

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, January 5, 2022

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Call to Order

Meeting was called to order by President Winchowky 5:30pm.

Roll Call

Board Members Present

Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky

Also Present:

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
John Fellows, Village Planner
Dan Streit, Police Chief
Mike Michalski, Village Engineer
Mark Blum, Village Attorney
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Tim Rutenbeck, Building Inspector Supervisor

Comments from the Public

None

Approval of Minutes

Committee of the Whole Minutes of December 1, 2021

Decker/Meiners motion to approve Committee of the Whole Minutes of December 1, 2021.

Unanimously carried.

Downtown Development Committee, Trustee Adler

Discussion and possible recommendation for banner designs for the downtown area and design template for promotional events.

Planner Fellows noted the DDC came up with banners, and the Committee recommended these for approval. There are three other marketing banners for the downtown area Rochester just to the north of downtown and bridge to cemetery. Special event banners would be purchased by those entities.

Trustee Johnson questioned if a black bear can be in the logo.

Trustee Meiners liked the designs.

Trustee Johnson asked about Balloons over Mukwonago, and since this would we not have event, they would not want to have this banner.

Planner Fellows noted this is a template only.

Adler/ Meiners motion to approve banner designs for the downtown area and design template for promotional events.

Roll Call: "Yes" Trustee Adler, Brill, Johnson, Meiners, Walsh, Winchowky. "No" Trustee Decker. Motion carried.

Discussion and possible recommendation on the selection of the primary color for Village Signage, including wayfinding signs, entry signs, identification signs and similar.

Planner Fellows discussed what signage would look like, and then disseminated color slides. He noted the Committee preferred the green color.

Trustee Adler commented they spent a great deal of time on the colors, they eliminated several and majority agreed with the green.

Adler/Brill motion to approve the primary color of green.

Roll Call: "Yes" Trustee Adler, Brill, Meiners, Walsh, Winchowky. "No" Trustee Johnson and Decker. Motion carried 5-2.

Discussion and direction to the consultant and staff regarding the wayfinding signage rankings and list of public facilities to be identified.

Planner Fellows noted this did not go through committee so he is sending to the Board. There will be three or four locations identified on the signs and they required to have a ranking system. Primary locations will direct to that location. He is asking if they are on the right track. President asked board to consider this and come back at the next meeting.

Planner Fellows explained this is all throughout the Village, he suggests they agree to the ranking. Rank #1 will show up on signs more often. Something ranked #4 would only show up just before the location. President Winchowky suggested to bring back to the COW.

DDC relate to the Downtown area only.

Trustee Brill asked where are the locations.

Planner Fellows noted he would get a generic map together.

Trustee Decker asked how much clutter will be created. How many signs will there be?

Planner Fellows stated we could come up with a sign location map.

Portion of Rochester designed based on this list that might help them and can send this early.

Trustee Johnson likes that idea because she is concerned about the number of signs.

Finance Committee, Trustee Meiners

Monthly Treasury Report and Revenue/Expenditure Guideline Report For November *(For information purposes only, no action required)*

Discussion and possible recommendation on Accounts Payable Vouchers in the amount of \$1,149,059.56

Meiners/Decker motion to recommend approval on Accounts Payable Vouchers in the amount of \$1,149,059.56. Unanimously carried.

Judicial Committee, Trustee Walsh

Original Combination Class B Fermented Malt Beverage and Class B Intoxicating

Liquor license application for Sandy's Miller Time, LLC 701 Main Street,

Mukwonago, Brian Anspach, Agent. *(This is a current licensed establishment changing to a limited liability company requiring re-approval.)*

Walsh/Johnson motion to recommend approval of Original Combination Class B

Fermented Malt Beverage and Class B Intoxicating Liquor license application for Sandy's Miller Time, LLC 701 Main Street, Mukwonago, Brian Anspach, Agent.

Unanimously carried.

Library Board of Trustees, Trustee Brill

Library Director Report for December 2021 *(For information only, no action required)*

Trustee Brill noted the Library received a grant for the purchase of electronic lockers outside to pick up any time of day.

Public Works Committee, Trustee Brill

Discussion and possible recommendation to participate in the Waukesha County Adopt-a-Drain program.

Brill/ Decker motion to recommend approval for the ability to participate in the Waukesha County Adopt-a-Drain program.

Trustee Brill noted we participate in the Stormwater management program and this allows us to get a public participation acknowledgement Public education and outreach which is required under the MS4 permit. Unanimously carried.

Protective Services, Trustee Adler

Monthly Police Report for November 2021. *(For Information Only, no action required)*

Adjournment

Meeting adjourned at 6:18pm

/s/ Diana Dykstra, MMC
Village Clerk-Treasurer