

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, March 1, 2023

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Call to Order

President Winchowky called the meeting to order at 5:30pm.

Roll Call

Board Members Present

Eric Brill
James Decker
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Jerad Wegner, Village Engineer
Nathan Bayer, Village Attorney
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Tim Rutenbeck, Building Inspection Supervisor

Comments from the Public

None

Approval of Minutes

Committee of the Whole Minutes from February 1, 2023.

Decker/D Johnson Motion to approve. Unanimously carried.

Finance Committee, Trustee Darlene Johnson

Monthly Treasury Report and Revenue/Expenditure Guideline Report For January

For information purposes only, no action required

Discussion and possible recommendation to approve Accounts Payable Vouchers in the amount of \$4,343,964.56.

Decker/D Johnson Motion to approve. Unanimously carried.

Discussion and possible recommendation on a Purchase Requisition for Core & Main in the amount of \$77,500 for Water Meter Replacements.

Decker/Reeves motion to approve.

Utilities Director Castle noted Public Service Commission requires them to change out water meters on a regular schedule. This is $\frac{3}{4}$ and 1 Inch meters for a 20 year change out and about 5% of the base it replaced. This is a budgeted capital item.

Unanimously carried.

Discussion and possible recommendation to approve Resolution 2023-07 Amending the 2022 Adopted Budgets for Fire Department, Community Development, Wisconsin Development, TID #5, Village Designated, Capital Equipment, Library, Capital Improvement, Water Utility, and Sewer Utility Funds.

Decker/Meiners motion to approve.

Finance Director Doherty noted typically amend the budget to bring it back into line with what actually happened. There was a discussion regarding a change to the amount for Fund 480 on page 2 for a contractor pay request that arrived late. There was a lengthy discussion regarding Fire Department shortfall and Administrator Schnook noted there will have to be quarterly meetings to keep the Fire Department in line with spending for the year.

Unanimously carried.

Health and Recreation Committee, Trustee John Meiners

Discussion and possible recommendation of Phantom Lakes Management District for fireworks at Phantom Glen Park on July 3, 2023 from 3pm - 11 pm.

Meiners/Brill motion to approve. Unanimously carried.

Discussion and possible recommendation of special event permit for YMCA Mud Run at Mukwonago High School on June 24, 2023 from 11am-1pm.

Meiners/K Johnson motion to approve. Unanimously carried.

Discussion and possible recommendation on a park application from Amorphic Beer to host a beer garden in Field Park Pavilion B on May 20, June 24, July 8, August 26, and September 30, 2023.

Meiners/Brill motion to approve. Unanimously carried.

Discussion and possible recommendation of a park and special event application from the Village of Mukwonago Police Department National Night Out at Field Park on August 1, 2023 from 6 pm - 8:30 pm.

Meiners/D Johnson motion to approve. Unanimously carried.

Discussion and possible recommendation of a park and special event permit application from Jack- O-Lantern Jaunt sponsored by the Mukwonago Rotary Club at Field Park on October 13/14, 2023 from 6 pm - 9:30 pm.

Meiners/Decker motion to approve. Unanimously carried.

Discussion and possible recommendation of a park and special event application from Mukwonago Lions Foundation Easter Egg Hunt at Field Park on April 1, 2023 from 10 am - Noon.

Meiners/Reeves motion to approve. Unanimously carried.

Discussion and possible recommendation on a park and special event application for Mukwonago Lions Foundation Summerfeste at Field Park on June 15, 16, 17, and 18, 2023. This event will include the Father's Day Parade.

Meiners/Reeves motion to approve. Unanimously carried.

Library Board of Trustees, Trustee Brill

Library Director Report for February 2023

Trustee Brill presented the Library Director report of activities. No action was required.

Village Clerk-Treasurer

February 21, 2023 Election Statistics Report

Clerk Dykstra provided an update on the February 21, 2023 Election activities noting the village saw 27.9% turnout. No action required, for information only

Closed Session

D. Johnson/K. Johnson Motion to go into Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GLFP v. Village of Mukwonago.

Roll Call: "Yes" Brill, Decker, D Johnson, K Johnson, Meiners, Reeves, Winchowky.
Unanimously carried.

Reconvene into Open Session

Decker/D Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 6:24pm.

Roll Call: "Yes" Brill, Decker, D Johnson, K Johnson, Meiners, Reeves, Winchowky.
Unanimously carried.

Adjournment

Meeting adjourned at 6:25pm

Respectfully submitted

Diana Dykstra, MMC
Village Clerk-Treasurer