

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, September 1, 2021

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call To Order

The Village President Winchowky called the meeting to order at 5:30p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149

Roll Call

Board Members Present

Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Dave Brown, Utilities Director
Ron Bittner, Public Works Director
Matt Gralinski, Village Attorney
Jerad Wegner, Village Engineer
John Fellows, Village Planner
Tim Rutenbeck, Supervisor of Inspections
Jeff Stein, Fire Chief

Comments from the Public

Alex Trebatoski of Milwaukee was present regarding opposition to a license issuance. He is an Attorney representing several local businesses in opposition to a license issuance on the agenda today. He noted he believes the village has an ordinance regarding a quota for the number of licenses to be issued.

Attorney Rick Steinberg represents B&A Trading LLC and notes he was not contacted regarding any opposition. He confirmed this is a license that has been in existence. It is virtually a transfer from one company to another for the sale of Main Street Liquor. They have a Closing Date of September 9th. The establishment has been here over 40 years, and he believes the seller is satisfied with the buyer.

Approval of Minutes

Johnson/Decker motion to approve Committee of the Whole Minutes of August 4, 2021
Unanimously carried.

Finance Committee, Trustee Meiners

Monthly Treasury Report and Revenue/Expenditure Guideline Report For July
Report was placed on file. No action required.

Discussion and possible recommendation on an underwriting contract with WFAQ radio for public service messages for the remainder of 2021 and a separate contract for 2022.

Walsh/Adler motion to recommend an underwriting contract with WFAQ radio for public service messages for the remainder of 2021

Roll Call: "Yes" Trustee Adler, Brill, Walsh, and Winchowky. "No" Trustee Decker, Johnson, and Meiners. Motion carried 4-3.

Walsh/Adler motion to recommend an underwriting contract with WFAQ radio for public service messages for 2022.

Trustee Johnson expressed concerns and doesn't feel this is a good expense.

Trustee Walsh noted this contract is primarily for public service announcements and events for the village, and feels it is cross marketing.

President Winchowky noted it costs over \$300 to run one public notice in the newspaper and this contract is only \$266.20 for the rest of the year.

Roll Call: "Yes" Trustee Adler, Brill, Walsh, and Winchowky. "No" Trustee Decker, Johnson, and Meiners. Motion carried 4-3.

Discussion and possible recommendation to approve Accounts Payable Vouchers in the amount of \$1,886,343.61.

Meiners/Johnson motion to recommend approval of Accounts Payable Vouchers in the amount of \$1,886,343.61. Unanimously carried.

Health and Recreation Committee, Trustee Decker

Discussion and possible recommendation to approve the We Energies easements located at the Village Hall (lot 5) and Indian Head Park for the installation of power equipment servicing the outdoor performance stage.

Decker/Brill motion to recommend approval of the We Energies easements located at the Village Hall (lot 5) and Indian Head Park for the installation of power equipment servicing the outdoor performance stage. Unanimously carried.

Judicial Committee, Trustee Walsh

Discussion and possible recommendation on an Original Combination Class A Fermented Malt Beverage License and Class A Intoxicating Liquor Application for B&A Trading LLC, d/b/a Main Street Liquor, 411 Main Street, Mukwonago.

Walsh/Meiners recommendation to approve an Original Combination Class A Fermented Malt Beverage License and Class A Intoxicating Liquor Application for B&A Trading LLC, d/b/a Main Street Liquor, 411 Main Street, Mukwonago.

Trustee Walsh noted this is not a new class a license. That license has operated in that location for a long time.

Trustee Johnson questioned on both licenses being issued as a combination and if that was normal. Clerk Dykstra confirmed a Class A Combination is an existing license.

Chief Streit was contacted by a few local business owners, and he is aware of the two misdemeanor convictions from 6 years ago which are not grounds for denial.

Unanimously carried.

Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailer's License for fish fry's at St James Catholic Parish September 2021 through May 2022.

Walsh/Adler motion to recommend approval of a Temporary Class "B"/"Class

B" Retailer's License for fish fry's at St James Catholic Parish September 2021 through May 2022. Unanimously carried.

Discussion and possible recommendation to approve a Temporary Class "B" Retailer's License application from the Rotary Club of Mukwonago for the Fall Fest on September 25, 2021.

Walsh/Meiners Recommendation to approve a Temporary Class "B" Retailer's License application from the Rotary Club of Mukwonago for the Fall Fest on September 25, 2021. Unanimously carried.

