

**Village of Mukwonago
Notice of Meeting and Agenda**

**Downtown Development Committee, DDC
Thursday, February 27, 2020**

Time: 5:30 p.m. Village Hall Board Room

Open House 6-8 pm Immediately following DDC Meeting

Place: Mukwonago Municipal Building/Community Room 440 River Crest Court

1. Call to Order
2. Roll Call
Regular January 23, 2020 Meeting Replaced by Community Charrette Design Workshop. Lower Level Village Hall. No Decisions made. No Minutes taken
3. Summary & Comments regarding January 23, 2020 Charrette (Quorum Noticed, DDC voting Members and some Village Board Members Present at Design Workshop.
4. Referral Items
 - a.) Downtown Yours Website, FB Page, & Outreach Update-Request that Members continue to provide their updating and user friendliness suggestions including focus on DDC name recognition.

Discussion and Possible Action on the Following Items:

- 5.) 305 Main Street
- 6.) Preview Streetscaping Open House Materials provided by Garret Perry, Design Studio, etc.
- 7.) Update Committee Members on Downtown Strategic Plan Recommendations
 - a. Hwy 83 Reroute Around Downtown-Board Communication with DOT
 - b. Historic Preservation Commission Appointments
 - c. Cultural & Recreational-East Troy Bike Trail
- 8.) March 19th Revitalization through Downtown Development Districts, 2:30-4:00 PM ET Webinar
Webinars@iedconline.org
- 9.) Village Planning Initiatives
 - a.) Branding
 - b.) Zoning and Sign Ordinance RFP
- 10.) Connect Communities March 11th Lake Mills Downtown Marketing Forum
- 11.) Comments from the Public
- 12.) Adjournment to Open House

It is possible members of other governmental bodies of the municipality may be in attendance, at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office at (262) 363-6420.

Village of Mukwonago
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REGULAR VILLAGE BOARD MEETING
Wednesday, February 19, 2020

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**

4. Comments from the Public

The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak.

5. Presentations

- 5.1 Presentation from Karl James & Company LLC on Brand Positioning for the Village of Mukwonago.

Mukwonago Brand

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 6.1 Motion to approve minutes of the Village Board meeting of January 15, 2020.
2020-01-15 Draft VB Minutes

- 6.2 Motion to approve Vouchers in the amount of \$5,410,518.67
2020-02-05 Accounts Payable Reports

- 6.3 Motion to approve purchase requisition for a 2020 Chevrolet 2500HD Service Truck for the Utilities Department.

- 12.10 Monthly Police Department Report (for information purposes only)
[January 2020](#)

13. Village Administrator

- 13.1 Update on legislation surrounding the Tax Increment District financing as it relates to multi-county municipalities.
- 13.2 Review of comments on proposed Cooperative Boundary Agreement between the Town of Vernon and the Town of Waukesha.
[Comments Proposed for Cooperative Boundary Agmt](#)
- 13.3 Discussion and possible action on a Memorandum of Understanding between the Village of Mukwonago and the Wisconsin Department of Transportation for access to WIS 83 between the Village of Mukwonago and the Wisconsin Department of Transportation for the Mukwonago TID #5 (Banker Wire) development site located on lands on the northeast side of WIS 83 opposite of Boxhorn Drive.
[DOT MOU Redline Version](#)
[DOT MOU Final](#)
- 13.4 Discussion and possible action on Economic Development Cooperation Contract between Waukesha County Center for Growth, Inc. and the Village of Mukwonago in the amount of \$6,108.56.
[Waukesha Co Center for Growth Contract 2020](#)

14. Village President

- 14.1 Acknowledgement of letter from Dr. Chris Hibner, Superintendent of the East Troy Community School District regarding the April 7, 2020 Referendum.
[ET School Referendum Letter](#)
- 14.2 [Appointments to Historic Preservation Committee](#): Ben Kohout, Village Planner, for a term expiring 2021 Jeff Vanevenhoven, Historian, for a term expiring 2023 Ray Gooden, Real Estate Broker, for a term expiring 2023 Jim Decker, Village Trustee, for a term expiring 2021 Mary Patz, Citizen Member, for a term expiring 2022 Jeane Coley, Citizen Member, for a term expiring 2023 Scott Reeves, Citizen Member, for a term expiring 2022
- 14.3 Appointment of Mark Penzkover to the Plan Commission for a term expiring in 2020.
- 14.4 Appointment of Joseph McAdams to the Police Commission for a term expiring in 2021.

14.5 Appointment of Shane Herbig to the Joint Fire Commission to a term expiring in 2020.

15. Closed Session

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for negotiation with 301 Main Street, 830 E Veteran's Way, Ground Lease with US Cellular, and contract with Musson Brothers regarding the DeBack Drive infrastructure contract; and pursuant to **Wis. Stats. § 19.85(1)(c)** (*Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.*) concerning Police Chief, and the evaluation of the Village Administrator.

16. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. § 19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

16.1 Award of Contract to Musson Brothers, Inc. the DeBack Drive Infrastructure with the mandatory alternate, subject to approval of form by the Village Attorney.

DeBack_Recommendation of Award-MA
Cost Comparison of Bidders-DeBack
Notice of Award-Revised Deback

16.2 Discussion and possible action on Counter Offer for 301 Main Street

16.3 Discussion and possible action on possible land purchase at 830 E. Veteran's Way.
Appraisal Report 803 E Veterans Way

16.4 Discussion and possible action on a Ground Lease Agreement between The Village of Mukwonago and United States US Cellular Operating Company LLC.
Mukwonago South 784479 fin draft repl Lease 012320

17. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.



LAND INFORMATION SYSTEMS DIVISION

Waukesha County GIS Map



Legend

- Plats
- Retired Plats
- Municipal Boundary_2K
- FacilitySites_2K_Labels
- Lots_2K
- Lot
- Outlot
- SimultaneousConveyance
- Assessor Plat
- CSM
- Condominium
- Subdivision
- Caroline_2K
- <all other values>
- EA-Easement_Line
- PL-DA
- PL-Extended_Line
- PL-Meander_Line
- PL-Note
- PL-Tie
- PL-Tie_Line
- Road Centerlines_2K
- Railroad_2K
- TaxParcel_2K
- Waterbodies_2K_Labels
- Waterlines_2K_Labels
- Municipal Boundary_5K
- FacilitySites_5K_Labels
- Waterbodies_5K_Labels
- Waterlines_5K_Labels
- Railroad_5K
- SimultaneousConveyance
- Assessor Plat
- CSM
- Condominium
- Subdivision
- TaxParcel_5K

0 270.39 Feet

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Notes:

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