

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, March 5, 2025

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

AMENDED

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Approval of the Committee of the Whole minutes of February 5, 2025
[February 5, 2025 DRAFT COW Minutes.docx](#)

5. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 5.1 Discussion/Recommendation to approve the Economic Development Cooperative Contract between Waukesha County Center for Growth, Inc and the Village of Mukwonago.
[WCCG Contract 2025-26.pdf](#)
- 5.2 Discussion/Recommendation to apply for a loan with Citizens Bank to fund the Sewer Utility's 2025 Capital budget items
[Agenda Item Cover Report Bank Loan.pdf](#)
- 5.3 Discussion/Recommendation to approve Vouchers in the amount of \$3,722,132.49
[2025-03-05 COW AP Packet Revised.pdf](#)

- 5.4 Discussion/Action regarding **Resolution 2025-02** amending the 2024 Adopted Budgets for Fire/Ambulance Fund, Fire/Ambulance Designated Fund, Community Development Fund, TID #5, Debt Service Fund, American Rescue Plan Act Fund, Library Fund and Parkland Fund.

[RESOLUTION 2025-02 Amend 2024 Budget -Various Funds\).pdf](#)

- 5.5 Discussion/Recommendation to approve the Village Hall Community room AC system

[Village Hall Community Room AC AIRF.pdf](#)

[village muk LL ac replace 0225-42384rev2 2-26-25.pdf](#)

[Fan Coil and AC Replacement Proposal - Printable Form \(1\).pdf](#)

- 5.6 Discussion/Recommendation to approve the Holz Parkway bridge deck sealing purchase requisition

[Methacrylate PR.pdf](#)

[Holz Parkway Bridge Deck Flood Seal 2025.pdf](#)

[Methacrylate Flood Coat PDF.pdf](#)

- 5.7 **Monthly Treasury Report and Revenue/Expenditure Guideline Report For January 2025 (For information purposes only, no action required)**

[2025-01 January Revenue & Expenditure Report.pdf](#)

[2025-01 January Treasury Report.pdf](#)

6. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 6.1 Discussion/Recommendation regarding a Special Event Permit Application filed by the Village of Mukwonago Police Department for the event of National Night Out 2025 to be held on the August 5, 2025 from 5:30 p.m. to 8:00 p.m., located at Field Park

[Special Event Permit NNO 2025.pdf](#)

[Field Park Rental NNO 2025.pdf](#)

- 6.2 Discussion/Recommendation regarding a Special Event Permit Application filed by Parabolic Pictures INC to take place June 6 and June 7, 2025, from 7:00 p.m. to 7:00 a.m. (through the night), to take place at Phantom Glen Park

[Parabolic Pictures--VOM Sp Event Permit App_Redacted.pdf](#)

- 6.3 Discussion/Recommendation regarding a Special Event Permit filed by Mukwonago Community Library for the event of Summer Library Program, to take place on June 14, 2025 from 10:00 a.m. to Noon, located in Washington Avenue Park

[MCL SLP Kick Off Special Events Permit Application.pdf](#)

7. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 7.1 Discussion/Recommendation to amend Chapter 64 regarding Reader Board Signs to change the interval timing for an electronic message display change.

8. Library Board of Trustees, Trustee Eric Brill

- 8.1 Library Directors Report for February 2025 *(For Information Only, No Action Required)*
[2025-02_The_Directors_Report_February.pdf](#)

9. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 9.1 Discussion/Recommendation regarding Change Order #8 filed by Musson Bros, INC (via Ruekert & Mielke INC) for the DeBack Drive Infrastructure Project in an amount not to exceed \$185,166.31
[00 63 63- DeBack Drive Change Order No.8.pdf](#)
- 9.2 Discussion/Recommendation regarding Task Order #2020-02A1 filed by Ruekert & Mielke INC for the DeBack Drive Infrastructure Construction Related Services - Amendment #1 in an amount not to exceed \$179,730.00
[2020-02A1 DeBack Dr Infrast Constr Related Services.pdf](#)
- 9.3 Discussion/Recommendation regarding the awarding the Primary Clarifier Rehab Project Bid to Staab Construction in an amount not to exceed \$74,000.00
[AIRF_Primary Clarifier Rehab Project.pdf](#)
[Staab_Final Bid.pdf](#)
[Lee Mechanical_Final Bid.pdf](#)
[Sabel Mechanical_Final Bid.pdf](#)

10. Closed Session

Closed session pursuant to Wis. Stats. § 19.85(1)(c) (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning Village Administrator Evaluation

11. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

12. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.