

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, August 2, 2023

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

4.1 Approval of Minutes from July 5, 2023

[2023-07-05 DRAFT COW Minutes.docx](#)

5. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

5.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For June *(For information purposes only, no action required)*

[2023-06 June Revenue & Expenditure Guideline.pdf](#)

[2023-06 June Treasury Report.pdf](#)

5.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$371,458.25.

[080223 VB AP Packet.pdf](#)

5.3 Discussion and possible recommendation to approve a Purchase Requisition for Miller Electric Enterprises in the amount of \$12,495 for the Village Board Room upgrades as budgeted in the Capital Improvement Program.

[VH Lighting Upgrade Purchase Requisition](#)

[Mukwonago village lighting](#)

- 5.4 Discussion and possible recommendation on a Purchase Requisition from Lewis Sound & Video in the amount of \$16,844.04 as budgeted in the Capital Improvement Plan for Village Board Room Upgrades.

[Purchase Requisition - Microphones](#)

- 5.5 Discussion and possible recommendation on **Resolution 2023-38** A Resolution to adopt an update to the Village of Mukwonago Purchasing Policy.

[Village of Mukwonago Purchasing Policy Revision 2023](#)

[RESOLUTION 2023-38 Purchasing Policy Update](#)

- 5.6 Discussion and possible recommendation on **Resolution 2023-39** a Resolution to approve an update to the Accounting Operations Policy.

[RESOLUTION 2023-39 \(Accounting Operation Policy Update\)](#)

[Village of Mukwonago Accounting Operations Policy Revision 2023](#)

- 5.7 Preliminary review and discussion of 2024-2028 5 Year Capital Improvement Plan (CIP).

[Capital Requests - PRELIM DATA 7-27-23.pdf](#)

6. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 6.1 Discussion and possible recommendation on Trick or Treat hours for the Village of Mukwonago.

[Agenda Request - Trick or Treat Hours 2023](#)

- 6.2 Reminder of the next concert in the 2023 Series at the Phantom Junction Stage at Indianhead Park on August 5, 2023.

[Phantom Junction Stage Flyer 2023](#)

[Scan to make a donation](#)

7. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items:

- 7.1 Discussion and possible recommendation on a Temporary Retailers License for the Mukwonago Lions Foundation for the Phantom Junction Stage Concert Series event on September 8, 2023.

[Temp Retailer Lic - Lions Club 9-08-23.pdf](#)

8. Library Board of Trustees, Trustee Eric Brill

- 8.1 Library Directors Report for the month of July 2023. (for information only, no action required)

[Library_Director_Report_July_2023](#)

9. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 9.1 John's Disposal Quarterly Report *(For Information Only, No Action Required)*

9.2 PFAS testing Update from Utilities Director Wayne Castle

[PFAS Limits Diagram](#)

[Well 7_PFAS Results_Sample 5-25-23.pdf](#)

[Well 7_PFAS Results_Sample 6-26-23.pdf](#)

[WI DHS Recommended PFAS HI Calculator - Mukwonago Well 7 06-2023.pdf](#)

9.3 Discussion and possible recommendation on **Resolution 2023-35** a Resolution to Amend Parking Limitations for the Village of Mukwonago reflecting new restrictions on Grand Avenue.

[RESOLUTION 2023-35-Amend Parking Limitations.docx](#)

[RESOLUTION 2023-35-Amend Parking Limitations - Exhibit B.pdf](#)

9.4 Discussion and possible recommendation on **Resolution 2023-36** a resolution to eliminate the letter of credit for Birchrock-Castle Senior Living at 210 McDivitt Lane.

[RESOLUTION 2023-36 \(LOC Elimination Birchrock\)](#)

[210 McDivitt Lane - Letter of Credit Elimination](#)

9.5 Discussion and possible recommendation on Change Order No 1 and final close out for Minor Park Pedestrian Culvert Crossing.

[Minor Park Pedestrian Closeout](#)

10. Closed Session

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Historical Society Red Brick Museum Lease, Associated Appraisal Contract, Development Agreement with Zip Main LLC, and McAdams Family parcel.

11. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

12. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.