

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Tuesday, July 2, 2024

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 5:30pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Dale Porter
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Jerad Wegner, Village Engineer
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Nathan Bayer, Attorney
Jeff Stien, Fire Chief

Comments from the Public

None

Approval of Minutes

Minutes of June 5, 2024 Committee of the Whole.

Meiners/D Johnson motion to approve. Unanimously carried.

Finance Committee, Trustee Darlene Johnson

Monthly Treasury Report and Revenue/Expenditure Guideline Report For May. *(For information purposes only, no action required)*

Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$639,562.06.

D Johnson/Meiners motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve the purchase requisition to Merit Painting in the amount of \$14,878 for the exterior painting of Fire Station #1.

D Johnson/Reeves motion to recommend approval.

Trustee Meiners suggested in future years we look into vinyl or siding as painting can get expensive. Unanimously carried.

Discussion and possible recommendation to approve the purchase requisition to Fahrner Asphalt Sealers in the amount of \$23,961 for GSB 88 and installation.

Director Bittner noted this is part of the Street Maintenance Program. The roads are about three years old and it is a very effective treatment to extend the life of asphalt. The Village has seen good results with this application.

D Johnson/K Johnson motion to recommend approval. Unanimously carried.

Judicial Committee, Trustee Dale Porter

Discussion and possible recommendation to approve a Reserve Original Class "B"/"Class B" combination Liquor and Fermented Malt Beverage License Application from Perseverance Corp d/b/a The Porch Bar at 204 S. Rochester Street., Mukwonago, contingent upon obtaining proper permits necessary for occupancy and payment of any outstanding liabilities.

Porter/D Johnson motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailer's License to Mukwonago Lions Club, Inc for Phantom Junction Stage Concert on September 7, 2024 at Indianhead Park.

Porter/K Johnson motion to recommend approval. Unanimously carried.

Library Board of Trustees, Trustee Eric Brill

Library Directors Report for June and Monthly Newsletter.

Public Works Committee, Trustee Eric Brill

Discussion and possible recommendation to approve an early grading agreement with Cardinal Ridge.

Brill/Reeves motion to recommend approval.

Trustee Brill noted that this is in advance of the DA so they can get on the site and get through the final approval and start grading which is estimated to be about 6 weeks worth of grading completed. This is concurrent with the Village of Vernon.

Unanimously carried.

Discussion and possible recommendation to approve Resolution 2024-39 A Resolution to approve a Storm Water Management Agreement with Bielinski Homes Edgewood Avenue/Grey Fox Trail.

Brill/Meiners motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve Resolution 2024-38 a Resolution to reduce the Letter of Credit for Chapman Farms Residential Phase 2

Brill/Porter motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve Resolution 2024-37 to approve a Easement Vacation Agreement for MUKV2091989002 to vacate the public utility easement and transfer full ownership and future maintenance responsibilities to Bielinski Homes.

Brill/Porter motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to award the 2024 Crack Sealing Project to Thunder Road in the amount of \$122,305.

Brill/Porter motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to award the Village Hall reroof contract for a standing seam metal including the mandatory alternate for metal clad siding with Midwest Roofing.

Brill/Meiners motion to recommend approval.

President Winchowky asked if there is a twenty year warranty. It was noted they may need to clarify the warranty.

Trustee Meiners noted you can see it would be 2.5 times the asphalt shingle.

Solar panels can be added in the future down the road without damage. Unanimously carried.

Discussion and possible recommendation on a Petition to Rename Empire Drive (private street) to Milwaukee Tool Way, and authorize staff to draft appropriate resolution to execute such change.

Brill/Porter motion to recommend approval. Unanimously carried.

Update on the Village Fiber Optic Project.

Director Bittner noted that the high school has asked to partner with us with potential build out for their network as well. We will be meeting next week to determine how we can assist.

No action was required.

Protective Services, Trustee Scott Reeves

2023 Annual MKPD Report (*For Information Only, No Action Required*)

Trustee Reeves and Chief Streit reviewed the annual report.

Review of the Dispatch Remodel Project (*For Information Only, No Action Required.*)

Chief DeMotto was the general contractor for the project and reviewed the success.

Downtown Development Committee, Trustee Scott Reeves

Update on Downtown Development Committee activities.

Trustee Reeves noted this last week the Committee reviewed activities. Thanked Trustee Brill for the handouts on the Streetscaping road projects. They were very excited about the project. Additionally they discussed the historic sign on the square which was put up in 1992. They would like to replace that sign and he is working with the Waukesha County Historical Society.

Announcements

Announcement of Resident In-Person Focus Group on July 17, 2024 at 6:30PM and launch of the Community Resident Survey for Strategic Planning, and [online survey](#) for residents who are unable to attend.

Announcing Phantom Junction Stage Events on July 3, 2024 starting at Noon and Fireworks at dusk sponsored by the Phantom Lakes Management District.

Closed Session

Meiners/D Johnson motion to go Closed Session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the St. James Church at 6:06pm.

Unanimously carried.

Roll Call: "Yes" Trustee Brill, D Johnson, K Johnson, Meiners, Porter, Reeves, Winchowky.
Unanimously carried.

Also Present: Doherty, Dykstra, DeMotto, Streit, Attorney Bayer, Engineer Wegner, Bittner, Castle, and Stien.

Reconvene into Open Session

D Johnson/Meiners motion to reconvene into open session pursuant to Wis. Stats.

§19.85(2) at 6:18pm. Unanimously carried.

Roll Call: "Yes" Trustee Brill, D Johnson, K Johnson, Meiners, Porter, Reeves, Winchowky.
Unanimously carried.

Also Present: Doherty, Dykstra, DeMotto, Streit, Attorney Bayer, Engineer Wegner, Bittner, Castle, and Stien.

Adjournment

Meeting Adjourned at 6:18pm.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer