STIGLER, Reg. No. S-1820
DATED this 6th DAY of SEPTEMBER, 2017
REVISED this 14th DAY of SEPTEMBER, 2018

INSTRUMENT DRAFTED BY JOHN R. STIGLER

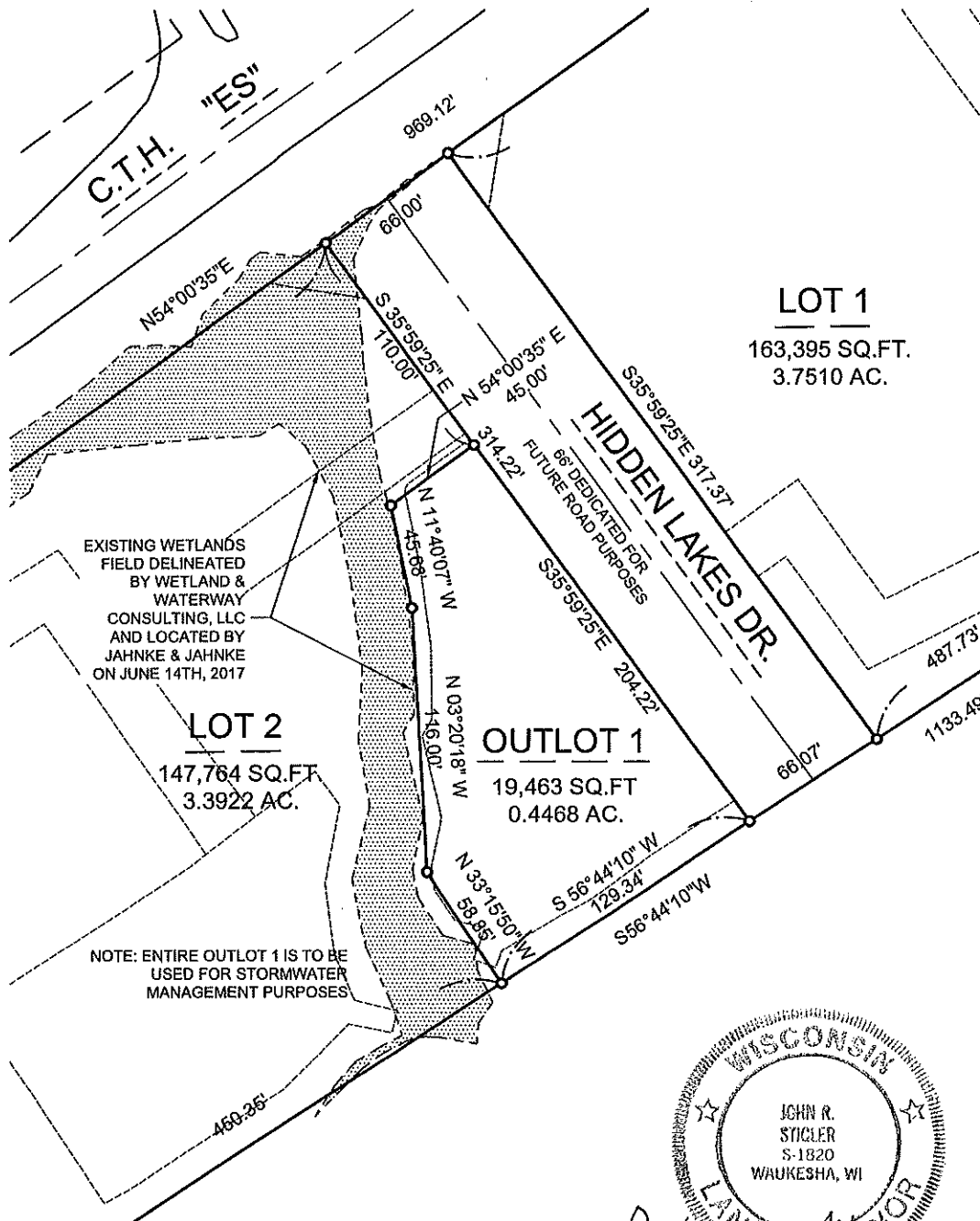
257



CERTIFIED SURVEY MAP NO. 11850

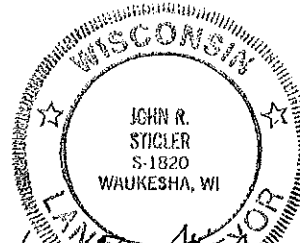
Sheet 2 of 7

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EXISTING WETLANDS
FIELD DELINEATED
BY WETLAND &
WATERWAY
CONSULTING, LLC
AND LOCATED BY
JAHNKE & JAHNKE
ON JUNE 14TH, 2017

NOTE: ENTIRE OUTLOT 1 IS TO BE
USED FOR STORMWATER
MANAGEMENT PURPOSES



JOHN R. STIGLER ~~IN~~ ^{IN} ~~RE~~ ^{RE} No. S -1820
DATED this 6th DAY of SEPTEMBER, 2017
REVISED this 14th DAY of SEPTEMBER, 2018

