

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, February 5, 2025

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

**** Agenda amended on February 4, 2025 at 8:20 a.m.****

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Approval of the January 8, 2025 Committee of the Whole Minutes
[2025-01-08 COW Draft Minutes.docx](#)

5. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 5.1 Discussion/Recommendation on an engagement letter with VonBriesen to investigate issues experienced as a result of the Wisconsin Department of Revenue adjustments related to Tax Incremental Financing District # 5
[Von Briesen Engagement Agreement.pdf](#)
- 5.2 Discussion/Recommendation regarding a purchase requisition for Advance Metering Infrastructure with Core and Main for an amount not to exceed \$77,090.00
[Purchase Requisition-Advanced Metering Infrastructure Mukwonago - AMI Package 12-17-24](#)
- 5.3 Discussion/Recommendation regarding a purchase requisition for Blower Building Project Phase II to Wisconsin Concrete Coatings, in an amount not to exceed \$11,603.00
[Purchase Requisition_Blower Building Floor Rehab.pdf](#)

- 5.4 Discussion/Recommendation regarding approval of the purchase of a 2025 Chevy Tahoe Squad Car in an amount not to exceed \$52,999.00 (*Paid from the Capital Budget Fund*)

[Agenda Cover Report 2025 squad.pdf](#)

[2025 CHEVROLET TAHOE 4WD PPV.pdf](#)

- 5.5 Discussion/Recommendation regarding approval of the vouchers in the amount of \$6,118,817.25

[2025-02-05 AP Packet.pdf](#)

- 5.6 Monthly Treasury Report and Preliminary Revenue/Expenditure Guideline Report For December. (*For information purposes only, no action required*)

[2024-12 PRELIMINARY December Revenue & Expenditure Report.pdf](#)

[2024-12 December Treasury Report.pdf](#)

6. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 6.1 Discussion/Recommendation to approve the Pickle Ball Court reconstruction task order

[2025-02 Field Park Pickleball Court Task Order.pdf](#)

- 6.2 Discussion/Recommendation regarding a Special Event Permit Application filed by Brooklife Church for the event of Eggapalooza to take place on April 13, 2025, 1:00pm to 4:00pm, located at Mukwonago High School

[Brooklife Eggapalooza 4.13.25-SE.pdf](#)

- 6.3 Discussion/Recommendation regarding an Special Event Permit Application filed by the Mukwonago YMCA for the event of Mukwonago YMCA Family Mud Run to take place on June 28, 2025, 11:00am to 1:00pm, located at the Mukwonago High School

[YMCA Mud Run SE 6.28.25-SE.pdf](#)

- 6.4 Discussion/Recommendation regarding a Special Event Permit Application filed by Mukwonago Area Chamber of Commerce & Tourism for the event of MACC Fall Fest, to take place on September 20, 2025, 8:00am to 5:00pm, located in Downtown Mukwonago

[Chamber Fall Fest 9.20.25-SE.pdf](#)

- 6.5 Discussion/Recommendation regarding a Special Event Permit Application filed by Mukwonago Lions Foundation INC for the event of Mukwonago Lions Easter Egg Hunt to take place on April 12, 2025 (snow day April 19, 2025), 10:00am to Noon, located at Field Park

[Lions Easter Egg Hunt Field Park 4.12.25-SE.pdf](#)

