

Village of Mukwonago
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, June 4, 2025

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Call to Order

President Winchowky called the meeting to order at 5:30 p.m.

Roll Call

Present: Brill, Darlene Johnson, Ken Johnson, Meiners, Reeves, and President Winchowky

Absent: Porter (excused)

Comments from the Public

Chris Slauson; 302 Lake St; Spoke in favor of placing a quota on vape shops.

Approval of Minutes

Approval of the May 7, 2025 Committee of the Whole Minutes as prepared and distributed

Motion by Meiners to approve, second by D. Johnson. No discussion. Motion carried 6-0.

Finance Committee, Trustee Darlene Johnson

Discussion/Recommendation regarding **Resolution 2025-13** a resolution authorizing the issuance and establishing parameters for the sale of not to exceed \$6,010,000 General Obligation Promissory Notes
Justin Fischer, Managing Director with Baird gave an overview regarding the proposed borrowing, as outlined in the packet.

Motion by D. Johnson to recommend approval, second by Meiners. No discussion. Motion carried 6-0.

For Information Only:

Discussion regarding **JRB Resolution 2025-01** a resolution to Extend the Life of TID #3

Finance Director Doherty gave an overview regarding the possibly to extend the life of TID #3. She noted that without the extension, the TID would be shorted necessary funds. This will be presented to the Joint Review board in July. No action taken.

Discussion/Recommendation to approve **Resolution 2025-12**, a Resolution to amend the MissionSquare Retirement 457 Deferred Compensation Plan to allow Roth contributions

Director Doherty explained the need for the resolution and the process of adding this to the plan. This fund can only be contributed by employees, not the Village.

Motion by D. Johnson to recommend approval, second by K. Johnson. Motion carried 6-0.

Discussion/Recommendation to approve the purchase requisition for GSB 88 asphalt sealer

DPW Director Bittner stated the need to purchase the asphalt sealer is to extend the life of the current asphalt. This is applied to roads every three years. Bittner outlined the areas that will be sealed.

Motion carried D. Johnson to recommend approval, second by Reeves. Motion carried 6-0.

Motion to recommend to the Village Board to approve Vouchers in the amount of \$842,769.83

Motion by D. Johnson to recommend approval, second by Meiners. D. Johnson noted that the payment for the purchase of 210 Shore Drive was the largest amount. Motion carried 6-0.

Monthly Treasury Report and Revenue/Expenditure Guideline Report For April 2025

D. Johnson offered the monthly treasury report and revenue/expenditure report. No action taken.

Health and Recreation Committee, Trustee John Meiners

Discussion/Recommendation regarding a Special Event Permit application filed by the Jackson Sparks Foundation for the event of Jackson Sparks Foundation Homerun Derby to take place July 26, 2025, from 10:00 a.m. to 7:00 p.m., located at Field Park

Motion by Meiners to recommend approval, second by Reeves. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Special Event Permit and Phantom Junction Stage Rental Application filed by LifePoint Church for the event of Night of Worship to take place on September 19, 2025 1:00 p.m. to 8:30 p.m.

Motion by Meiners to recommend approval, second by D. Johnson. No discussion. Motion carried 6-0.

Discussion and possible recommendation to recreate the iconic Kiwanis Barn in Indian Head Park

Motion by Meiners to recommend approval, second by Reeves. DPW Director Bittner outlined the proposed Kiwanis Barn project. A Green Spaces grant was awarded to the Village to aid in the project. This could be built and painted by students, as the original was. President Winchowky raised a concern about the project potentially not having sewer and water. Meiners also expressed concern about the building not having water and would like to see estimated costs to add it. Motion carried 6-0.

