

Village of Mukwonago

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

**Wednesday, April 2, 2025**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

### **Call to Order**

President Winchowky called the meeting to order 5:30 p.m.

### **Roll Call**

Present: Brill, D. Johnson, K. Johnson, Meiners, Porter, Reeves, and President Winchowky

Absent: None

### **Comments from the Public**

Tim Flury; Spoke to possible relocation areas for the current Veteran's memorial from the Police Station.

Bulfrano Najera; Spoke in favor of the approval of a Class B Beer license for Genoa's Pizza.

### **Presentation**

2025 National Public Safety Telecommunicators Week Proclamation

President Winchowky proclaimed the week of April 13 through April 19 as 2025 National Public Safety Telecommunicators Week.

### **Approval of Minutes**

Approve Committee of the Whole minutes from March 5, 2025

Motion by Meiners to approve the Committee of the Whole minutes from March 5, 2025, second by D. - Johnson. Motion carried 7-0.

### **Finance Committee, Trustee Darlene Johnson**

Discussion/Recommendation to approve the purchase requisition for two (2) International 507 TA patrol truck cab and chassis

DPW Director Bittner stated that these two trucks are very similar, but one has a different wheelbase. Motion by D. Johnson to recommend approval, second by Reeves. Motion carried 7-0.

Discussion/Recommendation to approve the Village Board to approve Vouchers in the amount of \$1,407,294.80

D. Johnson stated that the bulk of the voucher amount is for the vac truck that was already approved and the Fire settlement with Town.

Motion by D. Johnson to recommend approval, second by Meiner. Motion carried 7-0.

Monthly Treasury Report and Revenue/Expenditure Guideline Report For February

D. Johnson offer the Monthly Treasury report for information only. No action.

## **Health and Recreation Committee, Trustee John Meiners**

Discussion/Recommendation regarding a Special Event Permit Application filed by Clarendon Avenue Elementary School for the event of Clarendon Art Show to take place on May 22, 2025; to include closure of Clarendon Ave, from E Veterans Way to Lincoln Ave

Motion by Meiners to recommend approval, second by Porter. Discussion included road closure notice to the neighbors and emergency egress. There were no issues found with staff. Motion carried 7-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by Chris Hill for the event of 70's & 80's Class Reunion, to take place on August 30, 2025 from 1:00 p.m. to 9:00 p.m., located in Field Park

Motion by Meiners to recommend approval, second by Reeves. Village staff identified no issues with the permit. Motion carried 7-0.

Discussion/Recommendation to approve the Phantom Glen Park ADA fishing pier decking

Motion by Meiners to recommend approval of the Campbell Construction bid, second by D. Johnson. DPW Director Bittner stated the pier decking is deteriorating rapidly which is creating a safety hazard. He was able to obtain a bid with Campbell Construction for \$19,294.00 to be paid for through the Capital Plan.

Motion carried 7-0.

Discussion/Recommendation regarding a Special Event Permit Application filed by Mukwonago American Legion Post #375 for the Memorial Day Parade to be held on May 26, 2025 from 9:00 am to Noon, located on N Rochester St

Motion by Meiners to recommend approval, second by K. Johnson. Village staff identified no issues with the permit. Motion carried 7-0.

Discussion/Recommendation regarding a Special Event Permit filed by the American Legion Post #375 for Maxwell Street Days to take place on June 7 & 8, July 19 & 20, August 16 & 17, and September 13 & 14, from 6:00 am to 5:00 pm each day, located at Field Park

Motion by Meiners to recommend approval, second by Porter. Village staff identified no issues with the permit. Motion carried 7-0.

Discussion regarding potential public Wi-Fi for public facilities

DPW Director Bittner inquired if the Village Board wanted to keep this line and make this available in the parks. Discussion included possible increase to parks reservation fees to pay for the service. Porter and Brill spoke in favor of researching further. No action taken.

## **Judicial Committee, Trustee Dale Porter**

Discussion/Recommendation regarding **Ordinance 1035** an Ordinance to Allow Electronic "Reader Board" Signs to Refresh at a Rate of Once Every Fifteen Seconds

Motion by Porter to recommend approval, second by K. Johnson. Motion carried 7-0.

Discussion/Recommendation regarding an Original Class "B" Beer License Application filed by Najera Brothers Company LLC d/b/a Genoas Pizza, agent Bulfrano Najera, located at 225 Bayview Rd, Ste #500, Mukwonago

Motion by Porter to recommend approval, second by Meiners. Motion carried 7-0.

Discussion/Recommendation regarding an application for a Temporary Class "B"/"Class B" Retailer's License filed by the American Legion Post #375 for Maxwell Street Days to take place on June 7 & 8, July 19 & 20, August 16 & 17, and September 13 & 14, from 6:00 am to 5:00 pm each day, located at Field Park

Motion by Porter to recommend approval, second by K. Johnson. Motion carried 7-0.

Discussion/Recommendation regarding an application for a Temporary Class "B"/"Class B" Retailer's License filed by the Rotary Club of Mukwonago for the Phantom Stage Concerts to take place July 3, 2025, August 9, 2025, and September 20, 2025, located at Phantom Junction Stage

Motion by Porter to recommend approval, second by K. Johnson. Motion carried 7-0.

#### **Personnel Committee, Trustee Ken Johnson**

Discussion/Recommendation regarding the appointment of a negotiation team for the Professional Fire Union Contract Services to expire 12/31/2025 (tabled at March 19, 2025 Village Board Meeting)

Motion by K. Johnson to follow Resolution 2017-130 and to appoint the Village Administrator, Village Legal Counsel, Fire Chief, and Personnel Chair K. Johnson, second by Meiners. Start date to be determined. Motion carried 7-0.

#### **Protective Services, Trustee Scott Reeves**

Update regarding cell phone 911 call conversion

Assistant Chief DeMotto updated the Board about the cell phone 911 call conversion, which occurred at March 25, 2025.

#### **Library Board of Trustees, Trustee Eric Brill**

March 2025 Library Director's Report

Brill noted that fiber lines were buried at the Library with no disruptions. He stated that the seed library is stocked and ready to go. This is a part of the rain garden initiative to take place at the Library later this Spring. There will also be a Murder Mystery Night in late April, after hours. No action taken.

#### **Public Works Committee, Trustee Eric Brill**

Discussion/Recommendation to grant permission for the log cabin restoration as presented by the Mukwonago Historical Society and Museum

DPW Director stated that Plan Commission will be involved, as the outward appearance will be changed. Henry Hecker explained that there will be no funds used from the Village and the power will not need to be upgraded.

Motion by Brill, to recommend approval to the Village Board pending Plan Commission approval, second by Reeves. Motion carried 7-0.

Discussion/Recommendation regarding a bid award to Parking Lot Maintenance, LLC for the Field Park Pickleball Court construction, in an amount not to exceed \$132,894.48

DPW Director Bittner stated that the bid is slightly over budget with the CIP. The mandatory bid, with the fencing, was not included.

Motion by Brill to recommend approval, second by D. Johnson. Motion carried 7-0.

Discussion/Recommendation regarding Task Order #2025-04 to provide engineering and construction related to services for the design, bidding, and construction of extension of East Wolf Run

Motion by Brill to recommend approval, second by Meiners. Details of the project were discussed. Motion carried 7-0.

Discussion/Recommendation regarding Task Order #2025-05 to provide engineering and construction related to services for the design, bidding, and construction of extension of Marsh View Drive

Motion by Brill to recommend approval, second by Porter. Details of the project were discussed. Motion carried 7-0.

Discussion/Recommendation to approve the Mukwonago Shared Connectivity Network MOU (fiber network sharing)

DPW Director Bottner explained that the school had approached the Village about utilizing the spare fiber, to be used between them and the Library. The fiber will also allow the school resource officers to use their radios without interference.

Motion by Brill to recommend approval, second by K. Johnson. Motion carried 7-0.

Discussion/Recommendation to provide a credit for the sewer usage due to leaking yard hydrant for 419 Lake Street

Motion by Brill to recommend approval, second by Porter.

Utility Director Castle explained that a yard hydrant was discovered to be leaking and wanted to give the resident credit for sewer usage. A credit will be based on the average usage.

Motion carried 7-0.

Update on Intergovernmental East Troy Multi-use Trail Project

Village Administrator Dykstra gave an update regarding the multi-use trail project. No action taken.

## **Adjournment**

Meeting adjourned at 6:32 p.m.