

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, January 3, 2024

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Minutes of December 6, 2023 Committee of the Whole.
[2023-12-06 DRAFT COW Minutes](#)

5. Announcements

- 5.1 Announcement the State of the Village is scheduled for January 25, 2024 at 7:30AM at the Mukwonago Community Library.
[Rotary State of the Village 2024.jpg](#)

6. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For November
(For information purposes only, no action required)
[2023-11 November Revenue & Expenditure Guideline.pdf](#)
[2023-11 November Treasury Report .pdf](#)
- 6.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$534,816.04
[010324 VB Packet.pdf](#)

- 6.3 Discussion and possible recommendation to the Village Board to approve the purchase request of picnic tables from RJ Manufacturing in the amount of \$15,183.

[RJ Thomas Picnic Table Purchase Requisition.pdf](#)

- 6.4 Discussion and possible recommendation on **Resolution 2024-03** A Resolution to adopt an update to the Village of Mukwonago Debt Management Policy.

[Proposed Revision to Debt Management Policy 2024.pdf](#)

[OLD 2014 Version of Debt Management Policy.pdf](#)

7. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 7.1 Presentation, Discussion, and possible recommendation to accept the donation of a Sport Court and upgrades for the Washington Ave Park basketball court.

[Washington Ave. Basketball Court Agenda Cover Report.docx](#)

[Library Basketball Court.pdf](#)

[Estimate Sport Court Library.pdf](#)

- 7.2 Discussion and possible recommendation to permit the construction of a 576 SQF cold storage building at Minwaukwon Park.

[Miniwaukan Garage Agenda Cover Report](#)

[Verheyen Garage 09-21-23.pdf](#)

[Location Exhibit A.pdf](#)

[Location Exhibit B.pdf](#)

8. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation on **Ordinance 1025** an Ordinance providing for detachment of a portion of the Village of Mukwonago, Waukesha County Wisconsin for the purpose of Attaching to the Village of Vernon, Waukesha County Wisconsin.

[ORDINANCE 1025 Detachment Heine.docx](#)

[AttachDetach Exhibit A.pdf](#)

- 8.2 Discussion and possible recommendation on an Original Combination Class B Fermented Malt Beverage and Class C Wine License Application from Five Rice Restaurant, 920 Greenwald Ct., Suite 100, Mukwonago, WI 53149.

[Agenda Cover Report - Five Rice.pdf](#)

[Five Rice Restaurant B-C Application.pdf](#)

9. Library Board of Trustees, Trustee Eric Brill

- 9.1 Library Directors Report for the month of December 2023. *(For Information Only, no action required.)*

[12_Library_Director_Report_December_2023.pdf](#)

10. Personnel Committee, Trustee Ken Johnson

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation to approve **Resolution 24-01** a Resolution establishing a Crossing Guard Job Description.

[Agenda Cover Report Crossing Guard Job Description](#)
[2-1000 Job Crossing Guard.doc](#)

- 10.2 Discussion and possible action to grant a residency waiver for a dispatcher.

[Agenda Cover Report Residency Waiver](#)
[Employee Handbook pages 4 and 17.pdf](#)

11. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 11.1 Discussion and possible recommendation to enter into a service agreement with BARRIENTOS design & consulting for a DPW facility assessment.

[DPW Facility Assessment.pdf](#)
[O&M Garage Design Stds 4 2023.pdf](#)
[Mukwonago Mapping Documents.pdf](#)

- 11.2 Discussion and possible recommendation to create an all-way stop as requested by the Orchards II homeowner's association.

[Orchards II Agenda Cover Report.docx](#)
[Stop Sign Proposal Document.docx](#)
[Orchards II Emails.pdf](#)
[Regees Road Speed Board.pdf](#)

- 11.3 Discussion and possible recommendation to approve **Task Order 2024-01** with Ruekert- Mielke for the replacement of the south gate on the Mukwonago Dam.

[South Gate T.O. Agenda Cover Report.docx](#)
[2024-01 Mukwanogo River Dam South Gate Replacement.pdf](#)

- 11.4 Discussion and possible recommendation on **Resolution 2024-02** a Resolution to approve the elimination of Letter of Credit Fairwinds Phase V.

[RESOLUTION 2024-02 Elimination LOC Fairwinds V.pdf](#)

- 11.5 Discussion and possible recommendation on Change Order #4 and Final Close Out of Miniwaukan Park Restroom Building.

[Miniwaukan Park Restroom Building Closeout](#)

12. Village President

- 12.1 Discussion and possible recommendation on the possible rescheduling of the July 3rd Committee of the Whole Meeting.

[Cover Report - July 3rd Committee Meeting](#)
[2024 Meeting Dates](#)

13. Closed Session

Closed session pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning annual evaluation of the Village Administrator.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.