Announcement of the Phantom Junction Stage Schedule for 2025 and special thanks to our sponsors

D. Johnson mentioned the Phantom Lakes District Fireworks Show to take place on July 3, 2025. No action taken.

Judicial Committee, Trustee Dale Porter

Discussion/Recommendation regarding a Combination Reserve "Class B" Liquor and Class "B" Fermented Malt Beverage renewal application filed by Perseverance Corporation d/b/a Badger Burger, 200 S Rochester St, Mark Weiss, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds

Motion by D. Johnson to recommend approval, second by Meiners. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Combination Reserve "Class B" Liquor and Class "B" Fermented Malt Beverage renewal application filed by Perseverance Corporation d/b/a The Porch Bar, 204 S Rochester St, Mark Weiss, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds

Motion by Meiners to recommend approval, second by Brill. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Combination Reserve "Class B" Liquor and Class "B" Fermented Malt Beverage renewal application filed by Perseverance Corporation d/b/a The Studio Martini Lounge, 206 S Rochester St, Mark Weiss, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds

Motion by Reeves to recommend approval, second by Meiners. No discussion. Motion carried 6-0.

Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailer's License Application filed by Jackson Sparks Foundation for the event of Jackson Sparks Foundation Homerun Derby to take place on July 27, 2025, located at Field Park Pavilion

Motion by Meiners to recommend approval, second by Reeves. The Board discussed the date on the agenda is incorrect and should be July 26, 2025. Motion carried 6-0.

Discussion/Possible Recommendation regarding placing a quota on number of Vape Shops within the Village

K. Johnson requested to have this item on the agenda. K. Johnson would like to see the number of vape shops limited by using a quota. Attorney Bayer stated that more research would need to be done to see if only vape shops can be limited, without limited tobacco licenses too. Staff was instructed to do more research and report back at the July 2, 2025 Committee of the Whole meeting. No action taken.

Discussion regarding possibly enacting an ordinance prohibiting pet stores from selling dogs, cats, and rabbits

President Winchowky noted that this was a request made by the citizen. The intention of this would be to prohibit pet stores from selling animals obtained from illegal puppy mills. General board discussion included not having a need to discuss this at this time. No action.

Library Board of Trustees, Trustee Eric Brill

May 2025 Library Director's Report

Brill offered the Library Director report to review. No action taken.

Public Works Committee, Trustee Eric Brill

Discussion/Recommendation regarding the Development Agreement for Subdivision Improvements for the Chapman Farms Subdivision Phase III

Motion by Brill to recommend approval, second by Meiners. Discussion was held concerning the upcoming Phase and previous construction done. Motion carried 6-0.

Discussion/Recommendation regarding the bid award for Wells No. 3 and 4 HMO Treatment System and Supply System Water Main Revisions to J.H. Hassinger, INC in an amount not to exceed \$6,925,311.00

Motion by Brill to recommend approval, second by Meiners.

Utilities Director Castle outlined the details of the project. He noted that preparations for this project started back in 2018. He noted that the DNR approved the Village for a Safe Drinking Water loan, which was accepted in December 2024. The Public Service Commission also approved the work to be done and noted that it would increase the quantity of service. Castle explained that this will be paid for by the Safe Drinking Water Loan Program and rate increases. Motion carried 6-0.

Discussion/Recommendation regarding **Resolution 2025-14** a resolution confirming approval and submittal of the Wisconsin Department of Natural Resources NR208-2024 Compliance Maintenance Annual Report (CMAR)

Motion by Brill to recommend approval, second by K. Johnson. Brill explained the report and noted this is an annual report. Motion carried 6-0.

President Winchowky thanked Trustees Ken and Darlene Johnson for volunteering during the e-waste event.

Closed Session Closed session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for John's Disposal Contract

Motion by Meiners to convene the Board into Closed Session, second by D. Johnson. Motion carried 6-0 on a roll call vote. The Board convened into Closed Session at 7:07 p.m.

Reconvene into Open Session Motion to reconvene into open session pursuant to Wis. Stats. § 19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

Motion by Meiners to reconvene the Board into Open Session, second by Reeves. Motion carried 6-0 on a roll call vote. Meeting was reconvened into Open Session at 7:21 p.m.

Motion by D. Johnson to recommend approval of the John's Disposal Contract, second by Meiners. Motion carried 6-0.

Adjournment

The meeting adjourned at 7:24 p.m.