CERTIFIED SURVEY MAP NO. 11850

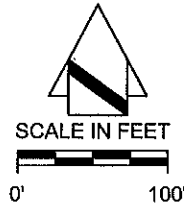
Sheet 3 of 7

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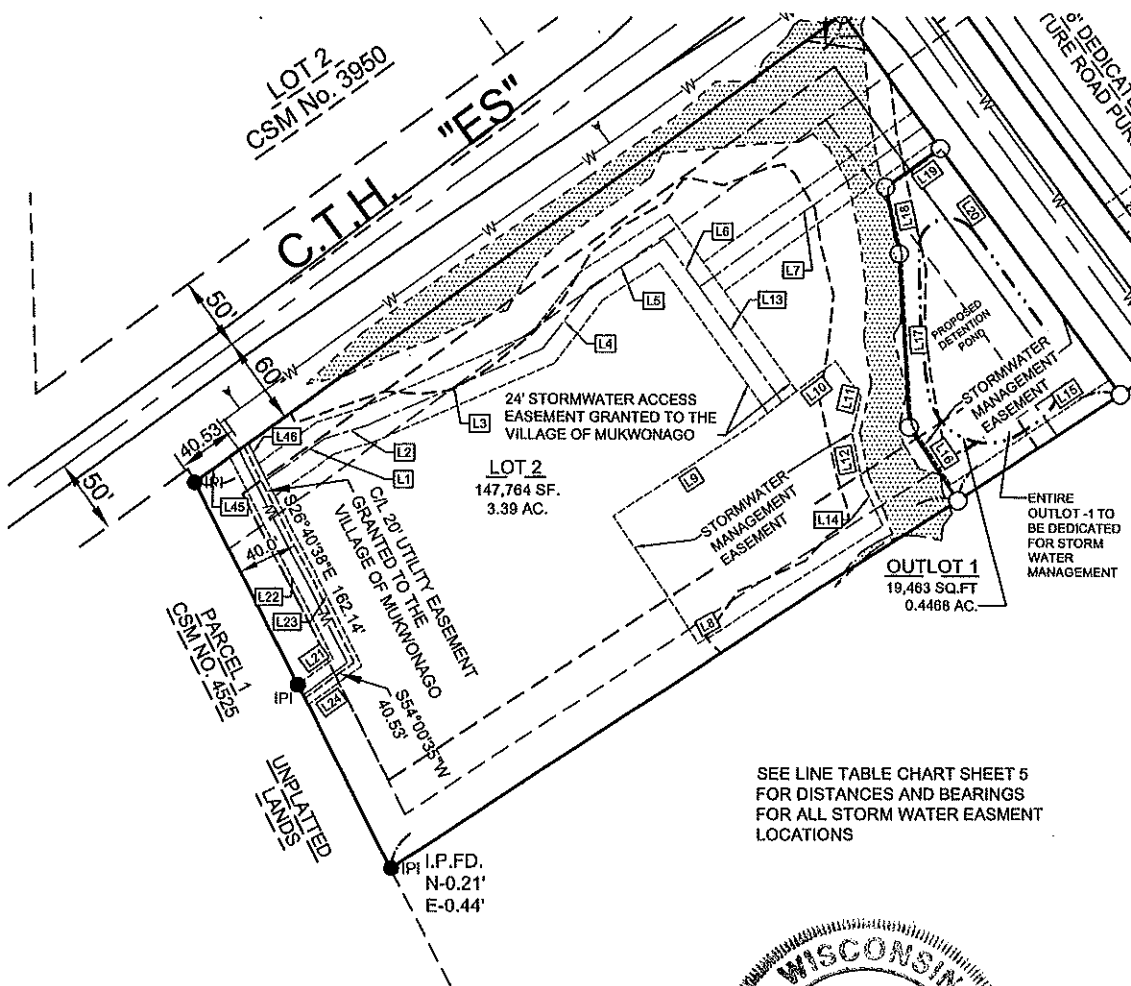
NOTE: DIRECT VEHICULAR ACCESS TO C.T.H. "ES" IS PROHIBITED.

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- LEGEND**
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 - - 1" IRON PIPE FOUND
 - - IRON PIPE 18" x 1" DIA. PLACED 1.13 LBS. PER LIN. FT.
 - ⬮ - SECTION CORNER MONUMENT



EASEMENT EXHIBIT



SEE LINE TABLE CHART SHEET 5
FOR DISTANCES AND BEARINGS
FOR ALL STORM WATER EASEMENT
LOCATIONS

REFERENCE BEARING: THE SOUTH LINE OF THE NORTHWEST 1/4 OF SEC. 19, T5N, R19E WAS USED AND HAS A BEARING OF S 88°16'22" W BASED ON WISCONSIN STATE PLANE COORDINATE SYSTEM (SOUTH ZONE) NAD-27



JOHN R. STIGLER, WIS. Reg. No. S-1820
DATED this 6th DAY of SEPTEMBER, 2017
REVISED this 14th DAY of SEPTEMBER, 2018

CERTIFIED SURVEY MAP NO. 11850

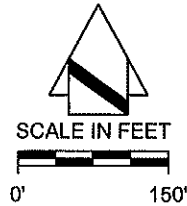
Sheet 4 of 7

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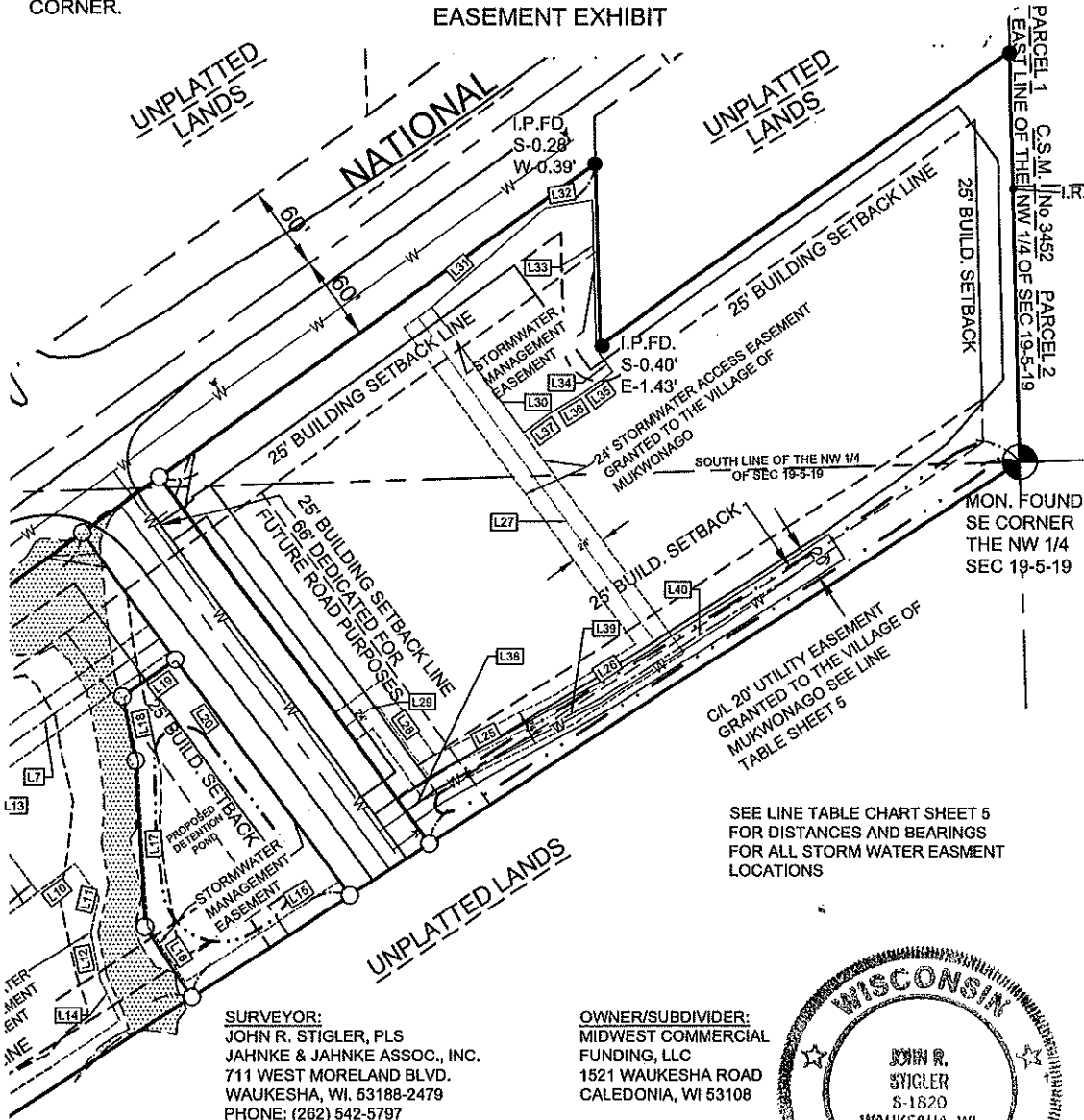
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 - ⬢ - SECTION CORNER MONUMENT



