

Village of Mukwonago  
**Notice of Meeting and Agenda**

**COMMITTEE OF THE WHOLE MEETING**  
**Wednesday, January 8, 2025**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

**1. Call to Order**

**2. Roll Call**

**3. Comments from the Public**

*Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.*

**4. Approval of Minutes**

- 4.1 Approve Minutes of Committee of the Whole December 4, 2024.  
[2024-12-04 Draft COW Minutes](#)

**5. Presentation**

- 5.1 Swearing in of newly appointed Clerk-Treasurer Lana Kropf.
- 5.2 Presentation and possible acceptance of the Strategic Plan for the Village of Mukwonago from CP2 Consulting.  
[Mukwonago-WI-2024-27-R2.pdf](#)

**6. Finance Committee, Trustee Darlene Johnson**

*Discussion and action possible on the following items.*

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For November 2024 *(For information purposes only, no action required)*  
[2024-11 November Treasury Report.pdf](#)  
[2024-November Revenue & Expenditure Report.pdf](#)
- 6.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$704,816.79.  
[2025-01-08 COW AP BATCH.pdf](#)

- 6.3 Discussion and possible recommendation to approve the purchase requisition of a Toro 5910 lawn mower.  
[Toro 5910 Purchase Request.pdf](#)  
[Reinders 5910 Quote.pdf](#)
- 6.4 Discussion and possible recommendation to approve the purchase requisition of two John Deere 2025R compact tractors with attachments.  
[John Deere 2025R Purchase Request.pdf](#)  
[Mukwonago 2025r rev1.pdf](#)
- 6.5 Discussion and possible recommendation on a Purchase Requisition for a Vac-Con Combination Truck in the amount of \$622,173  
[Purchase Requisition\\_Vac-Con Combination Truck\\_Revised.pdf](#)

**7. Health and Recreation Committee, Trustee John Meiners**

*Discussion and action possible on the following items*

- 7.1 Discussion and possible recommendation on Phantom Junction Stage Special Event Permit application for 2025 concerts; 5/22, 6/5, 6/21, 7/3, 7/17, 7/26, 7/31, 8/14, 8/23, 9/20.  
[PJS Special Event Permits.pdf](#)
- 7.2 Discussion and review of park and recreation programing request

**8. Judicial Committee, Trustee Dale Porter**

*Discussion and action possible on the following items*

- 8.1 Discussion and possible recommendation on an amendment to the Municipal Code clarifying language for a maximum of three dogs per residence, and authorizing the Village Attorney to draft the amendment.

**9. Library Board of Trustees, Trustee Eric Brill**

- 9.1 Announcement of the ["I Love My Librarian"](#) nomination to Library Director Abby Armour.
- 9.2 Library Directors Report *(For Information Only, No Action Required)*  
[The\\_Directors\\_Report\\_12\\_December\\_2024-compressed.pdf](#)  
[2024\\_November\\_Newsletter-compressed.pdf](#)

**10. Public Works Committee, Trustee Eric Brill**

*Discussion and action possible on the following items*

- 10.1 Discussion and possible recommendation on **Resolution 2024-73** a resolution to approve a reduction of the Letter of Credit for Cardinal Ridge Phase 1.  
[RESOLUTION 2024-73 \(LOC Reduction Cardinal Ridge Ph1\).pdf](#)

10.2 Discussion and review of wastewater treatment plant primary clarifier piping condition and associated replacement project. *(For Information Only, No action required)*

**11. Closed Session**

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP V Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session), and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning residency requirement for Fire Department Employee.

**12. Reconvene into Open Session**

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

**13. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.