

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, June 7, 2023

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Presentations

4.1 Presentation from Jeff Standafer, President and CEO of Citizens Bank on Village investments.

5. Approval of Minutes

5.1 Minutes of May 3, 2023 Committee of the Whole
[2023-05-03 DRAFT COW Minutes.docx](#)

6. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For April *(For information purposes only, no action required)*
[2023-04 April Revenue & Expenditure Guideline.pdf](#)
[2023-04 April Treasury Report.pdf](#)

6.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$478,866.41.
[060723 VB COW Packet.pdf](#)

6.3 Discussion and possible recommendation on the Village's Investment Policy.
[Village of Mukwonago Investment Policy Revision 6-2-2023 - DRAFT.pdf](#)

- 6.4 Presentation and review from Finance Director of the Annual Tax Increment Finance Reports filed with the Department of Revenue.
[67153-TID003-Annual Report-2022 \(1\).pdf](#)
[TID 3 Annual Report Supplement 2022.pdf](#)
[67153-TID004-Annual Report-2022 \(1\).pdf](#)
[TID 4 Annual Report Supplement 2022.pdf](#)
[64153-TID005-Annual Report-2022 \(1\).pdf](#)
[TID 5 Annual Report Supplement 2022.pdf](#)
- 6.5 Discussion and possible recommendation on Schultz Farm regarding the creation of a Tax Increment Finance District #7
[tif proforma4 mukwonago vg \(042823\).pdf](#)
[Mukwonago Park Expansion Construction Schedule Overview 4-6-2023 120 acre.pdf](#)
- 6.6 Discussion and possible recommendation to approve **Resolution 2023-23 A** Resolution Authorizing the Issuance and Establishing Parameters For the Sale of Not to Exceed \$4,635,000 General Obligation Promissory Notes.
[RESOLUTION 2023-23 \(2023 GOPNs - Parameters Resolution\).docx](#)
[prs plan of finance_mukwonago vg 060723.pdf](#)
- 6.7 Discussion and possible recommendation to approve the purchase order for CJ & Associates for flooring at the Police Department.
[Agenda Item Cover Report 2023 Flooring and Furniture.docx](#)
[PO 2023 CJ Associates Flooring and Furniture.docx](#)
[Final 23270 Village of Mukwonago - Police Department SOW 2023.pdf](#)
- 6.8 Discussion and possible recommendation to approve the 2023 Micro Surfacing project purchase requisition in the amount of \$136,069.00 to Fahrner Asphalt Sealers LLC.
[Micro Surfacing Agenda Cover Report.docx](#)
[Purchase Requisition - Master.docx](#)
[Fairwinds.pdf](#)
[Orchards.pdf](#)
[Fairwinds Quote.pdf](#)
[Orchards Quote.pdf](#)
- 6.9 Discussion and possible recommendation to approve the 2023 Mill and Fill Purchase requisition for \$31,377.00 to PLM Paving and Concrete.
[2023 Mill & Fill Agenda Cover Report.docx](#)
[PLM Revised.pdf](#)
[Johnson- 2023 REV.pdf](#)
[Pobocki Revised.pdf](#)

7. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation on the following Class "A" Fermented Malt Beverage License Applications contingent upon payment of any outstanding liabilities or delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds;

- 5 Star Stations, Inc. d/b/a Mukwonago Express Mart, 407 S Rochester St., Robin Hernandez Agent
- 122 Arrowhead Enterprises, d/b/a Arrowhead BP, 122 Arrowhead Dr., Judith Schwartz Agent

[Class A Beer Lic App](#)

[2023 Lliquor License Checks.pdf](#)

- 7.2 Discussion and possible recommendation on the following Class "A"/"Class A" Combination Fermented Malt Beverage and Intoxicating Liquor Licenses contingent upon payment of any outstanding liabilities or delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds;

- 909 Greenwald Enterprises, Inc., d/b/a Mukwonago Amoco, 909 Greenwald Ct., Judith Schwartz Agent
- 1060 Rochester Enterprises, Inc., d/b/a Rochester BP, 1060 N Rochester St., Judith Schwartz Agent
- B&A Trading LLC, d/b/a Andy Liquor Store, 411 Main Street, Amandeep Singh Agent
- Ultra Mart Foods, LLC, Pick N Save #384, 1010 N Rochester St., Todd Glaser Agent
- Aldo, Inc (Wisconsin), d/b/a Aldi #46, 111 E Wolf Run, Tami Wright Agent
- Khasria Two Inc, d/b/a Village Wine & Liquor, 712 Main Street, Harjinder Khasria Agent
- Wal-Mart Stores East LP, d/b/a Walmart #1571, 250 E Wolf Run, Michael Sandelback Agent
- Walgreen Co., d/b/a Walgreens #07039, 212 N Rochester St., Brian Marinello Agent
- E and S Sweets, LLC, d/b/a E and S Sweets, 211 N Rochester St Unit D, Kirsten Bell Agent
- Kwik Trip Inc., d/b/a Kwik Trip #282, 1212 N Rochester St., Susan Michaelson Agent
- VM Investments, LLC, d/b/a Amans Beer+Wine, 110 Chapman Farms Blvd., Amandip Singh Agent
- Elegant Farmer Inc, d/b/a Elegant Cork, 1541 Main Street, Keith Schmidt Agent

[Class AA Combo Lic Apps](#)

[2023 Lliquor License Checks.pdf](#)

- 7.3 Discussion and possible recommendation on the following Class "B" Fermented Malt Beverage and "Class C" Wine License Combination Applications contingent upon payment of any outstanding liabilities or delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds;

