

Village of Mukwonago  
**Notice of Meeting and Agenda**

**COMMITTEE OF THE WHOLE MEETING**  
**Wednesday, May 1, 2024**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,  
Mukwonago, WI 53149**

**1. Call to Order**

**2. Roll Call**

**3. Comments from the Public**

*Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.*

**4. Approval of Minutes**

- 4.1 Approve Minutes of the April 3, 2024 Committee of the Whole  
[2024-04-03 DRAFT COW .docx](#)

**5. Presentations**

- 5.1 Presentation from Mukwonago Historical Society
- 5.2 Presentation from Cory Poris Plasch with [CP2 Consulting](#) on providing Comprehensive Strategic Planning for the Village Board of Trustees.  
[VOM Comprehensive Strategic Planning - CP2](#)  
[CP2 Flyer](#)  
[McMinnaville Case Study](#)

**6. Proclamations**

- 6.1 A Proclamation honoring National Police Week as May 12-18, 2024 and May 15th as National Peace Officer Memorial Day.  
[PROCLAMATION Police Week 2024.pdf](#)
- 6.2 A Proclamation honoring Professional Municipal Clerks Week May 5 - 11, 2024.  
[PROCLAMATION Clerks Week 2024.pdf](#)

## **7. Finance Committee, Trustee Darlene Johnson**

*Discussion and action possible on the following items.*

- 7.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For March (*For information purposes only, no action required*)  
[2024-03 March Revenue & Expenditure.pdf](#)  
[2024-03 March Treasury Report.pdf](#)
- 7.2 Discussion and possible recommendation the Village Board to approve Accounts Payable Vouchers in the amount of \$916,317.22.  
[050124 VB AP Packet.pdf](#)
- 7.3 Discussion and possible recommendation to approve **Resolution 2024-26 A** Resolution designating Public Depositories  
[RESOLUTION 2024-26 \(Designating Depositories\).docx](#)
- 7.4 Discussion and possible recommendation to approve **Resolution 2024-27 a** Resolution designating the official posting and notice publications.  
[RESOLUTION 2024-27 \(Posting Publication and Newspaper designation\).docx](#)

## **8. Health and Recreation Committee, Trustee John Meiners**

*Discussion and action possible on the following items*

- 8.1 Discussion and possible recommendation of special event permit for Memorial Day Parade May 27 2024 from Mukwonago Community American Legion Post #375, applicant.  
[May-27-2024 Memorial Day Parade\\_Redacted.pdf](#)
- 8.2 Discussion and possible recommendation of Special Event Permit for Mukwonago Community Library, June 8,2024 at Washington Avenue Park. Library will be hosting its Summer Library Program Kick-Off from 10:00am to 1:00pm.  
[MCL Special Event Permit Application](#)

## **9. Judicial Committee, Trustee Dale Porter**

*Discussion and action possible on the following items*

- 9.1 Discussion and possible recommendation of Temporary Class "B"/"Class B" Retailer's License for Mukwonago Food Pantry, applicant serving Wine and Beer at Phantom Junction Stage Concerts on June 27, August 8th, August 22, and 24.  
(*prior application was approved on 4-17-24 for Beer, applicant is adding wine sales and additional dates to application*)  
[Temp B Wine Food Pantry.pdf](#)
- 9.2 Discussion and possible recommendation to approve a Temporary Class "B"/ "Class B" Retailers License for Rotary Club of Mukwonago to serve Beer and Wine at Phantom Junction Stage events June 1, July 3, August 2, and September 28, 2024.  
[PJS Rotary Club Temp Class B Lic\\_Redacted.pdf](#)

## **10. Library Board of Trustees, Trustee Eric Brill**

- 10.1 Library Director's Report for the month of April. *(for information only, no action required)*  
[2024\\_March\\_Newsletter.pdf](#)  
[The\\_Directors\\_Report\\_04\\_April\\_2024.pdf](#)

## **11. Personnel Committee, Trustee Ken Johnson**

*Discussion and action possible on the following items*

- 11.1 Discussion and possible recommendation on the Village Administrator Position Description.  
[RESOLUTION 2021-63 Village Admin Position Description](#)

## **12. Public Works Committee, Trustee Eric Brill**

*Discussion and action possible on the following items*

- 12.1 Update on STH 83 *(For information only, No action required)*
- 12.2 Discussion and possible recommendation to approve **Resolution 2024-28** an Interim Financing Comfort Resolution for Wells 3 & 4 for HMO Treatment System and Supply System Water Main Revisions.  
[AIRF\\_Interim Financing of Expenditures for SDWLP\\_Well 3 and 4.docx](#)  
[RESOLUTION 2024-28 Well 3-4 HMO Financing](#)

## **13. Protective Services, Trustee Scott Reeves**

*Discussion and action possible on the following items*

- 13.1 Discussion and possible recommendation to approve a Suburban Critical Incident Team Mutual Aid Agreement (SCIT) for the purpose of providing mutual aid for police Tactical Incidents between various communities.  
[Agenda Cover Report 2024 SCIT MOU Changes](#)  
[DRAFT 2023 SCIT MUTUAL AID AGREEMENT-9 Agencies](#)  
[MUTUAL AID AGREEMENT w SCIT and Brookfield Fire Dept](#)  
[MUTUAL AID AGREEMENT w SCIT and Lake Country](#)

## **14. Downtown Development Committee, Trustee Scott Reeves**

- 14.1 Update from the Downtown Development Committee meeting of April 25, 2024

## **15. Closed Session**

Closed session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with St. James Parish.

## **16. Reconvene into Open Session**

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

## **17. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.