

Village of Mukwonago  
**Notice of Meeting and Agenda**

**COMMITTEE OF THE WHOLE MEETING**  
**Wednesday, May 5, 2021**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,  
Mukwonago, WI 53149**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Minutes**

- 3.1 Minutes from Committee of the Whole Meeting of April 7, 2021  
[Attachment - 2021-04-07 Draft COW Minutes](#)

**4. Finance Committee, Trustee Meiners**

*Discussion and action possible on the following items.*

- 4.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For January  
(For information purposes only, no action required)  
[2021-03 March Revenue & Expenditure Report.pdf](#)  
[2021-03 March Treasury Report.pdf](#)

- 4.2 Discussion and possible recommendation to approve accounts payable Vouchers in the amount of \$512,323.20.  
[20210505 COW AP Packet.pdf](#)

**5. Health and Recreation Committee, Trustee Decker**

*Discussion and action possible on the following items*

- 5.1 Discussion and possible recommendation to approve the Special Event Application from the CFU John Movrich Lodge 993 for the 2021 Mukwonago Croatian Day Fest to be held at Field Park on July 10, along with a temporary Class "B" retailer's License from the CFU John Movrich Lodge 993.  
[Attachment - 7-10-21 Croatian Day Fest](#)
- 5.2 Discussion and possible recommendation to approve and permit the construction of dugout storage cabinets at Field Park as presented by Ben Padilla for his Eagle Scout project.  
[Attachment - Ben Padilla Eagle Project.pptx](#)
- 5.3 Discussion and possible recommendation on the possible refunding of a temporary stage for the Concert Series not to exceed the allotted \$6,000.

**6. Judicial Committee, Trustee Walsh**

*Discussion and action possible on the following items*

- 6.1 Discussion and possible recommendation on changes to the Downtown Development Committee Ordinance as forwarded from the April Judicial Committee meeting.

[Agenda Request - Trustee Walsh](#)

[Attachment - DDC Ord 960 Sec 147-149](#)

[Attachment - Draft DDC Ord Revision](#)

## **7. Library Board of Trustees, Trustee Brill**

- 7.1 Introduction of new Library Director, Abby Armour.

## **8. Personnel Committee, Trustee Johnson**

- 8.1 Discussion and possible recommendation on status change in base salary for merit increase for Building Code Official, Tim Rutenbeck.

[Attachment - Rutenbeck Status Change](#)

- 8.2 Discussion and possible recommendation on change of status for a base wage adjustment for the Deputy Clerk-Treasurer.

[Attachment - Base Adjustment - Deputy Clerk](#)

- 8.3 Discussion and recommendation to adopt Resolution 2021-032 and Resolution 2021-033 amending the position descriptions for the Accountant and Administrative Clerk to switch the Human Resources transaction processing and Payroll processing functions between the two positions.

[Agenda Item Cover Report - Job Descriptions.pdf](#)

[RESOLUTION 2021-032 \(Accountant - HR Specialist Position Description\).pdf](#)

[RESOLUTION 2021-033 \(Administrative-Payables Clerk Position Description\).pdf](#)

## **9. Public Works Committee, Trustee Brill**

*Discussion and action possible on the following items*

- 9.1 Discussion on the request for reroute of Hwy 83 as requested by the Downtown Development Committee and review of 2015 Resolution, as forwarded from the April Committee of the Whole.

[Attachment - DDC DSP pg 23-24](#)

[Attachment 2015-53 \(Jurisdictional Transfer Hwy 83\)](#)

- 9.2 Discussion and possible recommendation for the location of the proposed Fox River Pedestrian Bridge.

[Attachment - Cover Report Fox River Pedestrian Bridge.pdf](#)

[Attachment - Fox River Pedestrian Bridge Alternatives 20210427.pdf](#)

- 9.3 Discussion and possible recommendation on a refund of \$134.42 for sewer charges for water lost by an act of vandalism, that was never discharged into the system at 147 Phantom Lake Court

[Attachment - 147 Phantom Lake Ct Water Sewer](#)

- 9.4 Discussion and possible recommendation on a WWTF Adaptive Management Program contribution of \$25,000 to Waukesha County for the Riverbank Restoration Project at the Fox River Park in 2022.

[Attachment - Fox River Cost Sharing](#)

- 9.5 Discussion and possible recommendation on how to proceed with Atkinson Lift Station Rehabilitation project this year.

[Attachment - Atkinson L.S. Rehab Updated Time Schedule](#)

## **10. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.