- Babe's Chicken & Pizza, 225 Bay View Rd. #500, Besa Islami, Agent

- 7.4 Discussion and possible recommendation on the Class "B"/"Class B" Combination Fermented Malt Beverage and Intoxicating Liquor License Applications contingent upon payment of any outstanding liabilities or delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds;
- American Legion Community Post #375, 627 E Veteran's Way, Richard Bauer Agent
 - Perseverance Corp, d/b/a Badger Burger, 200 S Rochester St., Mark Weiss Agent
 - Blue Bay Inc, Blue Bay Restaurant, 927 Main Street, Vlaznim Islami Agent
 - Take a Big Bite, Inc., d/b/a Fork in the Road Restaurant, 215 N Rochester St., Therese Hennessy Agent
 - Sandy's Miller Time, LLC, d/b/a Sandy's Miller Time, 701 Main Street, Brian Anspach Agent
 - F.J. Partners LLC, d/b/a Sol De Mexico, 507 Main St., Jose Jaimes Agent
 - Jays Lanes, Inc., d/b/a Jays Lanes, 326 Atkinson St., Jeffrey Royal Jay Agent
 - The Boneyard Pub & Grille, LLC, d/b/a Boneyard Pub & Grille, 215 Bay View Rd. #200, James Fredric Jones, Agent

[Class BB Combo Lic Apps](#)
[2023 LIquor License Checks.pdf](#)

- 7.5 Discussion and possible recommendation on the following Reserve Class "B"/"Class B" Combination Fermented Malt Beverage and Intoxicating Liquor License Applications contingent upon payment of any outstanding liabilities or delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds;
- El Pueblo Inc, d/b/a Antigua Real Restaurant, 355 Bay View Rd., Marco Alarcon Agent
 - DAA Smokehouse LLC, d/b/a David Alan Alan's Smokehouse, 325 Bay View Rd., Tina O'Bryan Agent
 - Sarab Investments, d/b/a The Terraces at Aman's, 110 Chapman Farms Blvd, Amandip Singh Agent
 - Ganske Dining LLC, d/b/a Boss Pizza and Chicken, 1015 E Veteran's Way, Kris Ganske, Agent

[Class BB Combo RESERVE App](#)
[2023 LIquor License Checks.pdf](#)

8. Library Board of Trustees, Trustee Eric Brill

- 8.1 Library Director Report for the month of May *(for information only)*
[05_Library_Director_Report_May_2023.pdf](#)
- 8.2 Discussion and possible recommendation on loan agreement with the Mukwonago Community Library for the part of the Grutzmacher collection housed at the Red Brick Museum.
[Outgoing Loan MHMS_v6 reviewed by legal.pdf](#)

- 8.3 FAQs document on the Grutzmacher Collection *(for information only)*
[FAQs About the Grutzmacher Collection_approved 20230511.pdf](#)

9. **Public Works Committee, Trustee Eric Brill**

Discussion and action possible on the following items

- 9.1 Update on the status of Fiber Infrastructure project between all village facilities, and scheduled presentation for July Committee meeting.
- 9.2 Update on Crosswalk installation by Waukesha County (Cty ES/Front Street).
[CTH ES at Front - Proj Overview.pdf](#)
- 9.3 Discussion and possible recommendation to approve **Resolution 2023-21** A Letter of Credit Reduction for Hill Court Reload LLC
[RESOLUTION 2023-21 \(LOC Reduction Hill Court Reload\).docx](#)
[Winchowky-20230425-Hill Court Reload South Building-Letter of Credit Reduction #1.pdf](#)
- 9.4 Discussion and possible recommendation on **Resolution 2023-22** A Resolution to to approve a reduction in the letter of credit for Chapman Villas
[RESOLUTION 2023-22 \(LOC Reduction Chapman Villas\).docx](#)
[Winchowky-20230524-Chapman Villas-Letter of Credit Reduction #3.pdf](#)
- 9.5 Discussion and possible recommendation to approve relocating the Fox Street primary entrance sign.
[6-7-23 Agenda Cover Report Wayfinding.docx](#)
[Installation Locations.pdf](#)
[S-ST1.0-04 \(2\).pdf](#)
- 9.6 Discussion and approval of **RESOLUTION 2023-24** to approve the Compliance Annual Maintenance Report (CMAR).
[AIRF_CMAR 2022.docx](#)
[2022 CMAR Draft.pdf](#)
[RESOLUTION 2023-24 \(Annual CMAR\).docx](#)
- 9.7 Discussion and possible recommendation to approve Applied Technologies, Inc. evaluation of the capacity potential of Well #7, explore needed upgrades, and provide a cost estimate to potentially increase capacity there.
[AIRF_Well 7 Capacity Evaluation.docx](#)
[Well 7 Eval Proposal_rev01_final.pdf](#)
- 9.8 Discussion and possible recommendation on 2023 Sewer Televising and Cleaning.
[AIRF_2023 sewer cleaning and televising.docx](#)
[Purchase Requisition_2023 Sewer Televising.pdf](#)
- 9.9 Public Works staff resignation announcement.
[Staff Resignation Agenda Cover Report.docx](#)

10. Protective Services, Trustee Scott Reeves

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation on an amendment to the Memorandum of Understanding for the mutual aid agreement for Suburban Critical Incident Team (SCIT) with the Police Department.

[Agenda Cover Report 2023 SCIT MOU Changes.pdf](#)

[Mutual Aid Agreement Proposed Changes SCIT 2023.pdf](#)

11. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.