

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, April 3, 2024

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

- 1. Call to Order**
- 2. Roll Call**
- 3. Election of a President Pro Tem**

4. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

- 5.1 Electronic Recycling Presentation and Event Announcement
[Electronic Waste Recycling Proposal Presentation.pdf](#)
[E-Waste Collection and Recycling Flyer 2024.pdf](#)
[Electronis Recycling Acptable Materials.pdf](#)

6. Proclamations

- 6.1 A Proclamation honoring the 2024 National Library Week.
[24 Natl Library Week - Signed.pdf](#)
- 6.2 A Proclamation honoring National Public Safety Telecommunicators Week
[24 Public Safety Telecommunicators - Signed.pdf](#)
- 6.3 A Proclamation honoring Arbor Day in the Village of Mukwonago for April 26, 2024
[24 Arbor Day - Signed.pdf](#)

7. Approval of Minutes

- 7.1 Committee of the Whole Meeting Minutes of March 6, 2024

8. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 8.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For February
(For information purposes only, no action required)
[2024-01 February Treasury Report.pdf](#)
[2024-01 February Revenue & Expenditure.pdf](#)
- 8.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$491,270.66.
[04032024 VB AP Packet.pdf](#)
- 8.3 Update on the 2024 Exterior Revaluation process. (For Information Only, No Action Required)
[Memo re Revaluation Status](#)
- 8.4 Update and discussion on **Resolution 2024-20** use of 2023 Settlement Amounts for the Fire Department. (Town of Mukwonago did not approve.)

9. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 9.1 Discussion and possible recommendation on a Special Event application for Croatian Festival at Field Park on July 13, 2024, 11 am to 8 pm; Carol Movrich Gedde, applicant. Application also includes payment for Pavilion A for set-up. (all fees have been paid.)
[07-13-2024 - Field - Croatian Fest_Redacted.pdf](#)
- 9.2 Discussion and possible recommendation for a Special Event Permit application for Phantom Lake Management District to use Phantom Glen Park for fireworks display on July 3, 2024 in conjunction with Phantom Junction Stage Concert, and waiver of Park fees for this event, contingent upon Fire Department Approval.
[07-03-2024 - Phantom - PLMD Fireworks_Redacted.pdf](#)
- 9.3 Discussion and possible recommendation to approve a Special Event Permit application for National Night Out at Field Park on August 6, 2024 from 6:00 pm to 8:30 pm
[08-06-2024 - Field - National Night Out 6-830pm.pdf](#)
- 9.4 Discussion and possible recommendation on a Special Event application for the 2024 Maxwell Street Days at Field Park on June 8, 9, July 20, 21, August 17, 18, and September 14, 15.
[06-8-9 - 07-20-21 - 08-17-18 - 09-14-15 - Field - Maxwell Street Days_Redacted.pdf](#)
- 9.5 Discussion and possible recommendation to approve a Special Event permit for St James Festival on August 23, 24, 25, 2024.
[St James Festival Sp Event 8-23-24-25-2024_Redacted.pdf](#)

10. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailer's License for Croatian Fest at Field Park on July 13, 2024, Carol Movrich Gedde, applicant.

[Croatian Fest Temp B Application_Redacted.pdf](#)

- 10.2 Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailer's License for American Legion Post #375, applicant; for 2024 Maxwell Street Days at Field Park on June 8, 9, July 20, 21, August 17, 18, and September 14, 15.

[Maxwell St Days Temp B Application_Redacted.pdf](#)

- 10.3 Discussion and possible recommendation to approve Temporary Class "B"/"Class B" Retailer's License for the Mukwonago Food Pantry to serve beverages at the Phantom Junction Stage concerts on June 13, June 27, and August 13, 2024.

[Food Pantry Temp B App_Redacted.pdf](#)

- 10.4 Discussion and possible recommendation to approve Temporary Class "B"/"Class B" Retailer's License for St James Festival on August 23, 24, 25, 2024.

[St James Festival Temp B App_Redacted.pdf](#)

- 10.5 Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailer's License for St James Congregation, 830 E Veterans Way, for the St James the Less Academy Gala on May 11, 2024.

[St James Temp B - Gala 5-11-2024.pdf](#)

- 10.6 Discussion and possible recommendation on a "Class A" /Class "A" Combination Intoxicating Liquor and Fermented Malt Beverage License Application for Andy Liquor Store at 411 Main Street, Mukwonago, Amandeep Singh Agent (*Application is due to an ownership change only*)

[Andy Liquor Store_Redacted Combined.pdf](#)

11. Library Board of Trustees, Trustee Eric Brill

- 11.1 Library Board Report for the Month of March (*For Information Only, No Action Required*)

[The_Directors_Report_03_March_2024.pdf](#)

[2024_February_Shelf_Life_Newsletter.pdf](#)

12. Personnel Committee, Trustee Ken Johnson

Discussion and action possible on the following items

- 12.1 Update on the position of Village Administrator. (*For Information Only, No Action Required*)

13. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 13.1 Discussion and possible recommendation to approve **Resolution 2024-19** a Resolution to support the "No Mow May" initiative.

[RESOLUTION 2024-19 \(No Mow May\).docx](#)

- 13.2 Discussion and possible recommendation to approve **Resolution 2024-23** a Resolution to approve a Mukwonago Urban Area Adjusted Urban Area Boundary as required by the WDOT.

[Boundary Adjustment Agenda Cover Report .docx](#)

[Wis DOT Boundary Adjustment.pdf](#)

[RESOLUTION 2024-23 Urban Boundary Map.docx](#)

- 13.3 Discussion and possible recommendation to approve **Resolution 2024-22** A Resolution Authorizing the Installation of Intelligent Transportation Systems for the Village of Mukwonago.

[RESOLUTION 2024-22 ITS Fiber Project](#)

[CQ_Rev#4_Village of Mukwonago_HDPE BORE PD to Well to](#)

[Library_03202024_Redacted.pdf](#)

[CQ_Rev#4_Village of Mukwanago_HDPE BORE PD to Village Hall_03202024_Redacted.pdf](#)

[Budget-Contract-Prices.pdf](#)

[510347_Request for Bid Docs](#)

[Attachment_F_Specifications](#)

- 13.4 Discussion and possible recommendation to approve a Release of Development Agreement for Chapman Trust Tax Keys MUKV1962-996-008 and MUKV1962-996-009.

[Release of Development Agreement- Village of Mukwonago.docx](#)

[Exc. #18 - Development Agreement #4341581.pdf](#)

- 13.5 Discussion and Direction on the Holz Parkway Street Lighting Project.

[Holz Parkway Street Lighting Agenda Cover Report.docx](#)

[WE Energies 413.pdf](#)

[WE Energies 415.pdf](#)

[WE Energies 416.pdf](#)

- 13.6 Discussion and possible recommendation to approve the award of the Indianhead Park Pathway Lighting Bid to Pieper Electric, Inc in the amount of \$92,000.

[20240321-Recommendation of Award.pdf](#)

- 13.7 Discussion and possible recommendation to support the conditions of the Wahl Avenue Property Lease agreement with the Town of Mukwonago and PLMD allowing PLMD to erect a security fence to reduce vandalism, temporary storage shed to contain small tools necessary to maintain harvesting equipment, and a temporary Port-a-Potty rented by PLMD for use from the harvesting crew
(Use and storage was previously approved by the Village Board on February 21, 2024 in Resolution 2024-10)

[Request re Wahl Ave Lease Agreement](#)

- 13.8 Update on STH 83 *(For information only, No action required)*

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.