

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

### **Wednesday, November 6, 2024**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,  
Mukwonago, WI 53149**

#### **Call to Order**

Clerk Dykstra called the meeting to order at 5:30pm.

#### **Roll Call**

Board Members Present

Eric Brill  
Darlene Johnson  
Ken Johnson  
John Meiners  
Scott Reeves  
Dale Porter  
Fred Winchowky *arrived at 5:42pm.*

Also Present

Diana Dykstra, Village Clerk-Treasurer  
Diana Doherty, Finance Director  
Dan Streit, Police Chief  
Chris DeMotto, Asst. Police Chief  
Mike Michalski, Ruekert-Mielke  
Wayne Castle, Utilities Director  
Ron Bittner, Public Works Director  
Jeff Stien, Fire Chief  
Nathan Bayer, Attorney

**Trustee Darlene Johnson requested at moment of Silence for Community Leader Vito Schwartz.**

#### **Comments from the Public**

Andrew Yergeus, 1338 Two Rivers Court, was present to discuss item 8.3 on behalf of St. James. He noted he supports this move.

#### **Approval of Minutes**

**Minutes of Committee of the Whole Meeting of October 2, 2024.**

Meiners/Reeves motion to approve. Unanimously carried.

#### **Finance Committee, Trustee Darlene Johnson**

**Monthly Treasury Report and Revenue/Expenditure Guideline Report For September 2024**

*(For information purposes only, no action required)*

**Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$554,175.02.**

D. Johnson/K. Johnson motion to approve. Unanimously carried.

### **2025 Budget Update and public hearing set for November 20, 2024**

Finance Director Doherty noted that there were no changes from the last time they saw the budget. If the Board has any questions, they can contact her before the public hearing.

### **Discussion and possible recommendation to approve a Purchase Requisition for a Loadrite L3180 Smart Loader Scale System from Brooks Tractor in the amount of \$13,250.**

D. Johnson/Meiners motion to recommend approval. Unanimously carried.

### **Discussion and possible recommendation to approve a purchase requisition for Fire Hydrants from Core & Main in the amount of \$26,348.**

D. Johnson/Reeves motion to recommend approval. Unanimously carried.

### **Judicial Committee, Trustee Dale Porter**

Discussion and possible recommendation on **Resolution 2024- 54** a Resolution authorizing a reduction of the speed limit on Edgewood Avenue to 35 Miles Per Hour.

Trustee Porter asked about this plan to reduce the speed.

Trustee D. Johnson noted that both Vernon/Mukwonago and residents in the communities have asked for this change.

Chief Streit noted that there has been an increase in traffic coming out onto Edgewood, and this is recommended for safety. They are looking at options for traffic control but until that is considered, this is a safety measure. The only cost for this is one sign.

Porter/Meiners motion to recommend approval. Unanimously carried.

### **Discussion and possible recommendation on Temporary Class "B"/"Class B" Retailer's License Applications for St. James Catholic Parish, 830 Veteran's Way for the Annual Fish Fry dates include: November 1, 2024, December 6, 2024, January 3, 2025, February 2, 2025, March 7, 2025, April 4, 2025, May 2, 2025.**

Porter/K. Johnson motion to recommend approval. Unanimously carried.

### **Discussion and possible recommendation to authorize staff to draft changes to Ordinance Section 54-51 and 54-55 covering discharging weapons and like devices.**

Porter/D. Johnson motion to recommend approval. Unanimously carried.

### **Discussion and possible recommendation on Ordinance 1032 prohibiting students use of personal communication devices (PCD's) on school grounds.**

Porter/Meiners motion to recommend approval. It was noted this is by request of the school board. Unanimously carried.

### **Library Board of Trustees, Trustee Eric Brill**

Library Directors Report for October 2024 (*For Information Only, No Action Required*).

### **Public Works Committee, Trustee Eric Brill**

#### **Status update on the SHT 83 DOT Project.**

Engineer Michalski noted that he presented updates to the Downtown Development Committee. They have reported the additional utility main breaks along STH83 and the State has reviewed all of this and changed the scope of the project. It appears they will be paving and replacing, reconstructing sidewalk, curb and gutter. The Village will relay water and sewer main. Parkview School 4 lanes to 2 lanes south to the divided highway. This is still set for a

2030 project and they will be meeting with the DOT shortly for a concept meeting in December. We have looked at burying lines. They are also looking at grant money, clean water fund for the utility portion and hoping to apply for some of those next year. No action was required.

**Discussion and possible recommendation on the process to have the Veterans Way East railroad crossing repaired.**

DPW Bittner discussed the RR noted we can pass a resolution on to the county and asked the board to consider sending a letter asking the county to follow through with this repair. He will prepare a letter for review at the next meeting.

**Discussion and possible recommendation to approve the installation of RFB at the St. James/Linden Grove pedestrian crosswalk on Veterans Way East.**

It was noted this is a flashing pedestrian cross walk. In the past they were told this technically didn't meet the requirement for the installation, but he does feel it is needed. Brill/Porter motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation on Resolution 2024-55 a resolution to approve a Letter of Credit Reduction #2 for Meadowland Townhomes**

Brill/Meiners motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation to approve Resolution 2024-56 a resolution to approve a Storm Water Management Agreement (SWMA) with Cardinal Ridge Subdivision Phase 1.**

Brill/Reeves motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation to approve Resolution 2024-57 a Resolution to approve a Letter of Credit Reduction for Minor's Estates 4 Phase 2.**

Brill/K Johnson motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation to approve Resolution 2024-58 a Resolution to approve a Letter of Credit Reduction #7 for Minor's Estates 4 Phase 1.**

Brill/Meiners motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation to approve Resolution 2024-59 a Resolution to accept road ways and storm sewers for Minor's Estates 4 Phase 1.**

Brill/Meiners motion to recommend approval contingent upon receipts and approval of storm sewer televised tapes. Unanimously carried.

**Discussion and possible recommendation to approve Resolution 2024-60 a Resolution to accept roadway and storm sewer for Minor's Estates 4 Phase 2.**

Brill/K Johnson motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation to allow Oak Knoll Cemetery to use the Village GIS platform Asset Ally for plating purposes.**

Brill/Reeves motion to recommend approval. Unanimously carried.

**Discussion and recommendation to approve the Indianhead Park Pathway Lighting project close out and final payment.**

Brill/Meiners motion to recommend approval. Unanimously carried.

### **Village President**

#### **Discussion and recommendation to set January Committee of the Whole to January 8, 2025 due to the Holiday Schedule.**

It was approved to move the Committee of the Whole to January 8 2025.

### **Closed Session**

Meiners/Reeves motion to go into Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with St. James Parish and Briohn Building Corporation at 6:50pm.

On motion; Unanimously carried.

Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Porter, Reeves, Winchowky.  
Also Present: Dykstra, Doherty, Streit, Michalski, Bittner Castle, and Attorney Bayer.

### **Reconvene into Open Session**

Meiners/D. Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 7:20pm.

On motion; unanimously carried.

Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Porter, Reeves, Winchowky.  
Also Present: Dykstra, Doherty, Streit, Michalski, Bittner Castle, and Attorney Bayer.

### **Adjournment**

Meeting adjourned at 7:20pm.

Respectfully Submitted

Diana Dykstra, MMC  
Village Clerk-Treasurer