EASEMENT EXHIBIT



SEE LINE TABLE CHART SHEET 5 FOR DISTANCES AND BEARINGS FOR ALL STORM WATER EASMENT LOCATIONS

SURVEYOR:
JOHN R. STIGLER, PLS
JAHNKE & JAHNKE ASSOC., INC.
711 WEST MORELAND BLVD.
WAUKESHA, WI. 53188-2479
PHONE: (262) 542-5797

OWNER/SUBDIVIDER:
MIDWEST COMMERCIAL
FUNDING, LLC
1521 WAUKESHA ROAD
CALEDONIA, WI 53108



REFERENCE BEARING: THE SOUTH LINE OF THE NORTHWEST 1/4 OF SEC. 19, T5N, R19E WAS USED AND HAS A BEARING OF S 88°16'22" W BASED ON WISCONSIN STATE PLANE COORDINATE SYSTEM (SOUTH ZONE) NAD-27

JOHN R. STIGLER - Wis. Reg. No. S-1520
DATED this 6th DAY of SEPTEMBER, 2017
REVISED this 14th DAY of SEPTEMBER, 2018

CERTIFIED SURVEY MAP NO. 1185D

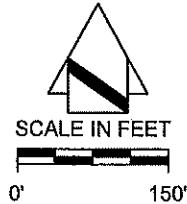
Sheet 5 of 7

Being a Redivision of Lot 1 of Certified Survey Map No. 7679, recorded as Document No. 2044202 and being part of the SE 1/4 of the NW 1/4 and the NE 1/4 of the SW 1/4 of Section 19, Town 5 North, Range 19 East, in the VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

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 - ⬮ - SECTION CORNER MONUMENT



STORM WATER EASEMENT LINE TABLES

Line Table		
Line #	Length	Direction
L1	47.232	N54° 00' 35.37"E
L2	29.128	N72° 45' 18.82"E
L3	127.878	N66° 25' 32.48"E
L4	51.608	N37° 07' 42.59"E
L5	58.667	N56° 44' 17.01"E
L6	40.070	S36° 00' 00.00"E
L7	184.646	S54° 00' 02.55"W
L13	94.767	S36° 00' 00.00"E

Line Table		
Line #	Length	Direction
L21	28.460	N53° 47' 29.29"E
L22	152.694	N26° 40' 38.00"W
L23	167.845	N26° 40' 38.00"W
L24	44.147	N53° 47' 29.29"E

Line Table		
Line #	Length	Direction
L30	107.845	N35° 59' 12.09"W
L31	104.637	N48° 27' 43.30"E
L32	32.748	N80° 30' 07.34"E
L33	104.102	S1° 28' 06.64"E
L34	19.907	S35° 54' 22.80"E
L35	25.395	S64° 05' 37.20"W
L36	28.111	S58° 40' 35.91"W
L37	21.019	S54° 00' 35.37"W

Line Table		
Line #	Length	Direction
L8	13.578	S61° 26' 17.57"W
L9	112.075	N56° 44' 10.00"E
L10	68.414	N52° 25' 19.65"E
L11	25.055	S13° 34' 33.51"W
L12	33.291	S11° 30' 01.52"E
L14	32.761	S25° 02' 33.09"E

Line Table		
Line #	Length	Direction
L25	105.217	N63° 01' 10.95"E
L26	78.169	N56° 44' 10.00"E
L27	285.289	N35° 59' 24.63"W
L28	62.869	S35° 59' 24.67"E
L29	27.000	N54° 00' 35.37"E

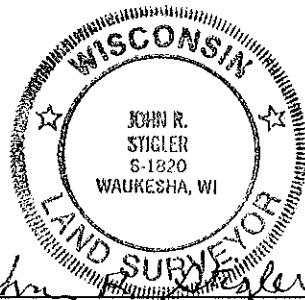
C/L UTILITY EASEMENT LINE TABLE

Line Table		
Line #	Length	Direction
L38	25.000	S54° 00' 35.37"W
L39	130.773	N60° 45' 55.69"E
L40	195.000	N56° 44' 10.00"E

Line Table		
Line #	Length	Direction
L15	126.881	S56° 31' 02.62"W
L16	47.214	N33° 08' 20.31"W
L17	58.876	N3° 44' 38.02"W
L18	45.348	N12° 12' 17.52"W
L19	44.363	N53° 58' 06.61"E
L20	190.887	S35° 59' 24.63"E

BOUNDARY TIE

Line Table		
Line #	Length	Direction
L45	44.164	S53° 39' 32.60"W
L46	27.361	N26° 40' 38.00"W



JOHN R. STIGLER - Wis. Reg. No. 9-1820
DATED this 6th DAY of SEPTEMBER, 2017
REVISED this 14th DAY of SEPTEMBER, 2018
INSTRUMENT DRAFTED BY JOHN R. STIGLER

