

MINUTES OF THE PLAN COMMISSION MEETING

Tuesday, February 14, 2023

Call to Order

President Winchowky called the meeting to order at 6:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Commissioners present: Fred Winchowky, Chairman
Jason Wamser
Eric Brill
Karl Kettner
Tim Rutenbeck

Excused: John Meiners
Mark Penzkover

Also present: Fred Schnook, Village Administrator
Erin Scharf, Community Planner/Zoning Administrator
Linda Gourdoux, Deputy Clerk/Treasurer

Comments from the Public

Opened at 6:30 pm
Reggie Peters, Lemberg Electric; spoke on signage for Zero Zone
Closed at 6:32 pm

Approval of Minutes

Motion by Wamser/Brill to approve minutes from January 10, 2023 regular meeting, unanimously carried.

New Business

Discussion and possible approval of PC-RESOLUTION 2023-01 of the signage plan for Zero Zone, applicant Lemberg Electric, 115 Hill Ct, Parcel #A49300002.

Scharf gave overview of project

Motion by Ketter/Wamser to approve PC-RESOLUTION 2023-01 of the signage plan for Zero Zone, applicant Lemberg Electric, 115 Hill Ct, Parcel #A49300002, carried.

Information for the Commission:

In researching previous approvals and reading the sign code numerous times...signage sent to Plan Commission has been inconsistent.

Majority of signage on 2+ acres has been seen by Plan commission, however, there is no requirement for this after further research. The code states that freestanding signage on parcels over 2.01 acres and abutting I-43 shall be brought before plan commission.

If the signage complies with the code (monument signs in particular) there is no need to send the sign to plan commission. We have identified this as a pain point for the end user, as the process which should take a few days for staff to approve, takes over a month. If there is no exception to the code requested staff will approve.

Signage for Business and Industrial Park entrances, Condos, Apts, and Residential Subdivisions also require Plan Commission approval. This causes significant unnecessary delay for our businesses and contractors.

We are working to review the draft sign code which Tim Schwecke has worked on, which will address these issues. This would come before Plan Commission when the time is right.

Adjournment

Meeting adjourned at 6:38 p.m.

Respectfully Submitted,
Linda Gourdoux, WCMC
Deputy Clerk/Treasurer