

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, April 5, 2023

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Presentations

- 4.1 Presentation of Proclamation in honor of Deputy Chief Dave Unti and his distinguished career with the Mukwonago Fire Department.

[Proclamation Unti 2023- Signed.pdf](#)

- 4.2 Presentation of a Proclamation in honor of 2023 National Public Safety Telecommunicators Week.

[Proclamation Dispatch 2023- Signed.pdf](#)

- 4.3 Presentation of Proclamation in honor of James Decker for his dedicated Public Service as a Village Trustee for the Village of Mukwonago.

[Proclamation Decker 2023- Signed.pdf](#)

- 4.4 Presentation from the Resource Development Team on the 2023 Concert Series at the Phantom Junction Stage.

- 4.5 Presentation from Chamber of Commerce on the Mukwonago Farmers Market.

5. Approval of Minutes

- 5.1 Minutes of Committee of the Whole meeting of March 1, 2023

[2023-03-01 Draft COW minutes.docx](#)

6. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For February
(For information purposes only, no action required)
[2023-02 February Revenue & Expenditure.pdf](#)
[2023-02 February Treasury Report.pdf](#)
- 6.2 Discussion and possible recommendation to approve Accounts Payable Vouchers in the amount of \$680,542.97.
[040523 VB COW Packet.pdf](#)
- 6.3 Discussion and possible recommendation to approve a Purchase Requisition for Reclamite sealing project with Corrective Asphalt Sealers in the amount of \$13,440.
[Reclamite Agenda Cover Report.pdf](#)
[Mukwonago WI - REC - 2023 Proposal.pdf](#)
[Reclamite Brochure \(2\).pdf](#)
[Reclamite PR.pdf](#)
- 6.4 Discussion regarding Fiber Infrastructure project between the Library, Police Department, Red Brick Museum, and Village Hall.
[Fiber Report 4-5-2023.pdf](#)

7. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation of a performance stage rental and special event application from the Village of Mukwonago for the Phantom Junction Concert Series 2023 on June 1, June 3, July 3, August 5, September 8, and October 7.
[Phantom Junctions Stage - 2023 Concert Series.pdf](#)
- 7.2 Discussion and possible recommendation on the special event application from Mukwonago High School Athletic Booster Club for the Mukwonago Mile fundraiser for the MHS Athletic Booster Club. *(The Club plans to have a 1 mile run immediately preceding the Father's Day Parade on Sunday, June 18, 2023.)*
[06-18-2023 MHS Athletic Booster Club - Mukwonago Mile_Redacted.pdf](#)
- 7.3 Discussion and possible recommendation of a park and special event application from ProHealth Care Foundation for the Cancer Walk at Field Park and surrounding neighborhood on May 6, 2023 from 6:30 am to 2 pm.
[05-06-2023 - Field - ProHealth Care Cancer Walk.pdf](#)
- 7.4 Discussion and possible recommendation to approve **Resolution 2023-10** requesting financial assistance from the WDNR and authorizing participation in the Knowles-Nelson Stewardship Grant Program.
[RESOLUTION 2023-10 Grant Application.docx](#)

- 7.5 Discussion and possible recommendation on a Park Application and Special Event Application from the Mukwonago Area Chamber of Commerce for the Annual Farmer's Market, located at Field Park, every Wednesday from Noon to 6 pm, beginning May 17, 2023 and ending October 11, 2023.

[Farmers Market 2023 - Field Park.pdf](#)

8. Judicial Committee, Trustee Scott Reeves

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation to approve a purchase agreement for an additional Reserve Combination Class B/B Fermented Malt Beverage and Liquor License from Town of Mukwonago under Wis. Stats 125.51(4) (e).

[Cover Report - Transfer of Liquor Licenses.docx](#)

[Sample License Transfer Agreement 3.28.22.docx](#)

- 8.2 Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailers License to the Rotary Club of Mukwonago for the Phantom Junction Stage Concerts on June 3, 2023 and July 3, 2023.

[Temp Lic Rotary Concert Series 2023_Redacted.pdf](#)

- 8.3 Discussion and possible recommendation on an application for a Temporary Class "B" retailers license from John Morrich Croation Lodge for Mukwonago Croation Day Fest on July 22, 2023

[Temp Lic Croation Fest_Redacted.pdf](#)

9. Library Board of Trustees, Trustee Brill

- 9.1 Library Director Report for the Month of March.

[03_Library_Director_Report_March_2023.pdf](#)

10. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 10.1 Announcement of Public Works Resignations and Promotion.

- 10.2 Discussion and possible recommendation to approve **Resolution 2023-12** a Resolution to recognize the month of May as "No Mow May" and suspend the enforcement of Sect. 34-1(a) of the Municipal Code on developed lots.

[RESOLUTION 2023-12 \(No Mow May\).docx](#)

- 10.3 Discussion and possible recommendation on the Wayfinding Signage RFP and recommendation to award to Michaels Signs with contingencies.

[Wayfinding RFP Report.pdf](#)

- 10.4 Discussion and possible recommendation to approve **Resolution 2023-11** to assign authorized representative to Wayne Castle Utilities Director for such documents required under the Safe Drinking Water Loan Funding.

[AIRF_Assign Authorized Representative for Water System Improvments.docx](#)

[RESOLUTION 2023-11 \(Auth Rep Funding-Water System Improvements\).doc](#)

10.5 Discussion and possible recommendation on **Resolution 2023-14** a resolution to declare intent to reimburse expenditures for Safe Drinking Water Loan Program for the north water tower painting.

[AIRF_Intent to Reimburse Expenditures for SDWLP.docx](#)

[RESOLUTION 2023-14 \(ReimburseWater SystemImprovement\).docx](#)

10.6 Discussion and possible recommendation on **Resolution 2023-13** a Resolution to Reduce the Letter of Credit for Goodwill of Mukwonago to \$8,435.60.

[Goodwill of Mukwonago-Letter of Credit Reduction #1.pdf](#)

[RESOLUTION 2023-13 \(LOC Reduction Goodwill\).docx](#)

10.7 Update on Downtown Strategic Plan from the Downtown Development Committee.

11. Closed Session

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation on properties along Rochester and Meacham Street.

12. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.