CERTIFIED SURVEY MAP NO. 11850

Sheet 6 of 7

Being a Re-division of Lot 1, Certified Survey Map No. 7679, recorded as Document No. 2044202
and being part of SE ¼ of the NW ¼ and the NE ¼ of the SW ¼ of Section 19, Town 5 North,
Range 19 East in the VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

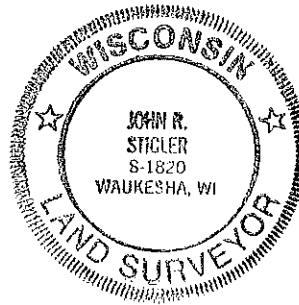
SURVEYOR'S CERTIFICATE:

I, John R. Stigler, professional land surveyor, being duly sworn on oath, hereby depose and states that I have surveyed, divided and mapped the following land bounded and described as follows:

Lot 1 as recorded in Volume 65 of Certified Survey Maps on Pages 315 thru 317 as Map No. 7679 and Document No. 2044202 being a part of the Northeast Quarter (NE ¼) of the Southwest Quarter (SW ¼) and of the Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) of Section 19, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin. Containing a gross area of 351,465 square feet (8.0685) and a net area excluding the land area within the road dedication of 330,622 square feet (7.5900 acres) of land.

I further certify that I have made such survey, land division and map by the direction of the owners of said land; that such map is a correct representation of the exterior boundaries of the land surveyed and map thereof made; and that I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes pertaining to Certified Survey Maps (Section 236.34) and the regulations of the Village of Mukwonago in surveying, dividing and mapping the same.

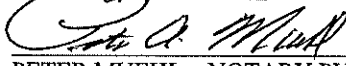

JOHN R. STIGLER - Wis. Reg. No. S-1820

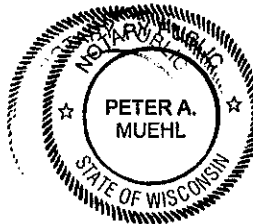


STATE OF WISCONSIN)ss
WAUKESHA COUNTY)

The above certificate subscribed and sworn to me this 6th day of September, 2017.
Revised this 14th day of SEPTEMBER, 2018.

My commission expires April 6, 2021.


PETER MUEHL - NOTARY PUBLIC



OWNER: MIDWEST COMMERCIAL FUNDING, LLC

Instrument drafted by John R. Stigler

P.S. Mukwonago 1059

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CERTIFIED SURVEY MAP NO. 11850

Sheet 7 of 7

Being a Re-division of Lot 1, Certified Survey Map No. 7679, recorded as Document No. 2044202 and being part of SE ¼ of the NW ¼ and the NE ¼ of the SW ¼ of Section 19, Town 5 North, Range 19 East in the VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

OWNER'S CERTIFICATE:

As owner, I hereby certify that I caused the land described on this map to be surveyed, divided, mapped and dedicated as represented on this map. I also certify that this Certified Survey Map is required to be submitted to the following for approval: Village of Mukwonago

MIDWEST COMMERCIAL FUNDING LLC

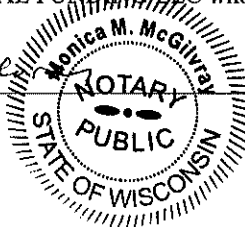
Robert Chandler
ROBERT CHANDLER - OWNER

STATE OF WISCONSIN)ss
COUNTY OF WAUKESHA)

Personally came before me this 18 day of April, 2019, the above named ROBERT CHANDLER, to me known to be the owner of MIDWEST COMMERCIAL FUNDING LLC who executed the foregoing instrument and acknowledged the same.

My commission expires 6/5/21

Monica M. McGivray
NOTARY PUBLIC -



VILLAGE PLAN COMMISSION APPROVAL:

Approved by the Plan Commission, Village of Mukwonago, this 6th day of September, 2017.
Revised this day of , 2018.

Fred Winchowky
FRED WINCHOWKY - PRESIDENT



Judith A. Taubert
JUDITH TAUBERT - SECRETARY

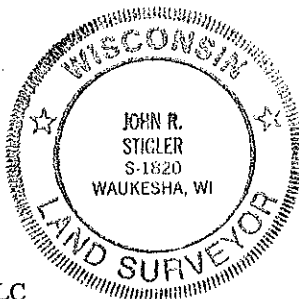
VILLAGE BOARD APPROVAL:

Approved by the Village Board, Village of Mukwonago, this 15th day of November, 2018

Fred Winchowky
FRED WINCHOWKY - CHAIRMAN

Judith A. Taubert
JUDITH TAUBERT - VILLAGE CLERK

John R. Stigler
JOHN R. STIGLER - Wis. Reg. No. S-1820
Dated this 6th day of September, 2017
Revised this 15th day of SEPT., 2018



4396796

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON

May 15, 2019 12:09 PM
James R. Behrend
Register of Deeds

7 PGS
TOTAL FEE: \$30.00
TRANS FEE: \$0.00

Book 119 Page 257-263

OWNER: MIDWEST COMMERCIAL FUNDING, LLC

Instrument drafted by John R. Stigler

P.S. Mukwonago 1059

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Exhibit B - Location Map

Stormwater Management Practices Covered by this Agreement

The stormwater management practices covered by this Agreement are depicted in the reduced copy of a portion of the construction plans, as shown below. All of the noted stormwater management practices are located within a drainage easement, as noted in Exhibit A.

Stormwater Practices: Two Detention Basins and one Infiltration Basins

Location of Practices: The proposed Lot 1 has an infiltration basin, the proposed Lot 2 has a detention basin and the proposed Outlot 1 has a detention basin.

Figure 1
Plan View of Stormwater Practices

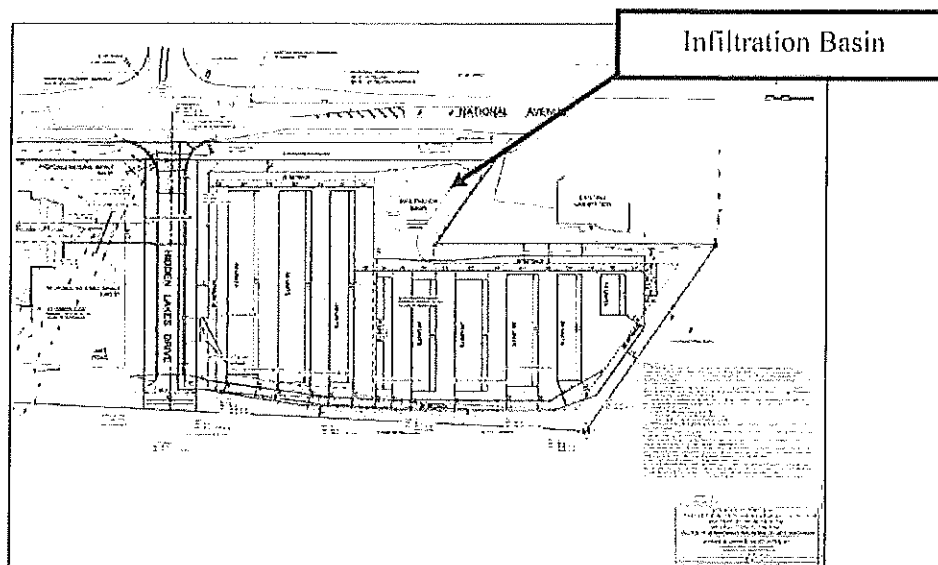
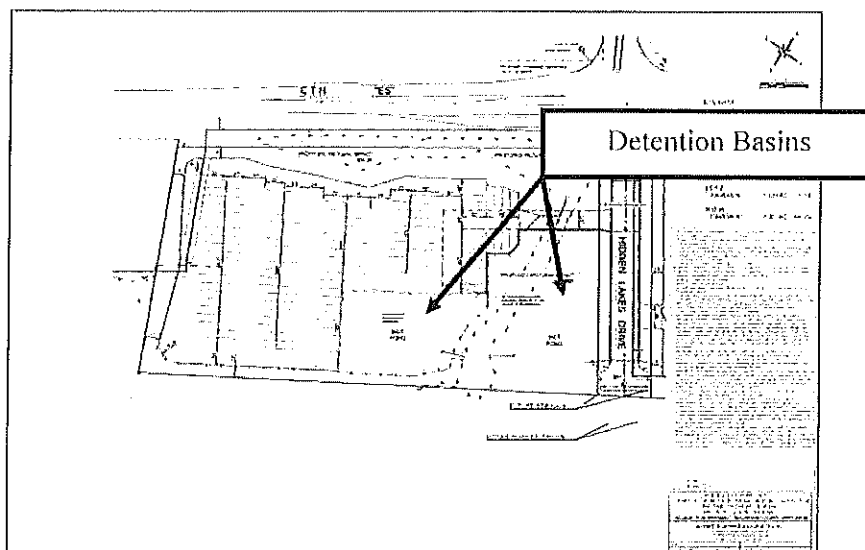


Exhibit C

Stormwater Practice Maintenance Plan for Detention and Infiltration Basins

This exhibit explains the basic function of each of the stormwater practices listed in Exhibit B and prescribes the minimum maintenance requirements to remain compliant with this Agreement. The maintenance activities listed below are aimed to ensure these practices continue serving their intended functions in perpetuity. The list of activities is not all inclusive, but rather indicates the minimum type of maintenance that can be expected for this particular site. Access to the stormwater practices for maintenance vehicles is shown in Exhibit B. Any failure of a stormwater practice that is caused by a lack of maintenance will subject the Owner(s) to enforcement of the provisions listed on page 1 of this Agreement by the Village of Mukwonago.

Detention Basin System Description:

The detention basin is designed to reduce peak flows by detaining runoff from larger storms before allowing the runoff to release through an outlet pipe. The amount of runoff that is released is less than the discharge from the existing site.

"As-built" construction drawings of the basin, showing actual dimensions, elevations, outlet structures, etc. will be recorded as an addendum(s) to this agreement within 60 days after the Village of Mukwonago accepts verification of construction from the project engineer.

Minimum Maintenance Requirements:

To ensure the proper long-term function of the stormwater management practices described above, the following activities must be completed:

1. All outlet pipes must be checked monthly to ensure there is no blockage from floating debris or ice, especially the washed stone in front of the 3-inch orifice and the trash rack on the riser in the main basin. Any blockage must be removed immediately. The washed stone must be replaced when it becomes clogged.
2. Grass swales shall be preserved to allow free flowing of surface runoff in accordance with approved grading plans. No buildings or other structures are allowed in these areas. No grading or filling is allowed that may interrupt flows in any way.
3. Grass swales, inlets and outlets must be checked after heavy rains (minimum of annually) for signs of erosion. Any eroding areas must be repaired immediately to prevent premature sediment build-up in the downstream basin. Erosion matting is recommended for repairing grassed areas.
4. NO trees are to be planted or allowed to grow on the earthen berms. Tree root systems can reduce soil compaction and cause berm failure. The berms must be inspected annually and any woody vegetation removed.
5. Invasive plant and animal species shall be managed in compliance with Wisconsin Administrative Code Chapter NR 40. This may require eradication of invasive species in some cases.
6. If the permanent pool falls below the safety shelf, a review shall be performed to determine whether the cause is liner leakage or an insufficient water budget. If the cause is leakage, the liner shall be repaired. Leakage due to muskrat burrows may require removal of the animals, repair of the liner with clay, and embedding wire mesh in the liner to deter further burrowing. If the permanent pool cannot be sustained at the design elevation, benching of the safety shelf may be necessary.
7. If floating algae or weed growth becomes a nuisance (decay odors, etc.), it must be removed from the basin and deposited where it cannot drain back into the basin. Removal of the vegetation from the water reduces regrowth the following season (by harvesting the nutrients). Wetland vegetation must be maintained along the waters edge for safety and pollutant removal purposes.
8. If mosquitoes become a nuisance, the use of mosquito larvicide containing naturally-occurring Bti soil bacteria is recommended.
9. When sediment in the basin has accumulated to an elevation of three feet below the outlet elevation, it must be removed (see Exhibit D). All removed sediment must be placed in an appropriate upland disposal site and stabilized (grass cover) to prevent sediment from washing back into the basin.

10. No grading or filling of the basin or berm other than for sediment removal is allowed, unless otherwise approved by the Village of Mukwonago.
11. Periodic mowing of the grass swales will encourage vigorous grass cover and allow better inspections for erosion. Waiting until after August 1 will avoid disturbing nesting wildlife. Mowing around the basin may attract nuisance populations of geese to the property and is not necessary or recommended.
12. Any other repair or maintenance needed to ensure the continued function of the stormwater practices or as ordered by the Village of Mukwonago under the provisions listed on page 1 of this Agreement.

Infiltration Basin System Description:

This infiltration basin is designed to reduce runoff volumes from the site after development and recharge the water table by intercepting the runoff and allowing it to slowly seep (infiltrate) into the underlying soil and groundwater. The basin is designed to such that it is over 2% of the predevelopment area. The drainage area served by the infiltration basin is about 1 acre.

The infiltration basin is also designed to reduce peak flows by detaining runoff from larger storms and infiltrating most of it before allowing the remained to release through an outlet pipe. The amount of runoff that is released is less than the discharge from the existing site.

The infiltration basin is seeded with native grasses (WisDOT #80). "As-built" construction drawings of the basin, showing actual dimensions, elevations, outlet structures, etc. will be recorded as an addendum(s) to this agreement within 60 days after Waukesha County accepts verification of construction from the project engineer.

Minimum Maintenance Requirements:

To ensure the proper function of storm water infiltration basin, the following list of maintenance activities are recommended:

13. A minimum of 70% soil cover made up of native grasses must be maintained on the basin bottom to ensure infiltration rates. Periodic burning or mowing is recommended to enhance establishment of the native grasses (which may take 2-3 years) and maintain the minimum native cover:
 - For the first year, cut to a 6" height three times – once each in June, July and early August. To prevent damage to the native grasses, do not mow below a 6" height. Remove excessive accumulation of clippings to avoid smothering next year's seedlings.
 - After the first year, mowing may only be needed in early June each year to help control the spread of cool season plants. The mowing should also be raised to 10-12" to avoid damage to the warm season plants.
 - Burning may also be used to manage weeds in 2-5 years intervals. Late spring burns (mid-late May) provide maximum stimulus to warm season grasses and work well to control cool season grasses. Burn when the cool season grasses are growing and the warm season plants are just barely starting to grow to get maximum control of cool season species.
 - Any major bare areas or areas taken over by nonnative species must be reseeded. To clear area of weeds and cool season grasses, treat with an herbicide that contains glyphosphate in accordance with manufacture's instructions. Ensure a firm seedbed is prepared to a depth of 3 inches (a roller is recommended). Seeding should occur in early-mid June. Seed with Big Bluestem, Indian Grass, Little Blue Stem or Switchgrass (preferably an equal mix of all four types). A companion crop of oats is recommended. Seed must be placed at a depth of 1/4 – 1/2" and a minimum rate of 1/4 pound per 100 square feet. If broadcast seeding by hand, drag leaf rake over soil surface after seeding. Then roll it again and cover with a light layer of mulch and staked erosion control netting to hold it in place until germination. For other planting details, see NRCS standard 342 (Critical Area Planting).
14. Invasive plant and animal species shall be managed in compliance with Wisconsin Administrative Code Chapter NR 40. This may require eradication of invasive species in some cases.
15. The basin and all components (grass swales, inlets, outlets, etc.) should be inspected after each heavy rain, but at a minimum of once per year. If the basin is not draining properly (within 72 hours), further inspection may be required by persons with expertise in storm water management and/or soils.
 - If soil testing shows that the soil surface has become crusted, sealed or compacted, some deep tillage should be performed. Deep tillage will cut through the underlying soils at a 2-3 foot depth, loosening the soil and improving infiltration rates, with minimal disturbance of the surface

vegetation. Types of tillage equipment that can be used include a subsoiler or straight, narrow-shanked chisel plow.

- If sedimentation is determined to be causing the failure, the accumulated sediment must be removed and the area reseeded in accordance with the notes above.
 - If inspection of the monitoring well shows that groundwater is regularly near the surface, additional design features may need to be considered, such as subsurface drainage or conversion to a wetland treatment system.
 - If the washed stone trench has become clogged, the stone - and possibly the soil immediately around the stone - must be replaced.
16. All outlet pipes, stone trenches and other flow control devices must be kept free of debris. Any blockage must be removed immediately.
 17. Any eroding areas must be repaired immediately to prevent premature sediment build-up in the system. Erosion matting is recommended for repairing grassed areas.
 18. Heavy equipment and vehicles must be kept off of the bottom and side slopes of infiltration basins to prevent soil compaction. Soil compaction will reduce infiltration rates and may cause failure of the basin, resulting in ponding and possible growth of wetland plants.
 19. No trees are to be planted or allowed to grow on the earthen berms of the bottom of the basin. On the berms, tree root systems can reduce soil compaction and cause berm failure. On the basin bottom, trees may shade out the native grasses. The basin must be inspected annually and any woody vegetation removed.
 20. Grass swales leading to the basin shall be preserved to allow free flowing of surface runoff in accordance with approved grading plans. No buildings or other structures are allowed in these areas. No grading or filling is allowed that may interrupt flows in any way.
 21. No grading or filling of the basin or berms other than for sediment removal is allowed.
 22. Periodic mowing of the grass swales will encourage rigorous grass cover and allow better inspections for erosion. Waiting until after August 1 will avoid disturbing nesting wildlife.
 23. Any other repair or maintenance needed to ensure the continued function of the infiltration basin as ordered by the Village of Mukwonago under the provisions listed on page 1 of this Agreement.

Exhibit D

Design Summaries for Wet Detention Basin #1

Project Identifier: Midwest Storage **Project Size:** 8.0 Acres **No. of Lots:** 2
Number of Runoff Discharge Points: 3 **Watershed (ultimate discharge):** Fox River
Watershed Area (including off-site runoff traveling through project area): 8.0 acres (0 acres off-site)

Design Criteria:

This development is required to meet all the requirements found within the Village of Mukwonago Storm Water Management Ordinance, and the Wisconsin Department of Natural Resources NR 151 and NR 216.

Peak Flow Reduction: The site was analyzed for peak flow reduction under Village of Mukwonago Storm Water Management Ordinance in which the 100-year, 10-year, 2-year and 1-year post-development runoff rates from site shall not exceed the pre-development 100-year, 10-year, 2-year and 1-year runoff rates respectively.

