

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, May 7, 2025

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

**** AMENDED AGENDA****

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Presentations

4.1 2025 National Public Works Week Proclamation

[2025 National Public Works Proclamation.pdf](#)

4.2 2025 National Police Week Proclamation

[2025 Police Proclamation.pdf](#)

4.3 2025 National EMS Week Proclamation

[2025 EMS Week Proclamation.pdf](#)

5. Approval of Minutes

5.1 Approval of April 2, 2025 Committee of the Whole minutes

[April 2, 2025 DRAFT COW Minutes.docx](#)

6. Finance Committee, Trustee Darlene Johnson

6.1 Discussion/Recommendation regarding **Resolution 2025-07** a resolution acknowledging a palpable error in the 2024 assessment roll and requesting a charge-back of taxes for the real estate property known as MUKV2091-989-052, MUKV1976-133, and MUKV1976-134

- 6.2 Discussion/Recommendation to approve an agreement with Civic Review Inc for Building and Zoning Department software in an amount not to exceed \$13,100.00.

[Cover Report Building Permit Software](#)

[CivicReviewProposal_MukwonagoWI_042525.pdf](#)

[Civic Review Subscription Agreement_MukwonagoWI_042825.pdf](#)

- 6.3 Motion to recommend to the Village Board to approve Vouchers in the amount of \$1,002,781.63

[2025-05-07 AP COW PACKET.pdf](#)

- 6.4 Monthly Treasury Report and Revenue/Expenditure Guideline Report For March 2025 *(For information purposes only, no action required)*

[2025-03 March Treasury Report.pdf](#)

[2025-03 March Revenue & Expenditure Reports.pdf](#)

7. Health and Recreation Committee, Trustee John Meiners

- 7.1 Discussion/Recommendation regarding a Special Event Permit filed by Life Point Church for the event of Church & Picnic in the Park, to take place on August 31, 2025 from 8:00 am to 3:00 pm, located in Field Park

[Lifepoint Church Picnic Special Event 8.31.25.pdf](#)

- 7.2 Discussion/Recommendation regarding a Special Event permit for St. James Catholic Church for the event of St. James Festival, to take place on August 22, 2025 to August 24, 2025, located at 830 E Veterans Way

[St James Festival Special Event 2025.pdf](#)

- 7.3 Discussion/Recommendation regarding the fee waiver for Phantom Glen Park for the July 3 fireworks show (July 5 rain date)

[Phantom Glen Park Reservation.pdf](#)

- 7.4 Discussion/Guidance on permitting Sponsorship Signage Displays for Youth Athletic Organizations at Village Parks

[D&G on Sponsorsip Signage.pdf](#)

8. Judicial Committee, Trustee Dale Porter

- 8.1 Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailer's license filed by St. James Catholic Church for the event of St. James Parish Festival to take place on August 22, 2025 through August 25, 2025, located at 830 E Veterans Way

[ST James Class B 2025.pdf](#)

- 8.2 Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailer's license filed by Mukwonago Food Pantry for the event of Phantom Junction Stage Concert Series to take place on June 5, 2025, July 17, 2025, and July 31, 2025
[Temp Liquor Lic Food Pantry Redacted.pdf](#)
- 8.3 Discussion/Recommendation regarding an Agent Change Request filed by Aldi INC, to Matthew Fait
[Aldi Agent Change.pdf](#)
- 8.4 Discussion/Recommendation regarding **Resolution 2025-08** a resolution authorizing and directing the proper Village Official(s) to issues the liquor license renewals for the period of July 1, 2025 to June 30, 2026
[RESOLUTION 2025-08 Alcohol License Renewals- Multiple.docx](#)
[Alcohol Licenses 2025-2026.pdf](#)

9. Library Board of Trustees, Trustee Eric Brill

- 9.1 March 2025 Library Director's Report *(For information only, no action required)*
[2025-04_The_Directors_Report_April.pdf](#)
[Library Board Meeting Agenda Cover Sheet 20250410.pdf](#)

10. Public Works Committee, Trustee Eric Brill

- 10.1 Discussion/Recommendation regarding a letter of support request, to the WI DOT pertaining to access on Highway 83 and County Road NN
[Letter of Support for Driveway Relocation](#)
[Map](#)
- 10.2 Discussion/Recommendation regarding the approval of the bid award with Campbell Construction for the garage addition for the Police Department in an amount not to exceed \$1,309,730.00
[Mukwonago Police Station Addition - Bid Tabulation Form 20250429.pdf](#)
[PD Garage Addition-Recommendation of Award.pdf](#)
- 10.3 Discussion/Recommendation regarding the approval of a bid with Wanasek Corp to replace seven (7) fire hydrants, Village wide, in an amount not to exceed \$26,775.00
[AIRF_2025 Hydrant Replacements.pdf](#)
[Mukwonago Hydrant Replacemens 2025_Wanasek Proposal.pdf](#)
- 10.4 Update regarding Public Service Commission approval of Hydrous Manganese Oxide (HMO) treatment at Well #3 & Well #4 and Supply Modifications at Well #5 & Well #6 *(Informational only, no action required)*
[PSC Approval- HMO-542955.pdf](#)
- 10.5 Discussion/Recommendation regarding Pay Request #7 filed by Musson Brothers Inc, and approved by Ruckert & Mielke, Inc, for work completed on the DeBack Dive (Donna Drive), Infrastructure project, in an amount not to exceed \$347,554.34

10.6 Update on STH83 DOT resurface and reconstruction project.

11. Downtown Development Committee, Trustee Scott Reeves

11.1 Update regarding Downtown Development Committee activities (*Informational only, no action required*)

12. Closed Session

Closed session pursuant to Wis. Stats § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) related to the **John's Disposal Contract**

13. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.