

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, May 4, 2022

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Approval of Committee of the Whole Minutes of April 6, 2022.
[2022-04-06 COW Draft Minutes](#)

5. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 5.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For March (*For information purposes only, no action required*)
[2022-03 March Revenue & Expenditure Report.pdf](#)
[2022-03 March Treasury Report.pdf](#)
- 5.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$564,360.54.
[050422 VB COW Packet.pdf](#)
- 5.3 Discussion and possible recommendation on a Service Agreement for managed IT Services with Velocity Solutions.
[Service Agreement with IT Contractor Velocity Solutions](#)

6. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 6.1 Discussion and possible recommendation on Special Event Application from American Legion Post #375 use of Field Park for Maxwell Street Days June 10, 11, 12; July 15, 16, 17; August 19, 20, 21; September 9, 10, 11.

[Maxwell Street Days 2022](#)

- 6.2 Announcement of Ribbon Cutting Ceremony and Kick-Off Concert on June 4, 2022 at the new Indianhead Park Outdoor Performance Stage.

[2022 Concert Flyer](#)

- 6.3 Discussion and possible recommendation to Village Board for approval of a Special Event Application for National Night Out at Field Park on August 2, 2022 from 6 pm to 8:30 pm.

[8-2-2022 - National Night Out](#)

- 6.4 Discussion and possible recommendation to the Village Board for approval of the Special Event Permit Application for Memorial Day Parade on May 30, 2022.

[5-30-2022 Memorial Day Parade Application](#)

- 6.5 Discussion and possible recommendation to approve a Special Event Permit Application for the Mukwonago Community Library 'Summer Library Program' kick-off event on June 11, 2022 from 10 am - 1 pm at Washington Park.

[06-11-2022 - Washington Park - Library event](#)

- 6.6 Discussion and possible recommendation to approve a Miniwaukan lease agreement with the Tribe Baseball Organization for the upstairs portion of the Miniwaukan Braves Building for equipment storage in the amount of \$75 per month due May 1 of each year.

[Cover Report Tribe Lease](#)

[Miniwaukan Lease Agreementv3](#)

- 6.7 Announcement of the Mukwonago Public Opinion Survey for residents to help participate in the Comprehensive Outdoor Recreation Plan Update and needs in the Community. <https://www.surveymonkey.com/r/MukwonagoParks>

[Mukwonago Survey Flyer](#)

7. Judicial Committee, Trustee Reeves

Discussion and action possible on the following items

- 7.1 Discussion regarding Site Plan Review Ordinance and process from Administrator Schnook and Attorney Bayer.

- 7.2 Discussion regarding the proposal to recognize the "No Mow May" movement.

[Cover Report - No Mow May Movement](#)

8. Library Board of Trustees, Trustee Brill

- 8.1 Library Director Report for April 2022.

[Library Director Report - 2022-04](#)

9. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 9.1 Presentation and review of the Adaptive Management Final Report and progress of the program.
[Cover Report Annual Adaptive Management Report 2022](#)
[Annual Adaptive Management Report](#)
- 9.2 Discussion on the Rochester Street Temporary Pedestrian Bump outs *(for information only)*
[Bump Out Documents](#)
- 9.3 Discussion on a Surface Transportation Program-U Grant Application. *(For Information Only)*
[Surface Transportation Program Grant Information](#)
- 9.4 Discussion and possible recommendation on the Atkinson Street Lift Station Redesign and Task Order 2022-06 with Ruekert-Mielke, Inc. in the amount of \$20,670.
[Cover Report Atkinson LS Redesign](#)
[Task Order 2022-06 Atkinson Street Lift Station Redesign](#)

10. Downtown Development Committee, Trustee Scott Reeves

Next Meeting Scheduled for May 26, 2022 at 6:00PM

11. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body concerning the performance of the village economic development functions; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Briohn Builders, and Gearbox Express.

12. Reconvene in Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session.

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.