

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, February 7, 2024

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Presentation

4.1 Presentation from Mukwonago School District regarding the upcoming April Referendum.

5. Approval of Minutes

5.1 Approval of the January 3, 2024 Committee of the Whole minutes.
[2024-01-03 DRAFT COW Minutes](#)

6. Library Board of Trustees, Trustee Eric Brill

6.1 Library Directors Report for the month of January. *(For information only, no action required.)*
[01_Library_Director_Report_January_2024.pdf](#)

6.2 Update on the Grutzmacher Collection and NAGPRA

7. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

7.1 Monthly Treasury Report and PRELIMINARY Revenue/Expenditure Guideline Report For December 2023 *(For information purposes only, no action required)*

[2023-12 December PRELIMINARY Revenue & Expenditure Guideline.pdf](#)

[2023-12 December Treasury Report.pdf](#)

- 7.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$6,059,389.72.
[20240207 COW Packet.pdf](#)
- 7.3 Discussion and possible recommendation to the Village Board of Trustees to approve **Resolution 2024-07** a resolution revising the Village of Mukwonago's previously adopted Budget Policy.
[Resolution 2024-07 Budget Policy Revision.pdf](#)
- 7.4 Discussion and possible recommendation to the Village Board to approve **Resolution 2024-08** a resolution adopting a Village of Mukwonago Revenue Policy.
[Resolution 2024-08 NEW Revenue Policy.pdf](#)
- 7.5 Discussion and possible recommendation to the Village Board to approve a Purchase Requisition for repair and coating of blower building floors with Wisconsin Concrete Coatings in the amount of \$19,870.00.
[Purchase Requisition_Blower Building Floor Repair and Coating.pdf](#)
[WCC_Mukwonago_Blower_Building_1_24_24.pdf](#)
- 7.6 Discussion and possible recommendation to approve the Disallowance of Claim for Sherry Buelow as recommended by Statewide Services, Inc. for a sidewalk fall on April 12, 2023
[BUELOW - MUKWONAGO LTR.pdf](#)
- 7.7 Discussion and review of a request from Joe Rice regarding his concerns relating to his property in relation to Phantom Lakes Management District.
[Joe Rice Letter Re-PLMD.pdf](#)

8. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation to the Village Board of Trustees to approve a Special Event Application for Field Park from the Mukwonago Lions Foundation on March 23, 2024 (snow day March 30th) for the annual Easter Egg Hunt.
[Sp Event - Lions Easter Egg Hunt - 3-23-24_Redacted.pdf](#)
- 8.2 Discussion and possible recommendation to the Village Board of Trustees to approve a Special Event application for Field Park from the Mukwonago Lions Foundation for Summerfeste June 13, 14, 15, 16, 2024.
[Sp Event - Lions Summerfeste_Redacted.pdf](#)

- 8.3 Discussion and recommendation to the Village Board of Trustees to approve a Special Application for Field Park Usage from Amorphic Beer for a Pop Up Beer Garden using Pavilion B on May 18, June 22, July 6, August 24, and September 21, 2024. *(This vendor holds a special State Brewery License which does not require a local alcohol license.)*

[05-18 - 06-22 - 07-6 - 08-24 - 09-21-2024 - Field Pav B - Beer Garden_Redacted.pdf](#)

- 8.4 Discussion and possible recommendation to the Village Board to approve a Special Event permit application for the annual Mukwonago YMCA Family Mud Run on June 29, 2024 at the Mukwonago High School from 7 am - 1 pm, held at the Mukwonago High School.

[06-29-2024 - YMCA Mud Run - Muk HS - 7-1pm.pdf](#)

- 8.5 Discussion and possible recommendation to the Village Board to approve a Special Event application for the 2024 Concert Series at Phantom Junction Stage May 23, June 1,13,27, July 3,11,25, August 2,8,22, and September 7 and 28.

[05-23-2024 - PJS - Various Concert Dates.pdf](#)

9. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 9.1 Discussion and possible recommendation to the Village Board to approve a Resolution to update the Parking Restrictions on Gibson and West Side Avenue.

[Agenda Cover Report 2024 Gibson and West Side Parking Restrictions.pdf](#)

[Gibson and West Side Map.pdf](#)

[Gibson Street and West Side Avenue Amended Parking Limitations.docx](#)

- 9.2 Discussion and possible recommendation to the Village Board of Trustees to approve a Temporary Class "B"/"Class B" Retailer's License for Summerfeste from the Mukwonago Lions Foundation on June 13, 2024 to June 16, 2024.

[Lions Temp B for Summerfeste_Redacted.pdf](#)

- 9.3 Discussion and possible recommendation on an Ordinance approving the attachment of territory from the Village of Vernon to the Village of Mukwonago.

[1ZT6754-Ordinance approving attachment](#)

[AttachDetach Exhibit A](#)

10. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation regarding downtown utilities project and timeline.

[AIRF_Downtown Utilities Project Discussion.docx](#)

- 10.2 Discussion and possible recommendation to the Village Board of Trustees to approve the bid award for the Two Rivers Phase 1 Rehabilitation project to Stark Pavement Corporation in the amount of \$761,761.00

[Dykstra-20240129-Recommendation of Award.pdf](#)

10.3 Discussion, review, and authorization to draft a resolution to approve location and placement of Harvester for PLMD at the end of Wahl Avenue.

11. Closed Session

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with St. James Property and the Mukwonago Historical Society Lease, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) for consideration and evaluation of the appointment for Interim Administrator.

12. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.