Discussion and possible recommendation to approve a Temporary Class "B" Retailer's License application from the Son's of the American Legion for the Fall Fest on September 25, 2021.

Walsh/Johnson motion to recommend approval of a Temporary Class "B" Retailer's License application from the Son's of the American Legion for the Fall Fest on September 25, 2021. Unanimously carried.

Library Board of Trustees, Trustee Brill

Trustee Brill provided a monthly update of activities, including; review of the new hires, the repair of the HVAC, circulation numbers, and the Grutzmacher collection storage. Fall hours will go into effect on September 11, 2021.

Personnel Committee, Trustee Johnson

Discussion and possible recommendation to authorize the implementation of a \$50 Saturday, Sunday and Holiday stipend for one DPW and one Utilities hourly employee scheduled to be on-call on those days.

Johnson/Meiners motion to recommend approval to authorize the implementation of a \$50 Saturday, Sunday and Holiday stipend for one DPW and one Utilities hourly employee scheduled to be on-call on those days.

Finance Director Doherty noted this isn't new just asking to replace an hourly wage with an actual stipend to make it simpler with the new payroll vendor.

Trustee Decker confirmed it is \$50 per day, and they still get their regular wages.

DPW Director Bittner noted both he and the Utilities Director are both on board, and \$50 is the average.

It was noted this will be effective immediately and will be memorialized in the handbook this year.

Unanimously carried.

Public Works Committee, Trustee Brill

Discussion and possible recommendation on T-Mobile Lease Amendment for new equipment on North Tower at 626 Veteran's Way.

Brill/Johnson motion to recommend approval of T-Mobile Lease Amendment for new equipment on North Tower at 626 Veteran's Way.

Unanimously carried.

Discussion and possible action to approve a Letter of Credit elimination for Edgewood Village Apartments contingent upon receipt of valid lien waivers.

Brill/Decker motion to recommend approval of a Letter of Credit elimination for Edgewood Village Apartments contingent upon receipt of valid lien waivers. Unanimously carried

Discussion and possible recommendation to approve a Letter of Credit Reduction #3 for Minors Estates Phase 4 contingent upon receipt of valid lien waivers. and village attorney approval.

Brill/Decker motion to recommend approval of a Letter of Credit Reduction #3 for Minors Estates Phase 4 contingent upon receipt of valid lien waivers. and village attorney approval. Unanimously carried.

Discussion and possible recommendation to approve the streetlighting and authorize the Village President to sign the WE Energies lighting agreement.

Brill/Decker motion to recommend approval of Discussion and possible recommendation to approve the streetlighting and authorize the Village President to sign the WE Energies lighting agreement. Unanimously carried.

Discussion and possible recommendation to approve the access and indemnity agreements for connecting private storm sewer in the public system at MUKV1976998001 (320 Plank Rd.) and MUKV 1976998002 (324 Plank Rd.)

Brill/Decker motion to recommend approval of the access and indemnity agreements for connecting private storm sewer in the public system at MUKV1976998001 (320 Plank Rd.) and MUKV 1976998002 (324 Plank Rd.)

Trustee Johnson questioned about subdivision drainage issues and connectivity if any resident can do this.

DPW Director Bittner noted this is water on surface that is required to funnel the water which is a low point and designed for this tying into culvert from either side to alleviate that problem. He further noted that anyone that has a sump pump can attach if they have a catch basin in their yard however it is at the homeowner's expense. Unanimously carried.

Discussion and possible recommendation to approve an increase in Bloom Companies, LLC. contract price in the amount of \$10,105.77.

Brill/Decker motion to recommend approval of an increase in Bloom Companies, LLC. contract price in the amount of \$10,105.77.

It was noted this is a new request from the state to have turn lanes into industrial park Unanimously carried

Discussion and possible recommendation to the Village Board the approval of the First Amendment to the Storm Water Management agreement for the Hill Court Partners Site subject to final approval as to form by the Village Attorney and Village Engineer.

Brill/Decker motion to recommend approval of the First Amendment to the Storm Water Management agreement for the Hill Court Partners Site subject to final approval as to form by the Village Attorney and Village Engineer.

It was noted this is a contract adjustment to clean up language, the site has been designed already. Unanimously carried.

Adjournment

Meeting Adjourned at 6:21pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer