

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, August 4, 2021

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Approval of minutes of Committee of the Whole meeting of July 7, 2021
[Attachment - 2021-07-07 Draft COW Minutes](#)

5. Downtown Development Committee, Trustee Adler

Discussion and action possible on the following items

- 5.1 Discussion and possible recommendation to approve a request from the Downtown Development Committee regarding banner concepts for the downtown area.
[DDC - Banner Program - Selection of Concept Options.pdf](#)

6. Finance Committee, Trustee Meiners

Discussion and action possible on the following items.

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For June *(For information purposes only, no action required)*
[2021-06 June Treasury Report.pdf](#)
[2021-06 June Revenue & Expenditure.pdf](#)
- 6.2 Discussion and possible consideration of the salaries of Village Trustees in the Village of Mukwonago.

- 6.3 Discussion and possible recommendation to the Village Board to approve the sale of three village owned vehicles, 2004 Sterling patrol truck (DPW), 2017 Ford Explorer (Police squad), and a 2010 Ford Expedition (Police detective squad).
[Agenda Cover Report Auction.docx](#)
- 6.4 Discussion and possible recommendation to approve the purchase of an additional DS200 Voting Tabulator.
[Attachment - DS200 Tabulator Quote](#)
- 6.5 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$511,339.62.
[AP Packet to Upload 080421.pdf](#)
- 6.6 Notification of disbursement of final grant payment to developer in accordance with the performance of Developers Agreement with Hill Court Partners LLC for the completion of the footings and foundation for the project and the closing-in of the structure. The disbursement amount is \$81,666,67. *(This item is for information purposes only. No board action required.)*

7. Health and Recreation Committee, Trustee Decker

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation to the Village Board to award the Field Park Marquee LED Message Center sign contract with Look Creative LLC in the amount of \$69,800.00.
[Agenda Cover Report - Field Park Marquee Sign](#)
[Recommendation to Award Field Park Message Center](#)
[Quote - Look Creative LLC](#)

8. Library Board of Trustees, Trustee Brill

Monthly Update from Trustee Brill

9. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 9.1 Discussion and possible recommendation to the Village Board to award J.H. Hassinger, Inc. the Indianhead Park Outdoor Performance Stage Project contract in the amount of \$310,832.20.
[Recommendation of Award - JH Hassinger](#)
- 9.2 Discussion and possible recommendation to the Village Board to approve a Letter of Credit Reduction #2 for Minors Estates Phase 4.
[Attachment - Minors Estates Phase 4 - Letter of Credit Reduction #2](#)

- 9.3 Discussion and possible recommendation to the Village Board on upgrades to the WWTF Aeration Basin Components for purchase and allow work to be performed for the Aeration Basin Upgrades project (per Task Order 2021-05).

[Aeration Basin Diffusers and IFAS Textiles](#)

10. Protective Services, Trustee Adler

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation to the Village Board to approve Chief Streit to sign the Memorandum of Understanding for the School Resource Officer Program with the Mukwonago Area School District effective until August 31, 2024.
[MOU FY22-FY24 final not signed.pdf](#)

11. Village President

- 11.1 Announcement and congratulations to Deputy Clerk-Treasurer Linda Gourdoux who has been awarded a scholarship to attend the 2021 41st Annual WMCA Conference in Brookfield.
- 11.2 Correspondence from Mukwonago Lions Foundation Inc thanking the Village for their support for Summerfeste and Father's Day Parade.
[Letter from Mukwonago Lions Club](#)

12. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.