

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, June 1, 2022

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Approve Committee of the Whole minutes of May 4, 2022
[2022-05-04 Draft COW Minutes](#)

5. Downtown Development Committee, Trustee Scott Reeves

Discussion and action possible on the following items
Update from Trustee Reeves

6. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For April (*For information purposes only, no action required*)
[2022-04 April Treasury Report.pdf](#)
[2022-04 April Revenue & Expenditure Report.pdf](#)
- 6.2 Discussion possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$678,436.98.
[060122 Village COW Packet.pdf](#)
- 6.3 Discussion and possible recommendation on the Village Phone System.
[Phone_System_Memo REVISEDv2.pdf](#)

7. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 7.1 Announcement of Ribbon Cutting Ceremony and Kick-Off Concert on June 4, 2022 at the new Indianhead Park Outdoor Performance Stage.

[2022 Concert Flyer](#)

- 7.2 Discussion and possible recommendation on the application for the Performance Stage rental.

[Performance Stage Indianhead Application.pdf](#)

[Uniform Park instructions.pdf](#)

- 7.3 Discussion on the Field Park Pavilion Assessment and request for direction on project planning and scope of potential project.

[Agenda Request Item Field Park Pavillion Asesment.pdf](#)

[220027-01 Village of Mukwonago Field Park Pavilion Ren. Study dated 2022-05-01.pdf](#)

8. Judicial Committee, Trustee Scott Reeves

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation on the following Renewal Class "A" combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:

- a. 909 Greenwald Enterprises, Inc. d/b/a Mukwonago Amoco, Judith Schwartz Agent, at 909 Greenwald Ct.
- b. 1060 Rochester Enterprises, Inc. d/b/a Rochester BP, Judith Schwartz Agent, at 1060 N Rochester St.
- c. B&A Trading LLC d/b/a Andy Liquor Store, Amandeep Singh Agent, at 411 Main Street
- d. Ultra Mart Foods, LLC d/b/a Pick N Save #384, Todd Glaser Agent, at 1010 N Rochester S.
- e. Aldi Inc. (Wisconsin) d/b/a Aldi #46, Justin Olsen Agent, at 111 E Wolf Run
- f. Khasria Two Inc. d/b/a Village Wine & Liquor, Harjinder Khasria Agent, at 712 Main St.
- g. Wal-Mart Stores East LP d/b/a Walmart #1571, Michael Sandelback Agent, at 250 E Wolf Run
- h. Walgreen Co. d/b/a Walgreens #07039, Brian Marinello Agent, at 212 N Rochester St
- i. EandS Sweets LLC d/b/a E and S Sweets, Kristen Brill Agent, at 211 N Rochester St., D
- j. Kwik Trip Inc d/b/a Kwik Trip #282, Valerie Brezgel Agent, at 1212 N Rochester St.
- k. VM Investments LLC d/b/a Amans Beer+Wine (Retail), Amandip Singh Agent at 110 Chapman Farms Blvd
- l. NHI Real Estate d/b/a Village Mini Mart, Harjinder Khasria Agent, at 201 N Rochester St.

- 8.2 Discussion and possible recommendation on the following Renewal Class "A" Fermented Malt Beverage License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. 5 Star Stations, Inc d/b/a Mukwonago Express Mart, Robin Hernandez Agent, at 407 S. Rochester St.
 - b. 122 Arrowhead Enterprises, Inc. d/b/a Arrowhead BP, Judith Schwartz Agent, at 122 Arrowhead Dr.
- 8.3 Discussion and possible recommendation on the following Renewal Class "B" combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. American Legion Community Post 375 d/b/a Community Post 375, Harold Casper, Agent at 627 E. Veterans Way
 - b. Perseverance Corp, d/b/a Badger Burger, Mark Weiss, Agent at 200 S Rochester St.
 - c. Blue Bay Inc, d/b/a Blue Bay Restaurant, Vlaznim Islami, Agent at 927 Main St.
 - d. Take a Big Bite Inc d/b/a Fork In the Road Restaurant, Paul Hennessy, Agent at 215 N Rochester St.
 - e. Sandy's Miller Time, LLC d/b/a Sandy's Miller Time, Brian Anspach Agent at 701 Main St.
 - f. F.J. Partners LLC d/b/a Sol Do Mexico, Froylan Mauricio Agent at 507 Main St.
 - g. Jays Lanes Inc. d/b/a Jays Lanes, Jeffrey Royal Jay Agent at 326 Atkinson St.
 - h. The Boneyard Pub & Grille, LLC d/b/a Boneyard Pub & Grille, James Fredric Jones Agent, at 215 Bay View Rd., Suite 200
- 8.4 Discussion and possible recommendation on the following Renewal Class "A" Reserve Combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. El Pueblo Inc d/b/a Antigua Real Restaurant, Marco Alarcon Agent, at 355 Bay View Rd.
 - b. DAA Smokehouse LLC d/b/a David Alan Alan's Smokehouse, Tina O'Bryan Agent, at 325 Bay View Rd.
 - c. Sarab Investments d/b/a Amans Beer+Wine, Amandip Singh, Agent at 110 Chapman Farms Blvd
- 8.5 Discussion and possible recommendation to approve a Temporary Class B Retailer's License for the St. James Festival on August 26-28, 2022.
[Temp Class B for St James Festival_Redacted.pdf](#)

9. Library Board of Trustees, Trustee Brill

- 9.1 Library Director's Report for May 2022
[Library Director Report - 2022-05.pdf](#)

10. Personnel Committee, Trustee Ken Johnson

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation to approve the allowance of one additional paid day of vacation in the year an employee reaches a milestone anniversary with the Village.
[Employee Anniversary Recognition.pdf](#)
- 10.2 Discussion and possible recommendation to approve job descriptions for:
- Community & Economic Development Director
 - Economic Development Specialist (also serves as the Assistant Director)
 - Building Inspector, I
 - Building Inspector, II
 - Administrative Clerk/Building Inspection Support
- [New Department info.pdf](#)

11. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 11.1 Discussion regarding installing military banners along E Veterans Way.
[7-STYLES-MILITARY-BANNERS-18X30](#)
- 11.2 Discussion and possible recommendation to award the 2022 crack seal project to Fahrner Asphalt Sealers in the amount of \$45,932.
[Cover Report Crack Seal 2022.pdf](#)
[Recommendation to Award 2022 Crack Seal Project.pdf](#)
[2022 Bid Tab PDF.pdf](#)
- 11.3 Discussion and possible recommendation on **Resolution 2022-36** A Resolution to petition for the establishment of a new at-grade pedestrian crossing at Indianhead Park.
[RESOLUTION 2022-36 Establishment fo At-Grade Pedestrian Crossing.docx](#)
- 11.4 Discussion and possible recommendation to approve the 2021 (CMAR) Compliance Maintenance Annual Report of the Mukwonago Wastewater Treatment Plant.
[Cover Report for the CMAR 2021](#)
[CMAR Report 2021](#)
- 11.5 Discussion and possible recommendation on HMO Pilot Study from Water Surplus in the amount of \$8,500.
[Wells 3 and 4 Radium Removal HMO Filter Pilot Study - \(Pilot Proposal\) \(002\).docx](#)

11.6 Discussion and possible recommendation to approve an HMO Pilot Study Task Order with Ruekert-Mielke in the amount of \$9,800.

[Wells 3 and 4 Radium Removal HMO Filter Pilot Study \(Task Order\).docx](#)

12. Village President

12.1 Motion to recommend acceptance on the resignation of Trustee Daniel Adler.

[2022 Resignation Letter D Adler.pdf](#)

12.2 Discussion and possible recommendation regarding Plan Commission Site Plan and Architectural Review (SPAR) approval process as previously discussed at the May 4, 2022 Committee of the Whole meeting.

[Requesting Agenda item re_ Plan Commission items reviewed by the Village of Mukwonago Board.pdf](#)

[2022-05-04 Draft COW Minutes.docx](#)

13. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation in development of Gearbox Express, Teronomy, and Schultz Farm

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.