

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, June 5, 2024

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Minutes of May 1, 2024 Committee of the Whole
[2024-05-01 DRAFT COW Minutes](#)

5. Presentations

- 5.1 Summer Library Program Presentation: A presentation providing information on the Summer Library Program, kicking-off on Saturday, June 8th.

6. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For April *(For information purposes only, no action required)*
[2024-04 April Treasury Report.pdf](#)
[2024-04 April Revenue & Expenditure.pdf](#)
- 6.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$584,727.93.
[060524 VB AP Packet.pdf](#)
- 6.3 Discussion on funding sources for the Village portion of a Fire Truck

- 6.4 Annual Room Tax Report Review *(For Information Only, No Action Required)*
[2023 Annual Room Tax Report to the Board](#)

7. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation of a Phantom Junction Stage Rental on August 30, 2024 for Night of Worship from 12pm - 8pm, applicant Life Point Church Mukwonago.
[8-30-2024 PJS Rental LifePoint Church.pdf](#)
- 7.2 Discussion and possible recommendation to approve a special event and stage application for Aesthetic Management & Artis Development (AMAD) Gold Coast Festival on Saturday August 24, 2024 from 11AM to 11PM at Indian Head Park and Phantom Junction Stage.
[Ethan Keller Event Permit & Park App 8.24.24_Redacted.pdf](#)
[Ethan Keller Gold Coast Festival PLAN OF OPERATION for 8.docx](#)
- 7.3 Special recognition for our donors for bringing Phantom Junction Stage events this season fully funded 100% by donations. Check out the Schedule of Events and Food Truck Schedule at www.phantomjunctionstage.com
(For Information Only, No Action Required).
[2024 PJS Flyer](#)
[Summer 2024 Concert series donor banner](#)
[2024 food truck schedule](#)

8. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation on Class "A" Retail Fermented Malt Beverage License Applications for: 122 Arrowhead Enterprises, Inc. d/b/a Arrowhead BP, 122 Arrowhead Drive, Mukwonago; Judith Schwartz Agent
[Class A Beer Applications](#)

8.2 Discussion and possible recommendation on Class "A"/"Class A" Retail Combination Fermented Malt Beverage and Intoxicating Liquor License Applications for:

1. 1060 Rochester Enterprises, Inc. d/b/a Rochester BP, 1060 Rochester St.; Judith Schwartz, Agent
2. 909 Greenwald Enterprises Inc., d/b/a Mukwonago Amoco, 909 Greenwald Ct.; Judith Schwartz, Agent
3. Aldi Inc., d/b/a Aldi #46, 111 East Wolf Run; Tammy Wright, Agent
4. B&A Trading LLC, d/b/a Andy Liquor Store, 411 Main Street; Amandeep Singh, Agent
5. E and S Sweets LLC, d/b/a E and S Sweets, 211 N Rochester St, Unit D; Kristen Brill, Agent
6. Khasria Two Inc., d/b/a Village Wine & Liquor, 712 Main Street; Harjinder Khasria, Agent.
7. Kwik Trip Inc., d/b/a Kwik Trip #282, 1212 N Rochester St., Susan Michaelson, Agent
8. Ultra Mart Foods, Inc., d/b/a Metro Market #384, 1010 N Rochester St., Todd Glaser, Agent
9. VM Investments LLC, d/b/a Amann's Beer+Wine, 110 Chapman Farms Blvd (Lower Retail), Amandip Singh, Agent
10. Wal-Mart Stores East LP, d/b/a Wal-Mart #1571, 250 E Wolf Run, Charles Burns, Agent
11. Walgreen Co, d/b/a Walgreens #07039, 212 N Rochester St., Brian Marinello, Agent

[Class A Combo Beer Liquor Applications](#)

8.3 Discussion and possible recommendation on Class "B"/"Class C Combination Fermented Malt Beverage and Wine License Applications for:

1. Bee Well Cafe, 100 Main Street, Suite 1, Calaya Kostecki, Agent
2. Five Rice, Inc. d/b/a Five Rice Restaurant, 920 Greenwald Ct., Suite 100, Jianping Huang, Agent

[Class B C Combo Beer and Wine Applications](#)

8.4 Discussion and possible recommendation on Class "B"/"Class B" Retail Combination Fermented Malt Beverage and Intoxicating Liquor License Applications for:

1. American Legion Community Post 375, 627 E Veteran's Way; Tammy Stelter, Agent
2. Blue Bay, Inc, d/b/a Blue Bay Restaurant, 927 Main Street; Victor Islami, Agent
3. FJ Partners LLC, d/b/a Sol De Mexico, 507 Main Street; Jose Jaimes-Lopez, Agent
4. Jays Lanes Inc., d/b/a Jay's Lanes, 326 Atkinson Street; Jeffrey Jay, Agent
5. Perseverance Corp, d/b/a Badger Burger Company, 200 S Rochester St.; Mark Weiss, Agent
6. Sandy's Miller Time, LLC d/b/a Sandy's Miller Time, 701 Main Street; Brian Anspach, Agent
7. Take A Big Bite, Inc., d/b/a Fork in the Road Restaurant, 215 N Rochester St.; Therese Hennessy, Agent
8. The Boneyard Pub & Grille, LLC, d/b/a Boneyard Pub & Grille, 215 Bay View Rd., Suite 200; James Fredric Jones, Agent

[Class B Combo Beer Liquor Applications](#)

8.5 Discussion and possible recommendation on Class "B"/"Class B" Reserve Combination Fermented Malt Beverage and Intoxicating Liquor Renewal Applications for:

1. Crush, LLC d/b/a Crush Wine and Social, 110 Main Street; Paul Kwiecien, Agent
2. DAA Smokehouse LLC, d/b/a David Alan Alan's Smokehouse, 325 Bay View Rd., Suite D/E; Tina O'Bryan, Agent
3. El Pueblo, Inc, d/b/a Antiqua Real Restaurant, 355 Bay View Rd.; Marco Alarcon, Agent
4. Sarab Investments, d/b/a The Terraces At Aman's, 110 Chapman Farms Blvd; Amandip Singh Agent
5. That Place Restaurant, LLC, d/b/a That Place Trattoria, 1015 E Veteran's Way; Arturo Napoles, Agent
6. The Elegant Farmer, Inc., d/b/a The Elegant Cork, 1541 Main Street; Tina Schmidt, Agent

[Class B RESERVE Combo Beer Liquor Applications](#)

9. **Library Board of Trustees, Trustee Eric Brill**

9.1 Library Directors Report

[The_Directors_Report_05_May_2024.pdf](#)
[2024_April_Newsletter.pdf](#)

10. **Personnel Committee, Trustee Ken Johnson**

Discussion and action possible on the following items

10.1 Discussion and possible recommendation to approve **Resolution 2024-32** a Resolution adopting the updated Village Administrator Position Description.
[RESOLUTION 2024-32 Village Admin Position Description](#)

10.2 Discussion and possible recommendation on the adoption of **RESOLUTION 2024-33** Code of Conduct Policy for Elected and Appointed Officials in the Village of Mukwonago.
[RESOLUTION 2024-33 \(Code of Conduct Policy\).docx](#)
[Code of Conduct Final Draft 4-18-24](#)

11. **Public Works Committee, Trustee Eric Brill**

Discussion and action possible on the following items

11.1 Collection Report for the April 27 E-Cycle event
Information Only
[Electronics Collection Inventory 4-27-24.docx](#)

11.2 Update on STH 83/Rochester Street downtown utilities and design.

11.3 Discussion and possible recommendation to approve a task order to create our Water and Sewer System Master Plan
[Agenda Cover Letter_Uilities Master Planning Task Order](#)
[Task Order 2024-03 Water and Wastewater System Master Plan](#)

11.4 Discussion and possible recommendation to approve **Resolution 2024- 34** a resolution to approve the Compliance Maintenance Report (CMAR) for 2023.

Cover Report - CMAR 2023
RESOLUTION 2024-34 (Annual CMAR)
CMAR_2023_Draft

- 11.5 Discussion on the Well 3 and 4 Treatment Plant and Water Capacity Upgrades.
(This is for information and discussion only. No action required at this time.)

Cover Report Well 3 and 4 Treatment Plant and Water Capacity Upgrades
Well No. 3 and No. 4 HMO Treatment Facilities Pre-Design Study -Final

- 11.6 Discussion and possible recommendation on changing the color of the bear on future wayfinding signs.

Agenda Cover Report.docx
Village of Mukwonago Drawing 1(2).pdf
Village of Mukwonago Drawing 1(3).pdf
Village of Mukwonago Drawing 2(2).pdf
Village of Mukwonago Drawing 2(3).pdf

12. Protective Services, Trustee Scott Reeves

Discussion and action possible on the following items

- 12.1 Reminder of Special Joint Village and Town meeting June 19, 2024 at 5:30PM

- 12.2 Discussion and possible recommendation to approve the Intergovernmental Agreement for Law Enforcement Services for the 2024 Republican National Convention with the City of Milwaukee.

Agenda Cover Report 2024 City of Milwaukee IGA
2024 RNC Police IGA - v2024.04.24

- 12.3 Discussion and possible recommendation to approve the purchase of a 2024 Chevy Tahoe squad car as budgeted.

Agenda Cover Report 2024 squad
2024 CHEVROLET TAHOE 4WD PPV

13. Village President

- 13.1 Update on village-wide exterior revaluation, and announcement of Open Book on June 6 and June 7th. Please be sure to reach out to the Assessor with any questions or appointment requests. For more information visit:

www.villageofmukwonago.gov/revaluation2024
2024 Reval Informational Insert (V Mukwonago) FINAL
2024 Open Book Notice Final 5-12-24
2024 Notice of BOR

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental

body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.