

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, June 2, 2021

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Minutes from Committee of the Whole Meeting of May 5, 2021
[Attachment - 2021-05-05 COW Draft Minutes](#)

5. Finance Committee, Trustee Meiners

Discussion and action possible on the following items.

- 5.1 Discussion and possible recommendation to the Village Board to approve a request from the Mukwonago Rotary Club regarding their contribution towards temporary stage, and authorize the transfer from reserves \$5,400 to plant trees in the name of the Rotary Club, and further authorize the Finance Director to draft appropriate budget resolution.

[Rotary Donation Request.pdf](#)

- 5.2 Discussion and possible recommendation to approve the Purchase Order for the annual Street Maintenance Program, Mill and Fill Patching with Johnson and Sons Paving in the amount of \$23,775.48.

[Mill & Fill patching Agenda Cover Report 2021.docx](#)

[Mill & Fill Patching PO.docx](#)

[Johnson Mill and Patch - 2021.pdf](#)

[PLM Village of Mukwonago.pdf](#)

[Poblocki Paving Proposal C43838 P1.pdf](#)

[Wolf Paving Mill And Fill Patching Bid Form.pdf](#)

- 5.3 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$295,246.89.
[AP Reports for Packet.pdf](#)

- 5.4 Discussion and possible recommendation to Village Board to approve a proposal to amend the TID #5 Project Plan to increase the boundary for future industrial park development.
[TID plan amendment summary.pdf](#)
[TIDAnalysis Ehlers.pdf](#)
[Ehlers Proposal.pdf](#)

- 5.5 Discussion and possible recommendation to the Village Board to approve purchase requisition for five (5) Pedestrian Crossing Lights for certain pedestrian crosswalks.
[Attachment - Pedestrian Crossing Lights](#)
[Attachment - Pedestrian Crosswalk locations](#)

- 5.6 Monthly Treasury Report and Revenue/Expenditure Guideline Report For April (*For information purposes only, no action required*)
[2021-04 April Treasury Report.pdf](#)
[2021-04 April Revenue & Expenditure.pdf](#)

6. Health and Recreation Committee, Trustee Decker

Discussion and action possible on the following items

- 6.1 Update on the September 11, 2021 Concert in the Mukwonago Outdoor Performance Stage, and possible recommendation on the direction regarding rescheduling of Mt. Olive Concert and funding for 2022.
[Attachment - Press Release Re Concert Series Delay](#)
[Attachment - Concert Series Decisions](#)
- 6.2 Discussion and possible recommendation to the Village Board to approve the Special Event Application for St James Catholic Parish Festival, August 27, 28, 29, 2021, along with a temporary Class "B" retailer's License St James Catholic Church located on the St. James grounds at 830 E Veterans Way.
[Attachment - 8-27 - 8-29-21 St James Parish Festival](#)
- 6.3 Discussion and possible recommendation on waiving the park fee for Phantom Lakes Management District for the Phantom Lakes Fireworks Display on July 3, 2021.

7. Judicial Committee, Trustee Walsh

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation to amend Section 74-5 and 74-6 regarding Street and Sidewalk Excavations, of the Mukwonago Municipal Code to assign a municipal citation for failing to obtain a permit prior to performing the work.
[Attachment - Sect 74-5 and 74-6 Amendment](#)

- 7.2 Discussion and possible recommendation on a Temporary Class "B" Fermented Malt Beverage License application from the Rotary Club of Mukwonago for Balloons over Mukwonago July 16-18, 2021.
[Attachment - Rotary Temp Retail License](#)
- 7.3 Discussion and possible recommendation on **Ordinance 993** an Ordinance to amend Section 2-148 of the Village of Mukwonago Municipal Code regarding Appointments; Terms; Vacancies with the Downtown Development Committee (*referred back to Committee from 5/19/21 Village Board*)
[Village DDC Ordinance Revision 2021.pdf](#)
[Ordinance Sect 2-146 2-147 2-148](#)
- 7.4 Discussion and possible recommendation on the adoption of an Ordinance to allow for the Village Committee of the Whole, Village Board, and other Boards/Commissions to conduct meetings via electronic means and video conferencing.
[Attachment - Legal - Zoom Ordinance](#)
- 7.5 **Renewal Class A Fermented Malt Beverage License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, and clearance of any Department of Revenue holds:**
- a.) 5 Star Stations, Inc, d/b/a Mukwonago Express Mart, 407 S. Rochester St., Robin Hernandez, Agent.
 - b.) 122 Arrowhead Enterprises, Inc., d/b/a Arrowhead BP, 122 Arrowhead Dr., Judith Schwartz, Agent.
 - c.) Genesis Gas, Inc., d/b/a Village Mini Mart, 201 N Rochester St., Manoj Gupta, Agent.

7.6 Renewal of Combination Class A Fermented Malt Beverage Licenses and Class A Intoxicating Liquor License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, and clearance of any Department of Revenue holds:

- a.) Aldi Inc. (Wisconsin), d/b/a Aldi #46, 111 East Wolf Run, Amanda Fait, Agent
- b.) Main Street Liquor LLC, d/b/a Main Street Liquor LLC, 411 Main Street, Martin Johnson, Agent.
- c.) Kwik Trip Inc., d/b/a Kwik Trip #282, 1212 North Rochester Street, Valerie Brezgel, Agent
- d.) Khasria Two Inc., d/b/a Village Wine and Liquor, 712 Main Street, Harjinder S. Khasria, Agent
- e.) Ultra Mart Foods, LLC, d/b/a Pick'n'Save #384, 1010 North Rochester Street, Todd Glaser, Agent
- f.) Walgreen Co., d/b/a Walgreens #07039, 212 N. Rochester St., Brian M. Marinello, Agent
- g.) Wal-Mart Stores East LP, d/b/a Wal-Mart Supercenter #1571, 250 East Wolf Run, Michael R. Sandelback, Agent
- h.) 1060 Rochester Enterprises Inc., d/b/a Rochester BP, 1060 N Rochester St, Judith Schwartz, Agent
- i.) 909 Greenwald Enterprises Inc., d/b/a Mukwonago Amoco, 909 Greenwald Ct., Judith Schwartz, Agent
- j.) Khasria Two Inc., d/b/a Village Wine & Liquor, 712 Main St., Harjinder Khasria, Agent.
- k.) E and S Sweets LLC, d/b/a E and S Sweets, 211 N Rochester St., D, Kristine Brill, Agent.
- l.) VM Investments, LLC d/b/a Aman's Beer & Wine, 110 Chapman Blvd., Amandip Singh, Agent.

7.7 Renewal of Combination Class B Fermented Malt Beverage Licenses and Class B Intoxicating Liquor License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, and clearance of any Department of Revenue holds:

- a.) American Legion Community Post No. 375, d/b/a American Legion Community Post #375, 627 E.Veterans Way, Harold Casper, Agent
- b.) Blue Bay Inc., d/b/a Blue Bay Restaurant, 927 Main Street, Vlaznim Islami, Agent
- c.) FJ Partners LLC, d/b/a Sol de Mexico, 507 Main Street, Froylan J. Mauricio, Agent
- d.) Jay's Lanes, Inc., d/b/a Jay's Lanes, 326 Atkinson Street, Jeffrey R. Jay, Agent
- e.) Perseverance Corp., d/b/a The Badger Burger Co., 200 S Rochester St, Mark Weiss, Agent
- f.) Sandra M. Miller, 701 Main Street, d/b/a Sandy's Miller Time, Sandra Miller, Agent
- g.) Take A Big Bite, d/b/a Fork in the Road, 215 North Rochester Street, Paul J Hennessy, Agent
- h.) Boneyard Pub and Grille, LLC, d/b/a The Boneyard Pub and Grille, 215 Bay View Road Suite D, James F. Jones, Agent

7.8 Renewal of Reserve Combination Class B Fermented Malt Beverage Licenses and Class B Intoxicating Liquor License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, and clearance of any Department of Revenue holds:

- a.) El Pueblo, Inc., d/b/a Antigua Real Restaurant, 325 Bay View Rd., Marco Alarcon, Agent
- b.) DAA Smokehouse LLC, d/b/a David Alan Alan's Smokehouse, 325 Bay View Rd., Tina O'Bryan, Agent.
- c.) Sarab Investments, LLC, d/b/a Aman's Beer+Wine, 110 Chapman Blvd, Amandip Singh, Agent.

7.9 Renewal of Combination Class B Fermented Malt Beverage License and Class C Wine License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, and clearance of any Department of Revenue holds:

- a.) Mario's Nature Roman Pizza, 225 Bay View Rd. #500, Charlene Reitman, Agent.

8. Personnel Committee, Trustee Johnson

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation to the Village Board on the wage increase for Brennen McCuen as the new DPW Crew Supervisor.

[Attachment - Brennen McCuen Wage Increase](#)

9. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 9.1 Discussion and possible recommendation on **Resolution 2021-46** approving the Annual 2020 Compliance Maintenance Annual Report for the Wastewater Treatment Plant.

[Attachment - CMAR Report and Resolution](#)

- 9.2 Review of 2021 Annual Water Utility Survey Report *(For information only)*

[Agenda Cover Report 2021 Sanitary Survey](#)

[Attachment - 2021 Sanitary Survey](#)

- 9.3 Discussion and possible action to recommend the Village Board approve the Hydro Corp 2021 Industrial Commercial Cross Connection Contract in the amount of \$19,980

[Agenda Cover Report Hydro Corp Contract 2021](#)

[Attachment - Hydro Corp Contract 2021](#)

- 9.4 Discussion and possible recommendation to the Village Board to approve Task Order 2021-05 for Ruekert & Mielke to provide design and construction services associated with the WWTP Aeration Basin Upgrades.

[WWTP Aeration Basin Upgrades Combined.pdf](#)

- 9.5 Discussion and possible recommendation on the WWTF Chemical Storage Building final pay request to J.H. Hassinger in the amount of \$19,314.30.

[Attachment - WWTF Chemical Storage Building Final Payment](#)

- 9.6 Discussion and possible recommendation to approve Task Order 2021-06 for Ruekert & Mielke, Inc in the amount of \$16,808 to provide local limits and industrial permits for select significant sewer users (industries), and to update the Sewer Use Ordinance.

[2021-06 Industrial WW Discharge Control-Local Limits and LOE-REV.pdf](#)

10. Village President

- 10.1 Announcement of Police Commission appointment of new Police Chief, Dan Streit

11. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.