Total Suspended Solids: This site is classified as a new development site. The Total Suspended Solids from the proposed paved areas must be reduced by 80% per Wisconsin NR 151 and the Village's requirements.

Infiltration: The Village's Storm Water Ordinance calls for the maximum extent practical to a maximum of 2% of the site or 75% of the pre-development infiltration volume. The infiltration basin proposed is about 2.49% of the improved area of the site.

Existing Conditions:

The project is located within the Middle Fox River Watershed. The existing soils on the site are predominantly Hochheim Loam (Type D), with some Casco Loam (Type B) per the NRCS soil survey. The site is 8.035 acres and has been left fallow for several years. The land is currently zoned B-3, Community Business District. A good portion of the site has been filled in the past.

Post-Development Conditions:

The proposed east lot development consists of constructing 10 self storage buildings for a total of 50,200 square foot with 82,300 square feet of associated pavement. The proposed west lot development consists of constructing an outdoor storage lot of 84,500 square feet of pavement. The east lot is designed to direct about an acre of the impervious surface to the infiltration basin and the rest of the lot and the public street right of way to the wet detention pond along the road. The west lot is designed to direct all drainage to the wet detention pond in the SE corner of the storage area.

Analysis Methods

HydroCAD (Version 10.0) software has been used to analyze stormwater characteristics for this stormwater management plan. HydroCAD uses the accepted TR-55 methodology for determining peak discharge runoff rates. Rainfall depths for the 1-year through 100-year storm events are listed in the

summary tables below, and were obtained from the NOAA Atlas 14 data. Accordingly, the MSE 3 rainfall distribution curve was used for these models.

Peak Flow Reduction

The pre-development release rates are as follows:

Pre-Development Release Rates	
Recurrence Interval	Q, cfs
1-yr	3.14
2-yr	4.30
10-yr	10.03
100-yr	25.21

The post-development release rates are as follows:

Post-Development Release Rates	
Recurrence Interval	Q, cfs
1-yr	2.40
2-yr	2.79
10-yr	4.30
100-yr	9.94

Runoff Water Quality

Post-developed water quality is obtained using two wet detention ponds and an infiltration basin. A minimum of 80% TSS removal is required per NR 151. WinSLAMM (Version 10.1) was used for the analysis. By the combined effect of these control factors, 80% reduction was achieved.

Sediment Load Reduction				
Area	Area (AC)	Sediment Load (LB)	Sediment Discharge (LB)	Sediment Reduction
Modeled Area	7.31	2942	561.6	80.91%

Infiltration

The plan calls for the creation of an infiltration basin. The basin is about 2.49% of the improved area.

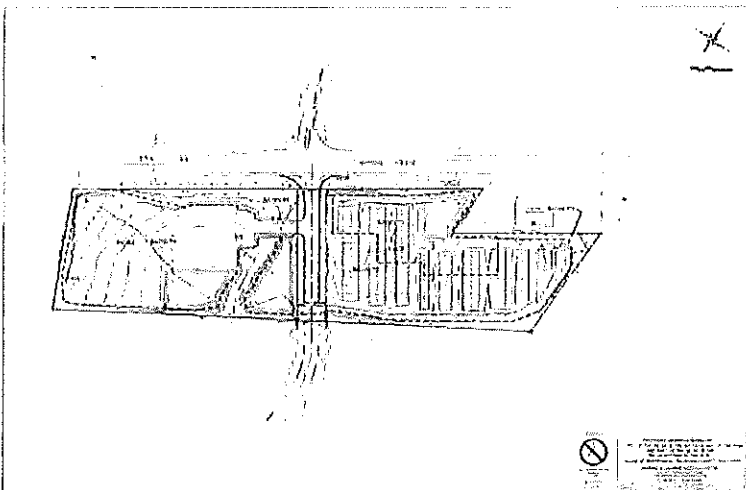
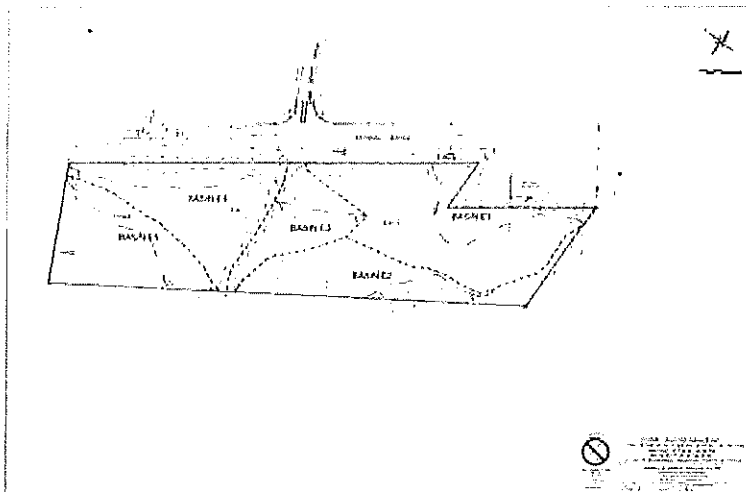
PreTreatment

Every storm sewer run installed ends with a catch basin with a 2 foot sump prior to outletting to either the infiltration basin or the wet detention pond.

Conclusion

The storm water management features for the development have been designed to comply with the storm water goals set forth by the Wisconsin Department of Natural Resources and the Village of Mukwonago.

Watershed Map. The watershed map shown below was used to determine the post-development data contained in this exhibit. The post-developed watershed areas add up to the pre-development watershed area for this project.



Amendment #1
Storm Water Maintenance Agreement

The purpose of this amendment is to record verified "as-built" construction drawings, details, and certifications of the storm water management practices at Midwest Storage site. This document will serve as an amendment to document # _____, herein referred to as the "Maintenance Agreement". The amendment includes the following documents.

Exhibit E: As-built survey - shows a detailed "as-built" cross sections, details and plan views of the storm water management practices serving the above site.

Exhibit F: Engineering/Construction Verification - provides verification from a Profession Engineer in responsible charge of the design, that the design and construction of the storm water management practices complies with all applicable technical standards and the Village's requirements.

1. Upon execution of this Amendment, the Village shall record the Amendment at the Waukesha County or Walworth County Register of Deeds, as applicable. The recording of this Amendment shall be upon project completion and prior to issuance of an occupancy permit for any properties within the site.

Dated this ____ day of _____, 20____

Owner:

Authorized Representative of

(Printed Name of Authorized Representative)

State of Wisconsin:

County of Waukesha

Personally came before me this ____ day of _____, 201____, the above named _____, as the authorized Representative of Midwest Commercial Funding, LLC for the purpose of signing this document, to me known to be the person who executed the foregoing instrument and acknowledged the same.

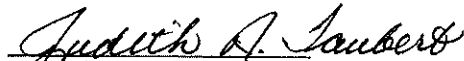
{Name}

Notary Public, Waukesha County, WI

My commission expires: _____

Accepted by the Village of Mukwonago this 17th day of April, 2019.


Fred Winchowky, Village President


~~Steven Braatz, Jr., Village Clerk~~
JUDITH A. TAUBERT



This document was drafted by:
Attorney Mark G. Blum
Hippenmeyer, Reilly, Moodie & Blum, S.C.
P.O. Box 766
Waukesha, WI 53187-0766
Telephone: (262) 549-8181
Facsimile: (262) 549-8191
Email: mgbalum@hmrblawfirm.com

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

ORDINANCE NO. _____

**ORDINANCE TO AMEND MULTIPLE SECTIONS OF CHAPTERS 37 and 38
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE
TO UPDATE IT FOR PURPOSES OF OPERATIONAL FACILITIES
AND TO BE CONSISTENT WITH APPLICABLE
WISCONSIN STATUTES AND ADMINISTRATIVE CODE PROVISIONS**

The Village Board of the Village of Mukwonago do ordain as follows:

SECTION I

Section 37-2(a)(4) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 37-2 – Organization and membership of the fire department.

(a) *Fire department organization and membership.*

(4) The fire department is hereby authorized and directed to adopt standard operating guidelines (SOG). Standard operating guidelines shall be the written policies that govern the department members. SOGs are to be created and amended by the SOG Committee. The SOG Committee shall consist of the fire chief, one officer and two department members. Prior to the adoption of new or amended SOGs, the SOGs are to be presented to the staff officers of the department for comment. After the SOG Committee reviews the staff officers' comments, the SOGs are to be presented to the membership for approval or disapproval.

SECTION II

Section 37-2(a)(7)a. of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 37-2 – Organization and membership of the fire department.

(a) *Fire department organization and membership.*

(7)a. The fire department shall consist of a maximum of 80 members with the following officers: one chief, assistant chief-fire, a captain and/or lieutenant for each company, a secretary, together with as many drivers and firefighters who live or normally work within 2 miles of the boundaries of the Village or Town of Mukwonago as may be appointed by the Chief and approved by the Joint Fire Commission provided that, at no time, shall the department consist of less than 22 active members.

SECTION III

Section 37-2(a)(7)c. of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 37-2 – Organization and membership of the fire department.

(a) *Fire department organization and membership.*

- (7)c. Any person desiring to be a member of the fire department may file with the Fire Chief an application in such form as the Village Board may prescribe and as approved by the joint fire commission. Each applicant shall also file a certificate of physical fitness from such physician as the joint fire commission may designate. Any application, if approved by the chief, shall be presented to the joint fire commission for consideration and confirmation. All members accepted for membership shall serve an 18-month probation period that do not have any EMS or Fire Certifications before final acceptance. When prior fire and EMS experience has been proven to the satisfaction of the Fire Chief, the probationary period may be three to 3 to 12 months.

SECTION IV

Section 37-2(b)(1) of the Municipal Code of the Village of Mukwonago is hereby stricken and removed from this Code.

SECTION V

Section 37-2(b)(4) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows.

Sec. 37-2 – Organization and membership of the fire department.

(b) *Powers and duties of chief.*

- (4) It shall be the duty of the chief, or his or her designee, to be present at all fires, to have complete command of, and entire responsibility for, all firefighting operations, to plan and control the same, to direct the action of the companies when they arrive at a fire, to observe that every company does its duty, to grant leaves of absence at a fire when he may deem it proper and to see that the fire apparatus is kept in proper condition at all times.

SECTION VI

Section 37-2(e)(1) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows.

Sec. 37-2 – Organization and membership of the fire department.

(e) *Fire inspector.*

- (1) The chief of the fire department shall hold the office fire inspector, with power to appoint deputy fire inspectors, who shall perform the same duties and have the same powers as the fire inspector.

SECTION VII

Section 37-2(e)(2) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows.

Sec. 37-2 – Organization and membership of the fire department.

(e) *Fire inspector.*

- (2) It shall be the duty of fire inspectors to inspect every public building and place of employment to determine, and cause to be eliminated, any fire hazard or any violation of any law relating to fire hazards or to the prevention of fires. Said inspections shall be made at least one each non-overlapping six-month period per calendar year in all the territory served by the Mukwonago Fire Department. The fire inspectors may require more frequent inspections than required under this subdivision. The fire department by rule shall provide for general exceptions to these requirements, based on the type of occupancy or use of the premises, where less frequent inspections are required. The inspector shall also investigate and issue permits in accordance with the regulations of the Department of Commerce for the storage and handling of explosive and inflammable liquids within the Village. The chief shall perform such other duties as required by the Department of Commerce.

SECTION VIII

Section 37-2(a)(7)(d) of the Municipal Code of the Village of Mukwonago is hereby stricken and removed from this Code.

SECTION IX

Section 38-1(e)(1) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 38-1 – General Provisions.

(e) *Permit Required.*

- (1) A permit must be obtained prior to the start of installation and/or alteration of any portion of a fire protection, fire alarm, fire control and/or fire suppression system.

SECTION X

Sections 38-35(e)(3)b.,3, i. of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 38-35 – Miscellaneous Use Provisions.

3. *Open Fires.*

- i. Open fires shall be located not less than 50 feet from any structure.

SECTION XI

Sections 38-35(e)(3),b,4., Subsections i. and iii. of the Municipal Code of the Village of Mukwonago is hereby repealed.

SECTION XII

Sections 38-35(e)(3),b,4., Subsection vi., of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 38-35 – Miscellaneous Use Provisions.

4. *Bonfires.*

vi. The bonfire pile and area must be inspected by the fire and police chief or designee.

SECTION XIII

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION XIV

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION XV

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board this _____ day of _____, 2020.

APPROVED:

Fred Winchowky, Village President

Countersigned:

Diana Dykstra, Village Clerk/Treasurer