

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, September 7, 2022

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

4.1 Committee of the Whole Minutes of August 3, 2022

[2022-08-03 Draft COW Minutes.docx](#)

5. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

5.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For July. (For information purposes only, no action required)

[2022-07 July Revenue & Expenditure Report.pdf](#)

[2022-07 July Treasury Report.pdf](#)

5.2 Discussion and possible recommendation to approve Accounts Payable Vouchers in the amount of \$1,202,386.30.

[090722 VB COW Packet.pdf](#)

5.3 Discussion and possible recommendation to approve Resolution 2022-55 a Resolution to certify that the Village shall provide for and allow the Library to expend no less than the County Rate in the prior year.

[RESOLUTION 2022-55 \(Library Exemption Waukesha\).docx](#)

[2023 County Library Tax Exemption Letter to Municipalities.pdf](#)

- 5.4 Discussion regarding the purchase of 201 N. Rochester property to create downtown parking. (*Trustee Meiners*)
- 5.5 Discussion and possible recommendation to approve **Resolution 2022- 51**
A Resolution Authorizing the Issuance and Establishing Parameters For the Sale of Not to Exceed \$4,350,000 Taxable General Obligation Refunding Bonds.
[Village of Mukwonago - Draft Parameters Resolution.pdf](#)
[prs plan of finance_mukwonago vg 090722.pdf](#)
- 5.6 Set date for next Village budget workshop.

6. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 6.1 Presentation of the draft 2022-27 Village of Mukwonago's Comprehensive Outdoor Recreation Plan.
[08352005 Mukwonago CORP_08312022_DRAFT_with appendices.pdf](#)
- 6.2 Discussion and possible recommendation to approve a special event and park application for Mukwonago Rotary, Jack-O-Lantern Jaunt on October 14, 15, 2022 at Field Park from 5-10 pm each night.
[10-14-15-2022 Field - Jack-O-Lantern.pdf](#)
- 6.3 Discussion and possible recommendation on a park and special event application of Mukwonago Chamber of Commerce and Temporary Class B Retailer License from Son's of the American Legion Post #375 for Fall Fest on September 24, 2022.
[09-24-2022 - Fall Fest.pdf](#)
[Temp Lic Fall Fest_Redacted.pdf](#)
- 6.4 Discussion and possible recommendation to approve for a Temporary Class "B"/"Class B" Retailer's License and Special Event Permit for Mukwonago Education Foundation for their 2022 Annual Gala at Lynch Chevrolet, 280 E Wolf Run, held on October 8, 2022 from 5-9 pm.
[10-08-2022 - Lynch Chevrolet - Muk Ed Foundation.pdf](#)
[Temp Liquor for Mukwonago Education Foundation 10-8-2022.pdf](#)
- 6.5 Discussion and possible recommendation to establish Trick or Treat hours for October 31, 2022 from 4pm to 6pm.

7. Judicial Committee, Trustee Scott Reeves

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation regarding the extension of premise description for the Class B Combination License for the American Legion Community Post #375 to includes outdoor patio, contingent upon Plan Commission Approval.
[Cover Report - American Legion Premise](#)
[American Legion Premise Request.pdf](#)

8. Library Board of Trustees, Trustee Brill

- 8.1 Library Director Report for the month of August 2022
[Library Director Report - 2022-08.pdf](#)

9. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 9.1 Discussion and possible recommendation to approve **Resolution 2022-50** a Resolution to eliminate the Letter of Credit for Box Self Storage LLC.
[RESOLUTION 2022-50 \(LOC Reduction Box Self Storage #4\).docx](#)
[Box Self Storage Letter of Credit Elimination.pdf](#)
- 9.2 Discussion and possible recommendation to approve the final pay request and acceptance of work from JH Hassinger for the Indianhead Park Outdoor Performance Stage Project
[Indianhead Outdoor Performance Closeout.pdf](#)
- 9.3 Discussion and possible recommendation to approve **Resolution 2022-54** A Resolution to approve a reduction in the Letter of Credit for Chapman Farms Phase 2 Development.
[RESOLUTION 2022-54 \(LOC Reduction Chapman Farms Ph2\).docx](#)
[Chapman Residential Phase 2 - Letter of Credit Reduction #1.pdf](#)
- 9.4 Discussion and possible recommendation on **Resolution 2022-53** A Resolution to approve a Letter of Credit Elimination for Hill Court Multitenant Building #1.
[RESOLUTION 2022-53 \(LOC Elimination Hill Court Multi Tenant #1\).docx](#)
[Hill Court Multi-Tenant Building #1 - Letter of Credit Elimination.pdf](#)
- 9.5 Discussion and possible recommendation on **Resolution 2022-52** A Resolution to approve the Storm Water Maintenance Agreement with Hill Court Partners Reload, LLC
[RESOLUTION 2022-52 \(SWMA Hill Court Reload\).docx](#)
[Village of Mukwonago Storm Water Maintenance Agreement_hcpr signed.pdf](#)
- 9.6 Discussion and possible recommendation to approve the WE Energies lighting agreement for Chapman Farm Phase 2.
[Agenda Cover Report WE Energies.docx](#)
[4640200 Auth Cover Letter_Village Revised Aug 2022.pdf](#)
[4640200 Drawing.pdf](#)
[4640200 Lighting Record - Non Std.pdf](#)
- 9.7 Discussion and possible recommendation to approve a Resolution to approve changes as proposed to the tables submitted to the Federal Highway Administration (FHWA) for the Village of Mukwonago.
[Functional Classification Cover Letter.docx](#)
[Existing_Mukwonago_FCMap.pdf](#)
[Mukwonago_Eagle_East Troy_North Prairie_Change_Table.pdf](#)

10. Protective Services, Trustee Decker

Discussion and action possible on the following items

10.1 ACT 102 ARPA Funding for Stryker Arms and Ferno Mounts

[AIRF ACT102 ARPA Funding Request 08-15-2022.docx](#)

[2022 Act 102 Proposal V2 08-2022.docx](#)

[Ferno LP15 Cabinet Mounts Quote 08-2022.pdf](#)

[Technimount Quote 08-2022.pdf](#)

[Incident-Type-Report-\(Summary\)_01-01-2022 to 07-31-2022.pdf](#)

[08-22-2022 Joint PSC Agenda.pdf](#)

10.2 Police Report for the Month of July 2022

[Monthly Report July 2022.pdf](#)

11. Downtown Development Committee, Trustee Scott Reeves

Discussion and action possible on the following items

11.1 Update on Downtown Planters

[Sponsor a Planter](#)

[Adopt a Planter Flyer.pdf](#)

12. Closed Session

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Briohn Land Development LLC, and Gearbox Express Expansion, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning 6 month evaluation of the Village Administrator.

13. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.