- 6.6 Discussion/Recommendation regarding a Park Reservation Permit Application filed by Citizens Bank for the event of Ca\$h the Dog Rescue Fair, to be held April 26, 2025, 9:00am to 1:00pm, located at Field Park
[Dog Walk Fundraiser 4.26.25- PR.pdf](#)
- 6.7 Discussion/Recommendation regarding a Special Event Permit Application filed by ProHealth Care Foundation for the event of ProHealth Care Walks for Cancer- Park Walk to take place on May 2, 2025 and May 3, 2025, 6:30am to 1:00pm, located at Field Park
[Prohealth Cancer Walk Field Park 5.3.25-SE.pdf](#)
- 6.8 Discussion/Recommendation regarding a Special Event Permit Application filed by the John Morrich Croatian Lodge #993 for the event of Mukwonago Croatian Day Fest to take place on July 12, 2025, 11:00am to 7:00pm, located at Field Park
[Croatian Festival 7.12.25-SE.pdf](#)
- 6.9 Discussion/Recommendation regarding a Special Event Permit Application filed by the Mukwonago Lions Foundation INC for the event of Mukwonago Lions Summerfeste, to take place on June 12, 2025 through June 15, 2025, located at Field Park
[Summerfeste Field Park 6.12- 6.15-SE.pdf](#)
- 6.10 Discussion/Recommendation regarding a Special Event Permit Application filed by Amorphic Beer for the event of Amorphic Beer Gardens to take place on May 17, June 28, August 2, September 6, and October 4, 2025, 2:00pm to 8:00 pm each day, located in Field Park, Pavilion B
[Amorphic Beer Garden Field-SE.pdf](#)
- 6.11 Discussion/Recommendation regarding Special Event Permit Application filed by Mukwonago Area Chamber of Commerce & Tourism for the event of Mukwonago Farmers Market to take place every Wednesday from May 14, 2025 to October 8, 2025 (excluding June 11, 2025), Noon to 6:00pm each day, to take place in Field Park
[Chamber Farmers Market-SE.pdf](#)
- 6.12 Discussion/Recommendation regarding a Special Event Permit Application filed by Mukwonago Rotary Club for the event of Jack-O-Lantern Jaunt to take place on October 17, 2025 and October 18, 2025, 6:00pm to 9:30pm each day, located in Field Park
[Jack-O-Lantern Jaunt 10.17 -10.18.25-SE.pdf](#)
- 6.13 Discussion/Recommendation regarding a Special Event Permit Application filed by Mukwonago Area Chamber of Commerce & Tourism for the event Midnight Magic to be held on December 6, 2025, 8:00am to 11:55pm, located Village wide
[Chamber Midnight Magic 25-SE.pdf](#)

- 6.14 Discussion/Recommendation regarding an amendment to a Special Event Permit Application filed by the Village of Mukwonago for additional Phantom Junction Concerts to take place on June 20, 2025 and August 9, 2025

[Phantom Junction Amendment.pdf](#)

7. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 7.1 Discussion/Recommendation regarding **Ordinance 1034** and ordinance to limit the number of dogs kept to three
[ORDINANCE 1034- Amended Dog Ordinance Limiting to Three.docx](#)
- 7.2 Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailers License filed by John Movrich Lodge #993, for use at the 65th Annual Mukwonago Croatian Day Fest, to be held July 12, 2025 at Field Park
[Croatian Festival- Temporary Retailers.pdf](#)
- 7.3 Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailer's License filed by Mukwonago Lions Foundation INC and Mukwonago Lions Club INC for the event of Mukwonago Lions Summerfeste, to be held June 12, 2025 through June 15, 2025, located at Field Park
[Summerfeste-Temporary Retailers.pdf](#)

8. Library Board of Trustees, Trustee Eric Brill

- 8.1 Library Directors Report for January 2025 *(For Information Only, No Action Required)*
[2025-01_The_Directors_Report_January-compressed.pdf](#)
[2024_December_Newsletter_final_issue-compressed.pdf](#)

9. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 9.1 Announcement E-Waste Collection for Village Residents May10th, 2025, 8:00am-12:00pm
[Recycle Flyer 2025](#)
- 9.2 Discussion/Recommendation to approve the R&M task order for the Police Department garage addition
[2025-01 Police Station Garage Addition Task Order.pdf](#)
- 9.3 Discussion/Recommendation to approve Change Order #1 for Midwest Roofing & Construction LLC for the Village Hall Roof Replacement Project in an amount not to exceed \$11,375.00
[ARIF Change Order #1.docx](#)
[Mukwonago Change Order #1.pdf](#)
- 9.4 Discussion/Recommendation to approve the Two Rivers Phase #1 Rehabilitation Close Out Request
[Dykstra-20250129-Closeout.pdf](#)

- 9.5 Discussion/Recommendation to approve the contract with Fisher, Fisher and Theis Inc. for the Police Department garage addition design.

[B101-2017 - Final Draft 20250130.pdf](#)

[Exhibit A - Addition 2023.pdf](#)

[Exhibit B - 2025-01-Police Station Addition Construction Cost Estimate.pdf](#)

10. Closed Session

Closed session pursuant to Wis. Stats § 19.85 (1) (g) (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) and pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the GFLP vs Village of Mukwonago

11. Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

12. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.