

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, March 6, 2024

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Approval of Committee of the Whole Meeting minutes of February 7, 2024
[2024-02-07 DRAFT COW Minutes](#)

5. Presentations

- 5.1 2023 Annual Presentation of Water & Sewer Rates from Christy DeMaster, Trilogy Consulting, Inc.
[Summary Presentation Sewer & Water Rate Increases](#)
[Presentation to VB - 20240306.pptx](#)

6. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For January
(For information purposes only, no action required)
[2024-01 January Revenue & Expenditure.pdf](#)
[2024-01 January Treasury Report.pdf](#)
- 6.2 Discussion and possible recommend to the Village Board to approve Accounts Payable Vouchers in the amount of \$3,208,939.67.
[030624 AP Packet.pdf](#)

- 6.3 Discussion and possible recommendation to approve the purchase of the Anti-Ice/Pre-Wet System from Burke Truck & Equipment for \$23,000.
[Anti-Icing Pre-Wet Tank Agenda Cover Report.docx](#)
[Burke Truck & Equipment INC..docx](#)
[Village of Mukwonago Wedge 24.doc](#)
- 6.4 Discussion and possible recommendation to approve the Purchase Requisition for Expeditors to conduct annual sanitary sewer televising.
[Mukwonago 2024 Televising Quote.pdf](#)
[Purchase Requisition_Annual Sewer Televising_2024 .pdf](#)
- 6.5 Discussion and possible recommendation to the Village Board to approve **Resolution 2024-14** Amending the 2023 Adopted Budgets for the Fire Dept., Community Development, TID #4, Fire/Ambulance Designated, Village Designated, American Rescue Plan Act, Capital Equipment, Library, Parkland, Water Utility and Sewer Utility Funds.
[RESOLUTION 2024-14 \(Amend 2023 Budget - Various Funds\).pdf](#)
- 6.6 Discussion and possible recommendation to approve the 2023 Fire Department Settlement.
[2023 Preliminary Fire Settlement.pdf](#)
- 6.7 Discussion and possible recommendation to the Village Board regarding Fire Chief's proposed uses of 2023 Settlement amount.
[FD Settlement Distribution Request AIRF 02-19-2024.pdf](#)
[Jefferson Fire Extractor and Dryer Quote and Information 02-2024.pdf](#)
[Extractor Dryer 2024 revisd 02-29-2024.pdf](#)
[Alliance Mukwonago Fire Department 2-14-24.pdf](#)

7. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation to approve a Special Event application for Mukwonago Area Chamber of Commerce Farmers Market. Farmers Market is held at Field Park every Wednesday from May 15 through October 9, 2024 (no market on June 12 during Summerfeste). Set-up begins at 12 pm, take down by 6:30 pm, with the market hours from 2 - 6 pm.
[05-15 - 10-09-2024 - Field - Farmers Market.pdf](#)
- 7.2 Discussion and possible recommendation to approve a Special Event application for ProHealth Care Foundation for ProHealth Care Walks for Cancer - Park Walks at Field Park on May 4, 2024 from 7 am to 1 pm.
[05-3 - 04-2024 - Field - ProHealth Care Park Walk.pdf](#)
- 7.3 Discussion and possible recommendation to approve a Lease Agreement with the Historical Society and Red Brick Museum.
[Red Brick Museum Lease Agreement Agenda Cover Report.docx](#)

8. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation on an Original Reserve Class B Fermented Malt Beverage and Class B Intoxicating Liquor License Application from The Elegant Farmer, LLC, d/b/a The Elegant Cork, 1541 Main Street, Tina Schmidt Agent.

[2024 Class B Reserve Combo Lic Elegant Farmer - Redacted.pdf](#)

- 8.2 Discussion and possible recommendation on **Resolution 2024-12** a Resolution to appoint additional Election Inspectors for the Village of Mukwonago.

[RESOLUTION 2024-12 \(Election Inspector Appointment\)](#)

9. Library Board of Trustees, Trustee Eric Brill

- 9.1 Library Directors Report for the month of January. *(For Information Only, No Action Required)*

[The_Directors_Report_01_January_2024.pdf](#)

[2024_January_Shelf_Life_Newsletter.pdf](#)

10. Personnel Committee, Trustee Ken Johnson

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation on **Resolution 2024-15** A resolution to approve tuition reimbursement forgiveness when an officer is promoted to non-union position

[Agenda Cover Report - Tuition Forgiveness](#)

[Kubiak Tuition Letter to Trustee Ken Johnson.docx](#)

[2020-23 Mukwonago Police CBA Educational Pay.pdf](#)

[RESOLUTION 2024-15 Tuition Reimb Police Promoted.docx](#)

11. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 11.1 Discussion and possible recommendation on the PFAS litigation for damages addendum, contingent upon attorney review.

[AIRF_PFAS Litigation.pdf](#)

[PFAS_Complex_Litigation_WDCLetterModificationofRetainer.pdf](#)

- 11.2 Discussion and possible recommendation to approve a contract with COM2 for the removal and E-Cycle of electronics collected from Village Residents.

[E-Cycle Agenda Cover Report.docx](#)

[1ZV8701-agreement for electronics collection and recycling \(004\) - Village of Mukwonago.docx](#)

- 11.3 Discussion and possible recommendation to enter into a service agreement with Barrientos Design and Consulting for a Utilities Facility Assessment.

[AIRF_Uilities Facilities Assessment.pdf](#)

[Mukwonago Utilities Garage Study Services Letter Barrientos.pdf](#)

[Letter Agreement Std Terms Conditions Barrientos 2023.pdf](#)

11.4 Presentation from Ruekert & Mielke on the 30% Plans for Hwy 83. (*Information Only, no action required*)

[Rochester Street Streetscaping Concept Plan.pdf](#)

11.5 Discussion and possible recommendation on STH83/Rochester Street Utility Relay Project options.

[Rochester Street Utility Relay Project Cost Estimate.pdf](#)

12. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.