

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, November 2, 2022

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Call to Order

President Winchowky called the meeting to order at 5:30pm.

Roll Call

Board Members Present

Eric Brill
James Decker
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Asst. Police Chief
Nathan Bayer, Village Attorney
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Tim Rutenbeck, Building Inspector
Peter Gesch, Village Engineer
Jeff Stien, Fire Chief

Comments from the Public

None.

Presentations

Introduction of Robert Wagner, Public Works Crew Supervisor.

Approval of Minutes

Minutes of Committee of the Whole meeting of October 5, 2022

Decker/D. Johnson motion to approve Minutes of Committee of the Whole meeting of October 5, 2022. Unanimously carried.

Finance Committee, Trustee Darlene Johnson

Monthly Treasury Report and Revenue/Expenditure Guideline Report for September

(For information purposes only, no action required)

Discussion and possible recommendation to approve Accounts Payable Vouchers in the amount of amount of \$394,002.13

D. Johnson/Meiners motion to recommend approval of Accounts Payable Vouchers in the amount of amount of \$394,002.13. Unanimously carried.

Announcement of Public Hearing Date on the 2023 Annual Budget set for November 16, 2022.

Update on the 2023 Annual Budget and Capital Improvement Plan

Finance Director Doherty noted the Water Utility is increasing 35,726 and Sewer is increasing by \$38,281. They will request a 5% increase on the Sewer utility but not on the water side.

Health and Recreation Committee, Trustee John Meiners

Indian Head Park Pedestrian Railroad Crossing Update.

In April it was found the original pedestrian crossing going to the Beach was never permitted. The Village conducted a petition, and the commission granted a crossing at our expense. The signage is responsibility of East Troy Railroad. DPW Bittner foresees no issues.

Judicial Committee, Trustee Scott Reeves

Discussion and possible recommendation on an ordinance amendment to Section 2-26 Village Board and Section 2-34 Committee of the Whole to reflect the correct day of the week for monthly meetings to be held.

Reeves/D Johnson motion to recommend approval of an ordinance amendment to **Section 2-26** Village Board and **Section 2-34** Committee of the Whole to reflect the correct day of the week for monthly meetings to be held. Unanimously carried.

Library Board of Trustees, Trustee Brill

Library Director Report for the month of October 2022

Public Works Committee, Trustee Brill

Discussion and possible recommendation on Pre-bid design Task Order 2022-11 for Well 3 and 4 HMO Treatment Predesign Study with Ruekert-Mielke, Inc.

Brill/Decker motion to recommend approval of Pre-bid design **Task Order 2022-11** for Well 3 and 4 HMO Treatment Predesign Study with Ruekert-Mielke, Inc.

Ruekert-Mielke was present to help answer any questions.

He noted a Study will help provide answers to questions such as if they will be required to blend and provide recommendations. ARPA Funds are being used.

Unanimously carried.

Discussion and possible recommendation on the Atkinson Lift Station Pump Improvements Bid to August Winter & Sons Inc in the amount of \$1,184,000.

Brill/K. Johnson motion to recommend the Atkinson Lift Station Pump Improvements Bid to August Winter & Sons Inc in the amount of \$1,184,000.

Director Castle noted this was BID once before, and Bids came back too high. They worked and redesigned aspects of project and went back out to bid. Finally came back in under budget. Unanimously carried.

Discussion and possible recommendation on a resolution to approve a Letter of Credit reduction for Minors Estates Phase 2.

Brill/Decker motion to recommend approval on a resolution to approve a Letter of Credit reduction for Minors Estates Phase 2.

Unanimously carried.

Discussion and possible direction to the Public Works Director whether to issue a Right of Way permit to IDC subject to DNR approval and property owner agreeing to indemnify and hold the Village harmless.

Brill/Decker motion to recommend approval and direction to the Public Works Director whether to issue a Right of Way permit to IDC subject to DNR approval and property owner agreeing to indemnify and hold the Village harmless.

Administrator Fred Schnook noted there was a Chemical spill some time ago at IDC.

They have been working on injecting chemicals and have a request to DNR to place in the Village right of way. They have permission and have requested a ROW permit from the Village Board.

DNR has verbally told him they plan to issue the permit

Joe Schaefer from IDC was present to noted they are working on 600 Perkins. This is a holdover from old company. Have spent over \$500,000 on this project at the source site. They also did an excavation by request of DNR. They have treated the source and it has been successful.

They have approval from GS Global and Milwaukee Tool. They would like to complete about Thanksgiving time, and then monitoring quarterly. Unanimously carried.

Downtown Development Committee, Trustee Scott Reeves

Update from Downtown Development Committee meeting of October 27, 2022

It was noted President Winchowky chaired the meeting. There was an introduction of new members and a new signs presentation from Committee member Wamser,

Tina Chitwood conducted a presentation regarding connect Communities and ideas for grants moving forward. There was an update for Planter Sponsorship, and Trustee Meiners was present to discuss the 201 N Rochester Street. The budget has already been set for 2023 and they will continue to discuss next year if they are still interested.

No action required.

Adjournment

Meeting adjourned at 6:02pm.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer