

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, February 5, 2025

Time: 5:30 pm

Place: Mukwonago Municipal Building/Board Room, 440 River Crest Court

Call to Order

President Winchowky called the Committee of Whole meeting to order at 5:30 p.m.

Roll Call

Present: Brill, D. Johnson, K. Johnson, Porter, Reeves, and President Winchowky

Absent: Meiners (excused)

Comments from the Public

NONE

Approval of Minutes

Approval of the January 8, 2025 Committee of the Whole Minutes

Motion by D. Johnson to approve the minutes, second by K. Johnson. No discussion. Motion carried 6-0.

Finance Committee, Trustee Darlene Johnson

Discussion/Recommendation on an engagement letter with VonBriesen to investigate issues experienced as a result of the Wisconsin Department of Revenue adjustments related to Tax Incremental Financing District # 5

Administrator Dykstra explained the situation concerning adjustments from the WI DOR concerning TID #5. The engagement letter is the first step to hire VonBriesen.

Motion by D. Johnson to recommend approval, second by Reeves.

The Village did not set a cap for the work to be done and that all the work would be paid for by the TID.

Porter stated that he would like to see an estimate for the work to be completed. Motion carried 5-1, with Porter voting no.

Discussion/Recommendation regarding a purchase requisition for Advance Metering Infrastructure with Core and Main for an amount not to exceed \$77,090.00

Utilities Director Castle addressed the need for the advanced metering infrastructure to aid with customers service and ability to troubleshoot should a problem arise.

Motion by D. Johnson to recommend approval, second by Porter. Castle noted that the current meters are compatible with this upgraded radio. Motion carried 6-0.

Discussion/Recommendation regarding a purchase requisition for Blower Building Project Phase II to Wisconsin Concrete Coatings, in an amount not to exceed \$11,603.00

Motion by D. Johnson to recommend approval, second by Reeves. Director Castle stated this is a continuation of last year's project. Motion carried 6-0.

Discussion/Recommendation regarding approval of the purchase of a 2025 Chevy Tahoe Squad Car in an amount not to exceed \$52,999.00 (Paid from the Capital Budget Fund)

Motion by D. Johnson to recommend approval, second by K. Johnson. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding approval of the vouchers in the amount of \$6,118,817.25

Motion by D. Johnson to recommend approval, second by Reeves. D. Johnson noted that \$5,250,231.31 was allocated to Waukesha County for the property tax settlement. Motion carried 6-0.

Monthly Treasury Report and Preliminary Revenue/Expenditure Guideline Report For December
Trustee D. Johnson presented the monthly treasury report and preliminary revenue/expenditure report for December 2024 as information only. No action taken.

Health and Recreation Committee, Trustee John Meiners

Discussion/Recommendation to approve the Pickle Ball Court reconstruction task order

DPW Director Bittner explained the Pickle Ball Court reconstruction task order.

Motion by Winchowky to recommend approval, second by Reeves. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by Brooklife Church for the event of Eggapalooza to take place on April 13, 2025, 1:00pm to 4:00pm, located at Mukwonago High School

Motion by D. Johnson to recommend approval, second by K. Johnson. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by the Mukwonago YMCA for the event of Mukwonago YMCA Family Mud Run to take place on June 28, 2025, 11:00am to 1:00pm, located at the Mukwonago High School

Motion by D. Johnson to recommend approval, second by Porter. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by Mukwonago Area Chamber of Commerce & Tourism for the event of MACC Fall Fest, to take place on September 20, 2025, 8:00am to 5:00pm, located in Downtown Mukwonago

Motion by Reeves to recommend approval, second by K. Johnson. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by Mukwonago Lions Foundation INC for the event of Mukwonago Lions Easter Egg Hunt to take place on April 12, 2025 (snow day April 19, 2025), 10:00am to Noon, located at Field Park

Motion by K. Johnson to recommend approval, second by Reeves. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Park Reservation Permit Application filed by Citizens Bank for the event of Ca\$h the Dog Rescue Fair, to be held April 26, 2025, 9:00am to 1:00pm, located at Field Park

Motion by Porter to recommend approval, second by Brill. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by ProHealth Care Foundation for the event of ProHealth Care Walks for Cancer- Park Walk to take place on May 2, 2025 and May 3, 2025, 6:30am to 1:00pm, located at Field Park

Motion by Porter to recommend approval, second by Brill. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by the John Morrich Croatian Lodge #993 for the event of Mukwonago Croatian Day Fest to take place on July 12, 2025, 11:00am to 7:00pm, located at Field Park

Motion by D. Johnson to recommend approval, second by Porter. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by the Mukwonago Lions Foundation INC for the event of Mukwonago Lions Summerfeste, to take place on June 12, 2025 through June 15, 2025, located at Field Park

Motion by K. Johnson to recommend approval, second by Brill. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by Amorphic Beer for the event of Amorphic Beer Gardens to take place on May 17, June 28, August 2, September 6, and October 4, 2025, 2:00pm to 8:00 pm each day, located in Field Park, Pavilion B

Motion by Porter to recommend approval, second by Brill. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by Mukwonago Area Chamber of Commerce & Tourism for the event of Mukwonago Farmers Market to take place every Wednesday from May 14, 2025 to October 8, 2025 (excluding June 11, 2025), Noon to 6:00pm each day, to take place in Field Park

Motion by D. Johnson to recommend approval, second by Reeves. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by Mukwonago Rotary Club for the event of Jack-O- Lantern Jaunt to take place on October 17, 2025 and October 18, 2025, 6:00pm to 9:30pm each day, located in Field Park

Motion by K. Johnson to recommend approval, second by Brill. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by Mukwonago Area Chamber of Commerce & Tourism for the event Midnight Magic to be held on December 6, 2025, 8:00am to 11:55pm, located Village wide

Chief Streit stated that they are starting the process for planning the event, but should there be a change it will come to committee.

Motion by D. Johnson to recommend approval, second by K. Johnson. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding an amendment to a Special Event Permit Application filed by the Village of Mukwonago for additional Phantom Junction Concerts to take place on June 20, 2025 and August 9, 2025

Motion by K. Johnson to recommend approval, second by Brill. No discussion. Motion carried 6-0.

Judicial Committee, Trustee Dale Porter

Discussion/Recommendation regarding **Ordinance 1034** an ordinance to limit the number of dogs kept to three

Porter stated that the Village should not have the ability to limit the number of pets someone can have in their house.

Motion by D. Johnson to recommend approval, second by K. Johnson. Attorney Bayer stated that it is meant to be a housekeeping item, to clean up the language. Motion carried 5-1, with Porter voted no.

Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailers License filed by John Movrich Lodge #993, for use at the 65th Annual Mukwonago Croatian Day Fest, to be held July 12, 2025 at Field Park

Motion by Porter to recommend approval, second by Reeves. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailer's License filed by Mukwonago Lions Foundation INC and Mukwonago Lions Club INC for the event of Mukwonago Lions Summerfeste, to be held June 12, 2025 through June 15, 2025, located at Field Park

Motion by Porter to recommend approval, second by D. Johnson. No discussion. Motion carried 6-0.

Library Board of Trustees, Trustee Eric Brill

Library Directors Report for January 2025

Trustee Brill offered the January 2025 Library Director Report for information only. Director Armour gave a brief overview of the "I Love my Librarian" Award that she received. She is the second Director from Wisconsin, to ever receive the award. No action taken.

Public Works Committee, Trustee Eric Brill

Announcement E-Waste Collection for Village Residents May 10, 2025, 8:00am-12:00pm

Trustee Brill announced that the DPW will be hosting an E-Waste Collection event on May 10, 2025. No action taken.

Discussion/Recommendation to approve the R&M task order for the Police Department garage addition

Motion by Brill to recommend approval, second by K. Johnson. DPW Director Bittner explained that this is two prong project and an architectural review will be coming to the board as well. Motion carried 6-0.

Discussion/Recommendation to approve Change Order #1 for Midwest Roofing & Construction LLC for the Village Hall Roof Replacement Project in an amount not to exceed \$11,375.00

Motion by Brill to recommend approval, second by K. Johnson. Brill explained that this is a change order to include more snow cleats to aid with snow sliding off the roof. Motion carried 6-0.

Discussion/Recommendation to approve the Two Rivers Phase #1 Rehabilitation Close Out Request

Motion by Brill to recommend approval, second by Porter. DPW Bittner explained that the close out does include the re-seeding of grass with the project scope. Motion carried 6-0.

Discussion/Recommendation to approve the contract with Fisher, Fisher and Theis Inc. for the Police Department garage addition design

Motion by D. Johnson to recommend approval, second by K. Johnson. No discussion. Motion carried 5-0, with Brill abstaining.

Closed Session

Closed session pursuant to Wis. Stats § 19.85 (1) (g) (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) and pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the GFLP vs Village of Mukwonago

Motion by Porter to convene into Closed Session, second by D. Johnson. No discussion. Motion carried on a roll call vote 6-0. The Committee convened into Closed Session at 6:34 p.m.

Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

Motion by Porter to reconvene into Open Session, second by D. Johnson. No discussion. Motion carried on a roll call vote 6-0. The Committee reconvened into Open Session at 7:05 p.m.

Adjournment

The meeting adjourned at 7:05 p.m.

