

Village of Mukwonago
Notice of Meeting and Agenda

PLAN COMMISSION MEETING
Tuesday, March 14, 2023

Time: **6:30 pm**

Place: **Mukwonago Municipal Building, Board Room, 440 River Crest Ct**

1. Call to Order

2. Roll Call

3. Comments from the Public

Please be advised, per Wisconsin Statute Sec. 19.84(2), information and comment will be received from the public by the Plan Commission. The Public Comment Session is granted to the public at the start of each Plan Commission meeting. The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. However, these time limits may be extended at the discretion of the Chief Presiding Officer. The Plan Commission may not respond to or have any discussion on information received during the public comment session unless it is placed upon the Agenda for a subsequent meeting. Public comments should be addressed to the Plan Commission as a body. Presentations shall not deal in personalities personal attacks on members of the Plan Commission, the applicant for any project or Village Employees. Comments shall not be used to engage others in a debate in this forum. All comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Plan Commission or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Discussion and approval of minutes from February 14, 2023 regular meeting.
[20230214 PlanCommissionMinutesdraft.pdf](#)

5. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Plan Commission asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room.

- 5.1 Public Hearing on a conditional use for a Pottery Studio-Home Occupation located in the home and accessory buildings at 131 Oakland Ave, Parcel MUKV 1973-133; Jessica A Schroeder, owner; Pottery by Jessie LLC, business.
[131 Oakland Ave Home Occupation CU - public hearing notice.pdf](#)

6. New Business

Discussion and Possible Action on the Following Items

- 6.1 Discussion and possible recommendation to the Village Board for **RESOLUTION 2023-09** for Conditional Use for Pottery by Jessie LLC, a Pottery Studio - Home Occupation to be located at 131 Oakland Ave; Jessica Schroeder (owner), applicant; Parcel MUKV 1973-133.

[\(CU\) Staff Report Pottery By Jess - Home Occupation.pdf](#)
[Cond_use application.pdf](#)
[RESOLUTION 2023-09 CU 131 Oakland Ave.pdf](#)

- 6.2 Discussion and possible approval of **PC-RESOLUTION 2023-02** of the entryway sign proposed for Honey Meadow Condominiums located at 331 Westside Ave; Maurice Nielsen (President)(applicant); Parcel MUKV 1974-923-002.

[\(SIGN\) Staff Report Honey Meadows - Sign.pdf](#)
[Honey Meadows Submittal for PC 3-14-23 Sign.pdf](#)
[PC-RESOLUTION 2023-02 Honey Meadow monument sign.pdf](#)

- 6.3 Discussion and possible approval of **PC-RESOLUTION 2023-03** for freestanding monument sign exception proposed for the 720 Profession Building, located at 720 N Rochester St; Signamic, Inc., applicant; Parcel MUKV 1973-107.

[\(SIGN\) Staff Report 720 N Rochester - Monument Sign.pdf](#)
[720 N Rochester EMC Sign - Spec Except Appl.pdf](#)
[PC-RESOLUTION 2023-03 720 N Rochester Monument sign.pdf](#)

- 6.4 Discussion and possible approval of Village Board on **RESOLUTION 2023-08** for a proposed 4-Lot CSM Extraterritorial Review in the Town of Mukwonago, located at HWY NN and Beulah Rd as submitted by Tom McAdams, TM Highview LLC.

[\(ETZ\) Staff Report Beulah Rd ETZ.pdf](#)
[RA SMITH REVISED FINAL CSM 2-17-23.pdf](#)
[Shared Easement Agreement.pdf](#)
[Town PC Minutes_1-4-23.pdf](#)
[RESOLUTION 2023-08 - ETZ Beulah Rd.pdf](#)

7. Adjournment

Membership:

Eric Brill, Karl Kettner, John Meiners, Mark Penzkover, Tim Rutenbeck, Jason Wamser, Fred Winchowky, and Community Planner Erin Scharf (Advisory)

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.