

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, November 1, 2023

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Call to Order

President Winchowky called the meeting to order at 5:30pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Mike Michalski, Village Engineer
Mike Willharms, Public Works Crew Supervisor
Wayne Castle, Utilities Director
Chris Hahn, Asst Fire Chief
Tim Ruttenbeck, Building Inspection Supervisor
Nathan Bayer, Attorney

Excused

Dale Porter

Comments from the Public

None

Approval of Minutes

Minutes of October 4, 2023 Committee of the Whole meeting.

Meiners/D Johnson motion to approve with correction on page 4 the spelling of Johnson.
Minutes were corrected. Motion carried.

Finance Committee, Trustee Darlene Johnson

Monthly Treasury Report and Revenue/Expenditure Guideline Report For September
(For information purposes only, no action required)

Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$411,109.93.

D Johnson/K Johnson motion to recommend approval. Unanimously carried.

Announcement of Public Hearing on the 2024 Annual Budget on November 15, 2023 at 6:30PM

Discussion and possible recommendation on the 2024 Fee Schedule Resolution.

Clerk Dykstra noted Department Heads presented the Clerk's office with their suggested changes and those changes are marked in red on the attachment.

President Winchowky questioned the addition of labor rates which didn't have a prior fee set, and the increases in the reservations for community room. Public Works Crew Supervisor Willharms noted the overall cost of doing business has increased and so have the products and labor. This just covers those small increases for doing business and covering utilities. Trustee K Johnson agrees with the increase for the increase in cost of doing business. D Johnson/ K. Johnson motion to recommend approval. Motion carries 6-1, President Winchowky opposed.

Water Utility Capital Budget Timeline Discussion

Utilities Director Wayne Castle proposes moving some capital items out to 2027. There are no surprises in his requests, just moving projects around. He noted the cost of temporary treatment was too high, and it didn't make sense to throw money at that item.

Trustee K. Johnson confirmed the three-year temporary plan was only for three years and wondered what happens after the three years. Is there a plan in place to see funding opportunities for a more permanent fix?

Utility Director Castle noted they originally were looking at treatment, they can use it but choose not to. Based on cost they are recommending not to do temporary treatment and working on permanent treatment plan.

President Winchowky confirmed we will be looking for grants Clean water and State.

Trustee Meiners confirmed the solution now is get wells 3 & 4 upgraded before

Trustee Brill clarified temporary treatment plan solutions were discussed because they wanted to know if they can support the system with Well #7 down. However, looking at a temporary system wasn't sure they could support the system while down.

Engineer Dave Arnodt, noted they had a quote for temporary treatment and the more they dove into the more expensive it became. They went further to a water supply capacity study to see if they can have enough without Well #7. It shows they can.

Trustee Brill noted this is why they are then recommending pushing out that treatment to avoid spending \$750,000 on a treatment that they can sustain without using that well at this time so they can get a more permanent fix in place.

Discussion and possible recommendation authorizing Chief Streit to sign the AT&T Hosted E9-1-1 Services Contract.

Chief Streit noted they currently share 911 Services with Elm Grove and Muskego. It is housed at Muskego. Then we have a service contract through the company. The contract is ending and the communities are looking at a replacement of the equipment. We will be leasing equipment from AT&T.

D Johnson/Meiners motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to add to the Capital Improvement Plan for 2024 museum improvements for asbestos floor covering.

D Johnson/Meiners motion to recommend approval. Unanimously carried.

Health and Recreation Committee, Trustee John Meiners

Discussion and possible recommendation of revised special event and park permit application for Midnight Magic on December 2, 2023.

Meiners/Brill motion to recommend approval.

April Rezka from the Chamber of Commerce was present to present the updated information. The event committee felt the event was stagnant and predictable and they wanted to work hard to find new and exciting items to bring people to the area. They will have additional items like reindeer games north pole, and will not have taken anything away just added a few things. They have moved parade downtown instead of residential areas. They have a Gallery, North Pole at Field Park 4-9:30pm Grinch at E&S, DJ, Music Café for entertainment. The Parade will end at Parkview middle school. Santa and parade follow to Field Park for Vendors, pictures, hot cocoa, carriage rides to the park, and food with Knights of Columbus. Unanimously carried.

Judicial Committee, Trustee Dale Porter

Discussion and possible recommendation to approve RESOLUTION 2023-56 a resolution adopting an Election Day Contingency Plan.

D Johnson/Meiners motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailer's License for the Mukwonago Area Chamber of Commerce for Midnight Magic, December 2, 2023.

Meiners/K Johnson motion to recommend approval. Unanimously carried.

Library Board of Trustees, Trustee Eric Brill

Library Directors Report for the month of October (*No Action Required*)

Public Works Committee, Trustee Eric Brill

Discussion and recommendation to approve Task Order 2023-07 for engineering and construction services from Ruekert & Mielke relating to Well # 4 HMO treatment, Well #3 Building Updates, and distribution system changes.

Brill/Meiners motion to recommend approval.

Engineer Dave Arnodt noted delaying the north elevated storage tank painting and not doing Well 7 PFAS temporary treatment. This leaves Well 3-4 with capacity and it would be deficient for reliable capacity. This project will change that to a surplus of 260,000 gals per day.

This will be a comprehensive approach to increase capacity and completed a pre-deign.

Coupling the blending system.

At Well 4, the largest part of this project would be demolish 75-80% of that building; Add a service pump and redo the piping in the reservoir, upgrade controls and electrical which are about 42 years old, and the plumbing hvac and layout for the building.

A mixture will put through a pressure system and the sand in the pressure filter traps the solid and the solids are backwashed and filters the water to remove the radium.

Well #3, power distribution center, interior work, changes in the distribution system to disconnect well 5& 6 and provide treatment. They received approval from DNR on the predesign. Next is the design approval, DNR, PSC, and clean water fund. \$7.3 million and they are looking at principal forgiveness under PFAS. They estimate about 14 months for project completion. They will have supply during this time, and it will support growth for the next 20 years. Unanimously carried.

Discussion and possible recommendation on Task Order 2023-08 with Ruekert- Mielke for the Two Rivers Phase 1 proposed street and utility rehabilitation.

Brill/Meiners motion to recommend approval. Unanimously carried.

Closed Session

Meiners/Reeves motion to go into Closed session pursuant to Wis. Stats. § 19.85(1)(c) (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) for evaluation of Administrator at 6:20pm.

Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Reeves, and Winchowky.
Unanimously carried.

Reconvene into Open Session

Meiners/D Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 7:20pm. Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Reeves, and Winchowky. Unanimously carried.

It was noted the Village Attorney and personnel chair will be working on updating the evaluation format and process.

Adjournment

Meeting adjourned at 7:21pm.

Respectfully submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer