

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, December 4, 2024

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Minutes of November 6, 2024 Committee of the Whole
[2024-11-06 DRAFT COW Minutes](#)

5. Presentations

- 5.1 Presentation from Trilology regarding Water and Sewer Rate Increase Case
[Presentation to VB - 20241204 - rev.pptx](#)

6. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For October 2024. *(For information purposes only, no action required)*
[2024-10 October Treasury Report.pdf](#)
[2024-October Revenue & Expenditure Report.pdf](#)
- 6.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$1,492,409.24.
[2024-12-4 COW AP Packet.pdf](#)

- 6.3 Discussion and possible recommendation to the Village Board to approve **Resolution 2024-70**, a resolution adopting the 2025 Impact Fee Schedule and Sewer Connection Fee.

[RESOLUTION 2024-70 \(2025 Impact Fee Schedule\).pdf](#)
[Impact Fees 2025 Increases for 2024 Resolution Exhibit.pdf](#)

- 6.4 Discussion and possible recommendation to the Village Board to approve **Resolution 2024-69** a resolution adopting the Water and Sewer Utilities 2025 Budgets.

[RESOLUTION 2024-69 \(Adopt 2025 Water and Sewer Utility Budgets\).pdf](#)
[2025 Utilities Summary Budgets for Resolution.pdf](#)

- 6.5 Discussion and possible recommendation to the Village Board to approve **Resolution 2024-71** a resolution adopting the 2025 Tax Increment Finance District (TID) Budgets.

[RESOLUTION 2024-71 \(Adopt 2025 Village TIF Budgets\).pdf](#)
[2025 TID Budget Summaries for Resolutions.pdf](#)

- 6.6 Discussion and possible recommendation on **Resolution 2024-72** a resolution to approve the 2025 Fee Schedule.

[RESOLUTION 2024-72 \(2025 Fee Schedule\)](#)
[2025 Schedule of Fees Proposed.pdf](#)

7. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation to approve **Resolution 2024-66** a Resolution establishing the Liquor License Quota information for the Village of Mukwonago.

[RESOLUTION 2024-66 Liquor Lic Quota Calc](#)

- 7.2 Discussion and possible recommendation on **Ordinance 1032** prohibiting students use of personal communication devices (PCD's) on school grounds. *(this item was referred from the Village Board meeting of 11-20-24)*

[Agenda Cover Report November MASD PCDs.pdf](#)
[ORDINANCE 1032 - Prohibiting PCD in School](#)

8. Library Board of Trustees, Trustee Eric Brill

- 8.1 Library Report for the month of November 2024 *(For Information Only, No Action Required,*
[The_Directors_Report_11_November_2024.pdf](#)
[2024_October_Newsletter.pdf](#)

9. Personnel Committee, Trustee Ken Johnson

Discussion and action possible on the following items

- 9.1 Discussion and possible recommendation to approve educational incentive pay for Officer McKinney as recommended by the Police Commission.

[Agenda Cover Report Officer McKinney educational pay request.pdf](#)

[Police Commission McKinney approval_.pdf](#)

[McKinney Diploma.pdf](#)

[2024-27 Mukwonago Police CBA.pdf](#)

- 9.2 Discussion and possible recommendation to the Village Board to approve **Resolution 2024-67** a resolution adopting the 2025 salary and wage schedules for non-represented employees.

[RESOLUTION 2024-67 \(Wage Resolution-2025\).pdf](#)

- 9.3 Discussion and possible recommendation to the Village Board to approve **Resolution 2024-68** a resolution authorizing annual stipends for the Assistant Chief and Deputy Fire Chief.

[RESOLUTION 2024-68 \(Fire Officer Annual Stipends 2025\).pdf](#)

10. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation to approve the final pay request and project acceptance for the Atkinson Pump Station Improvements.

[Dykstra-20241121-Closeout.pdf](#)

- 10.2 Discussion and possible recommendation to approve street Lighting for Cardinal Ridge Phase I.

Recommend authorizing the village president to sign the WE Energies authorization letter for Cardinal Ridge Phase I street lighting.

[Agenda Cover Report WE ENergies.docx](#)

[5020213 NA Authorization Cover Letter_Village.pdf](#)

[5020213 SKETCH.pdf](#)

[5020213 Lighting Record - Non Std.pdf](#)

- 10.3 Discussion and possible recommendation to grant an easement to WE Energies for parcel MUKV1962989005 to install electrical service from a pedestal across the property to the neighboring property.

[Memo_WE Energies Easement_Black Bear LS .pdf](#)

[lift station electric easement.pdf](#)

- 10.4 Update on STH83 Project

- 10.5 Update on the Water and Wastewater System Master Plan.

11. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Briohn Builders, and Shore Drive Property purchase.

12. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.