

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, August 7, 2024

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 5:30pm.

Roll Call

Board Members Present

Darlene Johnson
Ken Johnson
John Meiners
Dale Porter
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Mike Michalski, Village Engineer
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Nathan Bayer, Attorney

Excused

Eric Brill

Comments from the Public

None.

Approval of Minutes

Meiners/D. Johnson motion to approve minutes of July 2, 2024 Committee of the Whole.
Unanimously carried.

Finance Committee, Trustee Darlene Johnson

Monthly Treasury Report and Revenue/Expenditure Guideline Report For June.

(For information purposes only, no action required)

Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$1,041,615.00.

D. Johnson/Meiners motion to recommend approval to the Village Board to approve Accounts Payable Vouchers in the amount of \$1,041,615.00. It was noted these included expenses such as refuse pick up, benches, sidewalk program, Strategic Planning, Water items, picnic tables, Engineering, EMS Cardiac Monitors, and televising. It was further noted that there were expenses listed for National Night Out and those were covered by donated funds. Unanimously carried.

Discussion and possible recommendation to approve a Letter of Intent to purchase a Van-Con combination Sewer Cleaning Truck budgeted in the 2025 Capital Improvement Program.

D. Johnson/K. Johnson motion to recommend approval. Director Castle noted this is a letter to purchase. This truck has more capabilities than the other. Their current truck is 20 years old. They reviewed three different trucks and staff recommended this particular one. It was noted this is in the CIP for 2025.

Discussion and possible recommendation to approve the purchase requisition for mill and fill asphalt patching.

This item will return to the Board meeting in August. The materials were unavailable in time for the meeting tonight.

Judicial Committee, Trustee Dale Porter

Discussion and possible recommendation on a Temporary Class "B"/ "Class B" Retailer's License from Son's of the American Legion Post #375, for Mukwonago Chamber of Commerce Fall Fest on September 21, 2024.

Porter/K. Johnson motion to recommend approval. Unanimously carried.

Discussion and possible recommendation on a Special Event Application and a Temporary "Class B" Wine and Class "B" Beer alcohol beverage application from Mukwonago Area Chamber of Commerce for a Wine Walk on Saturday October 12, 2024 from 4pm to 7pm.

Porter/Meiners motion to recommend approval. It was noted they will be having a reserve officer scheduled and they have had members participate in crossing guard training to assist with the crossing of traffic. Unanimously carried.

Library Board of Trustees, Trustee Eric Brill

Library Director Report for the month of July 2024.

This was for information only, no action was required.

Personnel Committee, Trustee Ken Johnson

Update on the Village Administrator search.

Chair Johnson noted they have been through the application period and had a substantial amount of submissions. President Winchowky, Chair Johnson, and Trustee Porter have screened the initial applications, and they are moving into the interview stage. They hope to have final interviews in September.

Public Works Committee, Trustee Eric Brill

Discussion and possible recommendation on the Development Agreement for Cardinal Ridge Subdivision contingent upon legal review, Plan Commission approval of GDP, SWMA, and PUD, and Village of Vernon approval.

Meiners/Reeves motion to recommend approval. Unanimously carried.

Protective Services, Trustee Scott Reeves

Announcement of Special Joint Village and Town Board Meeting on August 21, 2024 at 5:00PM in lieu of monthly PSC meeting.

Announcements

Reminder of Plan Commission Meeting date change to Monday, August 12, 2024 due to Election Day.

Closed Session

Meiners/D Johnson motion to go into Closed Session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation on the Kiwanis Barn and traffic study; and pursuant to Wis. Stats. § 19.85(1)(c) (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the position of Village Administrator at 5:57pm.

On Motion; Unanimously carried.

Roll Call: "Yes" Trustee D Johnson, K Johnson, Meiners, Porter, Reeves, and Winchowky.
Unanimously carried.

Open Session

Meiners/Reeves motion to Reconvene into Open Session Motion to reconvene into open session pursuant to Wis. Stats. § 19.85(2) for possible discussion and/or action concerning any matter discussed in closed session 6:29pm

On Motion: Unanimously carried.

Roll Call: "Yes" Trustee D Johnson, K Johnson, Meiners, Porter, Reeves, and Winchowky.
Unanimously carried.

Adjournment

Meeting adjourned at 6:29pm.

Respectfully submitted,

Diana Dykstra, MMC
Village Clerk- Treasurer