

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, April 7, 2021

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Motion to approve the Committee of the Whole Minutes of March 3, 2021
[Attachment - 2021-03-03 Draft COW Minutes](#)

5. Downtown Development Committee, Trustee Walsh

Discussion and action possible on the following items

- 5.1 Informational DDC Summary including short-term long-term progress report, replacement of Board Member Wash, Temporary Acting Chair, Secretary and Member terms status. *(This is for information only, no action required)*

[Downtown Strategic Plan June 2018](#)

[Agenda Request - Trustee Walsh](#)

[Website DDC Committee 2021](#)

- 5.2 Discussion and possible direction for Village Attorney and staff to review Ordinance 960 for possible changes, further specifying amendments including purpose of committee, composition, term limits, alternates, and attendance.

[Agenda Request - Trustee Walsh](#)

[Attachment - DDC Ord 960 Sec 147-149](#)

- 5.3 Discussion and possible direction on "Downtown Strategic Plan Recommendations made for Immediate Implementation" Reroute of Hwy 83 around Downtown and Police Department Crosswalk Safety Enhancements.

[Attachment - DDC DSP pg 23-24](#)

6. Finance Committee, Trustee Meiners

Discussion and action possible on the following items.

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For February
(For information purposes only, no action required)
[2021-02 February Treasury Report.pdf](#)
[2021-02 February Revenue & Expenditure Report.pdf](#)
- 6.2 Discussion and possible recommendation to the Village Board to approve Vouchers in the amount of \$569,199.81.
[2021-04-07 COW AP Packet.pdf](#)
- 6.3 Discussion and possible recommendation to support **Resolution 2021-16** a resolution to support a strong state and local partnership in shared revenue funds for critical services.
[Attachment - Shared Revenue Support Resolution](#)

7. Health and Recreation Committee, Trustee Decker

Discussion and action possible on the following items

- 7.1 Presentation of 2020 Annual Recycling Report
[Attachment - Annual Recycling Report](#)
- 7.2 Discussion and possible recommendation to approve the Special Event Application from the Mukwonago Lions Foundation for the 2021 Mukwonago Maxwell Street Days to be held at Field Park on June 12-13, July 17-18, August 21-22, and September 11-12, along with a temporary Class "B" retailer's License from the American Legion Post #375.
[Attachment - Park and Special Event Application Maxwell Street Days](#)
[Attachment - Maxwell Street Days Temp B License](#)
- 7.3 Discussion and possible recommendation to approve a Park and Special Event permit application from Mukwonago Lions Club for Summerfeste on June 17-20, 2021 at Field Park, along with a temporary Class "B"/"Class B" Retailer's License application.
[Attachment - Park and Event Permit Application Summerfeste](#)
[Attachment - Summerfeste Temp Class B Application](#)
- 7.4 Discussion and possible recommendation to approve Task Order No. 2021-02 from Ruekert Mielke, Inc. for the Survey, Design, and Bidding of the Indianhead Park Outdoor Performance Stage project in the amount of \$23,460.
[Attachment - 2021-02 Indianhead Park Outdoor Performance Stage Task Order](#)

7.5 Discussion and possible recommendation on the Concert Series Program

8. **Judicial Committee, Trustee Walsh**

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation to approve an Ordinance to amend Section 74-8 of the Mukwonago Municipal Code dealing with the removal of snow and ice by property owners around hydrants.

[Attachment - Chpt 74-8 Amending Snow and Ice Ordinance](#)

- 8.2 Consideration of an appeal to the decision to deny an Operator's License for Cameron Schroeder.

[Attachment - Schroeder Appeal](#)

9. **Library Board of Trustees, Trustee Brill**

Monthly Report of Activities

10. **Personnel Committee, Trustee Johnson**

- 10.1 Motion to forward Grievance from the Mukwonago Professional Police Association dated March 4, 2021 to the Regular Village Board Meeting of April 21, 2021.

11. **Public Works Committee, Trustee Brill**

Discussion and action possible on the following items

- 11.1 Stormwater MS4 Presentation from Public Works Director Bittner

[Attachment - MS4 Annual Report](#)

[Attachment - MS4 Presentation.pptx](#)

- 11.2 Discussion and possible recommendation to approve a resolution to approve a Restated Developer's Agreement for Subdivision Improvements with Minors Estates Phase 4.

[Attachment - Minor's Estate Phase 4 Development Agmt - Draft 4-1-2021](#)

- 11.3 Discussion and possible recommendation on a Resolution Vacating and Releasing Drainage Easements and Landscape Easement set forth on the Plat of Minor's Estates Recorded December 23, 2015.

[Attachment - Minor Estates 4 Stormwater Easment Release](#)

- 11.4 Discussion and possible recommendation to approve REBID Pick 'N Save Pond Retrofit Close-out Change Order and Final Payment request from Mudtech, LLC. in the amount of \$254,643.75.

[Attachment - REBID Pick N Save Pond Retrofit Closeout Letter](#)

- 11.5 Presentation of the Annual Adaptive Management Report, past activities, and next steps.

[Agenda Cover Report - Annual Adaptive Management](#)

[Attachment - Annual Adaptive Management Report](#)

- 11.6 Discussion and possible recommendation to approve the Intergovernmental Agreement (IGA) between Waukesha County and the Village of Mukwonago related to Adaptive Management Program Assistance and Implementation.

[Attachment - Adaptive Management Inter Gov Agreement](#)

- 11.7 Discussion and possible recommendation to approve Task Order 2021-01 with Ruekert-Mielke for a Risk and Resilience Assessment Emergency Response Plan in the amount of \$10,978.

[Attachment - AWIA Task Order 2021-01](#)

- 11.8 Notification of TID 5 Engineering Excellence State Finalist from American Council of Engineering Companies.

[Attachment - ACEC 2021 Engineering Excellence State Finalist](#)

12. Protective Services, Trustee Adler

Discussion and action possible on the following items

- 12.1 Discussion and possible recommendation on the Installation of Emergency Vehicle Pre-Emption Devices on traffic standards at STH 83 & CTH LO/Pearl Avenue and authorize the Village President to sign the agreement with the DOT.

[Attachment - DOT Installation of Emergency Vehicle Pre-emption Devices](#)

13. Village President

- 13.1 Proclamation honoring National Public Safety Telecommunicators Week for April 11 to April 17, 2021.

[Attachment - 2021 Telecommunications Proclamation](#)

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.